



**PUBLIC WORKS DEPARTMENT  
BUILDINGS**

**CITIZENS' CHARTER  
2016**

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**GOVERNMENT OF TAMILNADU  
2016**

# **PUBLIC WORKS DEPARTMENT BUILDINGS**

## **CITIZENS' CHARTER - 2016**

### **1.0. Introduction**

Tamil Nadu Public Works department is one of the oldest Engineering departments in India. This Citizens Charter explains Vision and Mission of the Tamil Nadu Public Works Department in offering services for constructing and maintaining Public buildings to various Government departments and related information for the people.

### **2.0. Mission and activities of the Department**

To provide quality services for safe and purposeful Public buildings at reasonable cost utilizing best evolved practices and advanced modern techniques and this department is serving for the past 158 years.

This department is committed to Plan, design, construct and maintain the Public Buildings and monitor the stability of the public buildings.

Various types of Public Buildings constructed by PWD include Hospitals, Medical colleges, Schools, Hostel buildings, Court Buildings, District Collector offices and office buildings for other departments of the Government.

Public Works Department offers authenticated expert opinion regarding the Buildings as and when requested by the Government departments.

#### **Other activities of the Department**

- Construction of Manimandapams, Memorials, monuments, etc.

- Renovation and restoration of heritage buildings to preserve their Architectural, Aesthetic, Historical, Archaeological values
- Maintenance of Secretariat, Raj Bhavan at Chennai and Udthagamandalam, Hon'ble Judges, Ministers and other VVIP's Bungalows, Inspection Bungalows, Circuit Houses and other Government buildings.
- Execution of Natural calamity reconstruction works including Coastal Disaster Risk Reduction Project.
- Execution of Local area development scheme works under constituency development funds allotted to Member of Parliament and Member of Legislative Assembly.
- Arrangements for VIP & VVIP's visits such as stage erection, barricading arrangements, providing Public Address System and lighting arrangements and issue of stability certificate.
- Local Valuation of Buildings referred to by the Judicial and Vigilance and Anti Corruption Department
- Issue of Structural Stability Certificate for Cinema Theatres, School and College buildings.
- Issue of Reasonableness of Rent Certificate for the Private Buildings occupied by the Government Offices
- Revision of Standard Schedule of rates and fixing plinth area rates annually

### **3.0. Organisation of Public Works Department**

Building Wing, is functioning with three Regions under the control of Engineer-in-Chief (Buildings), PWD, Chennai-5:

- ◆ The Chief Engineer (Buildings), Chennai Region, Chennai

- ◆ The Chief Engineer (Buildings), Trichy Region, Trichy and
- ◆ The Chief Engineer (Buildings), Madurai Region, Madurai

The following offices are also functioning under the control of Engineer-in-Chief (Buildings), Chennai

- ◆ The Chief Architect, Chepauk, Chennai-5
- ◆ Planning and Design Circle, Chepauk, Chennai-5 and
- ◆ The Director, Public Works Staff Training Centre, Tiruchirappali

The Planning and Design activities of PWD are centralised to achieve uniformity and two wings are functioning for this purpose at Chennai with Statewide jurisdiction. The "Architectural wing" evolves Architectural Plans and the "Planning and Design Circle" prepares Structural designs and drawings.

The preparation of detailed estimate, calling for tenders and subsequent execution of works for Construction and maintenance activities for various user departments are performed by Territorial Circles and Divisions of PWD located all over the State.

Three Electrical Circles at Chennai, Trichy and Madurai are functioning under the control of respective Superintending Engineer (Electrical) with 8 Divisions to lookafter the Electrical works.

"Tamilaga Arasu Building Research Station" headed by an Executive Engineer, Chennai is functioning for carrying out research activities.

The contact details of Chief Engineers and Superintending Engineers of Buildings Organisation, PWD are mentioned in Annexure-I.

#### **4.0. Services to the Government departments :**

The Services of Public Works Department are availed by the following Government Departments :-

- Health & Family Welfare Department
- School Education Department
- Revenue Department
- Judicial Department
- Transport Department
- Agriculture Department
- Backward Classes, Most Backward Classes & Minorities Welfare Department
- Tourism, Culture and Religious Endowments Department
- Commercial Taxes and Registration Department
- Animal Husbandry, Dairying & Fisheries Department,
- Labour and Employment Department
- Tamil Development and Information Department
- Law Department
- Fire & Rescue Services Department
- Co-operation, Food and Consumer Protection Department
- Environment and Forests Department
- Finance Department (Pay & Accounts Offices and Treasuries)

- Handlooms, Handicrafts, Textiles and Khadi Department
- Industries Department
- Social Welfare and Nutritious Meal Programme Department
- Welfare of Differently Abled Persons Department
- Youth Welfare and Sports Development Department

#### **4.1. Procedures for commencement of building works :**

Based on the request of the above departments for their new buildings, preliminary plans and rough cost estimates are sent to the Government for obtaining necessary Administrative Sanction. After obtaining administrative sanction, detailed plans and estimates are prepared. After calling for tenders works are executed by this department.

#### **5.0. Services regarding Tenders for execution of works by PWD**

This department follows Tamilnadu Transparency in Tenders Rules, 2000 in publication, finalization and award of tenders to the registered contractors for execution of the building works.

#### **5.1. Registration of Contractors in PWD**

The rules for the Registration of Contractors for undertaking Government works are available in Appendix XXIII of Tamilnadu Public Works Department Code. The registration is done in the respective Circles by the Superintending Engineers (State level / Circle level) and by the Executive Engineers in the respective Divisions in appropriate class, depending on Contractor's financial capacity, experience, etc.

