



ABSTRACT

Social Welfare and Nutritious Meal Programme Department – Integrated Child Development Services Scheme – State Training Action Plan for 2011-2012 – Other Training – Training of Trainers on Early detection of disabilities for Integrated Child Development Services functionaries such as Child Development Project Officers, Grade-I and II Supervisors and Anganwadi Workers and Training on MS office package for Child Development Project Officers and Grade-I Supervisors – Sanction of Expenditure – Orders – Issued.

Social Welfare and Nutritious Meal Programme (SW7(2)) Department

G.O.Ms.No.50

Dated: 30.3.2012

திருவள்ளூர் ஆண்டு 2043
பங்குனி 17

Read:

- 1 From the Government of India, Ministry of Women and Child Development New Delhi, Letter. No.1-22/2003-TR dated 8.4.2003
- 2 From the Government of India, Department of Women and Child Development New Delhi, Letter. No.111-13/2006-TR-I dated 21.4.2009
- 3 From the Government of India, Ministry of Women and Child Development New Delhi Letter. No.15-1/2011- TR Dated 18.1.2011.
- 4 From the Government of India, Ministry of Women and Child Development, New Delhi. Letter.No.1/22/2011-TR dated 4.7.2011
- 5 From the Government of India, Ministry of Women and Child Development New Delhi, Letter. No.1-22/2011-TR dated 6.7.2011
- 6 G.O. M.S.No.38 Social Welfare and Nutritious Meal Programme Department SW-7 (2) dated.31.03.2011
- 7 From the Government of India, Ministry of Women and Child Development New Delhi, Letter. No.1-22/2011-TR dated 3.1.2012
- 8 From the Government of India, Ministry of Women and Child Development New Delhi, Letter. No.15-24/2010-TR dated 20.1.2012
- 9 From the Principal Secretary/Special Commissioner, Integrated Child Development Services letter No.1062/Trg/2011, dated 24.2.2012.

:-:

ORDER:

The Government of India in its letter first read above have approved the State Training Institute to conduct the Job and Refresher Training to Child Development Project Officers and Instructress of Anganwadi Training Centres since 2003. Moreover,

the Government of India in the letter second read above have conveyed the administrative approval for the implementation of the Integrated Child Development Services training programme with revised financial norms relating to various Integrated Child Development Services functionaries and Instructors. Government of India, Ministry of Women and Child development in its letter third read above have informed that the training programmes would continue without break with domestic resources (90 % funding by Government of India and 10% funding by State Government.) for imparting various training programmes to Anganwadi workers, Anganwadi Helpers Supervisors, Child Development Project Officers and Instructress of Anganwadi Training Centres under Integrated Child Development Services in Tamil Nadu.

2. The Principal Secretary/Special Commissioner, Integrated Child Development Services in her letter ninth read above has stated that training is the most crucial element in the Integrated Child Development Services Scheme for improving and maintaining the quality of performance of the project personnel at all levels. Correspondingly it has been geared up towards improving Knowledge, Skills and capabilities of all functionaries especially frontline workers so that they are not only better service providers but also mobilizers of community towards desirable behavioral change. The aim of the Training is to develop all the functionaries of Integrated Child Development Services into Agents of Social Change instead of simply reacting to the situation and to bring about behavioral change in the community. Since the inception of the Integrated Child Development Services scheme, the Government of India have formulated a comprehensive training strategy for the functionaries.

3. The Principal Secretary/Special Commissioner, Integrated Child Development Services has further stated that Government of India in the letter fourth read above have conveyed their approval for State Training Action Plan to a tune of Rs.580.54 lakh under "Regular Training" and Rs. 42.66 lakh under "Other Training" as proposed in the State Training Action Plan 2011-12 and Government of India have conveyed their approval for revised proposal on "Other Trainings" at a cost of Rs.31.63 lakh as part of State Training Action Plan 2011- 2012. Moreover, the Government of India in its letter fifth read above have released a Grant in Aid of Rs.280.44 lakh as first instalment to Tamil Nadu for the implementation of Integrated Child Development Services Training Programmes for the year 2011-2012.

4. In the Government order sixth read above, orders were issued sanctioning a sum of Rs.9.65 lakh towards conducting training on adoption of WHO Child Growth standard respectively for the year 2010-11 at State Training Institute, Taramani, Chennai as approved by Government of India (Other Training).

