



**HANDLOOMS, HANDICRAFTS, TEXTILES AND  
KHADI DEPARTMENT**

**Tamil Nadu Khadi and Village Industries Board**

**CITIZEN CHARTER  
2016**

## **TAMILNADU KHADI AND VILLAGE INDUSTRIES BOARD**

### **CITIZEN CHARTER**

The Tamilnadu Khadi and Village Industries Board which was established in April, 1960, under the Tamilnadu Khadi and Village Industries Board Act, 1959 with the objectives to promote, organize and improve the Khadi and Village Industries in the rural areas in co-ordination with other agencies engaged in rural development.

#### **OBJECTIVES**

- (i) the social objective of providing employment.
- (ii) the economic objective of producing saleable articles.
- (iii) the wider objective of creating self-reliance amongst the people building up of a strong rural communal spirit.
- (iv) The Tamil Nadu Khadi and Village Industries Board will offer to provide employment to the weaker sections of Spinners & Weavers in rural areas especially for women at their door steps through 107 Rural Textile Centres, 18 Silk Production Centres and 49 Khadi Production Sub-Centres spread all over Tamil Nadu.
- (v) The Board will offer employment under Village Industries Schemes to alleviate rural poverty by utilising the locally available raw materials and manpower through Departmental Units and Industrial Co-operatives for Cobblers, Potters, Carpenters, Blacksmiths and Bee-keepers, etc.,
- (vi) The Board will offer to promote the marketing of Khadi, Village Industries and products of Handicrafts items, the Board provide linkage with established marketing agencies wherever necessary and feasible.
- (vii) The Board will offer requisite technical as well as training facilities to needy artisans, wherever necessary.
- (viii) Under Prime Minister's Employment Generation Programme" the Village Industries artisans in rural areas can avail the opportunities as detailed in the list of activities such as margin money scheme.

2. The Tamil Nadu Khadi and Village Industries Board is administered by the following Board Members:

- (i) Hon'ble Minister for Khadi and Village Industries Department (Ex-officio / President)
- (ii) Principal Secretary to Government, Handlooms, Handicrafts, Textiles and Khadi Department.
- (iii) Chief Executive Officer, Tamil Nadu Khadi and Village Industries Board.
- (iv) Industries Commissioner and Director of Industries and Commerce.
- (v) Additional Director Ex officio Joint Secretary to Government Finance Department.
- (vi) Financial Advisor and Chief Accounts Officer, Tamil Nadu Khadi and Village Industries Board.

Chief Executive Officer, Tamil Nadu khadi and Village Industries Board is the Chief Executive authority responsible for day to day administration.

3. Tamil Nadu Khadi and Village Industries Board is consisted into following four Regions and a separate region for Silk Production and administered:-

- (i) Chennai
- (ii) Trichy
- (iii) Tiruppur
- (iv) Madurai
- (v) Kumbakonam (Silk Production)

These four Regions and Silk Production Division are administered by Regional Deputy Directors/Assistant Director and Deputy Director, Kumbakonam respectively.

<b>Region</b>	<b>Name of the Officer</b>	<b>Telephone No.</b>
Chennai	Thiru S. Sudharsanam	044– 25341565
Trichy	Thiru V. Manivashaghan	0431–2415035
Tiruppur	Thiru K. Elumalai	0421–2471250
Madurai	Thiru G. Ramasubramanian	0452–2381750
Kumbakonam	Thiru R. Jayaraj	0435–2430478

**List of Schemes implemented by Tamilnadu Khadi and Village Industries Board**

S. No.	Name of the Scheme	Scheme Components			Assistance proposed per Beneficiary (in Rs.)	Eligible beneficiary to receive the assistance	Officer to contact	Time Schedule to apply	Period of Scrutini- zation of the applica- tions (in days)
1	Prime Minister's Employment Generation Programme	Categories of beneficiaries	Benefi - ciary's contri- bution (of project cost)	Rate of Subsidy (of project cost)	Upto Rs.25,00,000	(i)Any individual, above 18 years of age. (ii)There will be no income ceiling for assistance for setting up projects under PMEGP. (iii)For setting up of projects costing above Rs.10 lakh in the manufacturing sector and above Rs.5 lakh in the business/service sector, the beneficiaries should possess at least VIII standard pass educational qualification. (iv)Assistance under the Scheme is available only for new projects sanctioned specifically under the PMEGP. (v)Self Help Groups (including those belonging to BPL provided that they have not availed benefits under any other Scheme) are also eligible for assistance under PMEGP. (vi)Institutions registered under Societies Registration Act, 1983. (vii)Production Co-operative Societies, and (viii)Charitable Trusts.	District Assistant Directors/ Regional Deputy Directors, (Khadi & Village Industries) Trichy, Madurai, Tiruppur & Assistant Manager, Khadi Kraft, Chennai .	From 1 <sup>st</sup> April to 31 <sup>st</sup> January	60 days
		Area (location of project/unit)		Rural					
		General Category	10%	25%					
		Special (including SC/ST/OBC/ Minorities/ Women, Ex-servicemen, Physically handicapped, NER, Hill and Border areas etc.	5%	35%					
		<b>Note: (1)</b> The maximum cost of the project/unit admissible under manufacturing sector is Rs.25 lakh.  (2) The maximum cost of the project/unit admissible under business/service sector is Rs.10 lakh.							

