

CITIZENS' CHARTER- 2016

DEPARTMENT OF HANDLOOMS AND TEXTILES

1. INTRODUCTION

The Department of Handlooms and Textiles is committed for implementing various schemes for the development of handloom and textile industry and for the welfare of the weavers and other stakeholders. The Department of Handlooms and Textiles is mandated with the task of planning, organizing, co-ordinating, implementing and monitoring various schemes of the Government. It is responsible for the effective conduct of various programmes to preserve, promote and develop the Handloom Industry and also implement welfare measures for the Handloom Weavers through Primary and Apex Weavers' Co-operative Societies. The Director of Handlooms and Textiles functions as the "State Textile Authority" and as such, has the general and overall responsibility for initiating appropriate measures for the successful functioning of the Spinning and Textile Mills, Hosiery Units, Handloom and the Powerloom Industry in the State. While the Directorate is responsible for planning, formulating and monitoring of all the schemes of the Government at State Level, the 20 Circle Deputy Directors / Assistant Directors of Handlooms and Textiles are executing the orders of the Director and implementing all welfare and development schemes of the Government and also over-see the functions of the Handloom and Powerloom Weavers' Co-operative Societies at the grass-root level.

At the Head Office, the Director of Handlooms and Textiles is assisted by the following Officers:

- (a) Additional Director of Handlooms and Textiles
- (b) Joint Director (Handlooms)
- (c) Joint Director (Uniforms)
- (d) Joint Director (Textiles)

- (e) Joint Director (Officer on Special Duty)
- (f) Financial Advisor and Chief Accounts Officer
(in the Cadre of Deputy Secretary to Government, Finance Department)
- (g) Deputy Director (Textiles) and
- (h) Five Assistant Directors (Headquarters), (Administration), (Powerloom), (Textiles) and (Uniform)

At the District level, the entire State is divided into 20 Circles and each Circle is under the control of a Deputy Director of Handlooms and Textiles / Assistant Directors of Handlooms and Textiles who are in-charge of implementation of the various welfare and development programmes of the Department and the policies of the Government. The 20 Circles are: -

(a) Deputy Director level Circles

- 1. Kancheepuram 2. Salem

(b) Assistant Director level Circles

1.Thiruvallur	2. Vellore	3.Thiruvannamalai
4.Cuddalore	5.Kumbakonam	6.Tiruvarur
7.Tiruchirappalli	8.Karur	9.Tiruchengode
10.Erode	11.Tiruppur	12.Coimbatore
13.Dindigul	14.Madurai	15.Paramakudi
16.Virudhunagar	17.Tirunelveli	18.Nagercoil

To implement the Handlooms (Reservation of Articles for Production) Act 1985, a separate Enforcement Wing is functioning with a Deputy Director Level Officer as Enforcement Officer at Headquarters, Chennai and 5 Field Level Assistant Enforcement Officers in the cadre of Assistant Director in the following places: -

1.	Salem
2.	Tiruchengode
3.	Erode
4.	Tiruppur
5.	Madurai

The following Co-operative Institutions, Public Sector Undertakings are functioning under the Department: -

- 1) Tamil Nadu Handloom Weavers' Co-operative Society Limited (Co-optex), Chennai.
- 2) Six Co-operative Spinning Mills, Andipatti, Ettayapuram, Aralvoymozhi, Aranthangi, Uthangarai and Achankulam.
- 3) Tamil Nadu Handloom Development Corporation Limited, Chennai.
- 4) Tamil Nadu Zari Limited, Kancheepuram.
- 5) Tamil Nadu Co-operative Textile Processing Mills Limited, Erode.
- 6) Tamil Nadu Textile Corporation Limited, Coimbatore.
- 7) Tamil Nadu Co-operative Spinning Mills Federation Limited, Chennai.

