



**HANDLOOMS, HANDICRAFTS, TEXTILES AND
KHADI DEPARTMENT**

Tamil Nadu Khadi and Village Industries Board

**CITIZEN CHARTER
2015**

TAMILNADU KHADI AND VILLAGE INDUSTRIES BOARD

CITIZENS' CHARTER

The Tamilnadu Khadi and Village Industries Board was established in April, 1960, under the Tamilnadu Khadi and Village Industries Board Act, 1959 to promote, organize and improve the Khadi and Village Industries in the rural areas in co-ordination with other agencies engaged in rural development.

OBJECTIVES:

- (i) the social objective of providing employment:
- (ii) the economic objective of producing saleable articles;
- (iii) the wider objective of creating self-reliance amongst the people building up of a strong rural communal spirit.
- (iv) The Tamil Nadu Khadi and Village Industries Board will offer to provide employment to the weaker sections of rural areas especially for women at their door steps through 107 Rural Textile Centres, 18 Silk Production Centres and 50 Khadi Production Sub-Centres spread all over Tamilnadu such as spinners and weavers;
- (v) The Board will offer employment under Village Industries Schemes to alleviate rural poverty by utilizing the locally available raw materials and manpower through Departmental Units and Industrial Co-operatives for Cobblers, Potters, Carpenters, Blacksmiths and Bee-keepers, etc;
- (vi) The Board will offer to promote the marketing of Khadi, Village Industries and products of Handicrafts items, the Board provide linkage with established marketing agencies wherever necessary and feasible:
- (vii) The Board will offer requisite technical as well as training facilities to needy artisans, wherever necessary;
- (viii) Under "Prime Minister's Employment Generation Programme" the Village Industries artisans in rural areas can avail the opportunities as detailed in the list of activities such as margin money scheme;

2. The Tamil Nadu Khadi and Village Industries Board has the following Board Members.

1. Hon'ble Minister for Khadi and Village Industries Department/President
2. Principal Secretary to Government, Handlooms, Handicrafts, Textiles and Khadi Department
3. Chief Executive Officer, Tamil Nadu Khadi and Village Industries Board
4. Industries Commissioner and Director of Industries and Commerce
5. Additional Director Ex officio Joint Secretary to Government, Finance Department
6. Financial Advisor and Chief Accounts Officer, Tamil Nadu Khadi and Village Industries Board

Chief Executive Officer Khadi Village Industries Board is the Chief executive authority responsible for day to day administration

3. Tamil Nadu Khadi and Village Industries Board is consisted into following four Regions and a separate region for Silk Production and administered.

1. Chennai
2. Trichy
3. Tirupur
4. Madurai
5. Kumbakonam (Silk Production)

These four Regions and Silk Production Division are administered by Regional Deputy Directors/Assistant Director and Deputy Director, Kumbakonam respectively.

Region	Name of the Officer	Telephone No.
Chennai	Thiru S. Sudharsanam	044-25341565
Trichy	Thiru V. Manivashaghan	0431 – 2415035
Tirupur	Thiru K. Elumalai	0421 – 2471250
Madurai	Thiru G. Ramasubramanian	0452 – 2381750
Kumbakonam	Thiru R. Jayaraj	0435 – 2430478

