

**Press Release**

The Commissioner, Department of Social Defence Chennai invites applications for Programme Assistant from eligible candidates. The Programme Assistant to be recruited for the State Adoption Resource Agency (SARA) will be an employee of the society and not the government and appointed on contractual basis and purely on temporary in nature.

**Vacant Posts & Consolidated Pay:-**

Programme Assistant @ Consolidated pay of Rs.10,000/-p.m **(1 post)**

**Qualifications:**

➤ **Essential Qualification**– Any Degree (10+2+3 pattern)

**Experience:-**

- Basic Knowledge in computer-Data Entry.
- Fluency in English & Tamil language
- Preference will be given to candidate who posses knowledge/experience

**Age:**

- Not exceeding 40 Years  
(or)
- Age upto 62 years for retired personnel from Government Service. He/She can work temporarily till completion of 62 years at the maximum.

Hence the applications are invited for appointment. The application format may also be downloaded from the official website i.e. [http://www.tn.gov.in/job\\_opportunity](http://www.tn.gov.in/job_opportunity)

Eligible candidates can apply for the above said posts in the prescribed application form on or before 13.11.2017 by 5.30 p.m., to the following address.

State Adoption Resource Agency (SARA)  
Department of Social Defence,  
No.300, Purasawalkam High Road,  
Kellys, Chennai – 600 010.  
Phone: 044 - 26423050

Applications received after the last date and incomplete applications will be summarily rejected.

**Issued By :- DIPR, Secretariat, Chennai - 9.**