



SPECIAL PROGRAMME IMPLEMENTATION DEPARTMENT

POLICY NOTE 2015-16

Demand No. 53

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**MINISTER FOR INFORMATION
AND SPECIAL PROGRAMME
IMPLEMENTATION**

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SPECIAL PROGRAMME IMPLEMENTATION DEPARTMENT

POLICY NOTE 2015-16 INDEX

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Special Programme Implementation Department

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1. Introduction:

The Vision Tamil Nadu 2023 aims to make Tamil Nadu 'Numero Uno' State in the country with no poverty and where its people enjoy all the basic services of a modern society.

The Government, with a view to achieve the above aim, have announced various Social Security Schemes which are being implemented for the development of various sections of the society, including the dis-advantaged and the marginalized sections. Several special schemes, free of cost, such as distribution of rice through

the public distribution system, providing Milch Cow/ Sheep and Goats to the poor, providing marriage assistance along with 4 grams of gold coin for making “Thirumangalyam”, supply of home appliances like Fan, Mixie and Grinder to women and Laptop to Students are being implemented to alleviate the poor and the downtrodden from the clutches of abject poverty.

Apart from this, the Government have also made several other policy announcements and schemes to fast track the all-round development of the State.

Keeping track of the progress of these announcements and schemes is an

enormous task. Taking this into consideration and to keep track of the multi-pronged special schemes for all-round socio economic development, the Special Programme Implementation Department was created with main objective to monitor and co-ordinate the implementation of various flagship schemes of the Government.

The aim of this department is to facilitate and ensure effective and speedy implementation through diligent monitoring of the special schemes to ensure that the benefits reach the eligible population. This Department co-ordinate with all the stakeholders and the concerned line departments for effective implementation.

2. Roles and Responsibilities of the Department:

2.1 The major functions and activities of the department are as below: -

- ❖ Monitoring the effective and efficient implementation of various special schemes of the Government in tandem with the line departments concerned.
- ❖ Carrying out field inspections, conducting review meetings and holding regional level meetings at the District level and suggesting to sort out the issues during the implementation of the schemes.
- ❖ Providing necessary feedback to the Government on the qualitative and quantitative aspects of the Schemes

and also suggesting corrective measures, wherever and whenever necessary.

- ❖ Consolidating the reports sent by the District Monitoring Officers and submitting the **same to the Hon'ble** Chief Minister through the Chief Secretary.
- ❖ Coordinating with the line departments and suggesting changes/modification in the guidelines of schemes in order to achieve the desired results.
- ❖ Fine-tuning of these schemes by constant and continuous monitoring.
- ❖ Preparing special reports as required by the Government.

2.2 As the main focus of the department is monitoring the implementation of various schemes, putting in place a vigilant and effective inspection and monitoring mechanism is considered essential. Further, in order to carryout monitoring and field level inspection of the scheme components, officers with wide experience from various departments such as Economics and Statistics, Rural Development & Panchayat Raj and Revenue etc., have been appointed for the functioning of the Department.

3. Monitoring:

3.1 It is a fact that any well-conceived scheme needs evaluation, constant review

and monitoring to sustain its intended tempo and attain its targeted goal. Hence, monitoring ensures the assessment of the progress of the scheme at regular interval with a concurrent evaluation focusing on the field level issues and suggestions.

Moreover, concurrent monitoring facilitates assessing the extent to which the programme objectives have been met and paves the way for systematic collection and analysis of information.

3.2 Monitoring the special schemes of the Government:

The Government implement several schemes for socio-economic development and for fulfillment of long felt needs of the

people in the State through various departments.

Special Programme Implementation Department has been entrusted with the role of monitoring the progress of special schemes which are implemented by various departments. This department has developed a comprehensive on-line system for accessing the periodical progress details from other departments using appropriate Information Technology tools.

3.3 Mechanisms evolved for effective monitoring:

For ensuring efficient and comprehensive monitoring system, this

Department has evolved the following Mechanisms: -

i) Monitoring of Announcements:

This department monitors the progress of all Announcements made in **the Governor's Address, Budget Speech, Special Announcements** by the **Hon'ble Chief Minister** on the floor of the House under Rule 110 and also during the **Collectors' Conferences** and Announcements made by the **Hon'ble Ministers**. This department is monitoring the progress of these Announcements through in-house interactive software developed and hosted in the intranet system of the Secretariat to enable the concerned departments to update the progress on-line. Nodal

Officers have been appointed by all the departments in Government to coordinate with their Heads of Departments and to update the status on-line.

