

MICRO, SMALL AND MEDIUM ENTERPRISES DEPARTMENT

DEMAND NO. 44

2016 - 2017

CITIZEN CHARTER

K.T. RAJENTHRABHALAJI
MINISTER FOR RURAL INDUSTRIES

©
GOVERNMENT OF TAMIL NADU
2016

MICRO, SMALL AND MEDIUM ENTERPRISES DEPARTMENT

CITIZENS' CHARTER

This Charter is a statement of the mission of the Micro, Small and Medium Enterprises Department, Government of Tamil Nadu, to accomplish and fulfil the Government's commitment to make Tamil Nadu the most preferred State for investments in India and to improve the competitiveness of this sector and thereby to create gainful employment for the people.

MISSION

Our mission is to accelerate development in Tamil Nadu by maximizing investment, output, growth, employment and manufacturing competitiveness through infrastructure and human resources development in Micro, Small and Medium Enterprises sector.

COMMITMENT

- Encourage the Micro, Small and Medium Enterprises in the State and enable them to become competitive in a WTO compliant global market and become world leader in select segments.
- Reduce regional imbalances in the industrial development within the State and facilitate setting up of Micro, Small and Medium Enterprises in backward areas of the State.
- Encourage modernisation and upgradation of technology in traditional sectors for having competitive edge in the wake of liberalisation and globalisation.
- Create employment opportunities particularly to the vulnerable sections of the society and rural people, ensuring inclusive development.
- ❖ Provide skill development and training for educated youth to develop entrepreneurial skills and make them self-employed.
- Create infrastructure facilities, provide incentives and marketing as well as technical support to the Micro, Small and Medium Enterprises.
- Cater to the quality testing requirements of industries in general and Micro, Small and Medium Enterprises in particular.
- Simplify procedural formalities to speed up industrialisation.

ENTREPRENEURS' RESPONSIBILITY

In return, the Micro, Small and Medium Enterprises Department would expect the entrepreneurs / citizens:-

- ❖ To complete all necessary formalities by furnishing honest and correct information
- ❖ To feel free to approach us whenever the need arises
- ❖ To write to us, if there are any suggestions or comments on this Charter.

A comprehensive list of activities carried out by Micro, Small and Medium Enterprises Department is given below:-

SI. No.	ACTIVITIES	OFFICERS TO BE APPROACHED				
1	Udyog Aadhar Mémorandum(UAM)	General Managers, District Industries Centres in the Districts. For Chennai, Regional Joint Director, Chennai. www.udyogaadhar.gov.in				
2	Cottage / Handicrafts Registration	General Managers, District Industries Centres in the Districts. For Chennai, Regional Joint Director, Chennai.				
3	Prime Minister's Employment Generation Programme (PMEGP)	 (a) General Managers, District Industries Centres in the Districts. For Chennai, Regional Joint Director, Chennai. (b) Assistant Director, Tamil Nadu Khadi & Village Industries Board of respective districts. (c) Khadi & Village Industries Commission Office at Chennai and Madurai. 				
4	Unemployed Youth Employment Generation Programme (UYEGP)	General Managers, District Industries Centres in the Districts. For Chennai, Regional Joint Director, Chennai.				
5	New Enterprise –cum- Entrepreneurship Development Scheme (NEEDS)	General Managers, District Industries Centres in the Districts/ Branch Manager, Tamil Nadu Industrial Investment Corporation Ltd. For Chennai, Regional Joint Director, Chennai. www.msmeonline.tn.nic.in/needs				
6	Single Window Clearance for establishing MSMEs	General Managers, District Industries Centres in the Districts. For Chennai, Regional Joint Director, Chennai.				
7	Recovery of delayed payment to MSEs through MSE Facilitation Council	General Managers, District Industries Centres in the Districts. For Chennai, Regional Joint Director, Chennai.				
8	Subsidies	General Managers, District Industries Centres in the Districts. For Chennai, Regional Joint Director, Chennai. Tamil Nadu Industrial Investment Corporation Ltd. Chennai and its branch offices in the district.				
9	Export Promotion & Guidance	General Managers, District Industries Centres in the Districts. For Chennai, Regional Joint Director, Chennai.				

SI. No.	ACTIVITIES	OFFICERS TO BE APPROACHED
10	Project Profiles	General Managers, District Industries Centres in the Districts. Technical Information Libraries at Guindy, Ambattur, Madurai, Coimbatore, Tiruchirappalli, Tirunelveli, Salem and Vellore. Data Bank, Guindy, Chennai for Chemical Industries. Data Bank, and Information Centre Thiruvanmiyur, Chennai for Electrical & Electronic Industries.
11	Training in Entrepreneur Development Programme / Skill Development Programme	General Managers, District Industries Centres in the Districts. For Chennai, Regional Joint Director, Chennai and Deputy Director (EDP), Central Office, Chennai
12	Electrical and Electronic Estates - Allotment of plots / sheds	Administrative Officer of the respective Estates and Joint Director (Electrical and Electronics), Central Office, Chennai.
13	Formation of Industrial Co-operative Societies and running of Primary / Service / Apex Co-operative societies in many trades	General Managers, District Industries Centres in the Districts. For Chennai, Deputy Director (Industrial Cooperatives), Chemical Testing and Analytical Laboratory Building, Guindy, Chennai. For Virudhunagar, DD(IC), O/o the DIC, Virudhunagar, For Nilgiris, Joint Director (Tea) Coonoor.
14	Chemical Testing Facilities	The Officers in-charge of the Chemical Testing and Analytical Laboratory, Guindy, Chennai and Regional Testing Laboratories at Madurai , Coimbatore, Salem and Thoothukudi
15	Electrical Testing Facilities	The Officers in-charge of the Central Electrical Testing Laboratory, Kakkalur and Common Facility Centre at Hosur
16	Scientific Glass Training Facilities	Superintendent, Government Scientific Glass Training Centre, Guindy, Chennai.
17	Allotment of Sheds / plots	Tamil Nadu Small Industries Development Corporation Ltd. (TANSIDCO), Guindy, Chennai.
18	Marketing Assistance	Tamil Nadu Small Industries Development Corporation Ltd. (TANSIDCO), Guindy, Chennai.
19	Raw Materials Procurement	Tamil Nadu Small Industries Development Corporation Ltd. (TANSIDCO), Guindy, Chennai.
20	Quality Control orders implementation	Deputy Director (E&E), Quality control orders Enforcement Centre, Chennai in Chennai District. General Managers, District Industries Centre, in other Districts.

INCENTIVE SCHEMES AVAILABLE TO MICRO, SMALL AND MEDIUM ENTERPRISES IN TAMIL NADU

SI. No	Scheme	Location of the enterprise	Quantum of incentives	Maximum eligibility of subsidy	Time limit for submission of application to GM- DIC/RJD- Chennai / TIIC	Ineligible activities/ Enterprises	Who can apply
1	INFRASTRUCTURE SU	JPPORT SCHEMES					
1.1	Reservation for Micro Enterprises in TANSIDCO Industrial Estates	All TANSIDCO Industrial Estates	30% of the area	Not exceeding 15 Cents per Enterprise	To apply to SIDCO		All new Micro Enterprises
1.2	Reservation for Micro , Small and Medium Enterprises in SIPCOT Industrial Estates	All new / expansion schemes of SIPCOT Industrial Estates	20% of the area		To apply to SIPCOT	-	All new Micro, Small and Medium Enterprises
1.3	Infrastructure subsidy for Privately Developed Industrial Estates.	Outside a radius of 30 kms from Chennai City Centre	20% of the cost of approved infrastructure items	Rs. 1 crore per Estate			New Industrial Estates with a minimum extent of 50 acres and above should be developed
1.4	Rebate on Stamp duty and registration charges for Privately Developed Industrial Estates	Outside a radius of 30 kms from Chennai City Centre	50% rebate on stamp duty and registration charges.	Actuals			Entrepreneurs in such privately developed Estates
1.5	Rebate/ Reimburse ment of Stamp duty & Registration charges for Micro and Small Enterprises	Industrial Estates developed by TANSIDCO or Govt. 251 backward blocks	50% of stamp duty and registration charges	Actuals	Within 6 months from the date of commencement of commercial production	Enterprises set up in non- backward areas	All new Micro and Small Enterprises
2	INCENTIVE SUPPORT	SCHEMES	•			-	

		_	MICRO M	ANUFACTURING	ENTERPRISES		
2.1	Capital Subsidy	Any where in the state	25% of Plant & Machinery value	Rs.6.25 Lakh	Within one year from the Date of commencement of Production	Activities / Enterprises listed in Annexure V of Guidelines for administration of incentives	New Enterprises / Expansion & Diversification Enterprises
2.2	Low Tension Power Tariff Subsidy	Any where in the state	20% on power consumption charges for 36 months from DCP or date of new power connection whichever is later.	Actuals	1.For issue of Eligibility Certificate (EC) Within three months from the date of commencement of production or date of power connection, whichever is later. 2. For submission of subsidy claims The first claim should be preferred within 30 days from the date of issue of EC. Subsequent claims should be submitted once in six months i.e. the bills raised by Tamil Nadu Generation and Distribution Corporation Limited from January to June should be preferred before August 31st of the year and from July to December before 28th of February of the succeeding year.	Activities/ Enterprises listed in Annexure V of Guidelines for administration of incentives	New Enterprises / Expansion & Diversification Enterprises using Low Tension Power Supply (Tariff III B) only