2. OBJECTIVES OF THE DEPARTMENT

- ❖ To bring more number of handloom weavers into co-operative fold
- ❖ To improve the standard of living of the weavers and the textile workers
- ❖ To monitor provision of fair wages to the weavers and the workers engaged in the Textile Industry
- ❖ To implement all welfare, development and social security measures/schemes intended for the handloom weavers
- ❖ To monitor availability of credit and finance for handloom sector
- ❖ To co-ordinate with various agencies to protect the overall interest of the handloom weavers and other workers in general
- ❖ To facilitate provision of infrastructural facilities for production and marketing activities of textiles in Tamilnadu
- ❖ To co-ordinate with various Departments of State and Central Governments for textile export facilitation
- ❖ To encourage technology upgradation and capacity expansion for textile activities
- ❖ To facilitate Human Resource Development, environmental protection and Labour Reforms for conducive growth of all the sub-sectors of the Textile Industry.

Welfare Schemes

Sl. No.	Name of the Scheme	Scheme Components	Assistance provided per beneficiary	Eligible beneficiaries	Time Schedule to apply	Period of scrutinization of the application	Whom to be contacted
1	Mahathma Gandhi Bunkar Bima Yojana (Life Insurance Scheme for Handloom Weavers)	Life Insurance Coverage to Handloom Weavers	Natural Death – Rs.60,000/- Accidental Death – Rs.1,50,000/ Partial Disability due to Accident – Rs.75,000/- Total Disability due to Accident – Rs.1,50,000/-	Handloom Weavers under Co-operative fold, outside Co-operative fold and ancillary workers	During commencement of Policy period (October of every year)	2 months for claim settlement	President/ Managing Director of the concerned Weavers Co-operative Society and Circle Deputy Director/Assistant Director of Handlooms and Textiles.
2	Health Insurance Scheme for Handloom Weavers on Rastriya Swasthya Bima Yojana (RSBY) Platform	Health Insurance coverage to Handloom Weavers' Family	IPD: Rs.30,000/- per annum and OPD: Rs.7,500/- per annum	Handloom Weavers under Co-operative fold, outside Co-operative fold and ancillary workers and their Family	During commencement of Policy period (October of every year)	Cashless Treatment	President/ Managing Director of the concerned Weavers Co-operative Society and Circle Deputy Director/Assistant Director of Handlooms and Textiles.

Sl. No.	Name of the Scheme	Scheme Components	Assistance provided per beneficiary	Eligible beneficiaries	Time Schedule to apply	Period of scrutinization of the application	Whom to be contacted
3	Co-operative Handloom Weavers' Family Pension Scheme	Rs.1,000/-p.m. (Rs.650/- p.m. from Government Account and Rs.350/- p.m. from Savings and Security Scheme Account)	Rs.1,000/- p.m.	Family of deceased member of Co-operative Handloom Weavers enrolled under Savings and Security Scheme before the age of 60 years	Three months	Two months	President/ Managing Director of the concerned Weavers' Co-operative Society and Circle Deputy Director/Assistant Director of Handlooms and Textiles.
4	Co-operative Handloom Weavers' Old Age Pension Scheme	Rs.1,000/-p.m. (Rs.800/- p.m. from Government Account and Rs.200/- p.m. from Savings and Security Scheme Account)	Rs.1,000/- p.m.	Co-operative Handloom Weavers enrolled under Savings and Security Scheme and attained the age of 60 years	Three months	Two months	President/ Managing Director of the concerned Weavers' Co-operative Society and Circle Deputy Director/Assistant Director of Handlooms and Textiles.

Sl. No.	Name of the Scheme	Scheme Components	Assistance provided per beneficiary	Eligible beneficiaries	Time Schedule to apply	Period of scrutinization of the application	Whom to be contacted
5	Free Supply of Electricity to Handloom Weavers	Free power to Handlooms Weavers	Free Electricity for Handloom Weavers consuming upto 200 units bi-monthly	Handloom Weavers / Ancillary workers	No Time Schedule	One month	Circle Deputy Director / Assistant Directors of Handlooms and Textiles
6	Free Supply of Electricity to Powerloom Weavers	Free power to Powerloom Weavers	Free power supply for powerloom weavers / ancillary workers upto 750 units bi-monthly	Powerloom Weavers / Ancillary workers	No Time Schedule	One month	Circle Deputy Director / Assistant Directors of Handlooms and Textiles