A comprehensive list of activities carried out by Board is given below :-

Sl. No.	Name of the Scheme	Scheme Components			Assistance proposed per Beneficiary (in Rs.)	Who are eligible to utilize the assistance	Whom to be contacted & whom to apply	Time Schedule to apply	Period of Scrutini- zation of the applica tions (in days)
1	Prime Minister's Employment Generation Programme	Categories of beneficiaries under PMEGP	Beneficiary's contribution (of project cost)	Rate of Subsidy (of project cost)	Up to Rs.25,00,000	(i)Any individual, above 18 years of age. (ii)There will be no income ceiling for assistance for setting up projects under PMEGP. (iii)For setting up of projects costing above Rs.10 lakh in the manufacturing sector and above Rs.5 lakh in the business/service sector, the beneficiaries should possess at least VIII standard pass educational qualification. (iv)Assistance under the Scheme is available only for new projects sanctioned specifically under the PMEGP. (v)Self Help Groups (including those belonging to BPL provided that they have not availed benefits under any other Scheme) are also eligible for assistance under PMEGP. (vi)Institutions registered under Societies Registration Act, 1983. (vii)Production Co-operative Societies, and (viii)Charitable Trusts.	District Assistant Directors/ Regional Deputy Directors, (Khadi & Village Industries) Trichy, Madurai, Tirupur & Assistant Manager, Khadi Kraft, Chennai .	From 1 st April to 31 st January	60 days
		Area (location of project/ unit)		Rural					
		General Category	10%	25%					
		Special (including SC/ST/OBC /Minorities /Women, Ex-servicemen, Physically handi-capped, NER, Hill and Border areas etc.	5%	35%					
		Note: (1) The maximum cost of the project/unit admissible under manufacturi ng sector is Rs.25 lakh. (2) The maximum cost of the project/unit admissible under business/se rvice sector is Rs.10 lakh.							

<p><u>Khadi Spinning and Weaving</u></p> <p>There are 107 Rural Textile Centres and 50 Sub Centres exclusively for this Scheme spread all over Tamilnadu</p>	<p>All Interested Artisans who need employment at their door steps can contact Assistant Directors, Khadi and Village Industries in the Districts concerned and Regional Deputy Director, Tirupur, Trichirapalli and Madurai</p>	<p>The Board is supplying Cotton and Charkha to the Spinners and gets back yarn by paying wages. Similarly, the Board is supplying yarn to the weavers and taking back cloth by paying wages.</p>	<p>Throughout the year</p>
<p><u>Silk Weaving</u></p> <p>There are 18 Silk Sub-Centres spread all over Tamilnadu</p>	<p>All interested Artisans who need employment at their door steps can contact the Assistant Director (Silk), Salem and Deputy Director (Silk) Kumbakonam.</p>	<p>The Board supplies Silk Yarn and Zari to the weavers and taking back the finished silk varieties by paying wages.</p>	<p>Throughout the year</p>
<p><u>Marketing</u></p> <p>There are 93 Khadi Krafts, spread over Tamilnadu for Marketing the Khadi and Village Industries Products.</p>	<p>All the artisans engaged in Village Industries can contact the Assistant Director of Khadi and Village Industries in the Districts concerned.</p>	<p>The Honey collected from Bee-keepers, pottery, fancy articles, dolls, Handicrafts, Carpentry and Blacksmithy articles produced by Village Industries Artisans are marketed through Khadi Krafts.</p>	<p>Throughout the year</p>

Name of the Scheme	Location and person to be contacted	Mode of Assistance	Period
(1)	(2)	(3)	(4)
<u>Western Ghats Development Programme</u>	Assistant Directors of Khadi and Village Industries, Nagercoil, Erode, Dindigul, Coimbatore, Madurai, Virudhunagar, and Tirunelveli.	Providing Bee-hives and other accessories to the Bee-keepers.	Throughout the year
<u>Rebate</u> Rebate for Khadi, Polyvastra and Silk	All Khadi Krafts and Grama shilphas	30% rebate for Cotton Khadi, Polyvastra and silk items is given to the consumers out of the financial assistance sanctioned by the State and Central Government on production of Khadi.	Throughout the year

WELFARE BOARD FOR KHADI SPINNERS AND WEAVERS

As per the Government order a Welfare Board for spinners & weavers has been set up for providing welfare assistance throughout the year to spinners and weavers working under Khadi Board and Sarvodaya Sangh.

The following welfare assistance are given under this scheme:

S.No.	Nature of Assistance	Amount (Rs.)
1	Accident Insurance Scheme	
a	Accidental Death	1,00,000/-
b	Accidental Disability Based on extend of Disability	10,000 to 1,00,000/-
2	Natural Death Assistance	15,000/-
3	Funeral expenses Assistance	2,000/-