**Classification of Contractor:** The Contractors can register in PWD in the respective Class depending on their qualification for the following value of works :

Class – I : Above Rs.75 Lakhs

Class – II : Upto Rs.75 Lakhs

Class- III : Upto Rs.30 Lakhs

Class- IV : Upto Rs.15 Lakhs

Class- V : Upto Rs.6 Lakhs

**Fee for Application :**

Division Level - Rs.1000/- + VAT

Circle Level - Rs.1000/- + VAT

State Level - Rs.5000/- + VAT

**Fee for Registration :**

Division Level (Class V) - Rs.10,000/-

Circle Level (Class V, IV, III, II & I)-Rs.20,000/-

State Level (Class IV, III, II & I) - Rs.50,000/-

**Essential qualifications for Registration as Contractors :**

- Income Tax Return Filed with Income Tax Department with PAN No.
- Tamil Nadu State Government "TIN" for Sales Tax.
- The solvency certificate not less than 30% of the value of class of registration sought for, on immovable properties issued by Revenue Department. The Revenue solvency should be in the name of the individual, who wish to register (or) one of the partner's name, if it is a firm / company.
- Financial capacity to execute works, for which Certificate on Cash transaction with the Bank for the past one year.
- Experience in the Building Activities

- Tools and Plants available with them
- Technical Staff available with them for Works Supervision

The promotion to the next class shall be based on solvency certificate added with the experience and past performance.

The contractors shall remain for atleast one year in each of the classes (i.e.) Class IV, III and II for getting promotion to next higher Classes.

**Head of account for the Registration Fee Remittance :** 8782 – Cash Remittance – PW Other Remittance in items adjustable by Public Works and the credit of Executive Engineer, PWD., Division. (D.P. Code No. 8782 - R - ACAD – 0003).

**Rejection of application :** The registering authority shall have full powers to reject any application received for registration. But while doing so, he shall issue a show-cause notice to the applicant, stating briefly the reasons for rejection.

**Demotion of Class :** The registering authority may demote a contractor, to a lower class. The registering authority may also consider application for reinstatement duly obtaining explanation on merits.

**Non-discrimination and accessibility:** The Superintending Engineers and the Executive Engineers shall act with Non-discriminated manner as per the guidelines issued from time to time by the Government.

**Role of Contractors for availing the above services:** For availing the services, Public can submit filled in application along with the copies of documents like, solvency certificate for the required value, experience certificate, evidences of income Tax Return filed, Sales Tax Registration Certificate, Details in support of financial



capacity, Details of Manpower and Machineries available with them, etc., and originals of such document shall be produced for verification by the Superintending Engineers / the Executive Engineers as the case may be.

**Grievance Redressal :** Grievances, if any, can be solved by contacting the respective Executive Engineer or Superintending Engineer of this Department in person.

## **5.2. Procedures for Issue of Tender Schedule :**

**Information :** The required documents for tendering the rates for the works, on contract basis, will be issued then and there by tender inviting authorities for construction or maintenance of buildings.

**Standards of service :** The availability of this service will be intimated to the citizen in the following mode:

By publishing tender notice in the Daily News papers both in Tamil & English and on designated Website in accordance with the Guidelines issued by the Government.

By publishing the tender notice in the weekly Tender Bulletin published by the Director of Information and Public Relations, Secretariat, Chennai, or by weekly Tender bulletin published by the Public Relation Officer in Districts in the Local areas according to the value of works.

By displaying the tender notices in notice board of the respective PWD offices.

Issuing tender notice by post to the registered contractors, on request along with stamped self addressed envelope.

**Choice and Consultation:** The details of this service can be had from the Tender Inviting Authority.

**Grievance Redressal regarding Tender:** Grievances can be solved by contacting the respective Tender Inviting Authority.

**Cost :** On knowing of the information of Tender notice, the contractor should give a written request for the tender schedule for the work, he wish to tender along with the challan / demand draft for the cost of Tenders. The tender schedule will be issued to the Contractor on receipt of the requisition with cost.

The mode of payment will be informed in the notice inviting tenders, depending on the value of the works to be executed.

**Invitation of Tenders :** In G.O. Ms. No.222, Public Works (G2) Department, dated 08.04.1999 and Rule 20 of the Tamilnadu Transparency in Tenders Rules, 2000, the minimum period between the date of publication of the notification in the relevant Tender Bulletin or in the Newspapers and the last date for submission of Tender should be

- 15 days for Tenders upto Rs.2.00 Crore in value
- 30 Days for Tenders, value of which exceeds Rs.2.00 crore

### **5.3. Time limit for finalization of Tenders :**

In G.O. (Ms). No.873, Public Works Department, dated 04.05.1982 and G.O. (Ms). No.49, Finance (Salaries) Department, dated 11.09.1998, the following time-limit should be followed in processing tenders and submitting to approval authority.

- The Superintending Engineer should scrutinize and submit the tender proposals to the Chief Engineer within 15 days from the date of receipt of tenders.

- The Chief Engineer should also scrutinize the tenders which require Tender Award Committee approval and submit them to the Tender Award Committee within 7 days from the date of receipt of tenders from the Superintending Engineer
- The Tender Award Committee should take a decision on the award of tender within a period of one month.