The progress reports received from the various departments are compiled and the status of announcements are categorized and put up to Government periodically. Consolidated reports thus prepared are being utilized in the high level review meetings.

This type of monitoring assists in providing inputs to support increased allocation / scaling up or introducing a new programme or alteration of an existing one by the Government.

ii) Monitoring the Flagship Schemes:

The distribution of Fan, Mixie and Grinder to alleviate the drudgery of women, providing Milch Cow/Sheep and Goats to the rural poor to increase their incomes and consequently provide livelihood to the families, distributing Laptops to the students to bridge the digital gap, providing Comprehensive Health cover through Insurance Scheme to safeguard the health of the poor, providing maternity assistance to pregnant women through Dr. Muthulakshmi Reddy Maternity Benefit Scheme and providing financial assistance through different Marriage Assistance

Schemes to the needy and marginalized **women and Chief Minister's Solar Powered Green House Scheme** are some of the revolutionary efforts of the Government. The Special Programme Implementation Department is entrusted with the task of concurrent monitoring of these schemes implemented by various departments. This department obtains updated progress reports of these schemes periodically **from the Department's concerned.** Reports thus collected are systematically compiled by the officers of this Department. These progress reports serve as basic information for the review meetings.

iii) **Constitution of High Level Monitoring Committee:**

A High Level Monitoring Committee has been constituted by the Government for reviewing and monitoring the special schemes of the Government as detailed below: -

Sl. No.	Designation of the Officer	Position
1.	The Chief Secretary to Government	Chairman
2.	The Principal Secretary to Government, Finance Department	Member
3.	The Principal Secretary to Government, Special Programme Implementation Department	Member - Secretary
4.	The Principal Secretary/Secretary to Government of the concerned line Departments	Members

The High Level Monitoring Committee is an important forum to deliberate on the implementation of the Flagship Schemes and also to address specific issues wherever necessary.

During the High Level Monitoring Committee meetings, which are normally convened once in a month the progress status, challenges and issues, if any, in implementing the particular schemes are taken up for review, considered in depth and decisions and actions to be taken are worked out after detailed deliberation to be followed at the field level by the implementing department.

iv) District Level Nodal Officers:

The District Collectors have nominated senior officers such as District Revenue Officer and Project Director, District Rural Development Agency as Nodal Officers for monitoring the implementation of Flagship Schemes in the District. These Nodal Officers

coordinate with the implementing department officers concerned and act as a fulcrum at the district level for timely feedback and action. They also extend necessary assistance to the officers of this department while conducting field inspections.

v) Field Inspections:

The Officers of this Department carry out periodical field inspections and submit reports to Government on the progress and effectiveness of the schemes being implemented by various departments at the district level.

This department monitors whether the schemes are being implemented as

planned. This involves creating a list of indicators that need to be measured for achieving the aims of the programmes. This helps in identifying the strengths and effectiveness of each of the programs and planning upgradation or scaling up.

vi) Regional Review Meetings:

Regional Level Review Meetings are also conducted with the District Collectors to review the implementation of the Flagship programmes of the Government in general and specific schemes in particular. In such regional review meetings, Senior Officers from the departments concerned participate and benefit from the wide range of discussions

on the modalities of implementing these schemes.

3.4. Monitoring Officers:

The Government have nominated Secretaries / Special Secretaries/ Additional Secretaries to Government as District Monitoring Officers. These Monitoring Officers conduct review meetings followed by field inspections on the special schemes every month and suggest necessary advice/solution to the District Officials for sorting out the issues and pave the way for speedy implementation of the programmes.

The Monitoring Officers furnish important observations, follow up action to be taken and recommendation for

modification/improvement of the schemes. The reports of the Monitoring Officers are consolidated and submitted to the Hon'ble Chief Minister through the Chief Secretary.

4. Schemes implemented by the Special Programme Implementation Department:

Besides monitoring the various special schemes of the Government, this department has the responsibility to directly oversee the implementation of the following two flagship schemes of the Government: -

- i. Distribution of Laptop Computers free of cost to students.
- ii. Distribution of Electric Fans, Mixies and Grinders free of cost to women.