4	Educational Assistance:-	
a	Girl Children Studying 10 th	1,000/-
b	10th Passed	1,000/-
c	Girl Children Studying 11 th	1,000/-
d	Girl Children Studying 12 th	1,500/-
e	12th Passed	1,500/-
f	Regular Degree Course	1,500/-
	With Hostel Facility	1,750/-
g	Regular post Graduate Course	2,000/-
	With Hostel Facility	3,000/-
h	Professional Degree Course	2,000/-
	With Hostel Facility	4,000/-
i	Professional PG Course	4,000/-
	With Hostel Facility	6,000/-
j	I.T.I. or Polytechnic Course	1,000/-
	With Hostel Facility	1,200/-
5.	Marriage Assistance	2,000/-
6.	Maternity Assistance	
a	Rs.1000 p.m.for Delivery	6,000/-
b	Abortion	3,000/-
7	Reimbursement of cost of Spectacles	Upto 500/-
8	Old Age Pension per month	1,000/-

The following Officers are working as Information Officer and Appellate Officer under Right to Information Act 2005

Address of the Office	Information Officer (Thiruvallur)	Appellate Officer (Thiruvallur)	Telephone No.
Tamil Nadu Khadi and Village Industries Board Kuralagam, Chennai - 108	A. Deivasigamani Personal Assistant to the Chief Executive Officer	V. Ramu Financial Advisor and Chief Accounts Officer	044 -25340761
Chennai (KhadiKraft)	V. Koteeswararao Superintendent	S. Sudharsanam Assistant Manager Khadi Kraft	044 -25341565
Chennai (K& VI)	V.Pushpalatha (DICI)	S. Sudharsanam Assistant Manager Khadi Kraft	044-25351359
Development Officer (Leather) Ambattur	A.Sundaravadivel Supervisor Grade IV (Leather)	D.B. NandaKumar Development Officer / Assistant Director	044-25331954
Assistant Development Officer (Soap) Tirukalukundram	V.Subash Soap Chemist	J.Prabakar Technician Grade II / Assistant Development Officer (Soap)	044-27447226
Kancheepuram	C.K. Ramesh babu Assistant	M.R.Gopalakrishnan General Superintendent / Assistant Director	044-27277051
Vellore	A.Jayanthi Superintendent	D.B. NandaKumar Assistant Director	0416-2220392
Trichy	M. Tamilarasi Superintendent	V. Manivashghan Regional Deputy Director	0431 -2415035
Trichy	S. Chellammal Superintendent	L.Sudhakar Assistant Director	0431 -2460814
Karur	R. Kasturi Superintendent	V. Sankarayee Assistant Director	04324 -220784
Pudukottai	K. Santhamani Superintendent	L.Sudhakar Assistant Director	04322-222385
Dindigul	V. Saraladevi Superintendent	P.N. Giri Iyyappan Assistant Director	0451 -2427880
Thanjavur	S. Ananthavalli Superintendent	S.Suresh Assistant Director	04362 -255486
Cuddalore	S.Mani Khadi Inspector	S. Mangalamary Assistant Director	04142-291634

Villupuram	V. Devamanogari Superintendent	R. Kumar Assistant Director	04146-227470
Madurai	S. Murugesan Superintendent	G. Ramasubramanian Regional Deputy Director	0452 -2381750
Madurai	K. Bagyalakshmi Superintendent	S.Bharathi Assistant Director	0452 -2380381
Viruthunagar	M. Aandiyappan Superintendent	P. Nagarathinam Assistant Director	04562-252796
Thirunelveli	K. Senthil Superintendent	S.Bharathi Assistant Director	0462 -2572084
Nagercoil	P. Ebinezer Superintendent	G. Arunachalam Assistant Director	04652 -244431
Tirupur	C. Sivakumar Superintendent	K. Ezhumalai Regional Deputy Director	0421-2471250
Tirupur	H. Nagaraj Superintendent	V.V. Ravikumar Assistant Director	0421-2471603
Coimbatore	K.Rukmani Superintendent	S.Kannan Assistant Director	0422-2300051
Erode	K. Vijayakumar Superintendent	G. Balakumaran Assistant Director	0424-2254280
Salem	S. Murugesan Superintendent	M.Vijayalakshmi Assistant Director	0427-2452713
Kumbakonam (Silk)	K. Selvaraj Superintendent	R. Jayaraj Deputy Director (Silk)	0435– 2430478
Salem (Silk)	D. Anbukarasi Superintendent	J.Jayakumar Assistant Director	0427-2452006