5. The Government of India, Ministry of Women and Child Development, in its letter seventh read above have approved the following training programmes under

“Other Training” activities in lieu of the activities approved by the Ministry of Women and Child Development in its letter fourth read above :-

| S.No. | Name of the Training | Amount (Rs. in lakh) |
|-------|---|-------------------------|
| 1 | Training of Trainers (Child Development Project Officers/Grade-I Supervisors)on Early Detection of Disabilities (Duration 3 days, Batch size 25-30 and number of batches 9) | 3.76 |
| 2 | Training of Trainers (Grade-II Supervisors/ Anganwadi Workers) on Early Detection of Disabilities (Duration 2 days, Batch size 40 and number of batches 413) | 17.55 |
| 3 | Training of Ms Office package for Child Development Project Officers/Grade-I Supervisors (5days, batch size 25-30, number of batches 32) | 10.32 |
| | Total | 31.63 |

6. The Principal Secretary/Special Commissioner, Integrated Child Development Services has sent justification for conducting 'Other Training' under Integrated Child Development Services training programmes, which are as detailed below:-

- i. CONDUCT OF TRAINING OF TRAINERS (CHILD DEVELOPMENT PROJECT OFFICERS / GRADE-I SUPERVISORS GRADE-II SUPERVISORS / ANGANWADI WORKERS) FOR EARLY DETECTION OF DISABILITIES.

This training has been planned under “other training”. The aim of the training is to enable the project functionaries to identify early, detect the children with disabilities, refer them to the respective department for rehabilitation and equip the functionaries with minimum basic knowledge to educate the community and also to achieve the objectives of Integrated Child Development Services in helping and fulfilling the rights of women and children and to include inclusive education in Anganwadi Centres.

- ii. CONDUCT OF TRAINING ON MS OFFICE PACKAGE FOR CHILD DEVELOPMENT PROJECT OFFICERS/ GRADE-I SUPERVISORS:

The Objective of the training is to equip the Child development Project Officers and Grade I Supervisors in developing skills to operate the computer. Since all the Project activities like ECS bills, Monthly Progress Reports, Statement of Expenditure, Indent preparation and other office reports are documenting in computers, the above training is absolutely essential.

7. The Principal Secretary/Special Commissioner, Integrated Child Development Services has requested the Government to consider the proposal for sanction of Rs. 31.63 lakh for conducting the Training of Trainers (Child Development Project Officers/Grade-I Supervisors) on Early Detection of disabilities, Training of Trainers (Grade-II Supervisors/AWWs) on Early Detection of disabilities, Training of Ms Office package for Child Development Project Officers/Grade-I Supervisors and also permit her to draw the amount under Article 99 of Tamil Nadu Financial Code Volume-I.

8. The Government have examined the proposal of the Principal Secretary/Special Commissioner, Integrated Child Development Services and accordingly issue orders on the following:-

- I. Sanction is accorded for a sum of Rs 3,76,000/- (Rupees Three lakh Seventy Six Thousand only) to conduct training on support to prevention and early detection of disabilities for project level functionaries (i.e.) Child Development Project Officers, Grade-I Supervisors through to the State Commissioner for Differently Abled as detailed in Annexure -I to this order.
- II. Sanction is accorded for a sum of Rs.17,55,000/- (Rupees Seventeen lakh Fifty Five thousand only) to conduct training on support to prevention and early detection of disabilities for project level functionaries (i.e.) Grade-II Supervisors and Anganwadi Workers as detailed in Annexure-II to this order.
- III. Sanction is accorded for a sum of Rs.10,32,000/- (Rupees Ten lakh and thirty two thousand only) to impart Training on Ms Office Package for Child Development Project Officers and Supervisors as detailed in Annexure- III to this order.
- IV. Approval is given for conducting training on Support to prevention and early detection of disabilities for project level functionaries (ie) training of trainers and training of Ms office package for Child Development Project Officers and Supervisors detailed in Annexures I –III.
- V. The State Commissioner for Differently Abled is permitted to conduct training on support to prevention and early detection of disabilities for project level functionaries (Child Development Project Officers / Grade-I Supervisors /Grade-II Supervisors / Anganwadi Workers) and a detailed report after the completion of training has to be sent to the Principal secretary/ Special Commissioner, Integrated Child Development Services
- VI. Approval is given for conducting Training on Ms Office Package for Child Development Project Officers and Supervisors as approved by Government of India as per the State Training Action Plan in a Reputed Training Institute in the District headquarters by following the Tamil Nadu Tender Transparency Act / Limited Tender Procedure. The Principal Secretary / Special Commissioner, Integrated Child Development Services is authorized to take initiatives for conducting the above training.