4.1. Distribution of Laptop Computer to Students:

The aim of the Government is to create students with technical skills so as to enable them to compete effectively in the employment market. The State of Tamil Nadu has already emerged as a favored destination, both for the national and inter-national IT companies, which has opened new vistas of job opportunities for the youth in the State. In the current knowledge economy, the Computer is an essential educational tool for the student community. Further, students from the lower rungs of the society who do not have the economic means for buying Computers also need to be equipped with a strong IT knowledge base to emerge

victorious and secure employment. To bridge the gap in their IT knowledge and to provide a level playing field in developing skills without discrimination **between the 'haves' and 'have nots',** the Government are implementing the innovative scheme of providing Laptop Computer to students. Laptop is a portable personal computer. Through this, the State Government have paved the way to reach all the three significant education policy concerns viz., access, participation and attainment.

The Laptop Computer scheme has opened up a whole world of knowledge-based opportunities to the present generation of students.

The Scheme of distribution of Laptop Computer to students, the first-of-its-kind in the entire country, benefits the students of Government and Government-aided educational institutions.

During 2011-12 and 2012-13 the students who studied in Government and Government-Aided Schools, Arts and Science Colleges, Engineering Colleges and Polytechnics were provided with Laptop. From 2013-14 onwards plus two students in Government and Government Aided Schools and first year students of Government and Government Aided Polytechnics benefit under the Scheme.

Year-wise/Institution-wise distribution of Laptop to Students

Year	Schools	Arts / Science Colleges	Engineering Colleges	Polytechnic Colleges
2011-12	12 th Standard	1 st & 3 rd year	2 nd & 4 th year	1 st & 3 rd year
2012-13	12 th Standard	3 rd year	2 nd & 4 th year	1 st & 3 rd year
2013-14 onwards	12 th Standard	----	----	1 st year

The scheme of distribution of Laptop Computer free of cost to students has been a great success. Like many other pioneering schemes initiated by the Government of Tamil Nadu, this scheme is also being replicated by other States.

Electronics Corporation of Tamil Nadu (ELCOT) has been entrusted with the task of procuring Laptops under this scheme. The distribution of Laptops for 2011-12

and 2012-13 has been carried out by the concerned Departments i.e., Directorates of School Education, Collegiate Education and Technical Education. From 2013-14 onwards, Laptops are being distributed through Directorates of School Education and Technical Education.

The Laptops distributed under this scheme have as part of their software package, a windows starter edition and the LINUX – based **“Bharat Operating System Solution” (BOSS), Dictionary, Thirukkural and Syllabi** pertaining to different subjects, etc. Special Software has been provided for the visually impaired students. The Government logo

is displayed on the screen when the Laptop Computer is switched on.

This decision to distribute Laptop Computer to students shows that the Government have provided the fruits of the latest technology to the students while they are at the threshold of their career. With the present asset being provided, they can quickly learn office packages such as Spread sheets, Power Point Presentation and Word processing, etc.

The Laptop Computers are provided with one year warranty including battery. To ensure proper working and maintenance of the Laptop Computers, Service Centres have been set up by the

agencies concerned in all the districts and students have been well informed about the facility.

The Laptop Computer Scheme has brought great happiness to the students studying in Government and Government Aided educational Institutions as most of the students are getting hands-on training on a computer for the very first time.

The scheme for distribution of Laptop computer to students will be continued this fiscal year 2015-16 and 5.50 lakh students are to be benefited under the scheme. A sum of Rs.1,100 crore have been provided in the budget.

4.2. Distribution of Electric Fan, Mixie and Grinder to women:

With a view to provide relief from domestic drudgery and to make women more effective participants in the economy, the Government have announced the scheme for distribution of a package of Electric Fan, Mixie and Grinder at free of cost .

Nearly 1.85 crore women from the households having family cards, which are eligible for drawing rice as on 30.6.2011, are receiving the package in a phased manner.

The main aim of this scheme is to improve the quality of life of women, apart from providing equal opportunities by

making available these home appliances to them.

Generally, the benefits are being distributed only to a woman from eligible households. In case, a household having family card which is eligible for drawing rice does not have any woman member, the package of home appliances is given to the head of the family.

Taking into consideration the fact that Electric Fan may not be of much use in hilly areas, Induction Stoves are being distributed in lieu of Fans in the Nilgiris District and Kodaikanal hilly areas of Dindigul District.

