



HANDLOOMS, HANDICRAFTS, TEXTILES AND KHADI DEPARTMENT

HANDLOOMS AND TEXTILES

CITIZENS' CHARTER

2015

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Government of Tamil Nadu

2015

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DEPARTMENT OF HANDLOOMS AND TEXTILES

1. INTRODUCTION

The major objective of Department of Handlooms and Textiles is to preserve, promote and develop the handloom and textile industry and also implement welfare measures for the handloom weavers through primary and Apex Weavers' Co-operative Societies. The Director of Handlooms and Textiles has the general and overall responsibility for initiating appropriate measures for the successful functioning of the spinning and textile Mills, hosiery Units, handloom and the powerloom industry in the State. The Directorate is also responsible for planning, formulating, implementation and effective monitoring of all the Schemes of the Government at State Level. There are 20 Circle Deputy Directors / Assistant Directors of Handlooms and Textiles, who implement all welfare and developmental schemes of the Government and also over-see the functions of the Handloom and Powerloom Weavers' Co-operative Societies at the grass-root level.

At the Head Office, the Director of Handlooms and Textiles is assisted by the following Officers:

- (a) Additional Director of Handlooms and Textiles
- (b) Joint Director (Handlooms)
- (c) Joint Director (Uniforms)
- (d) Joint Director (Textiles)
- (e) Financial Advisor and Chief Accounts Officer
(in the Cadre of Deputy Secretary to Government, Finance Department)
- (f) Deputy Director (Textiles)
- (g) Deputy Director (Enforcement) and
- (h) Assistant Directors (Headquarters) (Administration) (Powerloom) (Textiles) and (Uniform)

The 20 Circles are headed by Deputy Directors / Assistant Directors of Handlooms and Textiles are as follows:-

(a) Deputy Director level Circles

- 1. Kancheepuram
- 2. Salem

b) Assistant Director level Circles

1.Thiruvallur	2. Vellore	3.Thiruvannamalai
4.Cuddalore	5.Kumbakonam	6.Tiruvarur
7.Tiruchirappalli	8.Karur	9.Tiruchengode
10.Erode	11.Tiruppur	12.Coimbatore
13.Dindigul	14.Madurai	15.Paramakudi
16.Virudhunagar	17.Tirunelveli	18.Nagercoil

To implement the Handlooms (Reservation of Articles for Production) Act 1985, a separate Enforcement Wing is functioning with a Deputy Director Level Officer as Enforcement Officer at Headquarters, Chennai and 5 Field Level Assistant Enforcement Officer in the cadre of Assistant Director are functioning in the following places:-

1.	Salem
2.	Tiruchengode
3.	Erode
4.	Tiruppur
5.	Madurai

The following Co-operative Institutions, Public Sector Undertakings are functioning under the Department:-

- 1) Tamil Nadu Handloom Weavers Co-operative Society Limited (Co-optex)
- 2) Six Co-operative Spinning Mills
- 3) Tamil Nadu Handloom Development Corporation Limited
- 4) Tamil Nadu Zari Limited
- 5) Tamil Nadu Co-operative Textile Processing Mills Limited
- 6) Tamil Nadu Textile Corporation Limited
- 7) Tamil Nadu Co-operative Spinning Mills Federation Limited

2. OBJECTIVES OF THE DEPARTMENT

- ❖ To bring more number of handloom weavers into co-operative fold
- ❖ To improve the standard of living of the weavers and the textile workers
- ❖ To monitor provision of fair wages to the weavers and the workers engaged in the Textile Industry
- ❖ To implement all welfare, development and social security measures/schemes intended for the handloom weavers
- ❖ To monitor availability of finance and credit for handloom sector
- ❖ To coordinate with various agencies to protect the overall interest of the handloom weavers and other workers in general
- ❖ To facilitate provision of infrastructural facilities for production and marketing activities of textiles in Tamilnadu
- ❖ To co-ordinate with various Departments of State and Central Governments for textile export facilitation
- ❖ To encourage technology upgradation and capacity expansion for textile activities
- ❖ To facilitate Human Resource Development, environmental protection and Labour Reforms for conducive growth of all the sub-sectors of Textile Industry