Development Schemes

Sl. No.	Name of the Scheme	Scheme Components	Assistance provided per beneficiary (Rs.)	Eligible beneficiaries	Time Schedule to apply	Period of scrutinization of the application	Whom to be contacted
1	Technology Upgradation under Comprehensive Handloom Cluster Development Scheme and National Handloom Development Programme	1) Pneumatic Jacquard system for a set of 4 Handlooms	40,000	Handloom Weaver	No Time Schedule	One Month	President / Managing Director of the respective Weavers Co-operative Society (or) Deputy Director / Assistant Directors of Handlooms and Textiles
		2) Motorized Jacquard on the existing handlooms	15,000				
		3) Take-up & let off motions on the existing handlooms	5,000				
		4) Multiple box motion	3,000				
		5) Multiple buti weaving sley	7,000				
		6) Twin cloth weaving mechanism (including fitting charges)	5,000				
		7) Jacquard with complete set including installation	15,000				
		8) Dobby	5,000				

Sl. No.	Name of the Scheme	Scheme Components	Assistance provided per beneficiary (Rs.)	Eligible beneficiaries	Time Schedule to apply	Period of scrutinization of the application	Whom to be contacted
		9) Healds, Reeds, bobbins, shuttles, harness, etc (set)	4,000	Handloom Weaver	No Time Schedule	One Month	President / Managing Director of the respective Weavers Cooperative Society (or) Deputy Director / Assistant Directors of Handlooms and Textiles
		10) Warp beam and fabric beam	5,000				
		11) Frame Loom a) upto 60" b) above 60"	25,000 40,000				
		12) Normal warping machine	20,000				
		13) Motorized warping machine	35,000				
2	Construction of Workshed under Comprehensive Handloom cluster Development Schemes and National Handloom Development Programme (20 sq. mtrs) (100% by GOI for BPL. For others 75:25 Between GOI and Beneficiary)	Construction of Workshed	70,000	Handloom Weavers - Title of the land should be in the name of the weaver	No Time Schedule	One Month	

Sl. No.	Name of the Scheme	Scheme Components	Assistance provided per beneficiary (Rs.)	Eligible beneficiaries	Time Schedule to apply	Period of scrutinization of the application	Whom to be contacted
3	Awarding Scholarship under Dr. M.G.R. Handloom Weavers' Welfare Trust	Providing Scholarship in first and second highest positions in 33 disciplines	1) First Position Rs.4,000 to Rs.7,500 2) Second Position Rs.2,500 to Rs. 5,000	Wards of Weavers	One month from the publishing of result	One month	President/ Managing Director of concerned Handloom Weavers Co-operative Societies (or) Circle Deputy Director/ Assistant Director of Handlooms and Textiles concerned
4	Payment of Scholarship to Students of Indian Institute of Handloom Technology, Salem	Providing Scholarships to the student of Indian Institute of Handloom Technology, Salem	1) I Year - Rs.1,000/- per month 2) II Year – Rs.1,100/- per month 3) III Year – Rs.1,200/- per month	Student of Indian Institute of Handloom Technology, Salem	One month from the admission	One month	Circle Deputy Director/ Assistant Director of Handlooms and Textiles concerned

Sl. No.	Name of the Scheme	Scheme Components	Assistance provided per beneficiary (Rs.)	Eligible beneficiaries	Time Schedule to apply	Period of scrutinization of the application	Whom to be contacted
5	Integrated Skill Development Scheme	Component-I: for Institutions/ Textile Research Associations under Ministry of Textiles Component-II: for private bodies in Public Private Partnership (PPP) mode Component-III: for State Government Agencies.	Training in the field of Handloom weaving, Pedal loom weaving, Dyeing, Design Development, Salesmanship, Managerial, Spinning, Powerloom, Surface Ornamentation, Quality Checking, Operator Basic	Persons relating to textile industry	One month from the date of sanction of funds	One month	Circle Deputy Director/ Assistant Director of Handlooms and Textiles concerned
6	Payment of Scholarship under Shiksha Sahayog Yojana	Scholarship to 2 Children of Handloom Weavers enrolled under Mahathma Gandhi Bunkar Bima Yojana	Rs.1,200/- per annum for each child for 4 years from 9 th Standard to 12 th Standard	Children of Handloom Weavers under Co-operative fold, outside Co-operative fold and ancillary workers, who are enrolled under Mahathma Gandhi Bunkar Bima Yojana	June and January of every academic year	Two months	President/ Managing Director of the concerned Weavers' Co-operative Society and Circle Deputy Director/Assistant Director of Handlooms and Textiles.