The Tamil Nadu Civil Supplies Corporation (TNCSC) has been entrusted with the task of procuring and supplying

the Electric Fans, Mixies and Grinders under this scheme. Supplies are made directly to the godowns in the Assembly Constituencies concerned and ensuring the quality of the appliances supplied.

Distribution is being done by the Revenue Department under the overall control of the District Collectors in the districts and the Corporation Commissioner in Chennai city.

The TNCSC has arranged with the suppliers to have Service and Maintenance Centres in all the Districts, so as to ensure quality and proper working of the appliances. The beneficiaries are also informed about the availability of this facility. There is a two year warranty for these appliances.

During 2011-12, 25 lakh beneficiaries were covered. In 2012-13 and 2013-14, 35 lakh beneficiaries in each year benefitted from this programmes. Induction Stoves distributed in lieu of Fans were 34,000, 54,000, 47,646 and 57,801 for the years 2011-12, 2012-13, 2013-14 and 2014-15 respectively. 45 lakh beneficiaries are being covered for the year 2014-15 and about 45 lakh beneficiaries will be benefitted during 2015-16. A sum of Rs.2,000 crore have been provided in the budget.

4.3 Enterprise Resource Planning (ERP):

Enterprise Resource Planning (ERP) is an advanced software developed for

tracking the movement of benefits under the two popular schemes implemented through this department, viz., distribution of Electric Fan, Mixie and Grinder to women and distribution of Laptop to the students. This software is a management software that allows an organization to use a system of integrated applications to manage the business. This software facilitates all facets of an operation, including procurement and distribution. The ERP software has been specially developed by ELCOT for handling these two schemes and is being used by ELCOT, TNCSC, School Education, Higher Education and Revenue Departments for monitoring distribution of Laptop Computer to students and Distribution of

Electric Fan, Mixie and Grinder to Women respectively.

5. Conclusion:

There has been a tremendous impact and transformation in the lives of the poor people in Tamil Nadu through the effective implementation of a number of well-conceived schemes. In a welfare State, the programmes of the Government touch upon the lives of the people at all stages ensuring healthy mothers deliver healthy babies; empowering the students to enhance their employability; reducing the drudgery of women; increasing the income of the poor by providing livelihood opportunities; providing environment friendly homes for the rural poor;

benevolently helping the widows and other vulnerable sections of the society and providing health insurance for all the needy etc.

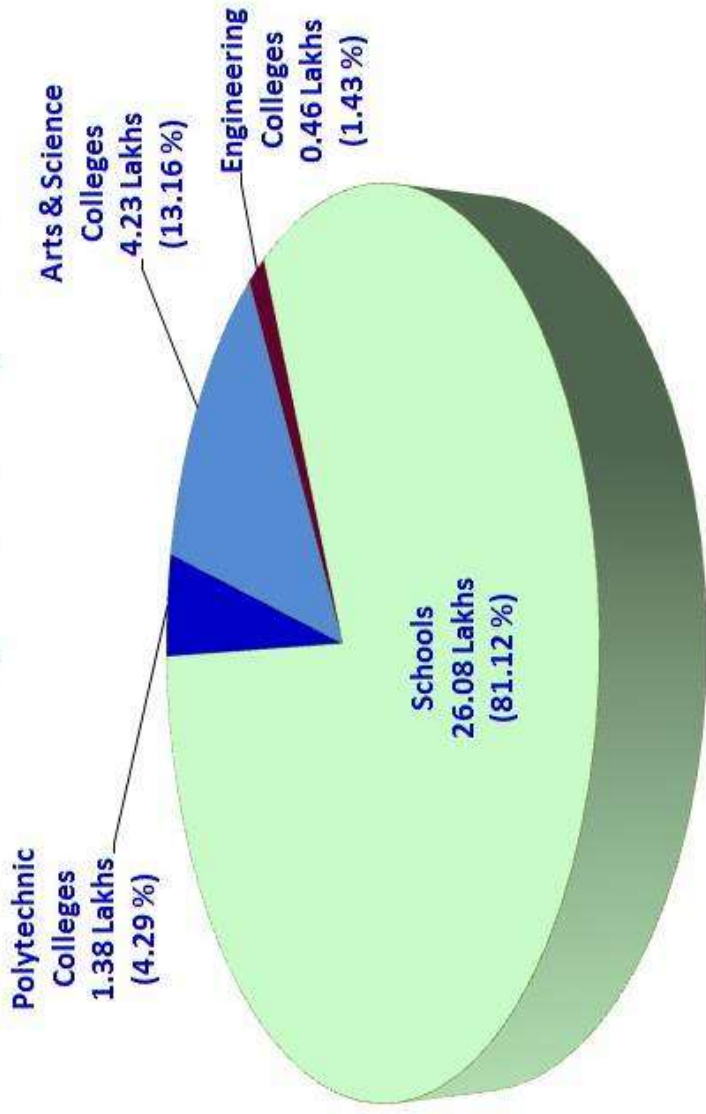
These innovative Special Programmes for the welfare of the masses have been evolved by the Government under the visionary and inspiring leadership of the