2. Welfare Schemes

Sl. No.	Name of the Scheme	Scheme Components	Assistance provided per beneficiary (Rs.)	Eligible beneficiaries	Time Schedule to apply	Period of scrutinization of the application	Whom to be contacted
1	Mahathma Gandhi Bunkar Bima Yojana (Insurance Scheme for Handloom Weavers)	Life Insurance Coverage to Handloom Weavers	Natural Death - 60,000/- Accidental Death - 1,50,000/- Partial Disability due to Accident - 75,000/- Total Disability due to Accident - 1,50,000/-	Handloom Weavers under Co-operative fold, outside Co-operative fold and ancillary workers	During commencement of Policy period (September / October of every year)	2 months	Managing Director of the concerned Weavers Co-operative Society (or) Circle Deputy Director/Assistant Director of Handlooms and Textiles
2	Rastriya Swasthya Bima Yojana (RSBY) (Health Insurance Scheme)	Health Insurance coverage to Handloom Weavers' Family	IPD - 30,000/- per annum and OPD - 7,500/- per annum	Handloom Weavers under Co-operative fold, outside Co-operative fold and ancillary workers and their Family	During commencement of Policy period	Cashless Treatment	Managing Director of the concerned Weavers Co-operative Society (or) Circle Deputy Director/ Assistant Director of Handlooms and Textiles
3	Health Insurance Scheme for Powerloom Weavers under Rastriya Swasthya Bima Yojana (RSBY)	Health Insurance coverage to Powerloom Weavers	37,500/-	Powerloom Weavers / Ancillary Workers (5 Members which includes the head of the household, spouse and upto three dependents)	During commencement of Policy period	One Month	United India Insurance Company, Chennai and Vidal Health TPA Pvt. Ltd., Chennai

Sl. No.	Name of the Scheme	Scheme Components	Assistance provided per beneficiary (Rs.)	Eligible beneficiaries	Time Schedule to apply	Period of scrutinization of the application	Whom to be contacted
4	Cooperative Handloom Weavers Family Pension Scheme	Rs.650/- p.m. from Government account and Rs.350/- p.m. on 3% interest from Savings and Security Scheme account	Rs.1,000/- p.m.	Family of Co-operative Handloom Weavers enrolled under Savings and Security Scheme	Three months	Two months	Managing Director of the concerned Weavers Co-operative Society (or) Circle Deputy Director/ Assistant Director of Handlooms and Textiles
5	Cooperative Handloom Weavers Old Age Pension Scheme	Rs.800/- p.m. from Government account and Rs.200/- p.m. on 3% interest from Savings and Security Scheme account	Rs.1,000/- p.m.	Co-operative Handloom Weavers enrolled under Savings and Security Scheme	Three months	Two months	Managing Director of the concerned Weavers Co-operative Society (or) Circle Deputy Director/Assistant Director of Handlooms and Textiles
6	Free Power to Supply Handloom Weavers	Free power to Handloom Weavers	Handloom Weavers consuming upto 100 units bi-monthly will be given as subsidy	Handloom Weavers	No Time Schedule	One month	Circle Deputy Director / Assistant Directors of Handlooms and Textiles
7	Free Power to Supply Powerloom Weavers	Free power to Powerloom Weavers	Free power supply given to the powerloom weavers / ancillary workers upto 500 units bi-monthly	Powerloom Weavers / ancillary workers	No Time Schedule	One month	Circle Deputy Director / Assistant Directors of Handlooms and Textiles

3. Development Schemes

Sl. No.	Name of the Scheme	Scheme Components	Assistance provided per beneficiary (Rs.)	Eligible beneficiaries	Time Schedule to apply	Period of scrutinization of the application	Whom to be contacted
1	Technology Upgradation under Comprehensive Handloom Development Scheme (shared by 70:20:10 by the GOI: State/ IA: Beneficiary)	1) Pneumatic Jacquard system for a set of 4 Handlooms	40000	Handloom Weaver	One Month	One Month	President / Managing Director of the respective Weavers Cooperative Society (or) Deputy Director / Assistant Directors of Handlooms and Textiles
		2) Motorized Jacquard on the existing Handloom	12000				
		3) Take-up & let off motions on the existing handlooms	4000				
		4) Multiple box motion	3000				
		5) Multiple butta weaving sley	7000				
		6) Twin cloth weaving mechanism	4000				
		7) Jacquard	12000				
		8) Dobby	5000				
		9) Healds, Reeds, bobbins, shuttles, harness etc	4000				
		10) Warp beam and fabric beam	5000				
		11) New Handloom	20000				
		12) Normal warping machine	20000				
		13) Motorized warping machine	35000				