2.3	Subsidy on the assessed Value Added Tax (VAT)	Anywhere in the state	Assessed Value Added Tax (VAT) for the first six years from the date of commencement of production	100% on Plant & Machinery value	1. For issue of an Eligibility Certificate within one year from the date of commencement of production 2. For submission of VAT claims VAT reimbursement claims should be submitted within one month after completion of each quarter.	Activities/ Enterprises listed in Annexure V of Guidelines for administration of incentives	New enterprises / expansion & Diversification Enterprises
2.4	Stamp duty exemption on mortgaged and pledged documents	Any where in the state	100%		1	Activities/ Enterprises listed in Annexure V of Guidelines for administration of incentives	New enterprises / expansion & Diversification Enterprises
3	MICRO, SMALL A	ND MEDIUM MANUFACTU	IRING ENTERPRISES	SET UP IN BACK	NARD AREAS & AGRO BA	SED ENTERPRISES	
3.1	Capital subsidy	251 industrially backward blocks and Industrial Estates promoted by the Government and Agencies like SIPCOT, TANSIDCO (excluding industrial estates located within the radius of 50 Kms from Chennai City Centre) All 385 blocks in the State for Agro based enterprises	25% of Plant & Machinery value	Rs. 30 lakh	Within one year from the Date of commencement of Production	Activities/ Enterprises listed in Annexure V for backward areas and in Para 8.4 of guidelines for administration of incentives for Agro based Enterprises.	New enterprises / Expansion & Diversification Enterprises

3.2	Employment intensive subsidy	251 industrially backward blocks and Industrial Estates promoted by the Government and Agencies like SIPCOT, TANSIDCO (excluding industrial estates located within the radius of 50 Kms from Chennai City Centre) All 385 blocks in the State for Agro based enterprises	5% of Plant & Machinery value	Rs. 5 lakh	Within one year from the Date of commencement of Production	Activities/ Enterprises listed in Annexure V for backward areas and in Para 8.4 of guidelines for administration of incentives for Agro based Enterprises.	New enterprises / Enterprises
3.3	Additional capital subsidy for women, SC / ST, differently abled and transgender entrepreneurs	-do-	5% of Plant & Machinery value	Rs. 2 lakh	Within one year from the Date of commencement of Production	-do-	-do-
3.4	Additional capital subsidy to promote cleaner and environment friendly technologies.	-do-	25% of Plant & Machinery value installed to promote cleaner and environment friendly Technologies.	Rs. 3 lakh	Within one year from the date of commencement of Production or date of installation of plant and machinery to promote cleaner and environment friendly technologies, whichever is later	-do-	All new and existing Micro, Small and Medium Manufacturing Enterprises

■ 3.5 Low Tension power tariff subsidy ■ 251 industrially backward blocks and industrial Estates promoted by the Government and Agencies like SIPCOT, TANSIDCO (excluding industrial estates located within the radius of 50 kms from Chennai City Centre) ■ All 385 blocks in the State for Agro based enterprises ■ 185 blocks in the State for Agro based enterprises ■ 185 blocks in the State for Agro based enterprises ■ 185 blocks in the State for Agro based enterprises ■ 185 blocks in the State for Agro based enterprises ■ 185 blocks in the State for Agro based enterprises ■ 185 blocks in the State for Agro based enterprises ■ 185 blocks in the State for Agro based enterprises ■ 185 blocks in the State for Agro based enterprises ■ 185 blocks in the State for Agro based enterprises ■ 185 blocks in the State for Agro based enterprises ■ 185 blocks in the State for Agro based enterprises ■ 185 blocks in the State for Agro based enterprises ■ 185 blocks in the State for Agro based enterprises ■ 185 blocks in the State for Agro based enterprises ■ 185 blocks in the State for Agro based enterprises ■ 25 cr submits state in Annexure V for backward areas and in Para 8 4 of guidelines for administration of incentives for Agro based Enterprises. ■ 25 cr submits state in Annexure V for backward areas and in Para 8 4 of guidelines for administration of incentives for Agro backer of the date of submitted one in six months i.e. the bills raised by Tamil Nadu Generation and Distribution Corporation Limited from January to June should be preferred before August 31 or of the year and from July to December Defore 28th of February of the succeeding year.							
	3.5	ward blocks and Industrial Estates promoted by the Government and Agencies like SIPCOT, TANSIDCO (excluding industrial estates located within the radius of 50 kms from Chennai City Centre) • All 385 blocks in the State for Agro based	consumption charges for 36 months from Date of Commence - ment of Production or date of power connection whichever is	Actuals	Certificate (EC) Within three months from the date of commencement of production or date of power connection, whichever is later. 2. For submission of subsidy claims The first claim should be preferred within 30 days from the date of issue of EC. Subsequent claims should be submitted once in six months i.e. the bills raised by Tamil Nadu Generation and Distribution Corporation Limited from January to June should be preferred before August 31st of the year and from July to December before 28th of February of the	listed in Annexure V for backward areas and in Para 8.4 of guidelines for administration of incentives for Agro	Expansion & Diversification Enterprises using Low Tension Power Supply

1	Chaoial capital subsidy for	Anywhere in the State	25% of Plant	Rs. 30 lakh	Within one year from the	Not applicable	Now enterprises
1	Special capital subsidy for thrust sector enterprises for 13 identified thrust sectors viz:- 1. Electrical and Electronics Industry	Anywhere in the State	and Machinery value	RS. 50 lakti	Within one year from the Date of commencement of Production	Not applicable.	New enterprises Expansion & Diversification Enterprises
	Leather and Leather goods.						
	3. Auto parts and components						
	Drugs and Pharmaceuticals						
	5. Solar Energy Equipments						
	6. Gold and Diamond Jewellery for exports						
	7. Pollution Control Equipments.						
	8. Sports Goods and Accessories.						
	Cost effective building material.						
	10. Readymade Garments.						
	11. Food Processing.						
	12. Plastic.						
	13. Rubber.						
	14. Any other industries to be notified by the Government from time to						

5.1	Generator subsidy	Anywhere in the State	25% on the cost of the generator sets upto 320 KVA capacity	Rs. 5.00 lakh	Within six months from the date of purchase of the generator set or date of installation of the generator set, whichever is later.	All Micro, Small and Medium Service Enterprises	All new and existing Micro, Small and Medium Manufacturing Enterprises			
6	BACK-ENDED INTEREST SUBSIDY SCHEMES FOR MICRO, SMALL AND MEDIUM MANUFACTURING ENTERPRISES									
6.1	Term loan obtained for Technology upgradation / modernisation schemes.	Anywhere in the State	3% of the interest on term loan.	Rs.10 lakh on term loan taken up to Rs. 100 lakh (Subject to a maximum of Rs.10 lakh per enterprise over a period of five years on term loan taken upto Rs.100 lakh).	On quarterly basis through the respective financial institutions	Not applicable	All new Enterprises / existing enterprises			
6.2	Term loan obtained for ISO Certification / R&D under NSIC-TANSIDCO Consortium	-do-	-do-	-do-	-do-	-do-	-do-			
6.3	Term loan obtained under Credit Guarantee Fund Trust Scheme	-do-	-do-	-do-	-do-	-do-	-do-			

7	SCHEMES FOR ASSET O	CREATION FOR INTEL	LECTUAL PROPER	TY		
7.1	Subsidy on the cost of Patent Registration in India or abroad	Anywhere in the State	50% on the cost of filing Patent Registration application	Rs. 2.00 lakh per Patent Registered	Within 6 months from the date of receipt of Patent Registration	 New & existing manufacturing Micro, Small and Medium Enterprises
7.2	Subsidy on the cost of Trade Mark Registration in India or abroad	-do-	50% on the cost of filing Trade Mark Registration application	Rs. 25,000 per Trade Mark registered	Within 6 months from the date of receipt of Trade Mark registration	-do-
8	SKILL DEVELOPMENT /U	JPGRADATION TRAIN	ING SCHEMES			
8.1	Skill Development training Schemes for the benefit of educated unemployed youth and Skill Upgradation training Schemes for upgrading skills of existing employees of Micro, Small and Medium Manufacturing Enterprises	Anywhere in the State	Reimbursement upto 50% of the tuition fees		Not applicable.	 MSME Associations

9	MARKETING SUPPORT S	SCHEMES					
9.1	Purchase Preference for Micro and Small Enterprises on Government purchases	Anywhere in the State	On items notified by the Government from time to time		On participation in the Tender		-do-
9.2	Waiver of Earnest Money Deposit for participation in Tenders	-do-	Actuals	Actuals	On participation in the Tender		-do-
9.3	Reimbursement of hall rent for conducting exhibition by MSME Association	-do-	50% on hall rent	 Rs. 5 lakh per event in Chennai Rs. 1 lakh per event in the District other than Chennai. Rs.5 lakh in other States per exhibition. 	Not applicable		All MSME Associations in the State.
9.4	Technology Development Fund for evolving cleaner and / or energy efficient or IT enabled technologies for Micro, Small & Medium Manufacturing Sector.	-do-	50% of the project cost	Rs. 2.5 lakh	Not applicable		Small developmental projects undertaken at the behest of MSME Association by IIT-Madras, Universities in the State including Deemed Universities, Engineering Colleges, Polytechnics, and Central Government Institutions of Excellence in the State .
9.5	Mini Tool Rooms	-do-	25% of the project cost	Rs. 1.00 crore	Guidelines will be issued separately		Projects to be taken up by any Industrial Cluster / Association.
9.6	Cluster Development	-do-	10% of the project cost	Rs. 1.00 crore	As per MSME Guidelines		Projects to be taken up by any Industrial Cluster / Association.