Name of the Scheme	Location and person to be contacted	Mode of Assistance	Period
(1)	(2)	(3)	(4)
<p><b><u>Khadi Spinning and Weaving</u></b></p> <p>There are 107 Rural Textile Centres and 49 Sub Centres exclusively for this Scheme spread all over Tamilnadu</p>	<p>All Interested Spinners and Weavers who need employment at their door steps can contact Assistant Directors, Khadi and Village Industries in the Districts concerned and Regional Deputy Director, Tirupur, Trichirapalli and Madurai</p>	<p>The Board is supplying Cotton and Charkha to the Spinners and gets back yarn by paying wages. Similarly, the Board is supplying yarn to the weavers and get back cloth by paying wages.</p>	<p>Throughout the year</p>
<p><b><u>Silk Weaving</u></b></p> <p>There are 18 Silk Sub-Centres spread all over Tamilnadu</p>	<p>All interested Weavers who need employment at their door steps can contact the Assistant Director (Silk), Salem and Deputy Director (Silk) Kumbakonam.</p>	<p>The Board is supplying Silk Yarn and Zari to the weavers and get back the finished silk varieties by paying wages.</p>	<p>Throughout the year</p>
<p><b><u>Marketing</u></b></p> <p>There are 92 Khadi Krafts, spread over Tamilnadu for Marketing the Khadi and Village Industries Products.</p>	<p>All the artisans engaged in Village Industries can contact the Assistant Director of Khadi and Village Industries in the Districts concerned.</p>	<p>The Honey collected from Bee-keepers, pottery, fancy articles, dolls, Handicrafts, Carpentry and Blacksmithy articles produced by Village Industries Artisans marketed through Khadi Krafts.</p>	<p>Throughout the year</p>

<b>Name of the Scheme</b>	<b>Location and person to be contacted</b>	<b>Mode of Assistance</b>	<b>Period</b>
<b><u>Western Ghats Development Programme</u></b>	Assistant Directors of Khadi and Village Industries, Nagercoil, Erode, Dindigul, Coimbatore, Madurai, Virudhunagar, and Tirunelveli.	Providing Bee-hives and other accessories to the Bee-keepers.	Throughout the year
<b><u>Rebate</u></b>  Rebate for Khadi, Polyvastra and Silk	All Khadi Krafts and Grama shilphas in Tamil Nadu.	30% rebate for Cotton Khadi, Polyvastra and silk items is given to the consumers out of the financial assistance sanctioned by the State and Central Government on production of Khadi.	Throughout the year

### **WELFARE BOARD FOR KHADI SPINNERS AND WEAVERS**

As per the Government order a Welfare Board for spinners and weavers has been set up for providing welfare assistance throughout the year to spinners and weavers working under Khadi Board and Sarvodaya Sangh.

The following welfare assistance are given under this scheme:

<b>S.No.</b>	<b>Nature of Assistance</b>	<b>Amount (Rs.)</b>
1	<b>Accident Insurance Scheme</b>	
a	Accidental Death	1,00,000/-
b	Accidental Disability Based on extend of Disability	10,000 to 1,00,000/-
2	Natural Death Assistance	15,000/-

3	Funeral expenses Assistance	2,000/-
4	<b>Educational Assistance</b>	
a	Girl Children Studying 10 <sup>th</sup>	1,000/-
b	10th Passed	1,000/-
c	Girl Children Studying 11 <sup>th</sup>	1,000/-
d	Girl Children Studying 12 <sup>th</sup>	1,500/-
e	12th Passed	1,500/-
f	Regular Degree Course	1,500/-
	With Hostel Facility	1,750/-
g	Regular post Graduate Course	2,000/-
	With Hostel Facility	3,000/-
h	Professional Degree Course	2,000/-
	With Hostel Facility	4,000/-
i	Professional PG Course	4,000/-
	With Hostel Facility	6,000/-
j	I.T.I. or Polytechnic Course	1,000/-
	With Hostel Facility	1,200/-
5.	Marriage Assistance	2,000/-
6.	<b>Maternity Assistance</b>	
a	Rs.1000 p.m.for Delivery [3 months before and after delivery]	6,000/-
b	Abortion	3,000/-
7	Reimbursement of cost of Spectacles	Upto 500/-
8	Old Age Pension per month	1,000/-