Sl. No.	Name of the Scheme	Scheme Components	Assistance provided per beneficiary (Rs.)	Eligible beneficiaries	Time Schedule to apply	Period of scrutinization of the application	Whom to be contacted
2	Construction of Work shed under Comprehensive Handloom Cluster Development Scheme (20 sq. mtrs) (100% by GOI	Construction of Work shed	70000	Handloom Weavers – Title of the land should be in the name of the weaver	One Month	One Month	President/ Managing Director of concerned Handloom Weavers Co-operative Societies (or)Circle Deputy Director/ Assistant Director of Handlooms and Textiles concerned
3	Awarding Scholarship under Dr. M.G.R. Handloom Weavers' Welfare Trust	Providing Scholarship in first and second highest positions in 33 disciplines of degree course	1) First Position 4000 to 7500 2) Second Position 2500 to 5000	Wards of Weavers	One month	One month	President/ Managing Director of concerned Handloom Weavers Co-operative Societies (or)Circle Deputy Director/ Assistant Director of Handlooms and Textiles concerned
4	Payment of Scholarship to Students of Indian Institute of Handloom Technology, Salem	Providing Scholarships to the student of Indian Institute of Handloom Technology, Salem	1) I Year - 1,000/- per month 2) II Year – 1,100/- per month 3) III Year – 1,200/- per month	Wards of handloom weavers	One month	One month	Circle Deputy Director/ Assistant Director of Handlooms and Textiles concerned

Sl. No.	Name of the Scheme	Scheme Components	Assistance provided per beneficiary (Rs.)	Eligible beneficiaries	Time Schedule to apply	Period of scrutinization of the application	Whom to be contacted
5	Integrated Skill Development Scheme	Component-I: for Institutions/ Textile Research Associations under Ministry of Textiles Component-II: for private bodies in PPP mode Component-III: for state Government Agencies	Training in the field of Handloom Weaving, Pedal loom weaving, Dyeing, Design Development, Salesmanship Managerial, Spinning, Powerloom, Surface Ornamentation, Quality Checker, Operator Basic	Persons relating to textile industry	One month	One month	Circle Deputy Director/ Assistant Director of Handlooms and Textiles concerned
6	Payment of Scholarship under Shiksha Sahayog Yojana	Scholarship to 2 Children of Handloom Weavers enrolled under Mahathma Gandhi Bunkar Bima Yojana	1,200/- per annum for each child for 4 years from 9 th Standard to 12 th Standard	Children of Handloom Weavers under Co-operative fold, outside Co-operative	June and January of every academic year	Two months	Managing Director of the concerned Weavers Co-operative Society and Circle Deputy Director/Assistant Director of Handlooms and Textiles

Sl. No.	Name of the Scheme	Scheme Components	Assistance provided per beneficiary (Rs.)	Eligible beneficiaries	Time Schedule to apply	Period of scrutinization of the application	Whom to be contacted
				fold and ancillary workers, who are enrolled under Mahathma Gandhi Bunkar Bima Yojana			
7	Prize Award Scheme for Best Exporters	Providing Trophies and Certificates to the Best Exporters for a total sum of Rs.1,00,000/- per annum	Assistance in the form of Prizes and Awards	a) Private Exporters b) Co-optex c) Weavers Co-operative Societies	One month	One month	Circle Deputy Director/ Assistant Director of Handlooms and Textiles concerned
8	Prize Award Scheme for the Best Talented Weavers	Providing Cash Awards and Certificates to the Best Talented Weavers for a total sum of Rs.4,00,000/- per annum	a) Ist Prize 5,000/- b) IInd Prize 3,000/- c) IIIrd Prize 2,000/-	Weavers of Handloom Weavers Co-operative Societies	One month	One month	President / Managing Director of concerned Handloom Weavers Co-operative Societies (or) Circle Deputy Director/ Assistant Director of Handlooms and Textiles concerned