#### **5.4. Time limit for execution of works :**

Guidelines has been issued in the Chief Engineer (Buildings), PWD., Chennai letter No. HDO (A) / 24179 / 2002-1, dated 22.04.2002 regarding the time limits for period of execution of building works (from the date of handing over of site to date of completion of work by contractor) as detailed below :

Sl. No.	Type of building	Construction period (in months) for total plinth area of buildings		
		Upto 500 Sq.m	501 Sq.m to 1000 Sq.m	1001 Sq.m. to 2500 Sq.m
1	Single-storeyed, load bearing structures	4	7	10
2	Single-storeyed, framed structures	5	9	12

The above time limit can be modified due to unforeseen contingencies, but with the approval of higher authorities only.

For the buildings where the plinth area exceeds 2500 sq.m. (special type) the time limit can be fixed with the approval of the Chief Engineer (Buildings).

## **6.0. Other Services :**

### **6.1. Issue of Structural Soundness certificate for New Cinema Theatres**

As per G.O. (Ms). No. 972, PWD dated 13.07.1992 and Tamil Nadu Cinemas (Regulation) Rules 1957, the Public Works Department, Planning and Design Circle deals with Structural Soundness of Cinema Theaters. The request for issue of Structural Soundness certificate for Cinema Theaters is received from Commissioner of Police for Chennai and the District Collectors for other districts who are the licensing authorities.

Upon receiving the request, the Superintending Engineer, Planning and Design Circle, scrutinise initial proposals before the construction and completion plans after the construction of new Cinema Theatres / Multiplex cinema theatres with shopping malls and send the plan recommendation, with Structural Soundness Certificate by the Public Works Department to the Licensing Authority concerned for approval. The certificate issued within 30 days from the date of application.

**Issue of Structural Stability certificate for Old Cinema Theatres :** Issue Structural Stability Certificate to the cinema theatres which are more than 50 years old after spot inspection. The certificate issued within 30 days from the date of application

### **6.2. Conducting Interviews for Private Engineers to include in the District Panel of Private Practicing Engineers :**

A panel of private practicing Engineers is maintained at District level in each Collectorate in which qualified private Engineers can register. The Collector utilize the services of private practicing Engineers for issuing of stability certificates for private buildings, etc.

The application of the Private Practicing Engineer is received by the concerned District Collector with necessary recommendation in the prescribed proforma for the Superintending Engineer of PWD, Building Organisation of the respective area and the details are sent to the Engineer-in-Chief (Buildings). The interview for the Private Engineers for inclusion in the panel of private practicing Engineers is conducted within 30 days by the Superintending Engineer, Planning Design Circle and recommendations are sent to the PWD Board of Engineers for acceptance and for communicating to the District collector for registering the name in the panel of private practicing Engineer.

### **6.3. Approval of Construction Materials / Construction Techniques.**

**The Assessment Committee:** The Government in G.O. (Ms). No. 106, Department of Housing, dated 06.03.1975 constituted Assessment Committee to evaluate the innovations in use of materials and construction techniques with representatives from various institutions.

At present, the Committee functions with the Engineer in Chief (Buildings), PWD as Chairman and Superintending Engineer, PWD, Planning and Design circle as Member Secretary, with members from Anna University, Indian Institute of Technology, Bureau of Indian Standards, Structural Engineering Research Centre, Tamil Nadu Housing Board, Tamil Nadu Slum Clearance Board, Tamil Nadu Police Housing Corporation, Tamil Nadu Electricity Board, Directorate of Technical Education, Military Engineering Service, Institution of Engineers and Builders Association.

The Assessment Committee meetings are organized by the Planning and Design circle and Tamilaga Arasu Building Research Station upon receiving applications from manufactures. The meeting is convened minimum 4

times annually by Planning and Design Circle and Tamilaga Arasu Building Research Station.

**Details required for approval of the Construction Materials:** The Manufacturer of the product should submit document along with with the following details.

- General Profile of the Company, Manufacturing and Distribution Facilities
- Bureau of Indian Standards (BIS) License / Registration details
- Test Reports for products
- Technical specifications of the products
- Product Approvals already available / Performance Certificates / Purchase Order
- Method of Applications of the product in the construction
- Price List
- Any other details required by the Department

Along with above details, the assessment fee of Rs.10,000/- per product should be remitted in the form of demand draft in favour of Executive Engineer, Tamilaga Arasu Building Research Station, Public Works Department, Chennai

**Basis for approval of the product and issue of the approval certificate :**

The Committee examines the product details based on the License from Bureau of Indian standards / Test reports from the Central Government laboratories and Bureau of Indian Standards approved laboratories to approve the products.

The Product approval Certificate is issued by the Member Secretary of the Committee within one month from the date of approval of the Minutes of Assessment Committee meeting. The Product approval certificate is valid for three years. The Manufacturer should apply for renewal of certificate with assessment fee of Rs.5000/- per product after expiry of validity of the certificate.

#### **6.4. Laboratory Tests on Construction Materials by Tamilaga Arasu Building Research Station :**

The quality tests on Cement, Steel, Sand and Concrete are conducted in the Laboratory as per the Bureau of Indian Standard codal provisions by Tamilaga Arasu Building Research Station, Taramani, Chennai at the nominal charges as prescribed vide Annexure-III. The materials shall be tested within 7 days from the date of receipt of samples. The test reports are to be issued within 3 days from the date of testing

#### **6.5. Issue of Reasonableness of Rent Certificate for Buildings:**

This Department issues Reasonableness of Rent Certificate to the Private buildings rented for various Government offices. The Executive Engineers concerned are empowered to issue Reasonableness of Rent Certificate. The certificate issued within 15 days from the date of application.