9.7	Technology Business Incubators in the fields like Automobile, Machine Tools, Food Processing etc. in MSME Sector	-do-		Rs. 50 lakh per Incubator / Centre of Excellence	Guidelines will be issued separately		Guidelines will be issued separately
10	Unemployed Youth Em	ployment Genera	ation Programn	ne			
10.1	Unemployed Youth Employment Generation Programme (UYEGP)	Anywhere in Tamil Nadu	25% of Project Cost	Actual	Embedded in UYEGP Scheme itself	As notified from time to time	Age: General category: Above 18 to 35 years Educational Qualification - 8th Std passed. Age: Special category: Backward Class/ Most Backward Class/Physically Handicapped/Ex- Servicemen/Women/SC/ST. Age - Above18 to 45 years Educational Qualification - 8th Std passed.
10.2	New Entrepreneur- cum-Enterprise Development Scheme(NEEDS)	Anywhere in Tamil Nadu	25% of Subsidy on Project Cost & 3% Interest subvention on soft loans	Subsidy for Rs.25.00 Lakh and Interest subvention for entire repayment period of loan	Applications should be submitted within the financial year concerned or as prescribed by concerned General Manager, DIC/ RJD, Chennai.	1) Please refer G.O.Ms.No.49,MSME (D2) dated: 29.10.2012.	Age: General category Above 21 to 35 Years Special category Above 21 to 45 years Education Qualification: Degree, diploma, ITI or Vocational Training from recognized Institutions.

10.3	Prime Ministers Employment Generation Programme	Anywhere in Tamil Nadu	Maximum subsidy of 35% on the Project Cost	Rs.8.75 lakh	As per scheme details	As notified from time to time	Age: Above 18 years Educational Qualification: Minimum pass in VIII Std. for manufacturing activity of project cost above Rs.10 lakh. and for service activity for project cost above Rs.5 lakh.
------	--	---------------------------	--	--------------	--------------------------	-------------------------------	--

- Note: 1. Enterprises who have obtained financial assistance from TIIC have to file their subsidy application with TIIC. Enterprises who have obtained financial assistance from Banks and self financed Enterprises have to file their subsidy application with DICs.
 - 2. Guidelines and Application Forms can be downloaded from the following website: http://www.indcom.tn.gov.in & http://www.msmeonline.tn.gov.in

TRAINING INSTITUTIONS

Three Technical Training Institutes are functioning under the Department of Industries and Commerce.

In the Government Technical Training Centre, Guindy, Chennai. two courses are conducted. i.e. Diploma in Mechanical Engineering (Tool& Die), Refrigeration & Air conditioning. In this Institute 408 students are studying now. All the courses run by the Institute with approved by the AICTE New Delhi.

In Institute of Tool Engineering, Dindigul, one course i.e. Diploma in Mechanical Engineering (Tool & Die) is conducted. In this Institute, 154 students are studying now. The courses run by the Institute with approved by the AICTE New Delhi.

In Institute of Ceramic Technology, Vridhachalam, one course i.e. Diploma in Ceramic Technology is conducted. In this Institute, 158 students are studying now. All the courses run by the above Institute are approved by the AICTE.

Details of addresses, contact persons and telephone numbers of the Technical Training Institutes are given below:-

S. No.	Office address	Contact Person	Telep	phone Nos.	E-mail address
1	Government Technical Training Institute, Guindy, Chennai	Superintendent / Deputy Director	044	22255149	gttc404@gmail.com
2	Institute of Tool Engineering, Soundararaja Mills Road, Near Sidco Industrial Estate,Dindigul.	The Principal	0451	2471301	itedgl@yahoo.co.in
3	Institute of Ceramic Technology, Ceramic Industrial Estate, Aladi Road, Virdhachalam.	The Principal	04143	260319	ictvri@gmail.com
4	Government Scientific Glass Training Centre, Civil Aerodome Post, Near SITRA, Coimbatore 641 014	Superintendent	0422	2627016	-

Chemical Testing and Analytical Laboratories

The Chemical Testing Laboratories functioning under the control of Industries Commissioner and Director of Industries and Commerce play a vital role for the growth of Chemical Industries by providing Testing Facilities for the benefit of Micro, Small and Medium Enterprises in the State.

At present 5 Testing Laboratories are functioning with sophisticated instruments at Chennai, Madurai, Coimbatore, Salem and Thoothukudi.

These Laboratories undertake analysis of Metals, Alloys, Water, Paint, Cement, RTS Rods, Brick, Concrete Cube, Metal Sheets, Rubber, Plaster Boards, Petroleum Products etc.

Details of addresses, contact persons and telephone numbers of the Laboratories are given below:-

SI. No.	Name and Address of the Laboratory	Contact Person	Telephone No.
1	Chemical Testing and Analytical Laboratory, 12, Alandur Road, Thiru-vi-ka Industrial Estate, Guindy, Chennai- 600 032.	Joint Director (Chemicals)	044 -22501641
2	Regional Testing Laboratory, Industrial Estate, K. Pudur, Madurai-625 007.	Deputy Director (Chemicals)	0452 - 2566588
3	Regional Testing Laboratory, Avinashi Road, Civil Aerodrome Post, Coimbatore-641 014.	Deputy Director (Chemicals)	0422 - 2627065
4	Regional Testing Laboratory, Folkes Compound, Anaimedu, Salem-636 001	Senior Chemist	0427 – 2295218
5	Regional Testing Laboratory, Beach Road, Thoothukudi-638 001	Senior Chemist	0461 – 2320944

Electrical and Electronic Wing

Electrical and Electronic Industrial Estates

For the growth of Micro, Small and Medium Enterprises, in Electrical and Electronics industrial activities, Government had established eight industrial estates especially for Electrical and Electronics industries in Chennai (Thiruvanmiyur and Perungudi), Thiruvallur (Kakkalur), Madurai-(Kappalur), Salem (Suramangalam), Coimbatore (City), Krishnagiri (Hosur), and Tiruchirappalli (Thuvakudi) Districts. The above Eight industrial estates consists of 517 Developed Plots and 140 Sheds allotted to the entrepreneurs for establishing industries.

Electrical Testing Laboratories:

To cater to the needs of Micro, Small and Medium Electrical and Electronics Enterprises and Quality Marking Organizations, the Central Electrical Testing Laboratory, Kakkalur has been established. It has obtained NABL Accreditation and BIS Recognition. This Laboratory offers testing facilities for more than 160 Electrical Products as per relevant Indian Standard Specifications.

Details of addresses, contact person and telephone numbers of the Laboratories is given below.

SI.No	Name and Address of the Laboratory	Contact Person	Telephone No.
1	Central Electrical Testing Laboratory,Kakkalur Thiruvallur District- 602 003	Deputy Director (Electrical and Electronics)	044- 27660384 044- 27660302 cetlonline@y ahoo.co.in

Data Bank and Information Centre for Electrical and Electronics Industries:

The Information Centre located at Dr. VSI Estate, Thiruvanmiyur, Chennai provides information and guidance to the entrepreneurs on electrical and electronic enterprises, offers project profiles on select projects and also maintains a State wide Directory on MSM electrical and electronics enterprises for the use of entrepreneurs to identify the buyers and sellers.

Quality Control Orders Implementation:

In Tamil Nadu, in order to use quality electrical products by the consumer, this Department enforces the Household Electrical Appliances (Quality Control) Order, 1981 and the Electrical Wires, Cable, Appliances, and Protection Devices and Accessories (Quality Control) Order, 2003.