- VII. The Principal Secretary / Special Commissioner, Integrated Child Development Services is authorized to draw the amount in advance and incur the expenditure as indicated in the Annexure-I under Article-99 of Tamil Nadu Financial Code Volume-I and disburse the amount to the State Commissioner for Differently Abled, Chennai-78 / District Disabled Rehabilitation Officers subject to the production of bills and relevant records to the Principal Secretary/ Special Commissioner, Integrated Child Development Services as soon as the training programmes are over, so as to enable to report to Government of India.
- VIII. The concerned District Programme Officers is authorized to draw the amount in advance and to incur the expenditure as detailed in the Annexure-II to this order under Article 99 of Tamil Nadu Financial Code Volume-I and disburse to the respective authorities / Non-Governmental Organisations/ reputed institutions for imparting the above training subject to the production of bills and relevant records with completion report as soon as the training programme is over so as to enable to adjust the same at the Pay and Accounts Office/ Treasury Offices concerned.
- IX. The Principal Secretary / Special Commissioner, Integrated Child Development Services is authorized to draw the amount in advance and incur the expenditure as detailed in the Annexure-III to this order under Article-99 of Tamil Nadu Financial Code Volume-I and to adjust the same at the Pay and Accounts Office concerned.
- X. The District Programme Officers concerned is directed to render relevant statement of accounts and reports to the Principal Secretary / Special Commissioner, Integrated Child Development Services as soon as the training programmes are over, so as to enable her to send a report to Government of India.
- XI. The Pay and Accounts Officer / District Treasury Officers concerned is advised to honor the bill as and when presented by the Principal Secretary/ Special Commissioner, Integrated Child Development Services and the District Programme Officers concerned.

9. The expenditure sanctioned at para 8 above shall be debited under the following head of account :-

"2236- Nutrition-02-Distribution of Nutritious Food & Beverages-101- Special Nutrition Programme-Schemes in the Eleventh Five Year Plan-III- Centrally sponsored-SC-Integrated Child Development Services Scheme- 72-Training.(D.P. Code No.2236-02-101-SC-7203)"

(90% of Government of India share is: Rs 28,46,700/- and 10% of State Government share : Rs.3,16,300/-)

10. Necessary funds has been provided in FMA 2011-12 under the head of account "2236-02-101.SC.72 Training" .

11. This order issues with the concurrence of Finance (SW) Department vide its U.O. No.18064/Fin(SW)/2012, dated 30.03.2012.

(BY ORDER OF THE GOVERNOR)

ASHOK DONGRE
Principal Secretary to Government

To
The Principal Secretary / Special Commissioner,
Integrated Child Development Services Scheme,
Tharamani, Chennai – 113.
The Concerned District Programme Officers,
(through the Principal Secretary / Special Commissioner,
Integrated Child Development Services)
The Accountant General (A&E) Chennai – 18. (by name)
The Resident Audit Officer, Secretariat, Chennai – 9.
The Treasury Officers concerned
The Pay and Accounts Officers concerned

Copy to
The Director, Government of India,
Ministry of Women and Child Development, New Delhi 110 001.
The Planning Development and Special Initiatives Department,
Chennai-9
The Finance (SW / BGII) Department, Chennai – 9.
Stock File / Spare Copy.

// forwarded by order //


Section Officer

ANNEXURE – I**(To G.O.Ms.No.50, Social Welfare and Nutritious Meal Programme****Department, Dated 30.03.2012)**


1. Activity : Training of Trainers on Early Detection of Disabilities
2. Participants : Child Development Project Officers and Grade I Supervisors
3. Activity site : Reputed Training Institute in the District Head quarter
4. Number of Participants : 270
5. Duration of the training : 3 Days
6. Batch size : 30
7. Number of Batches : 9
8. Estimated Budget Rs.

| | | |
|---|---|-------|
| 1 | Honorarium to Resource Person (Rs 750x4 = Rs 3000/-) | 3000 |
| 2 | T.A and D.A to trainees | 22500 |
| 3 | Lunch to the Participants @ Rs.100/- per day / per trainee (Rs.100 x 3 day x 30 Nos.) | 9000 |
| 4 | Training materials @ Rs.100/- per trainee (Rs.100X30) | 3000 |
| 5 | Field Visit per Batch | 2000 |
| 6 | Rent per Batch | 1000 |
| 7 | Contingency and Documentation Rs.1300 per batch | 1300 |
| | Total | 41800 |