#### **6.6. Issue of Stability Certificate to stages for Public meetings :**

The organisers who conducting the Public meeting attended by V.V.I.Ps., can seek for, the certificate of stability for stages from the Executive Engineers concerned. The stability certificate may be issued before the commencement of meetings.

**6.7. Issue of Structural Stability Certificate to the Public buildings:**

The owner of the building like private school buildings, College Buildings, cinema theatres etc. can seek this service from Superintending Engineers of PWD, Building Organisation designated for the purpose, so as to obtain License from the Authorities concerned. In General, this certificate is issued on payments of centage charges as prescribed in Annexure-II. The certificate issued within 30 days from the date of application

**6.8. Deposit Works :**

The Department undertakes Deposit works for the Quasi Governmental Organizations, Private Sector, Societies, Industries based on their request. For this, centage charges will be collected at a fixed percentage of the value of the works as fixed by the Government

**6.9. Providing Information under Right to Information Act, 2005 :**

Those who are seeking information under the Right to Information Act, 2005 can approach the PWD authorities of respective area. The list of Public Information Officers and the Appellate Authorities are detailed in Annexure IV.

**EDAPPADI K. PALANISWAMI  
MINISTER FOR PUBLIC WORKS,  
HIGHWAYS AND MINOR PORTS**



## ANNEXURE – I

### DETAILS OF OFFICERS OF PWD, BUILDING ORGANISATION CHIEF ENGINEERS AND SUPERINTENDING ENGINEERS

Sl. No	Officers In-charge	Address	Telephone Number
1	Engineer-in-Chief (Buildings) and Chief Engineer (Buildings) Chennai Region	PWD Campus, Chepauk, Chennai-600005	044-28525367
2	Chief Engineer (Buildings), Trichy Region, Trichy	Cantonment, Trichy-620 001	0431-2418722
3	Chief Engineer (Buildings), Madurai Region, Madurai	PWD Compound, Thallakulam, Madurai-625002	0452-2530862
4	Joint Chief Engineer (Buildings) O/o Engineer-in-Chief (Buildings) and Chief Engineer (Buildings) Chennai Region	PWD Campus, Chepauk, Chennai-600005	044-28413725 044-28410402 Ext. 152
5	Superintending Engineer, PWD., Electrical Circle, Chennai.	PWD Campus, Chepauk, Chennai-600005	044-28410402 Ext. 303
6	Deputy Chief Engineer (Buildings) (Nodal Officer for CM Cell Petitions and Public Information Officer for Right to information Act)	PWD Campus, Chepauk, Chennai-600005	044-28410402 Ext. 161
7	Superintending Engineer, PWD., Building Construction and Maintenance Circle, Medical Works, Chennai	PWD Campus, Chepauk, Chennai-600005	044-28545501 044-28410402 Ext. 121
8	Superintending Engineer, PWD., Buildings Construction and Maintenance Circle, Chennai	PWD Campus, Chepauk, Chennai-600005	044-28550446 044-28410402 Ext. 290
9	Superintending Engineer, PWD., Planning & Designs Circle, Chennai	PWD Campus, Chepauk, Chennai-600005	044-28410402 Ext. 276

<b>Sl. No</b>	<b>Officers In-charge</b>	<b>Address</b>	<b>Telephone Number</b>
10	Superintending Engineer, PWD., Buildings Construction and Maintenance Circle, Vellore	PWD Campus Vellore-632 001.	0416-2221316
11	Superintending Engineer, PWD., Buildings Construction and Maintenance Circle, Salem	PWD Campus Salem-7	0427-2416732
12	Superintending Engineer, PWD., Buildings Construction and Maintenance Circle, Coimbatore	Town Hall, PWD Campus, Coimbatore	0422-2302611
13	Superintending Engineer, PWD., Buildings Construction and Maintenance Circle, Trichy	Cantonment, Trichy-620 001.	0431-2462604
14	Superintending Engineer, PWD., Buildings Construction and Maintenance Circle, Medical Works, Trichy	Cantonment, Trichy-620 001.	0431-2410689
15	Superintending Engineer, PWD., Buildings Construction and Maintenance Circle, Madurai	PWD Compound, Thallakulam, Madurai-625002	0452-2530817
16	Superintending Engineer, PWD., Buildings Construction and Maintenance Circle, Medical Works, Madurai	PWD Compound, Thallakulam, Madurai-625002	0452-2530057
17	Superintending Engineer, PWD., Buildings Construction and Maintenance Circle, Tirunelveli	Tirunelveli 627002	0462-2576711
18	Superintending Engineer, PWD., Electrical Circle Trichy	Cantonment, Trichy-620001	0431-2418144
19	Superintending Engineer, PWD., Electrical Circle Madurai	PWD Compound, Thallakulam, Madurai-625002	0452-2530757

## ANNEXURE – II

### CHARGES FOR ISSUING STRUCTURAL STABILITY CERTIFICATE FOR PRIVATE BUILDINGS

(As per G.O. (Ms). No.181, Public Works (G2) Department, dated  
16.05.2003)

<b>Sl. No.</b>	<b>Description</b>	<b>Amount (In Rupees)</b>
1	Inspection of Private Buildings (less than 50 years old) and issuing Structural Stability Certificate for 3 years.	Rs.10 / Sq.m. subject to a minimum of Rs.5,000/- per building
2	Inspection of Private Buildings (more than 50 years old) and issuing Structural Stability Certificate for 1 year.	Rs.5 / Sq.m. subject to a minimum of Rs.5,000/- per building
3	Inspection of private distressed building and offering suggestions and remedial measures.	Rs.5,000/-