Sl. No.	Name of the Scheme	Scheme Components	Assistance provided per beneficiary (Rs.)	Eligible beneficiaries	Time Schedule to apply	Period of scrutinization of the application	Whom to be contacted
9	Prize Award to Best Weaver	Providing Cash Award and Certificate to the Best Weaver for Rs.1,00,000/- per annum	Cash Award 1,00,000/- to Best Weaver	Weaver of Handloom Weavers Co-operative Societies	One month	One month	President / Managing Director of concerned Handloom Weavers Co-operative Societies (or) Circle Deputy Director/ Assistant Director of Handlooms and Textiles concerned
10	Supply of Pedal Looms to Handloom Weavers	Pedal Loom to Handloom Weavers at free of cost	Free Pedal Loom at a cost of 40,000/- each	Weaver of Handloom Weavers Co-operative Societies	One month	One month	President/Managing Director of concerned Handloom Weavers Co-operative Societies (or) Circle Deputy Director/ Assistant Director of Handlooms and Textiles concerned
11	Weavers Credit Card Scheme	Issue of Credit Card to Weavers for availing loan assistance from the banks	25,000/- to a maximum 2,00,000/-	Handloom Weavers	One month	One month	Circle Deputy Director/ Assistant Director of Handlooms and Textiles concerned

4. Contact Address and Phone Number of Offices and Institutions

(i) Offices:

Sl. No.	Name of Office and Address	Phone No.	Fax No.
1	The Director of Handlooms and Textiles, Kuralagam, II Floor, Chennai – 600 108.	044-25341517 25340518	044-25342015 25351177
2	The Deputy Director of Handlooms and Textiles, No.824, K.S.Partha Sarathy Street, Kamakshiamman Colony, Orikkai Post, Kancheepuram – 1.	044-27238721	044-27220071
3	The Deputy Director of Handlooms and Textiles, New Collectorate Office Campus, 4 th Floor, Salem – 636 001.	0427-2414745	0427-2413145
4	The Assistant Director of Handlooms and Textiles, No.26, Lal Bhahadur Sastri Road, Periyakuppam, (Near Railway Station), Tiruvallur-1	044-27664092	044-27664092
5	The Assistant Director of Handlooms and Textiles, Plot No.1165, Thendral Nagar, Vengikal P.O., Tiruvannamalai-606 604.	04175-232620	04175-233261
6	The Assistant Director of Handlooms and Textiles, Vellore District Rural Complex South Phase Officers Lane, Vellore-1.	0416-2222547	0416-2222547
7	The Assistant Director of Handlooms and Textiles, No.8A1, Salakkarai Road, Chellankuppam, Cuddalore O.T. – 607 002.	04142-297973	04142-297973
8	The Assistant Director of Handlooms and Textiles, No.108/7A, Durgalaya Road, Thiruvarur.	04366-250765	04366-220041

Sl. No.	Name of Office and Address	Phone No.	Fax No.
9	The Assistant Director of Handlooms and Textiles, No.40, Vasuki Illam, Bhakthapuri Street, Kumbakonam-612 001.	0435-2401736 2401737	0435-2460074
10	The Assistant Director of Handlooms and Textiles, No.23, Bharathi Park II Cross Street, Saibaba Colony, Coimbatore - 11.	0422-2445601	0422-2430659
11	The Assistant Director of Handlooms and Textiles, No.426, Bhavani Main Road, Asokapuram, Erode - 4.	0424-2291245 2293313	0424-2291701
12	The Assistant Director of Handlooms and Textiles, No.12, Muthu Gowndan Pudur 3 rd Street, Opp. to Tiruppur District Collector Office, Tiruppur - 4.	0421-2215601	0421-4242601
13	The Assistant Director of Handlooms and Textiles, No.78, North Ratha Street, 2 nd Floor, Thiruchengode.	04288-252833	04288-255669
14	The Assistant Director of Handlooms and Textiles, No.16-E, Salem Main Road, Vengamedu, Karur - 6.	04324-223080	04324-233904
15	The Assistant Director of Handlooms and Textiles, No.63, Panchavarana Samy Kovil Street, Woraiyur, Trichy-3.	0431-2760137 2762059	0431-2762059
16	The Assistant Director of Handlooms and Textiles, No.2-42-1B, Vasanthapuram, Madurai Mandapam Road, Paramakudi-7.	04564-226852	04564-22884
17	The Assistant Director of Handlooms and Textiles, No.25-C, Nagalpudur 5 th Street, Nagal Nagar, Dindigul-3.	0451-2440517	0451-2440101