INDUSTRIAL CO-OPERATIVES

SI. No.	Name of Society and address	Activity	contact Person	Telephone/ E-Mail ID
1	The Tamil Nadu Small Tea Growers Industrial Cooperative Tea Factories Federation Limited, (Indcoserve) 1, Church Road Coonoor 643 101 Nilgiris District	Marketing blended and packet tea also marketing Ooty Tea	Managing Director	0423-2231103 0423-2231821 e-mail: ootytea@gmail. com
2	The Tea Manufacturers Service Industrial Cooperative Society Limited, (Teaserve) 1, Church Road Coonoor 643 101 Nilgiris District	Conducting Electronic Auction for selling of Tea	Assistant Director/ Managing Director	0423-2232703 telex: 0423- 2232803 e-mail: teaserve@gmail. com
3	The Salem Starch and Sago Manufacturers Service Industrial Cooperative Society Limited (Sagoserve) Jagirammapalayam Omalur Main Road Salem 636 302	Warehousing & Marketing of Sago and Starch products	Managing Director	0427- 6535446/7/8/9 e-mail: slm_mdsago@yaho o.com
4	The Tamil Nadu Industrial Cooperative Bank Limited, (TAICO Bank) Head Office: 36. South Canal Bank Road, R.A.Puram, Mandavellipakkam, Chennai-600 0028.	Accepting of deposits and providing Savings Bank & Current Account facilities. Granting of Loans to Industrial "Cooperatives, MSME Sector, Jewel Ioan, House Mortgage Loan, House Building Advance, Regular Over Draft etc.	Additional Director/ Managing Director	044-24951509/ 24950067 e-mail: taico@ymail.com Web: www.taicobank. com
5	The Tamil Nadu State Coir Cooperative Marketing Federation Limited (TANCOFED) 106, Venkatrangam Street, Ice House, Triplicane, Chennai 600 005	Marketing of all types of Coir Products	Assistant Director/ Managing Director	044-28446961 e-mail: tancofed@yahoo. com

Details of addresses, telephone numbers and Website details of the various Public Information Officers and Appellate Authorities of the Department under Right to Information Act, 2005 are given below:-

Micro, Small and Medium Enterprises Department, Secretariat, Chennai

SI. No.	Office address	Authority	Telephone	email-id
1	Joint Secretary to Government, Micro, Small and Medium Enterprises Department, Secretariat, Chennai-9.	Appellate Authority	044- 25678106	sindsec@tn.gov.in
2	Under Secretary to Government Micro, Small and Medium Enterprises Department, Secretariat, Chennai-9.	Public Information Officer	044-2566 5347	sindsec@tn.gov.in

Commissionerate of Industries and Commerce

SI. No.	Office Address	Authority	Telephone Nos.	E. mail address	Website address
1	Additional Director (Indl.Co-op), Commissionerate of Industries and Commerce, SIDCO Corporate Building, Thiru.Vi.Ka. Industrial Estate, Guindy, Chennai-600 032.	Appellate Authority	22502018	indcom@tn.gov.in indcomchn@gmail. com	www.indcom. tn.
2	Deputy Director (LC) Commissionerate of Industries and Commerce, SIDCO Corporate Building, Thiru.Vi.Ka. Industrial Estate, Guindy, Chennai-600 032.	Public Information Officer – for MSME	22502018	indcom@tn.gov.in indcomchn@gmail. com	www.indcom. tn. gov.in
3	Assistant Director (Electrical & Electronics) Commissionerate of Industries and Commerce, SIDCO Corporate Building, Thiru.Vi.Ka. Industrial Estate, Guindy, Chennai-600 032.	Public Information Officer – for Electrical & Electronics	22502018	indcom@tn.gov.in indcomchn@gmail. com	www.indcom. tn. gov.in
4	Joint Director (Establishment) Commissionerate of Industries and Commerce, SIDCO Corporate Building, Thiru.Vi.Ka. Industrial Estate, Guindy, Chennai-600 032.	Public Information Officer – for Establishment matters	22502018	indcom@tn.gov.in indcomchn@gmail. com	www.indcom. tn.
5	Deputy Director (Costing) Commissionerate of Industries and Commerce, SIDCO Corporate Building, Thiru.Vi.Ka. Industrial Estate, Guindy, Chennai-600 032.	Public Information Officer – for Indl. Co-op. Societies	22502018	indcom@tn.gov.in indcomchn@gmail. com	www.indcom. tn. gov.in

Regional Joint Director of Industries and Commerce, Chennai & General Managers of the District Industries Centres

SI. No.	Office address	Telephone Nos.		E-mail	Website
NO.		STD Code	Off.	address	address
1	General Manager, District Industries Centre, 531/21, Jayankondam Road, Wallajanagaram, Ariyalur – 621704.	04329	228555 228556	dicariyalur@gma il.com	www.dicariyalur.
2	Regional Joint Director of Industries and Commerce SIDCO Industrial Estate, Chennai-600 032	044	22501622 22501625	rjdchn@gmail. com	www.rjdchn.in
3	General Manager, District Industries Centre, 2, Raja Street, Coimbatore - 614 001	0422	2391678 2397311	cbedic@gmail. com	www.diccoimbat ore.com
4	General Manager, District Industries Centre, Semandalam Industrial Estate., Semandalam, Cuddalore. 607 001	04142	290116 290192	diccud@gmail.	www.diccud.in
5	General Manager, District Industries Centre, SIDCO Industrial Estate, Salem Main Road, Dharmapuri-636 705	04342	230892 231081	dicdpi@gmail. com	www.dickgri.in
6	General Manager, District Industries Centre, SR Mills Rd., SIDCO Industrial Estate, Dindigul-624 003	0451	2470893	dicdgl@gmail. com	www.dicdgl.in

7	General Manager, District Industries Centre, SIDCO Industrial Estate. Chennimalai Road, (Near Railway Station) Erode-638 001	0424	2275283 2275859	dicerd@gmail.	www.dicerd.in
8	General Manager, District Industries Centre, Collectorate Campus, Kancheepuram 631 501	044	27238837 27238551	dickpm@gmail. com	www.dickpm.in
9	General Manager, District Industries Centre, SIDCO Industrial Estate, Konam, Nagercoil, District- 629 004	04652	260008	dicngl@gmail. com	www.dicngl.com
10	General Manager, District Industries Centre, No.69, Sathiyamoorthy Nagar, Thanthonimalai (P.O) Karur - 639 017	04324	255179	dickrr@gmail.	www.dickrr.in
11	General Manager, District Industries Centre, SIDCO Industrial Estate, Krishnagiri. 635 007	04343	235567	dickgri@gmail. com	www.dickgri.in
12	General Manager, District Industries Centre, Alagar Koil Road, Madurai - 625 002	0452	2537621	dicmdu@gmail.	www.dicmdu.in
13	General Manager, District Industries Centre, Nagor village, ward no.5, Nagapattinam – 611 110.	04365	251170	dicnpm@gmail. com	www.dicnpm.in

14	General Manager, District Industries Centre, District Collectorate Campus, Thiruchencode Road, Namakkal - 637 003.	04286	277251	dicnmkl@gmail.	www.dicnmkl.in
15	General Manager, District Industries Centre, Collectorate Complex, Perambalur 621 212.	04328	291595	dicpblr@gmail.c om	www.dicpblr.co m
16	General Manager, District Industries Centre, Collectorate Compound, Pudukottai-622 005.	04322	221794	pdkdic@gmail.c om	www.dicpdk.in
17	General Manager, District Industries Centre, Pattinamkatthan Post, Velli Pattinam Via, Ramanathapuram- 623 503.	04567	230497 232329	rmddic@gmail.c om	www.dicrmd.in
18	General Manager, District Industries Centre, SIDCO Industrial Estate, Salem 636 004.	0427	2447878 2443819	slmdic@gmail.co m	www.dicsalem.in
19	General Manager, District Industries Centre, Collectorate Complex, Sivagangai-623 560	04575	240257 240407	dicsva@gmail.co m	www.dicsvg.in
20	General Manager, District Industries Centre, Nanjakottai Road, Thanjavur-613 006.	04362	255318 255080	tnjdic@gmail.	www.dictnj.in
21	General Manager, District Industries Centre, Collector's Bungalow, Theni-625 531	04546	252081	dicthn@gmail.co m	www.dictni.in

22	General Manager, District Industries Centre, Near HMT., ELK Hill Road, Ooty, The Nilgiris-643 001.	0423	2443947	dicooty@gmail.c om	www.dicooty.in
23	General Manager, District Industries Centre, Kakkalur Industrial Estate, Thiruvallur District Kakkalur - 602 003	044	27666787 27663796 26255044	dictvlr@gmail. com	www.dictvlr.in
24	General Manager, District Industries Centre, Masterplan complex, Vilamal, Thiruvarur 610 004.	04366	224403	dictvrur@gmail.c om	www.dictiruvarur.
25	General Manager, District Industries Centre, Collectorate Compound, Tiruchirappalli- 620 001	0431	2460823 2460331	dictrichy@gmail.	www.dictiruchi.
26	General Manager, District Industries Centre, Thomas Road, Tirunelveli-627 001	0462	2572162 2572384	dicnellai@ gmail.com	www.dictirunelveli.
27	General Manager, District Industries Centre, Collectoragte complex, Tiruvannamalai- 606 604.	04175	254849	dictvm@gmail.c om	www.dictvm.in
28	General Manager, District Industries Centre, Palayamkottai Road, Near By Pass Road, Korampallam, Thoothukudi-628 101	0461	2340152 2340053	dictuti@gmail.co m	www.dictui.in

29	General Manager, District Industries Centre, Gandhi Nagar Industrial Estate, Vellore-632 006	0416	2242512 2242413	dicvlr@gmail. com	www.dicvlr.in
30	General Manager, District Industries Centre, Collectorate complex,, Villupuram-605 602	04146	223616	dicvpm@gmail.	www.dicvpm.in
31	General Manager, District Industries Centre, SIDCO Industries Estate. Virudhunagar. 626 002	04562	252739	vrddic@gmail. com	www.dicvnr.in
32	General Manager, District Industries Centre, Avninasi Road, Anupparapalayampud ur, Anupparpalayam Post, Tiruppur 641 652.	0421	2475007	dictpr@gmail. com	www.dictiruppur.