### ANNEXURE – III

#### **SERVICE CHARGES FOR CONDUCTING NON-DESTRUCTIVE TEST FOR GOVERNMENT / QUASI GOVERNMENT / PUBLIC / PRIVATE SECTORS**

(As per G.O. (Ms). No.97, Public Works (G1) Department, dated 03.06.2011)

<b>Sl. No.</b>	<b>Description</b>	<b>Machine</b>	<b>Amount (In Rupees)</b>
1	To determine the average rebound number and the near strength of concrete for various structural elements in an existing structure without distributing it.	Digital Rebound Hammer	Rs.50/- per point
2	To determine the goodness of concrete and to detect honeycombs, voids, frozen concrete, cracks and other non-homogeneous conditions in concrete	Ultrasonic Pulse Velocity	Rs.75/- per point
3	To locate the exact position of reinforcement bars in concrete structures.	Rebar Data Scan	Rs.75/- per point
4	To determine the strength of pre-cast concrete cubes	Compression Testing Machine	Rs.150/- for 3 cubes
5	To determine the compressive strength of structural elements.	Cutter and Compression Testing Machine	Rs.900/- per sample

## ANNEXURE – IV

### DETAILS OF PUBLIC INFORMATION OFFICERS AND APPELLATE AUTHORITIES

Sl. No	Name of the office / Desg. / Officer Desg.	STD Code No	Phone	Office Address
1	Engineer-in-Chief (Buildings) and Chief Engineer (Buildings) Chennai Region, PWD., Chepauk, Chennai-5 1. P.I.O / DCE (B) 2. A.A / JCE (B)	044  044	28410402 Ext 161  28413725	Engineer-in-Chief (Buildings)and Chief Engineer (Buildings) Chennai Region, PWD., Kamarajar Salai, Chepauk, Chennai-5
<b>BUILDING (C&amp;M) CIRCLE, CHENNAI-5</b>				
1	Superintending Engineer, PWD., Bldgs. (C&M) Circle, Tamilnadu New Legislative Assembly Complex, Chennai 1. P.I.O / D.S.E 2. A.A / S.E.	044	28410402 Ext 123  Ext 121	O/o. Superintending Engineer, PWD., Bldgs. (Construction and Maintenance) Circle, Kamarajar Salai, Chepauk, Chennai -5
2	Executive Engineer, PWD., North Presidency Division, Chennai-5 1. P.I.O / T.P.A 2. A.A / E.E.	044	28410402 Ext.125  28516568	O/o Executive Engineer, PWD., North Presidency Dn, Kamarajar Salai, Chepauk, Chennai-5
3	Executive Engineer, PWD., South Presidency Division, Chennai-5 1. P.I.O / T.P.A 2. A.A / E.E.	044	28410402 Extn.344  28517520	O/o Executive Engineer, PWD., South Presidency Dn, Kamarajar Salai, Chepauk, Chennai-5
4	Executive Engineer, PWD., Building Construction Division-I Chennai-5 1. P.I.O / T.P.A 2. A.A / E.E.	044	28410402   Ext 293	Executive Engineer, PWD., Building Construction Division-I, Chepauk, Chennai-5
5	Executive Engineer, PWD., Building (C&M) Division, Kancheepuram 1. P.I.O / T.P.A 2. A.A / E.E.	044	27238672	O/o. Executive Engineer, PWD., Building (C&M) Division, Kancheepuram – 631 501.

<b>Sl. No</b>	<b>Name of the office / Desg. / Officer Desg.</b>	<b>STD Code No</b>	<b>Phone</b>	<b>Office Address</b>
6	Executive Engineer, PWD., Building (C&M) Division, Tiruvallur 1. P.I.O / T.P.A 2. A.A / E.E.	044	27661174	O/o. Executive Engineer, PWD., Building (C&M) Division, Tiruvallur – 601 201.
<b>BUILDINGS (C&amp;M) CIRCLE, MEDICAL WORKS, CHENNAI-5</b>				
1	Superintending Engineer, PWD., Bldgs. (C&M) Circle, Medical Works, Chennai-5 1. P.I.O / A.E.E 2. A.A / S.E.	044  044	28550446 Extn.292  28550446	O/o. Superintending Engineer, PWD., B (C&M) Circle, Medical Works, Chennai-5
2	Executive Engineer, Blgds (Construction) Division-I, Medical Works, Chepauk, Chennai -5 1. P.I.O / A.E.E 2. A.A / E.E.	044	28410402  Extn.294 Extn. 293	O/o Executive Engineer, Bldgs. (C) Division-I, Medical Works, Chepauk, Chennai -5
3	Executive Engineer, Blgds (Construction) Division-II, Medical Works, Chepauk, Chennai -5 1. P.I.O / A.E.E 2. A.A / E.E.	044	28410402  Extn. 180 Extn. 244	O/o Executive Engineer, Bldgs. (C) Division-II, Medical Works, Chepauk, Chennai -5
4	Executive Engineer, Blgds (Construction)Division- III, Medical Works, Chepauk, Chennai -5 1. P.I.O / A.E.E 2. A.A / E.E.	044	28410402  Extn.300 Extn.299	O/o Executive Engineer, Bldgs. (C) Division-III, Medical Works, Chepauk, Chennai -5
5	Executive Engineer, Blgds (Maintenance) Division, Medical Works, Chepauk, Chennai -5 1. P.I.O / A.E.E 2. A.A / E.E.	044	27661174	O/o Executive Engineer, Bldgs (Maintenance) Division, Medical Works, Chepauk, Chennai -5
6	Executive Engineer, Blgds (C&M) Division, Medical Works, Vellore 1. P.I.O / A.E.E 2. A.A / E.E.	044	2246966	O/o Executive Engineer, PWD., Bldgs. (C&M) Division, Medical Works, Vellore.