Per batch Cost = Rs.41,800
 For 9 batches (Rs.41,800 X 9 batches) = Rs.3,76,200
 (Rupees Three Lakh Seventy Six Thousand and Two Hundred only)
 or Rs.3.76 Lakh

ASHOK DONGRE
Principal Secretary to Government

//forwarded by order//


Section Officer

ANNEXURE-II

(To G.O.Ms. No.50, Social Welfare and Nutritious Meal Programme Department dated 30.3.2012)
TRAINING ON EARLY DETECTION OF DISABILITIES FOR 2011-12

Working Days : 2 days

No. of Participants : 40 per Batch

| Sl. No. | Name of the District | Total Number of Blocks | Total Number of AWC'S | No. of Gr.II Supervisors | Anganwadi Workers | Total | No of Batches | Out of Pocket allowances @ Rs.25/- per day / per participant | Kit materials @ Rs.20/- per participant | Honorarium @ Rs.500/- per batch | Contingencies @ Rs.200/- per batch | TA to Trainees @ Rs.750/- per batch | Total |
|--|----------------------|------------------------|-----------------------|--------------------------|-------------------|-------|---------------|--|---|---------------------------------|------------------------------------|-------------------------------------|---------|
| 1 | Kanchipuram | 15 | 2348 | 40 | 2080 | 2120 | 53 | 106000 | 42400 | 26500 | 10600 | 39750 | 225250 |
| 2 | Namakkal | 16 | 1598 | 19 | 1381 | 1400 | 35 | 70000 | 28000 | 17500 | 7000 | 26250 | 148750 |
| 3 | Thanjavur | 16 | 1731 | 33 | 1367 | 1400 | 35 | 70000 | 28000 | 17500 | 7000 | 26250 | 148750 |
| 4 | Tirunelveli | 21 | 2562 | 21 | 2299 | 2320 | 58 | 116000 | 46400 | 29000 | 11600 | 43500 | 246500 |
| 5 | Tiruppur | 14 | 1509 | 14 | 1226 | 1240 | 31 | 62000 | 24800 | 15500 | 6200 | 23250 | 131750 |
| 6 | Thiruvarur | 10 | 1260 | 26 | 1014 | 1040 | 26 | 52000 | 20800 | 13000 | 5200 | 19500 | 110500 |
| 7 | Thiruvallur | 16 | 2085 | 43 | 1797 | 1840 | 46 | 92000 | 36800 | 23000 | 9200 | 34500 | 195500 |
| 8 | Villupuram | 23 | 2927 | 50 | 2630 | 2680 | 67 | 134000 | 53600 | 33500 | 13400 | 50250 | 284750 |
| 9 | Theni | 9 | 1080 | 22 | 938 | 960 | 24 | 48000 | 19200 | 12000 | 4800 | 18000 | 102000 |
| 10 | Pudukkottai | 13 | 1811 | 44 | 1476 | 1520 | 38 | 76000 | 30400 | 19000 | 7600 | 28500 | 161500 |
| | Total | 153 | 18911 | 312 | 16208 | 16520 | 413 | 826000 | 330400 | 206500 | 82000 | 309750 | 1755250 |
| (Rupees Seventeen lakh fifty five thousand two hundred and fifty only) | | | | | | | | | | | | | |

ASHOK DONGRE

Principal Secretary to Government

//Forwarded by order//

Section Officer

ANNEXURE - III

**(To G.O.Ms.No.50, Social Welfare and Nutritious Meal Programme
Department dated 30.03.2012)**

1. Activity : Training on MS Office package
2. Participants : Child Development Project Officers and Grade I Supervisors
3. Activity site : Reputed Training Institute in the District Head quarter
4. Number of Participants : 800
5. Duration of the training : 5 Days
6. Batch size : 25
7. Number of Batches : 32
8. Estimated Budget Rs.

| | | |
|---|---|-----------------|
| 1 | Institution Charges for Rs.500 x 25 participants | 12500.00 |
| 2 | T.A and D.A to trainees (Rs.150 X 5 days X 25) | 18750.00 |
| 3 | Contingency and Documentation Rs.1000 per batch | 1000 |
| | Total | 32250.00 |

Per batch Cost = Rs.32,250

For 32 batches (Rs.32,250 X 32 batches) = Rs.10,32,000

(Rupees Ten lakhs and Thirty Two Thousand only)

ASHOK DONGRE
Principal Secretary to Government

//forwarded by order//


Section Officer