INDUSTRIAL CO-OPERATIVE WING

S. No	Name of Society with address	Authority	Name of Authority	Telephone Nos. / e.Mail ID
1	The Tamil Nadu Small Tea Grower's Industrial Co- operative Tea Factories Federation Limited (Indcoserve), 1, Church Road Coonoor 643 101 Nilgiris District	Appellate Authority	Industries Commissioner and Director of Industries & Commerce	044-22502018 e-mail: indcom@tn.gov.in indcomchn@gmail. com
		Public Informatio n Officer	General Manager, Indcoserve Coonoor-643101	0423-2231103 0423-2231821 e-mail: ootytea@gmail.com

2	2 The Tea Manufacturers Service Industrial Cooperative Society Ltd, (TEASERVE) 1, Church Road Coonoor 643 101 Nilgiris District	Appellate Authority	Industries Commissioner and Director of Industries & Commerce	044-22502018 e-mail: indcom@tn.gov.in indcomchn@gmail. com
		Public Information Officer	Managing Director, Teaserve Coonoor – 1	0423-2232703 telex: 0423- 2232803 e-mail: teaserve@gmail.co m
3	The Salem Starch & Sago Manufacturers Service Industrial Cooperative Society Ltd, (SAGOSERVE)	Appellate Authority	Industries Commissioner and Director of Industries & Commerce	044-22502018 e-mail: indcom@tn.gov.in indcomchn@gmail. com
	Jagirammapalayam Omalur Main Road Salem 636 302	Public Information Officer	Managing Director Sagoserve Salem-636302	0427- 6535446/7/8/9 e-mail: slm_mdsago@yaho o. com
4	4 The Tamil Nadu Industrial Cooperative Bank Limited, (TAICO Bank) Head Office: 36. South Canal Bank Road, R.A.Puram, Mandavellipakkam, Chennai-600 0028.	Appellate Authority	Industries Commissioner and Director of Industries & Commerce	044-22502018 e-mail: indcom@tn.gov.in indcomchn@gmail. com
		Public Information Officer	Managing Director TAICO Bank Chennai 600 028	044-28410016 e-mail: taico@ymail.com Web: www.taicobank.com
5	The Tamil Nadu State Coir Cooperative Marketing Federation Ltd (TANCOFED) 106, Venkatrangam Street,	Appellate Authority	Industries Commissioner and Director of Industries & Commerce	044-22502018 e-mail: indcom@tn.gov.in indcomchn@gmail. com
Ice House, Triplicane, Chennai 600 005.	Public Information Officer	Managing Director Tancofed Chennai 600 005	044-28446961 e-mail: tancofed@yahoo. com	

ELECTRICAL AND ELECTRONICS WING

SI. No.	Name and address of the unit office of Electrical and Electronic Wing	Telephone Nos.
1	The Deputy Director (Electrical and Electronics), Administrative Office Dr.VSI Estate, Thiruvanmiyur, Chennai-600 041.	044-22541066
2	The Deputy Director (Electrical and Electronics), Quality Control Order Enforcement Centre, Dr.VSI Estate, Thiruvanmiyur, Chennai-600 041.	044-22542036
3	The Deputy Director (Electrical and Electronics), Central Electrical Testing Laboratory, Kakkalur, Thiruvallur District-602 003	044-27660384/ 27660302
4	The General Manager, District Industries Centre, SIDCO Industrial Estate, Five Road, Salem-636 004.	0427-2447878
5	The General Manager, District Industries Centre, Administrative Office, Electrical and Electronic Industrial Estate, Hosur, Krishnagiri District - 635 109.	04344-242324
6	The Assistant Director (Electrical and Electronics), Administrative Office Electrical and Electronic Industrial Estate, Thuvakudi, Tiruchirappalli	04373-2500156
7	The Assistant Director (Electrical and Electronics), Data Bank and Information Centre, Dr.VSI Estate, Thiruvanmiyur, Chennai-600 041.	044-22541066 044-22540176
8	The Assistant Director (Electrical and Electronics), Electronic Development and Training Centre, Industrial Estate, K.Pudur, Madurai-625 007.	_
9	The Assistant Director (Electrical and Electronics) Common Facility Centre, Electrical and Electronic industrial Estate, Coimbatore- 641 014	_

Addresses, Phone numbers, E-mail & Website details of The Honourable Minister for Rural Industries,

The Principal Secretary to Government, MSME Department,

Industries Commissioner and Director of Industries and Commerce and Additional Commissioner of Industries and Commerce.

SI.	Office address	Telephone Nos.		E-mail
No.		STD Code	Off.	address
1	Thiru.K.T Rajenthrabhalaji Hon'ble Minister for Rural Industries , Secretariat, Chennai - 600 009	044	25670374 25673324	
2	Thiru. Mangat Ram Sharma I.A.S., Principal Secretary to Government, Micro, Small and Medium Enterprises Department, Secretariat, Chennai - 600 009	044	25671476	sindsec@tn.gov.in
3	Thiru, Ambuj Sharma I.A.S., Additional Chief Secretary / Industries Commissioner and Director of Industries & Commerce, SIDCO Corporate Building, Thiru.Vi.Ka. Industrial Estate, Guindy, Chennai-600 032.	044	22505013	indcom@tn.gov.in indcomchn@gmail.com
4	Tmt. Reeta Harish Thakkar, I.A.S., Additional Commissioner of Industries and Commerce, SIDCO Corporate Building, Thiru.Vi.Ka. Industrial Estate, Guindy, Chennai-600 032.	044	22500006	indcom@tn.gov.in indcomchn@gmail.com

TAMIL NADU SMALL INDUSTRIES DEVELOPMENT CORPORATION LIMITED (SIDCO)

Tamil Nadu Small Industries Development Corporation Limited was established in the year 1970 as a Government of Tamil Nadu undertaking to promote and provide assistance to Micro Small and Medium Enterprises in the State.

1. Activities of SIDCO

- 1. Establishment and maintenance of Industrial Estates.
- 2. Distribution of Raw Materials.
- 3. Marketing Assistance.
- 4. Promotion of Private Clusters and Common Facility Centres.
- Enabling the access of MSMEs towards Technology, Inputs, Best Practices, Capital and Markets.

2. Establishment of Industrial Estates:

- Suitable lands are identified taking into consideration the various factors such as location, availability of power and water, transport facilities etc., for the formation of new Industrial Estates.
- The lands are either acquired if they are private patta lands or alienated if they are Government lands.
- ❖ Basic infrastructure facilities such as roads, streetlights, water supply system, storm water drainage, sewage system etc., are provided in the lands taken over and new industrial estates are formed.
- Government of Tamil Nadu have established 35 Industrial Estates initially through Directorate of Industries and Commerce and the administrative control of these industrial estates have been transferred to SIDCO on agency terms in 1974.
- SIDCO has developed 70 Industrial Estates on its own since its establishment in 1970 and totally 105 industrial estates (Annexure-I) are functioning under the control of SIDCO at present.

3. Special Features:

Tiny plots measuring 5 cents to 15 cents are developed and allotted exclusively for Micro Enterprises.

- Now industrial plots measuring 0.25 acres to 1 acre and above are allotted to Micro, Small and Medium Enterprises depending on their project requirement.
- Multi-storeyed industrial complexes with modules of area 500 sq.ft,1000 sq.ft and 1500 sq.ft have been constructed and allotted to Electronic and Readymade Garment industries in Thiru-Vi-Ka Industrial Estate, Guindy.
- ❖ To encourage women entrepreneurs, Women Industrial Parks have been developed in 5 places.
 - Karuppur (Salem District)
 - Valavanthankottai (Trichy District)
 - Thirumullaivoyal (Thiruvallur District)
 - Thirumudivakkam (Kancheepuram District)
 - Kappalur (Madurai District)
- Private Industrial Estates have also been developed for industrial associations at 4 locations.
 - Mudalipalyam (Tiruppur District)
 - Uranganpatti (Madurai District)
 - Chettipalayam (Tiruppur District)
 - Palladam Vadugapalayam (Tiruppur District)
- ❖ 30% of the saleable area of the Industrial Estates are earmarked for Micro Enterprises as per G.O.(Ms).No.7, Micro, Small and Medium Enterprises Department, dated 31.01.2009.
- ❖ To ensure participation of all sections of the society in the industrial development of the State, priority is given in allotment as follows.
 - > 30% for Women Entrepreneurs
 - ➤ 10% for Ex-servicemen
 - 10% for SC/ST and Transgenders.