Sl. No	Name of the office / Desg. / Officer Desg.	STD Code No	Phone	Office Address
<b>BUILDINGS (C&amp;M) CIRCLE, VELLORE</b>				
1	Superintending Engineer, PWD., Bldgs. (C&M) Circle, Vellore 1. P.I.O / D.S.E 2.A.A / S.E.	0416	2221316	O/o. Superintending Engineer, PWD., B (C&M) Circle, Vellore-1.
2	Executive Engineer, PWD., Bldgs. (C&M) Division, Vellore- 4 1.P.I.O / T.P.A 2. A.A / E.E.	0416	2220113	O/o Executive Engineer, PWD., Bldgs. (C&M) Division, Vellore-4
3	Executive Engineer, PWD., Bldgs. (C&M) Division, Thiruvanamalai. 1.P.I.O. / Sr.DO 2.A.A / E.E.	04175	236068	O/o Executive Engineer, PWD., Bldgs. (C&M) Division, Thiruvanamalai.
4	Executive Engineer, PWD., Bldgs (C&M) Division, Cuddalore. 1.P.I.O. / T.P.A 2.A.A / E.E.	04142	230274	O/o Executive Engineer, PWD., Bldgs (C&M) Division, Cuddalore.
5	Executive Engineer, PWD., Buildings (C&M) Division, Villupuram 1.P.I.O / T.P.A. 2.A.A. / EE	04146	226793	O/o. the Executive Engineer, PWD., Buildings (C&M) Division, Villupuram
<b>ELECTRICAL CIRCLE, CHENNAI</b>				
1	Superintending Engineer, PWD., Electrical Circle, Chennai 5. 1.P.I.O / AE 2.A.A / SE	044	28410402 Ext. 305 Ext. 303	O/o Superintending Engineer, PWD., Electrical Circle, Chennai- 600 005
2	Electrical Engineer, PWD., Electrical Division, Medical Works, Chennai-5 1.P.I.O / AE 2.A.A./E.E	044	28410402 Ext. 308 Ext. 305	O/o. Electrical Engineer, PWD., Electrical Dn, Medical Works, Chennai - 600 005

<b>Sl. No</b>	<b>Name of the office / Desg. / Officer Desg.</b>	<b>STD Code No</b>	<b>Phone</b>	<b>Office Address</b>
3	Electrical Engineer, PWD., Electrical Division I, Chennai.5 1.P.I.O / AE 2.A.A. / EE	044	28410402  Ext. 141 Ext. 136	O/o Electrical Engineer, PWD., Electrical Division I, Chennai - 600 005
4	Electrical Engineer, PWD., Electrical Division II, Chennai 5 1.P.I.O / EE 2.A.A / EE	044	28410402	O/o Electrical Engineer, PWD., Electrical Division II, Chennai - 600 005.
<b>BUILDINGS (C&amp;M) CIRCLE, TRICHY</b>				
1	Superintending Engineer, PWD., Bldgs. (C&M) Circle, Trichy 1. P.I.O. / D.S.E 2. A.A / S.E.	0431	2462604	O/o Superintending Engineer, PWD., Bldgs. (C&M) Circle, Trichy - 620 001.
2	Executive Engineer, PWD., Bldgs. (C&M) Division, Trichy. 1. P.I.O / T.P.A 2. A.A / E.E.	0431	2771632	O/o. Executive Engineer, PWD., Bldgs. (C&M) Division, Trichy - 620 001
3	Executive Engineer, PWD., Bldgs. (C&M) Division, Pudukkottai. 1.P.I.O. / DO. 2.A.A / TPA TO EE	04322	221596	O/o. Executive Engineer, PWD., Bldgs. (C&M) Division, Pudukkottai.
4	Executive Engineer, PWD., Bldgs. (C&M) Division, Thanjavur. 1.P.I.O / T.P.A. 2.A.A. / E.E.	04362	230323	O/o. Executive Engineer, PWD., Bldgs. (C&M) Division, Thanjavur.
5	Executive Engineer, PWD., Bldgs. (C&M) Division, Nagapattinam. 1.P.I.O. / Sr.DO 2.A.A. / E.E.	04365	220366	O/o. Executive Engineer, PWD., B(C&M) Division, Nagapattinam