Sl. No.	Name of the Scheme	Scheme Components	Assistance provided per beneficiary (Rs.)	Eligible beneficiaries	Time Schedule to apply	Period of scrutinization of the application	Whom to be contacted
7	Prize Award Scheme for Best Exporters	Providing Trophies and Certificates to the Best Exporters for a total sum of Rs.1,00,000/- per annum	Assistance in the form of Prizes and Awards	a) Private Exporters b) Co-optex c) Weavers' Co-operative Societies	One month from the sanction of funds	One month	Circle Deputy Director/ Assistant Director of Handlooms and Textiles concerned
8	Prize Award Scheme for the Best Talented Weavers	Providing Cash Awards and Certificates to the Best Talented Weavers for a total sum of Rs.4,00,000/- per annum	a) 1 st Prize Rs.5,000/- b) 2 nd Prize Rs.3,000/- c) 3 rd Prize Rs.2,000/-	Weavers of Primary Weavers' Co-operative Societies	One month from the sanction of funds	One month	President / Managing Director of concerned Handloom Weavers ' Co-operative Societies (or) Circle Deputy Director/ Assistant Director of Handlooms and Textiles concerned

Sl. No.	Name of the Scheme	Scheme Components	Assistance provided per beneficiary (Rs.)	Eligible beneficiaries	Time Schedule to apply	Period of scrutinization of the application	Whom to be contacted
9	Prize Award to Best Weaver	Providing Cash Award and Certificate to the Best Weaver for a total sum of Rs.1,00,000/- per annum	Cash Award Rs.1,00,000/- to Best Weaver	Weaver of Primary Handloom Weavers' Co-operative Societies	Before August 31 st of every year	One month	President/ Managing Director of concerned Handloom Weavers' Co-operative Societies (or) Circle Deputy Director/ Assistant Director of Handlooms and Textiles concerned
10	Pradhan Mantri Weaver Scheme	Credit to Handloom Weavers from the banks with Interest Subsidy and Margin Money Assistance	Rs.50,000/- to Rs.1,00,000/- for individual Weaver. Margin Money Assistance at 20% with a ceiling of Rs.10,000/-. Interest Subsidy at 6% to 7%	Handloom Weavers	No Time Schedule	One month	Circle Deputy Director/ Assistant Director of Handlooms and Textiles concerned

SCHEMES UNDER TAMIL NADU INNOVATION INITIATIVES

Sl. No.	Name of the Scheme	Assistance provided per beneficiary (Rs.)	Eligible beneficiaries	Time Schedule to apply	Whom to be contacted
1	Electronics Jacquard operated through Pneumatic Drive System	1,20,000	Weaver Member of the Society	1 month	Circle Deputy Director/ Assistant Director of Handlooms and Textiles concerned
2	Pneumatic Handloom to Handloom Weavers	45,000			
3	Tub Dyeing Units with 6 Arm Dyeing Machines	1,20,000			
4	Washing-cum-Rinsing Machine	12,000			
5	Motorized Jacquard Machines	11,250			

(i) Contact Address and Phone Number of Offices of Director of Handlooms and Textiles and Deputy Directors / Assistant Directors of Handlooms and Textiles