4. Allotment Procedure

 Advertisements are released in news papers notifying the availability of plots and sheds every year. The same are made available in website www.sidco.tn.nic.in.

- Application for allotment can be had either from 19 branch offices in various districts or from Corporate Office. Application can be downloaded from website www.sidco.tn.nic.in. also.
- The application may be filed either with Branch Manager of the respective district under whose jurisdiction the Industrial Estate falls or with the Chairman and Managing Director, SIDCO, Chennai.
- A Screening Committee constituted with the Officials of SIDCO, Directorate
 of Industries and Commerce, Tamil Nadu Industrial Investment Corporation
 Limited and representatives of TANSTIA scrutinizes the applications and
 selects the eligible entrepreneurs based on criteria like financial strength,
 viability of project etc.
- The selected entrepreneurs are allotted plots by way of "LOT" system conducted in a transparent manner.
- Allotment orders are issued by Managing Director, SIDCO for all plots in respect of SIDCO Industrial Estates and in respect of Government Industrial Estates where the plot extent is less than 5000 sq.ft.
- In respect of plots measuring more than 5000 sq.ft., in Government Industrial Estates, the plots were allotted after getting prior permission of Government, as per G.O.(Ms).No. 877, Industries Department, dated 01.07.1982.
- Government have now authorized SIDCO to allot upto 50 cents in Government Industrial Estate vide G.O.(Ms).No.45,Micro, Small and Medium Enterprises (C) Department, dated 04.09.2014

4. Lease Policy of SIDCO:

SIDCO has been making allotments in its Industrial Estates on Outright Sale Basis. To promote the interests of the MSMEs, a new allotment policy has been ordered vide G.O.(Ms). No.66, MS&ME (C) Department, dated 18.11.2013, for all the new Industrial Estates to be formed from the year 2013-14. Under this new policy, allotment will be made on 30 years lease basis with an option to the entrepreneurs to buy the sheds / plots on outright purchase basis at the end of 30 years in the new Industrial Estates.

5. Infrastructure Facilities in Industrial Estates:

- The basic infrastructures like Roads, Street lights, Water Supply System,
 Storm Water Drainage, Sewage System are created in new Industrial
 Estates and upgraded in existing Industrial Estates.
- Canteen, Banks, Post Office, Telephone Exchange, Fire Station, Police Station, Parks, Dispensary, Common Creche for children are also made available in the Industrial Estates for the benefit of entrepreneurs and employees.
- Infrastructure facilities are created/upgraded in Industrial Estates under various schemes implemented by Central as well as State Government.
 - i. Micro and Small Enterprises-Cluster Development Programme MSE-CDP (ID) Scheme
 - ii. Additional Central Assistance Scheme (ACA)
 - iii. Modified Industrial Infrastructure Upgradation Scheme (IIUS)
 - iv. Aid to States for Infrastructure Development of Export and Allied Activities.(ASIDE)

6.1 Micro and Small Enterprises -Cluster Development programme (MSE-CDP)

Under this Scheme, the grant is availed from the Government of India for the following:

- ❖ MSE CDP (Infrastructure Development)
- ❖ MSE CDP (Common Facility Centre)

6.2 Infrastructure Development under the MSE – CDP Scheme

Under this Scheme, the Government of India sanction 60% of the project cost (maximum project cost of Rs. 10 Crore) subject to a ceiling of Rs.6 Crore as grant for the creation and up-gradation of infrastructure in new and existing Industrial Estates respectively.

.

6.3. Common Facility Centres (CFCs) under the MSE – CDP Scheme

Micro and Small Enterprises – Cluster Development Programme (MSE – CDP) aims at addressing the needs of the industries through formation of well-defined clusters and geographical areas to enable the Micro and Small Enterprises to have better access to resources, linkages to credit and to enhance their marketing competitiveness.

A cluster is a group of similar and related enterprises in a defined geographic area that share common markets, technologies, skill needs and are producing same/similar products.

Government of India, Ministry of MSME and also the State Government have adopted the cluster development approach as an important tool for enhancing the competitiveness and productivity of the Micro and Small Enterprises. Clustering of units also enables providers of various services to them, including banks and credit agencies, to provide their services more economically, thus reducing costs and improving the availability of services for these enterprises.

This scheme is being implemented to support the sustainability and growth of Micro and Small Enterprises by addressing common issues, building their capacity for common supportive action through formation of self-help groups, consortia etc. and to set up common facility centres (for testing, training centre, raw material depot, effluent treatment, complementing production processes, etc.)

The funding pattern of MSE-CDP (CFC) scheme is as follows:

Grant from Government of India, Ministry of MSME	70% (maximum project cost of Rs.15 Crore)
Grant from Government of Tamil Nadu	10% (maximum of Rs.1Crore)
SPV Contribution /Bank Loan	20%

SIDCO has been nominated as the implementing Agency for establishing Common Facility Centres in Tamil Nadu under MSE-CDP scheme.

7. Raw Material Distribution

The raw materials such as Iron & Steel, Wax, Potassium Chlorate and TNPL paper (direct and agency) are distributed through various depots situated in Ambattur, Coimbatore, Madurai, Trichy, Sattur, Sivakasi and from its Branch Offices located at Erode, Salem, Thanjavur, and Vellore.

8. Marketing Assistance Scheme

- SIDCO participates in the tenders floated by Government / Undertakings on behalf of the registered units and secures orders.
- The orders received are distributed among the units in case of the quantity to be supplied is huge or else to a single unit.
- The units which require assistance under this scheme have to enroll under the Marketing Assistance Scheme.
- The units having Permanent SSI Certificate / EM Part-II/Udyog Aadhaar are eligible to register under this scheme.
- The registration fee for enrolment is Rs.200/-
- The units who want to enroll under the scheme may contact the respective Branch Managers of SIDCO's branch offices or the Deputy General Manager (Marketing and Raw Materials).

9. e-Governance

Computerization of activities of SIDCO with an objective to revamp the organization has been taken up to simplify the office procedures and formalities and to accelerate the performance of the corporation.

In Keeping pace with e- Governance initiatives and to realize full potential of ICT in servicing MSMEs, SIDCO has proposed to implement IT system for end to end automation for complete life cycle of business processes for efficient and transparent working, enhancement of ease of doing business and improve investment climate for MSMEs by providing online delivery of various services to Industry and all other stake holders. An integrated system at a cost of Rs.1.77 crores is being implemented comprising of various software modules as Consultant for Supply, Installation & commission of Hardware/Software. This e-Governance initiative aims at GIS linked business processes / activities of SIDCO like allotment of plots/sheds and its related issues, procurement and distribution of raw materials, tendering process, accounting, financial management, HR management etc. with interactive industry & investor portal.

10. Right to Information Act – 2005

The Officers as notified below are appointed under the Right to Information Act, 2005 for its implementation in SIDCO:

Appellate Authority	General Manager (Admn) TANSIDCO Limited	Phone: 044 – 22501694
	Corporate Office	Fax:
	Chennai-600 032	044 - 22500792
Public Information	Secretary Cum General Manager	Phone:
Officer	(Finance)	044 – 22501977
	TANSIDCO Limited	Fax:
	Corporate Office	044 - 22500792
	Chennai-600 032	
Assistant Public Information Officers	Branch Managers of Branch Offices / Superintendents of Raw Material Depots of TANSIDCO Ltd.	Addresses and contact phone numbers are given in the Branch Offices list

11. Details about Tamil Nadu Samll Industries Development Corporation Limited (TANSIDCO):

Department Minister Hon'ble Minister for Rural	Thiru K.T. Rajenthrabhalaji
Industries,	
Secretariat,	
Chennai 600 009.	
Principal Secretary to Government,	
Micro, Small and Medium Enterprises Department,	Thiru Mangat Ram Sharma, I.A.S
Chennai- 600 009.	
Principal Secretary / Chairman and Managing Director (i/c)	Thiru Mangat Ram Sharma, I.A.S

12. SIDCO Offices

a) Corporate Office

Tamil Nadu Small Industries Development Corporation Limited,

SIDCO Corporate Office Building Thiru Vi Ka Industrial Estate, Guindy, Chennai – 600 032.