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<b>BUILDINGS (CONSTN. &amp; MAINT) CIRCLE, MEDICAL WORKS, TRICHY</b>				
1	Superintending Engineer, PWD., Buildings (C&M) Circle, Medical Works, Trichy. 1.P.I.O / D.S.E. 2.A.A. / S.E.	0431	2418722	O/o the Superintending Engineer, PWD., Buildings (C&M) Circle, Medical Works, Trichy
2	Executive Engineer, PWD., Buildings (C&M) Division, Medical Works, Trichy 1.P.I.O. / SR.DO 2.A.A. / E.E.	0431	2466363	O/o the Executive Engineer, PWD., Buildings (C&M) Division, Medical Works, Trichy
3	Executive Engineer, PWD., Buildings (C&M) Division, Medical Works, Tiruppur. 1.P.I.O / SR.DO 2.A.A / EE	0421	2472277	O/o the Executive Engineer, PWD., Buildings (C&M) Division, Medical Works, Tiruppur
4	Executive Engineer, PWD., Buildings (C&M) Division, Medical Works, Tiruvarur. 1.P.I.O. / SR.DO 2.A.A / EE	04366	242472	O/o the Executive Engineer, PWD., Buildings (C&M) Division, Medical Works, Tiruvarur
5	Executive Engineer, PWD., Buildings (C&M) Division, Medical Works, Salem 1.P.I.O. / SR.DO 2.A.A / EE			O/o the Executive Engineer, PWD., Buildings (C&M) Division, Medical Works, Salem
<b>BUILDINGS (CONSTN. &amp; MAINT) CIRCLE, SALEM</b>				
1	Superintending Engineer, PWD., Buildings (C&M) Circle, Salem 1.P.I.O. / DSE 2.A.A / SE	0427	2416732	O/o. the Superintending Engineer, PWD., Buildings (C&M) Circle, Salem
2	Executive Engineer, PWD., Buildings (C&M) Division, Salem 1.P.I.O / Sr.Do 2.A.A. / E.E	0427	2413116	O/o. the Executive Engineer, PWD., Buildings (C&M) Division, Salem

<b>Sl. No</b>	<b>Name of the office / Desg. / Officer Desg.</b>	<b>STD Code No</b>	<b>Phone</b>	<b>Office Address</b>
3	Executive Engineer, PWD., Buildings (C&M) Division, Namakkal 1.P.I.O / Sr.Do. 2.A.A. / E.E	04286	230966	O/o. the Executive Engineer, PWD., Buildings (C&M) Division, Namakkal
4	Executive Engineer, PWD., Buildings (C&M) Division, Ariyalur 1.P.I.O / Sr.Do. 2.A.A. / E.E	04329	224550	O/o. the Executive Engineer, PWD., Buildings (C&M) Division, Ariyalur
5	Executive Engineer, PWD., Buildings (C&M) Division, Dharmapuri 1.P.I.O / Sr.Do. 2.A.A. / E.E	04342	230161	O/o. the Executive Engineer, PWD., Buildings (C&M) Division, Dharmapuri
<b>BUILDINGS (C&amp;M) CIRCLE, COIMBATORE</b>				
1	Superintending Engineer, PWD., Bldgs. (C&M) Circle, Coimbatore 1.P.I.O / DSE 2.A.A / SE	0422	2302611	O/o Superintending Engineer, PWD., Bldgs. (C&M) Circle, Coimbatore
2	Executive Engineer, PWD., Bldgs. (C&M) Division, Erode-11 1.P.I.O. / T.P.A 2.A.A / EE	0424	2265650	O/o Executive Engineer, PWD., Bldgs. (C&M) Division, Erode - 638 011.
3	Executive Engineer, PWD., Bldgs. (C&M) Division, Coimbatore. 1.P.I.O / T.P.A. 2.A.A. / EE	0422	2395521	O/o. Executive Engineer, PWD., Bldgs. (C&M) Division, Coimbatore - 641 001
4	Executive Engineer, PWD., Bldgs. (C&M) Division, Karur 1.P.I.O / T.P.A. 2.A.A. / EE	04324	261152	O/o. Executive Engineer, PWD., Bldgs. (C&M) Division, Karur

<b>Sl. No</b>	<b>Name of the office / Desg. / Officer Desg.</b>	<b>STD Code No</b>	<b>Phone</b>	<b>Office Address</b>
5	Executive Engineer, PWD., Bldgs. (C&M) Division, Udhagamandalam. 1.P.I.O / T.P.A. 2.A.A / EE	0423	2450123	O/o. Executive Engineer, PWD., Bldgs. (C&M) Division, Udhagamandalam - 643 001
<b>ELECTRICAL CIRCLE, TRICHY</b>				
1	Superintending Engineer, PWD., Electrical Circle, Trichy 1.P.I.O / T.P.A 2.A.A / SE (Elec.)	0431	2418144	O/o. Supt. Engr., PWD., Elec. Circle, Trichy
2	Electrical Engineer, PWD., Electrical Division, Coimbatore 1.P.I.O / AE 2.A.A / EE	0422	2382997	O/o Electrical Engineer, PWD., Electrical Division, Coimbatore
3	Electrical Engineer, PWD., Electrical Division, Medical Works, Trichy 1.P.I.O / AE. 2.A.A./E.E (Elec.)	0431	2412797	O/o. Electrical Engineer, PWD., Electrical Dn, Medical Works, Trichy.
4	Electrical Engineer, PWD., Electrical Division, Salem 1.P.I.O / AEE (Elec.) 2.A.A / EE	0427	2418839	O/o Electrical Engineer, PWD., Electrical Division, Salem
<b>BUILDINGS (CONSTN. &amp; MAINT) CIRCLE, MADURAI</b>				
1	Superintending Engineer, PWD., Buildings (C&M) Circle, Madurai 1.P.I.O / D.S.E. 2.A.A. / S.E.	0452	2530817	O/o Superintending Engineer, PWD., Buildings (C&M) Circle, Madurai
2	Executive Engineer, PWD., Buildings (C&M) Division, Madurai 1. P.I.O / TPA 2. AA / EE	0452	2530718	O/o Executive Engr., PWD., Buildings (C&M) Division, Madurai