Sl. No.	Name of Office and Address	Phone No.	Fax No.
1	The Director of Handlooms and Textiles, Kuralagam, II Floor, Chennai – 600 108.	044-25341517 25340518	044-25342015 25351177
2	The Deputy Director of Handlooms and Textiles, No.824, K.S.Partha Sarathy Street, Kamakshiamman Colony, Orikkai Post, Kancheepuram – 1.	044-27238721	044-27220071
3	The Deputy Director of Handlooms and Textiles, New Collectorate Office Campus, 4 th Floor, Salem – 636 001.	0427-2414745	0427-2413145
4	The Assistant Director of Handlooms and Textiles, No.26, Lal Bhahadur Sastri Road, Periyakuppam, (Near Railway Station), Tiruvallur-1	044-27664092	044-27664092
5	The Assistant Director of Handlooms and Textiles, Plot No.1165, Thendral Nagar, Vengikal P.O., Tiruvannamalai-606 604.	04175-232620	04175-233261
6	The Assistant Director of Handlooms and Textiles, Vellore District Rural Complex South Phase Officers Lane, Vellore-1.	0416-2222547	0416-2222547
7	The Assistant Director of Handlooms and Textiles, No.8A1, Salakkarai Road, Chellankuppam, Cuddalore O.T. – 607 002.	04142-297973	04142-297973
8	The Assistant Director of Handlooms and Textiles, No.108/7A, Durgalaya Road, Thiruvarur.	04366-240765	04366-220041

Sl. No.	Name of Office and Address	Phone No.	Fax No.
9	The Assistant Director of Handlooms and Textiles, No.40, Vasuki Illam, Bhakthapuri Street, Kumbakonam-612 001.	0435-2401736 2401737	0435-2460074
10	The Assistant Director of Handlooms and Textiles, No.23, Bharathi Park II Cross Street, Saibaba Colony, Coimbatore – 11.	0422-2445601	0422-2430659
11	The Assistant Director of Handlooms and Textiles, No.426, Bhavani Main Road, Asokapuram, Erode – 4.	0424-2291245 2293313	0424-2291701
12	The Assistant Director of Handlooms and Textiles, 504, Tiruppur District Collectorate Campus, 5 th Floor, Palladam Road, Tiruppur – 4.	0421-2215601	0421-4242601
13	The Assistant Director of Handlooms and Textiles, No.78, North Ratha Street, 2 nd Floor, Thiruchengode.	04288-252833	04288-255669
14	The Assistant Director of Handlooms and Textiles, No.125/4, Thitta Salai Main Road, V.V.G.Nagar, Salem Main Road, Vengamedu, Karur – 6.	04324-223080	04324-233904
15	The Assistant Director of Handlooms and Textiles, No.63, Panchavarana Samy Kovil Street, Woraiyur, Trichy-3.	0431-2760137 2762059	0431-2762059
16	The Assistant Director of Handlooms and Textiles, No.2/42-1B, Vasanthapuram, Madurai Mandapam Road, Paramakudi-7.	04564-226852	04564-228884

Sl. No.	Name of Office and Address	Phone No.	Fax No.
17	The Assistant Director of Handlooms and Textiles, No.25-C, Nagalpudur 5 th Street, Nagal Nagar, Dindigul-3.	0451-2440517	0451-2440101
18	The Assistant Director of Handlooms and Textiles, No.210, Bridge Station Road, Sellur, Madurai-625 002.	0452-2535669	0452-2535669
19	The Assistant Director of Handlooms and Textiles, C.I.A. Block Building, 2 nd Floor, Collectorate Complex, Perunthitta Complex, Virudhunagar-2.	04562-252708	04562-252079
20	The Assistant Director of Handlooms and Textiles, District Collectorate Campus, Commissioner of Police office Old Building, Kokkirakulam, Tirunelveli-627009	0462-2531980	0462-2532192
21	The Assistant Director of Handlooms and Textiles, No.69, Hizaz Manzil, Water Tank Road, Nagercoil-1	04652-278608	04652-278214

(ii) Contact Address and Phone Number of Offices of Deputy Director (Enforcement) / Assistant Enforcement Officers