Hon'ble Chief Minister are being continuously and effectively monitored by this Department.

**K.T. Rajenthralalaji,
Minister for Information &
Special Programme
Implementation.**

Distribution of Laptop Computers to Students

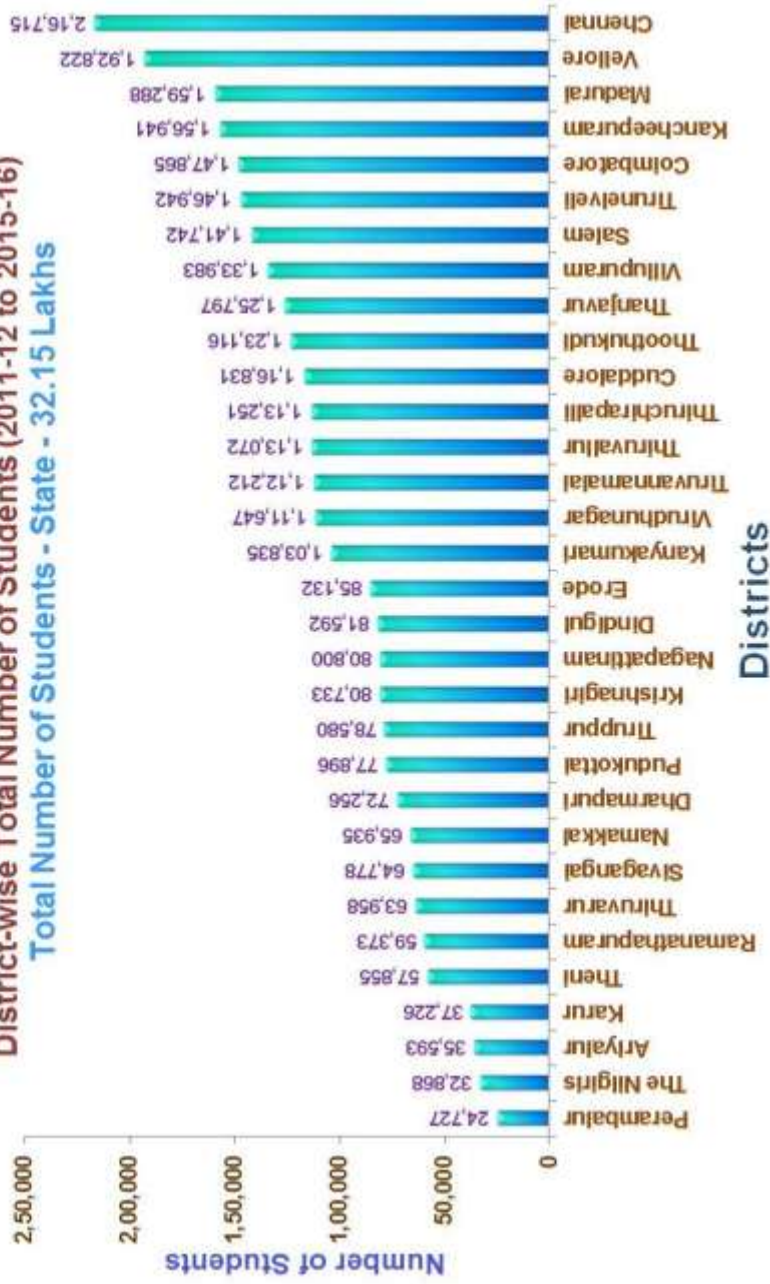
Total number of Students (2011-12 to 2015-16) - 32.15 Lakhs



Distribution of Laptop Computers to Students

District-wise Total Number of Students (2011-12 to 2015-16)

Total Number of Students - State - 32.15 Lakhs



Distribution of Fan, Mixie & Grinder



Government Central Press, Chennai-600 079