Telephone No: 22501461, 22501210, 22500073, 2250 0289

22500317

Fax No: 2250 0792 e-mail: ho.sidco@nic.in Website: www.sidco.tn.nic.in

b) Branch Offices

SI. No.	Name of Branch Office	Branch Managers Name & Address	Telephone
1.	Coimbatore	The Branch Manager, SIDCO Branch Office, SIDCO Industrial Estate, Kurichi, Coimbatore – 641 021	0422 – 2672825
2.	Cuddalore	The Branch Manager, SIDCO Branch Office, SIDCO Industrial Estate, Semmandalam, Cuddalore-607 001	04142-225134
3.	Erode	The Branch Manager, SIDCO Branch Office, SIDCO Industrial Estate, Chennimalai Road, Erode-638 001	0424 – 2275237
4.	Guindy	The Branch Manager i/c. SIDCO Branch Office, Thiru Vi Ka Industrial Estate, Guindy, Chennai-600 032.	044 – 22501482
5.	Kakkalur	The Branch Manager, SIDCO Branch Office, SIDCO Industrial Estate, Kakkalur– 602 003	044 – 27665310

6.	Krishnagiri	The Branch Manager, SIDCO Branch Office, SIDCO Industrial Estate, Krishnagiri – 635 001	04343 – 236092
7.	Madurai	The Branch Manager, SIDCO Branch Office, SIDCO Industrial Estate, K.Pudur, Madurai – 625 007.	0452 – 2566897
8.	Salem	The Branch Manager, SIDCO Branch Office, SIDCO Industrial Estate, Five Roads, Salem – 636 004	0427 – 2448520
9.	Sivaganga	The Branch Manager, SIDCO Branch Office, SIDCO Industrial Estate, Sivaganga – 623 560.	04575 – 240636
10.	Thanjavur	The Branch Manager, SIDCO Branch Office, SIDCO Industrial Estate, Nanjikottai Road, Thanjavur – 613 006	04362 – 255220
11.	Thirumudivakkam	The Branch Manager i/c. SIDCO Branch Office, SIDCO Industrial Estate, Thirumudivakkam, Chennai – 600 044	044 – 24780684
12.	Tirunelveli	The Branch Manager, SIDCO Branch Office, SIDCO Industrial Estate, Pettai, Tirunelveli 627 010	0462 – 2342073
13.	Trichy	The Branch Manager, SIDCO Branch Office, SIDCO Industrial Estate, Ariyamangalam, Trichy – 620 010	0431 – 2441177
14.	Vellore	The Branch Manager, SIDCO Branch Office, SIDCO Industrial Estate, Gandhi Nagar, Vellore – 632 006	0416 – 2242871

15.	Virudhunagar	The Branch Manager, SIDCO Branch Office, SIDCO Industrial Estate, Virudhunagar – 626 003	04562 – 252683
16.	Dharmapuri	The Assistant Director / Branch Manager, O/o the General Manager, District Industrial Centre, SIDCO, Industrial Estate, Salem Main Road, Dharmapuri – 636 705.	04342-230892 231081
17.	Dindigul	The Deputy Director / Branch Manager, O/o the General Manager, District Industrial Centre, SR Mills Road, SIDCO Industrial Estate, Dindigul – 624 003.	0451-2470893
18.	Kanniyakumari	The Assistant Director / Branch Manager, O/o the General Manager, District Industrial Centre, Konam, Nagercoil, Kanniyakumari District – 629 004.	04652-260008
19.	Karur	The Manager / Branch Manager, O/o the General Manager, District Industrial Centre, No. 69, Sathiyamoorthi Nagar, Thanthonimalai, Karur-639 017	04324-264272
20.	Namakkal	The Deputy Director / Branch Manager, O/o the General Manager, District Industrial Centre, Collectorate Campus, Thiruchencode, Namakkal-637 003	04286-277251
21.	Ariyallur	The Manager / Branch Manager, O/o the General Manager, District Industrial Centre, 531/21, Jayamkondam Road, Walajanagaram, Ariyallur-621 704	04329-224555

22.	Perambalur	The Manager / Branch Manager, O/o the General Manager, District Industrial Centre, Collectorate Campus, Perambalur – 621 222.	04328-291595
23.	Pudukottai	The Assistant Director / Branch Manager, O/o the General Manager, District Industrial Centre, Collectorate Compound, Pudukottai – 622 005.	04322-221794
24.	Ramanathapuram	The Assistant Director / Branch Manager, O/o the General Manager, District Industrial Centre, Pattinamkatthan Post, Ramanathapuram – 625 005.	04567-230497 232329
25.	Theni	The Deputy Director / Branch Manager, O/o the General Manager, District Industrial Centre, Collector's Bungalow, Theni – 625 531.	04546-252081
26.	Tiruvannamalai	The Deputy Director / Branch Manager, O/o the General Manager, District Industrial Centre, Collectorate Campus, Tiruvannamalai – 605 604.	04175-254849
27.	Thoothukudi	The Assistant Director / Branch Manager, O/o the General Manager, District Industrial Centre, Palayamkottai Road, Near By Pass Road, Korampallam, Thoothukudi – 628 101.	0461-2340152 2340053

28.	Villupuram	The Manager / Branch Manager, O/o the General Manager, District Industrial Centre, Collectorate Campus, Villupuram – 605 602.	04146-223616
29.	Tiruppur	The Assistant Director / Branch Manager, O/o the General Manager, District Industrial Centre, Tiruppur.	0421-2218230
30	Nagapattinam	The Branch Manager i/c. SIDCO Branch Office, District Industrial Centre, Nagapattinam.	9445006574
31	The Nilgiris	The Branch Manager i/c. SIDCO Branch Office, District Industrial Centre, Udagamandalam.	9445006572

c) Estate Offices

SI. No.	Name of Branch Office	Estate Managers Name & Address	Telephone
1.	Ambattur	The Estate Manager,	
		SIDCO Industrial Estate, Ambattur, Chennai- 600 058	044 – 26253644
2.	Hosur	The Estate Manager, SIDCO Industrial Estate, Hosur – 635 126	04344 – 276975
3	Thirumazhisai	The Estate Manager, SIDCO Industrial Estate, Thirumazhisai, Chennai – 602 107	044 – 26811769
4	Thirumullaivoyal	The Estate Manager, Thirumullaivoyal Branch Office, SIDCO Industrial Estate, Thirumullaivoyal, Chennai – 600 058	044 – 26521687

d. Raw Material Depots of TANSIDCO

SI. No.	Name of RMD	Address	Telephone No.
1.	Ambattur, Chennai	The Deputy Manager, SIDCO Raw Material Depot, Industrial Estate Ambattur, Chennai 600 058	044 – 26241586
2.	Coimbatore	The Deputy Manager, SIDCO Raw Material Depot, SIDCO Industrial Estate,Kurichi, Coimbatore – 641 021	0422 - 2672867
3.	Madurai	The Deputy Manager, SIDCO Raw Material Depot, SIDCO Industrial Estate,K.Pudur, Madurai – 625 007	0452 – 2566957
4.	Trichy	The Deputy Manager, SIDCO Raw Material Depot, SIDCO Industrial Estate, Ariyamangalam, Trichy – 620 010	0431 – 2441552
5.	Sattur Sub Depot	The Superintendent, SIDCO Raw Material Sub Depot, 345/55, Vembakottai Road,Sattur– 626 203	04562 - 260314
6.	Sivakasi Sub Depot	The Superintendent, SIDCO Raw Material Sub Depot, Co-op Industrial Estate, Srivilliputhur Road, Sivakasi – 626 124	04562 - 254598

The details in respect of the schemes implemented by SIDCO forms to download, vacancy position and cost of plots and sheds in Industrial Estates, FAQ and details of other related websites can be seen from the website www.sidco.tn.nic.in.

TAMIL NADU SMALL INDUSTRIES CORPORATION LTD (TANSI)

1. Introduction and Formation

The Tamil Nadu Small Industries Corporation Limited (TANSI) was formed on 1.4.1965 to take over the small scale units under the control of the Department of Industries and Commerce and was registered under the Companies Act, 1956. It started its production from 1.12.1965.

3. Activities

TANSI involved to manufacture of TNEB line materials, wooden & steel furniture, sheet metal fabrication works, manufacture of India Mark II hand pumps, spirit based surgical items, paints, civil interior works, baby weighing bar scales, etc. TANSI has been supplying various types of classroom furniture items required for schools, Colleges. TNEB line materials to TANGEDCO, spirit based products to Tamil Nadu Medical Services Corporation and hand pumps required for drinking water supply and spares for the hand pumps etc. to Panchayats and District Collectorates.

3. Vision

- (i) To become a premier manufacturing organization of the Government of Tamil Nadu in small scale sector with high efficiency and with profile.
- (ii) To minimize costs and wastages and maximize earnings.
- (iii) To enhance customer satisfaction by providing good quality products and services at reasonable cost.
- (iv) To create employment opportunities in rural areas of Tamil Nadu.