<b>Sl. No</b>	<b>Name of the office / Desg. / Officer Desg.</b>	<b>STD Code No</b>	<b>Phone</b>	<b>Office Address</b>
3	Executive Engineer, PWD., Buildings (C&M) Division, Ramnad. 1.P.I.O / TPA 2.A.A / E.E	04567	230728	O/o Executive Engineer, PWD., Buildings (C&M) Division, Ramnad.
4	Executive Engineer, PWD., Buildings (C&M) Division, Dindigul 1.P.I.O / Sr.DO 2.A.A / TPA	0451	2427432	O/o Executive Engineer, PWD., Buildings (C&M) Division, Dindigul
5	Executive Engineer, PWD., Buildings (C&M) Division, Theni 1.P.I.O / Sr. DO 2.A.A / T.P.A	04546	260429	O/o Executive Engineer, PWD., Buildings (C&M) Division, Theni
<b>BUILDINGS (CONSTN. &amp; MAINT) CIRCLE, MEDICAL WORKS, MADURAI</b>				
1	Superintending Engineer, PWD., Buildings (C&M) Circle, Medical Works, Madurai 1.P.I.O / D.S.E. 2.A.A. / S.E.	0452	2530057	O/o Superintending Engineer, PWD., Buildings (C&M) Circle, Medical Works, Madurai
2	Executive Engineer, PWD. Buildings (C&M) Division, Medical Works, Madurai 1.P.I.O / T.P.A 2.A.A / E.E.	0452	2530520	O/o Executive Engr., PWD. B. (C&M) Dn, Medical Works, Madurai
3	Executive Engineer, PWD., Buildings (C&M) Division, Medical Works, Sivagangai 1.P.I.O / T.P.A 2.A.A / E.E.	04575	240871	O/o Executive Engr., PWD., B. (C&M) Dn., Medical Works, Sivagangai
4	Executive Engineer, PWD., Buildings (C&M) Division, Medical Works, Tirunelveli 1.P.I.O / Sr.DO 2.A.A. / EE	0462	2581311	O/o Executive Engineer, PWD., Buildings (C&M) Division, Medical Works, Tirunelveli-11.

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<b>BUILDINGS (C&amp;M) CIRCLE, TIRUNELVELI</b>				
1	Superintending Engineer, PWD., Bldgs. (C&M) Circle, Tirunelveli 1.P.I.O / DSE 2.A.A / SE	0462	2576711	O/o. Superintending Engineer, PWD., Bldgs. (C&M) Circle, PWD Compound, Tirunelveli-627 002
2	Executive Engineer, PWD., Bldgs (C&M) Division, Thoothukudi 1.P.I.O / T.P.A 2.A.A / EE	0461	2325039	O/o Executive Engineer, PWD., Buildings (C&M) Division, Thoothukudi
3	Executive Engineer, PWD., Bldgs (C&M) Division, Tirunelveli 1.P.I.O / T.P.A. 2.A.A / EE	0462	2585555	Bldgs (C&M) Division, PWD Compound, Tirunelveli-627 002
4	Executive Engineer, PWD., Buildings (C&M) Division, Virudhunagar 1.P.I.O / T.P.A 2.A.A. / EE	04562	244711	O/o Executive Engineer, PWD., Buildings (C&M) Division, Virudhunagar
5	Executive Engineer, PWD., Buildings C&M Division, Nagercoil 1.P.I.O / T.P.A. 2.A.A. / E.E.	04652	278330	Buildings C&M Division, Near Collectorate Post Office, Nagercoil - 629 002
<b>PLANNING AND DESIGNS CIRCLE, CHENNAI-5</b>				
1	Superintending Engineer, PWD., Planning and Designs Circle, Chennai-5 1.P.I.O / AEE 2.A.A / SE	044	28410402  Extn. 277 Extn. 276	O/o Superintending Engineer, PWD., Planning and Designs Circle, Chennai-5
2	Executive Engineer, PWD., Tamizhaga Arasu Building Research Station, Chennai-5 1.P.I.O / AEE 2.A.A / EE			O/o Executive Engineer, PWD., Tamizhaga Arasu Building Research Station, Chennai-5

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<b>ELECTRICAL CIRCLE, MADURAI</b>				
1	Superintending Engineer, PWD., Electrical Circle, Madurai 1.P.I.O / TPA 2.A.A / SE	0452	2530757	O/o. Supt. Engr., PWD., Elec. Circle, Madurai
2	Electrical Engineer, PWD., Electrical Division, Madurai 1.P.I.O / AEE 2.A.A. / EE	0452	2530757	O/o. Elec. Engr., PWD., Elec. Dn, Madurai
3	Electrical Engineer, PWD., Electrical Division, Medical Works, Madurai 1.P.I.O / AEE 2.A.A. / EE	0452	2520757	O/o. Elec. Engr., PWD., Elec. Dn, Medical Works, Madurai.

### Abbreviations

P.I.O.	-Public Information Officer	AEE	- Assistant Executive Engineer
A.A.	- Appellate Authority	AE	- Assistant Engineer
JCE (B)	- Joint Chief Engineer (Buildings)	JE	- Junior Engineer
DCE (B)	- Deputy Chief Engineer (Buildings)	HDO	- Head Draughting Officer
SE	- Superintending Engineer	Sr. Do	- Senior Draughting Officer
EE	- Executive Engineer	D.O.	- Draughting Officer
DSE	- Deputy Superintending Engineer	D.A.	- Divisional Accountant
TPA	- Technical Personal Assistant	Supt.	- Superintendent