**List of Officers working as Information Officer and Appellate Officer  
under Right to Information Act 2005**

<b>Office Address</b>	<b>Information Officer (Thiru / Thirumathi)</b>	<b>Appellate Officer (Thiru / Thirumathi)</b>	<b>Telephone No.</b>
(1)	(2)	(3)	(4)
Tamil Nadu Khadi and Village Industries Board Kuralagam, Chennai – 108	A.Deivasigamani, Personal Assistant to the Chief Executive Officer	S. Ravi, Deputy Director(Khadi)	044-25340761
Chennai (Khadikraft)	V. Koteeswararao, Superintendent	S. Sudharsanam, Assistant Manager Khadi Kraft	044–25341565
Chennai(K&VI)	V.Pushpalatha, District Inspector of Cottage Industries	B.Shelly, Assistant Manager 2 <sup>nd</sup> Floor Kuralagam Building	044-25351359
Development Officer (Leather) Ambattur	A.Sundaravadivel, Supervisor Grade IV (Leather)	L. Dharmarajan, Development Officer/ Assistant Director	044-25331954
Assistant Development Officer (Soap) Thirukalukundram	V.Subash, Soap Chemist	J.Prabakar Technician Grade II/ Assistant Development Officer(Soap)	044-27447226
Kancheepuram	C.K.Ramesh babu, Assistant	M.R.Gopalakrishnan General Superintendent/ Assistant Director	044-27277051
Vellore	A.Jayanthi, Superintendent	R. Kumar,. Assistant Director	0416-2220392
Trichy	M. Tamarasi, Superintendent	V. Manivashagan, Regional Deputy Director	0431-2415035
Trichy	S. Manjula, Superintendent	L.Sudhakar, Assistant Director	0431-2460814
Karur	R.Kasturi, Superintendent	P.N.Giri Ayyappan, Assistant Director	04324-220784
Pudukottai	L.Vadivelan, Assistant Khadi officer	S.Anandavalli, Assistant Director	04322-222385
Dindigul	V.Saraladevi, Superintendent	P.N.Giri Ayyappan, Assistant Director	0451-2427880
Thanjavur	S.Ganesan, Khadi Officer	D.B. Nanda Kumar, Assistant Director	04362-255486



<b>Office Address</b>	<b>Information Officer (Thiru / Thirumathi)</b>	<b>Appellate Officer (Thiru / Thirumathi)</b>	<b>Telephone No.</b>
(1)	(2)	(3)	(4)
Cuddalore	S.Mani, Khadi Inspector	T.Manickavelu, Assistant Director	04142-291634
Villupuram	V.Devamanogari, Superintendent	R.Kumar, Assistant Director	04146-227470
Madurai	S. Murugesan, Superintendent	G. Ramasubramanian, Regional Deputy Director	0452-2380361
Madurai	K.Bagyalakshmi, Superintendent	S.Bharathi, Assistant Director	0452-2380381
Viruthunagar	M.Aandiyappan, Superintendent	S.Bharathi, Assistant Director	04562-252796
Tirunelveli	K.Senthilkumar, Superintendent	G.Arunachalam, Assistant Director	0462-22572084
Nagarcoil	P.Ebinezer, Superintendent	S.Suresh, Assistant Director	04652-244431
Tiruppur	C. Sivakumar, Superintendent	K. Elumalai Regional Deputy Director	0421-2471250
Tiruppur	K.Ruckmani, Superintendent	V.V.Ravikumar Assistant Director	0421-2471603
Coimbatore	K.Santhamani, Superintendent	S.Kannan Assistant Director	0422-2300051
Erode	K.Vijayakumar, Superintendent	G.Balakumaran, Assistant Director	0424-2254280
Salem	S.Murugesan, Superintendent	A.RubiAlimabai, Assistant Director	0427-2452713
Kumbakonam (Silk)	K.Selvaraj, Superintendent/ Designer	R. Jayaraj, Deputy Director (Silk)	0435-2430476
Salem (Silk)	D.Anbukarasi, Superintendent	J.Jayakumar, Assistant Director	0427-2452006