6. Production Units and Show Rooms

TANSI has at present 24 manufacturing units in Tamil Nadu manufacturing different products as given below:

(i) Engineering Units

SI. No.	Name of the Unit	District
1	TANSI Engineering Works, Guindy, Chennai-32	Chennai
2	TANSI Engineering Works, Karur	Karur

3	TANSI Tool & Engineering works, Madurai	Madurai
4	TANSI Engineering Works, Mayiladuthurai	Nagappattinam
5	TANSI Structural & Galvanizing Works, Metturdam	Salem
6	TANSI Engineering works, Thanjavur	Thanjavur
7	TANSI Foundry & Engineering Works, Pettai	Tirunelveli
8	TANSI Engineering Works, Tiruvannamalai	Tiruvannamalai
9	TANSI Structural Works, Trichy	Trichy
10	TANSI Tool & Engineering Works, Virudhunagar	Virudhunagar

(ii) Furniture Units

SI. No.	Name of the Unit	District
1	TANSI Furniture Works, Guindy, Chennai-32	
2	TEK Project, Guindy, Chennai-32	Chennai
3	TANSI Project (NABARD), Guindy, Chennai -32	
4	TANSI Furniture & Engineering Works, Cuddalore	Cuddalore
5	TANSI Fabrication Works, Palani	Dindigul
6	TANSI Furniture Works, Krishnagiri	Krishnagiri
7	TANSI Furniture Works, Madurai	Madurai
8	TANSI Furniture Works, Pudukkottai	Pudukkottai
9	TANSI Furniture & Engineering Works, Pettai	Tirunelveli
10	TANSI Fabrication Works, Vellore	Vellore
11	TANSI Fabrication Works, Rajapalayam	Virudhunagar

(iii) Special Product Units

SI. No.	Name of the Unit	District
1	TANSI Polish Unit, Ambattur, Chennai-58	Thiruvallur
2	TANSI Pump Unit, Ambattur, Chennai-58	Triii a vaiiai
3	TANSI Tool & Engineering Works, Tiruchy	Tiruchy

(iv) Tamil Nadu Paints and Allied Products (TAPAP) (A subsidiary company of TANSI)

(v) Show Rooms

TANSI has 2 Show Rooms at present for marketing.

SI. No.	Place	District
1	TANSI Show Room, Namakkal	Namakkal
2	TANSI Show Room Trichy	Trichy

5. Product Range

TANSI is producing the following categories of items

Category Product Lines		
(a) Structural	Light structural of various kinds needed for factory sheds,	
& Engineering	bus stand, Metal Doors & Windows, TANGEDCO Line	
	materials, Pillar Boxes, Sheet Metal Fabrication, Metal	
	Garbage bins etc.	
(b) Furniture	Wooden furniture, furnishing and interior decoration,	
	panelling etc., Steel furniture for domestic, Office,	
	School, College, Hostels and Hospital uses.	
(c) Special	Deep bore well Hand Pumps, Pump spares, spirit based	
Products	medicinal products, surgical spirit, De-natured Spirit,	
	Tincture Cetrimide and Povidone Iodine; Spirit based	
	industrial products like Gasket Shellac, French Polish,	
	Thinner, disinfectant solutions like Lysol, Phenyle.	

6. Special Orders executed

- (i) Supply of School Learning Materials (SLM) Kits has been completed to the Department of School Education.
- (ii) Supply of Dual Desk to various Government Schools through the Department of School Education.

- (iii) Supply of furniture to High Court, Chennai , Regional Judicial Academy and Government Siddha College.
- (iv) Supply of line materials to TANGEDCO.
- (v) Supply of surgical spirit and Tincture Centrimide. as TANSI is L1.
- (vi) Satisfactory completion and installation of KIOSK.
- (vii) Successful completion of Compactors.
- (viii) Supply of furniture to SSA under School Education Department.

7. ISO Certification

It is a matter of pride that the following units of TANSI have obtained ISO-9001:2008 certificates from BSI Management Systems India Pvt.Ltd, Chennai and are manufacturing and supplying quality products:-

1.	TANSI Pump Unit, Ambattur
2.	TANSI Tool & Engg.Works, Trichy
3.	TANSI Fabrication Works, Palani
4.	TANSI Fabrication Works, Rajapalayam
5.	TANSI Fabrication Works, Vellore
6.	Tamil Nadu Paints and Allied Products, Chennai
	(A subsidiary company of TANSI)

8. Contact Address

SI.No.	Name and Designation	Office Address	Telephone	Fax
1	Thiru. Ambuj Sharma, I.A.S., Additional Chief Secretary / Chairman and Managing Director(i/c)	TANSI, Thiru-Vi-Ka Indl.Estate, Guindy, Chennai – 600 032	044- 22500403	044- 22500411
2	Thiru K.S. Rajendran, B.B.A., General Manager	TANSI, Thiru-Vi-Ka Indl.Estate, Guindy,Chennai – 600 032	044- 22500445	044- 22500411

ADDRESS OF TANSI UNITS

SI. No.	District	Units Address	Products Manufactured	Telephone No.	
	Engineering Units				
1	Chennai	TANSI Engineering Works, Guindy, Chennai – 600 032	Engineering / Structural Products and services	044-22501123 9445868818	
2	Karur	TANSI Engineering Works, Kovai Road, Karur – 639 002	Engineering / Structural Products and services	04324-274390 9445868820	
3	Madurai	TANSI Tool & Engineering Works, K.Pudur, Madurai – 625 007	Engineering / Structural Products and services	0452-2566140 9445868822	
4	Nagapatinam	TANSI Engineering Works, 1/B, 158, Thankannakulam st., Mayiladuthurai – 609 003	Engineering / Structural Products and services	04364-223201 9445868817	
5	Salem	TANSI Structural & Galvanizing Works, Mettur Dam – 636 401	Engineering / Structural Products and services	04298-244138 9445868813	
6	Thanjavur	TANSI Engineering Works, Nanji Kotttai Road Thanjavur – 613 006	Engineering / Structural Products and services	04362-257518 9445868816	
7	Tirunelveli	TANSI Foundry & Engineering Works,Pettai, Tirunelveli 627 010	Engineering / Structural Products and services	0462-2342037 9445868819	
8	Tiruvannamalai	TANSI Engineering Works, Tiruvannamalai – 606601	Engineering / Structural Products and services	04175 – 236106 9445868815	
9	Tiruchirappalli	TANSI Structural Works, Ancillary Industrial Estate, Tiruverumbur, Trichy 620 014	Engineering / Structural Products and services	0431-2557246 9445868814	
10	Virudhunagar	TANSI Tool & Engineering Works, Industrial Estate, Sulakarai, Virudhunagar – 626 003	Engineering / Structural Products and services	04562-252828 9445868821	

SI. No.	District	Units Address	Products Manufactured	Telphone No.	
	<u>Furniture Units</u>				
1	Chennai	TANSI Furniture Works, Guindy, Chennai – 600 032	Wooden Furniture, furnishing & Interior Decoration	044- 22500579 9445868832	
2		TANSI TEK Project Guindy, Chennai – 600 032	Supply of Education Kits	044- 22501412 9445868825	
3		TANSI Project (NABARD) Guindy, Chennai – 600 032	Steel Desks, Tables and Benches	044- 22250161 9445868794	
4	Cuddalore	TANSI Furniture & Engineering Works, Cuddalore – 607 002	Wooden Furniture	04142- 223424 9445868833	
5	Dindigul	TANSI Fabrication Works, Dindigul Road, Palani – 624 602	Fabrication of Steel Furniture	04545- 242308 9445868829	
6	Krishnagiri	TANSI Furniture Works, Bangalaore Road Krishnagiri – 635 001	Wooden Furniture	04343- 236597 9445868835	
7	Madurai	TANSI Furniture Works, Industrial Estate,. Kappalur Madurai – 625 008	Wooden Furniture	0452- 2482221 9445868836	
8	Pudukkottai	TANSI Furniture Works, Machuvadi, Pudukkottai 622 001	Wooden Furniture	04322- 270338 9445868837	
9	Tirunelveli	TANSI Furniture & Engineering Works, Pathamadai	Wooden Furniture	04634- 260134 9445868834	
10	Vellore	TANSI Fabrication Works Kakithapattarai, Arcot Road Vellore – 632 012	Fabrication of Steel Furniture	0416- 2220608 9445868831	
11	Virudhunagar	TANSI Fabrication Works, PSK Road, Rajapalayam 626 117	Fabrication of Steel Furniture	04563- 236477 9445868830	

Special Product Units					
1	Thiruvallur	TANSI Polish Unit Ambattur, Chennai – 600 058	Spirit based like Polish, Lysol, Phenyle, Surgical spirit and Tincture Cetrimide	044- 26257969 9445868847	
2		TANSI Pump Unit, Ambattur, Chennai – 600 058	Deep Well Hand Pumps, Spares and Engineering products	044- 26252351 044- 26252370 9445868845	
3	Trichy	TANSI Tool & Engineering Works,Ariyamangalam, Trichy – 620 010	Deep Well Hand Pumps Spares and Engineering Products	0431- 2441779 9445868846	
	Subsidiary unit				
	Thiruvallur	TAPAP, Ambattur, Chennai-58	Oil based Enamel paints, Red Oxide, Rubberized Paints	044-2625 3433 9445868848	
	Show Rooms				
1	Namakkal	TANSI Show Room, Trichy Main Road, Namakkal	Steel & Wooden Furniture Displayed	04826- 232300	
2	Trichy	TANSI Show Room, Ariyamangalam, Trichy.	Steel & Wooden Furniture Displayed	04322- 270338 9445868837	

RAJENTHRABHALAJI Minister for Rural Industries