Sl. No.	Name of Office and Address	Phone No.	Fax No.
18	The Assistant Director of Handlooms and Textiles, No.210, Bridge Station Road, Sellur, Madurai-625 002	0452-2535669	0452-2535669
19	The Assistant Director of Handlooms and Textiles, C.I.A. Block Building, 2 nd Floor, Collector Complex, Perunthitta Complex, Virudhunagar-2.	04562-252708	04562-252079
20	The Assistant Director of Handlooms and Textiles, No.11, 5 th Street, Perumalpuram, Tirunelveli-627 007.	0462-2531980	0462-2532192
21	The Assistant Director of Handlooms and Textiles, No.69, Hizaz Nahzil, Water Tank Road, Nagercoil-1	04652-278608	04652-278214
22	The Deputy Director (Enforcement), Office of the Director of Handlooms and Textiles, Kuralagam, II Floor, Chennai – 600 108.	044-25341517 25340518	044-25342015
23	The Assistant Enforcement Officer, 4 th Floor, Collectorate Office Campus, Salem-636 001.	0427-2417745	0427-2413145
24	The Assistant Enforcement Officer, No.26, Kakkan Street, Shenoy Nagar, Madurai-625 020.	0452-2526116	0452-2535669
25	The Assistant Enforcement Officer, No.9, Velu Nilayam, Senganathampati Colony, Surampatty Main Road, Erode.	0424-2275142	0424-2275142
26	The Assistant Enforcement officer, No.1, Kuppanna Chettiar Street, (Near Mani Compacting), Palladam Road, Tiruppur-641 604.	0421-2216520	0421-4242601
27	The Assistant Enforcement Officer, No.34, Rangasamy Pillai 1 st Street, Thondikaradu, Tiruchengode-637 211.	04288-258139	04288-255669

(ii) **Institutions:**

Sl. No.	Name of Institution and Address	Phone No.	Fax No.
1	The Managing Director, Tamil Nadu Handloom Weavers Co-operative Society Ltd. (Co-optex), Balasundaram Building, 350, Panthiyan Road, Egmore, Chennai – 600 008.	044-28193371 28192284	044-28192464
2	The Managing Director, Tamil Nadu Handloom Development Corporation Ltd., Kuralagam, II Floor, Chennai – 600 108.	044-25331211	044-25331221
3	The Managing Director, Tamil Nadu Textile Corporation Ltd., Corporation Shopping Complex, 3 rd Floor, Dr.Nanjappa Road, Coimbatore – 641 018.	0422-2380385 2380386	0422-2380387
4	The Managing Director, Tamil Nadu Zari Ltd., Industrial Estate, Orikkai, Kancheepuram-631 502.	044-27237621	044-27237181
5	The Managing Director, Tamil Nadu Cooperative Textile Processing Mills, No.428, Bhavani Main Road, Erode.	0424-2293907	0424-2293528
6	The General Manager, Tamil Nadu Cooperative Spinning Mills Federation (TANSPIN), Kuralagam, II Floor, Chennai – 600 108.	044-25341719 25331104	-
7	The Managing Director, Krishnagiri District Cooperative Spinning Mills Ltd., Uthangarai-635 207.	04341-220667	04341-220667
8	The Managing Director, Bharathi Cooperative Spinning Mills Ltd., Post Bag No.1, Vilathikulam Road, Ettayapuram-628 902.	04632-271270	04632-271270

Sl. No.	Name of Institution and Address	Phone No.	Fax No.
9	The Managing Director, Kanyakumari District Cooperative Spinning Mills Ltd., Post Bag No.1, Aralvaymozhi-629301.	04652-263280	04652-263280
10	The Managing Director, Pudukkottai District Cooperative Spinning Mills Ltd., Aranthangi-614 616.	04371-224624	04371-224623
11	The Managing Director, Anna Cooperative Spinning Mills Ltd., Andipatti-625 512, Theni District.	04546-242905	04546-242270
12	The Managing Director, Ramanathapuram District Cooperative Spinning Mills Ltd., Achankulam P.O., Abiramam (Via), Kamuthi Taluk.	04576-265577	04576-265566

5. Information under Right to Information Act, 2005

Sl. No.	Name of the Office	Public Information Officer	Appellate Authority	Contact Address
1	Head Office	Joint Director (Handlooms)	Additional Director of Handlooms and Textiles	Office of the Director of Handlooms and Textiles, Kuralagam, II Floor, Chennai-600 108.
2	Circle Offices	Textile Control Officer/Handloom Officer (Personnel and Administration)	Concerned Deputy Director / Assistant Director of Handlooms and Textiles	Concerned Circle Deputy Director / Assistant Director of Handlooms and Textiles.