Sl. No.	Name of Office and Address	Phone No.	Fax No.
1	The Deputy Director (Enforcement), Office of the Director of Handlooms and Textiles, Kuralagam, II Floor, Chennai – 600 108.	044-25341517 25340518	044-25342015
2	The Assistant Enforcement Officer, 4 th Floor, Collectorate Office Campus, Salem-636 001.	0427-2417745	0427-2413145
3	The Assistant Enforcement Officer, No.21/9, Kakkan Street, Shenoy Nagar, Madurai-625 020.	0452-2526116	0452-2535669
4	The Assistant Enforcement Officer, No.9, Velu Nilayam, Gandhiji Road, Senganathapuram Colony arch, Surampatty Post, Erode- 638009.	0424-2275142	0424-2275142
5	The Assistant Enforcement officer, No.601 to 603,6 th Floor, Tiruppur District Colleeorate Campus, Palladam Road, Tiruppur-641 604.	0421-2971195	0421-4242601
6	The Assistant Enforcement Officer, No.34, Rangasamy Pillai 1 st Street, Thondikaradu, Tiruchengode-637 211.	04288-258139	04288-255669

(iii) Contact Address and Phone Number of Institutions:

Sl. No.	Name of Institution and Address	Phone No.	Fax No.
1	The Managing Director, Tamil Nadu Handloom Weavers Co-operative Society Ltd. (Co-optex), Balasundaram Building, 350, Pantheon Road, Egmore, Chennai – 600 008.	044-28193371 28192284	044-28192464
2	The Managing Director, Tamil Nadu Handloom Development Corporation Ltd., Kuralagam, II Floor, Chennai – 600 108.	044-25331211	044-25331221
3	The Managing Director, Tamil Nadu Textile Corporation Ltd., Corporation Shopping Complex, 3 rd Floor, Dr.Nanjappa Road, Coimbatore – 641 018.	0422-2380385 2380386	0422-2380387
4	The Managing Director, Tamil Nadu Zari Ltd., Industrial Estate, Orikkai, Kancheepuram-631 502.	044-27237621	044-27237181
5	The Managing Director, Tamil Nadu Co-operative Textile Processing Mills, No.428, Bhavani Main Road,Erode-4.	0424-2293907	0424-2293528
6	The General Manager, Tamil Nadu Co-operative Spinning Mills Federation (TANSPIN), Kuralagam, II Floor, Chennai – 600 108.	044-25341719 25331104	-
7	The Managing Director, Krishnagiri District Co-operative Spinning Mills Ltd., Uthangarai-Krishnagiri-635 207.	04341-220667	04341-220667

Sl. No.	Name of Institution and Address	Phone No.	Fax No.
8	The Managing Director, Bharathi Co- operative Spinning Mills Ltd., Vilathikulam Road, Ettayapuram, Kovilpatty Taluk, Thoothukudi -628 902.	04632-271270	04632-271270
9	The Managing Director, Kanyakumari District Co-operative Spinning Mills Ltd., Aralvaymozhi Kanniyakumari-629301.	04652-263126	04652-263280
10	The Managing Director, Pudukkottai District Co-operative Spinning Mills Ltd., Aranthangi Pudukkottai-614 616.	04371-224624	04371-224623
11	The Managing Director, Anna Co-operative Spinning Mills Ltd., Andipatti, Theni- 625 512.	04546-242905	04546-242270
12	The Managing Director, Ramanathapuram District Co-operative Spinning Mills Ltd., Achankulam P.O., Abiramam (Via), Kamuthi, Ramanathapuram-623601.	04576-265577	04576-265566

(iv) Information under Right to Information Act, 2005

Sl. No.	Name of the Office	Public Information Officer	Appellate Authority	Contact Address
1	Head Office	Joint Director (Handlooms)	Additional Director of Handlooms and Textiles	Office of the Director of Handlooms and Textiles, Kuralagam, II Floor, Chennai-600 108.
2	Circle Offices	Textile Control Officer / Handloom Officer (Personnel and Administration)	Concerned Deputy Director / Assistant Director of Handlooms and Textiles	Concerned Circle Deputy Director / Assistant Director of Handlooms and Textiles.