



## ABSTRACT

Social Welfare and Nutritious Meal Programme Department – Integrated Child Development Services Scheme – Job Training to Instructress of Anganwadi Training Centres at State Training Institute, Tharamani and Supervisors at Middle Level Training Centre and Administrative cost to Middle Level Training Centre under Regular Training Programmes included under State Training Action Plan (STRAP) for the year 2014-2015 - Expenditure of ₹38,05,500 - Sanction – Orders – Issued.

Social Welfare and Nutritious Meal Programme (SW7-2) Department

G.O. (2D).No.38

Dated : 29.12.2014

திருவள்ளூர்வராண்டு 2045  
ஜய, மார்கழி 14

READ:

- 1 Letter received from the Government of India, Ministry of Women and Child Development No.1-22/2003-TR, dated 8.4.2003.
- 2 Letter received from the Government of India, Ministry of Women and Child Development No. 8-1/2013-TR, Dated: 7.11.2013.
- 3 G.O. (2D) No.01, Social Welfare and Nutritious Meal Programme (SW7-2) Department, Dated: 07.01.2014.
- 4 Administrative approval of Government of India, Ministry of Women and Child Development No.4-16/2014-CD.II, Dated 20.05.2014.
- 5 Letter received from the Government of India, Ministry of Women and Child Development No. 1-22/2014-TR, Dated: 30.7.2014.
- 6 Letter received from the Government of India, Ministry of Women and Child Development No. 1-36/2014-TR, Dated: 22.8.2014.
- 7 Letter received from the Director, Integrated Child Development Services Scheme Roc.No.3721/Trg/2014, Dated 22.09.2014.

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### ORDER:

Training is one of the most crucial components in the Integrated Child Development Services Scheme for improving and maintaining the quality of performance of the project personnel at all levels and has been geared up towards improving Knowledge, Skills and capabilities of all functionaries especially frontline



Workers so that they are not only better service providers but also mobilizers of community towards desirable behavioural change. The aim of the training is to develop all the functionaries of Integrated Child Development Services Scheme into Agents of Social Change instead of simply reacting to the situation and to bring about behavioural change in the community.

2. In the letter first read above, Government of India have formulated a comprehensive training strategy for the functionaries of the Integrated Child Development Services Scheme and have conveyed the "in Principle" approval of the Government of India to conduct various training programmes for Child Development Project Officers, Instructress, Supervisors working under Integrated Child Development Services Scheme in Tamil Nadu to perform their work effectively and efficiently under project UDISHA for the year 2003-2004 and 2004-2005.

3. In the letter 2<sup>nd</sup> read above, Government of India have approved the revised financial norms, budgets for various types of regular training programmes (induction/job/refresher) under Integrated Child Development Services Scheme functionaries.

4. In the Government Order 3<sup>rd</sup> read above, Government have sanctioned a sum of ₹45,54,575 towards imparting Job and Refresher Training to Child Development Project Officers, Instructress of Anganwadi Training Centres and Job and Refresher training to Supervisors at Middle Level Training Centre for the year 2013-2014. Accordingly, the Director, Integrated Child Development Services Scheme has sent Utilization Certificate for the above sanctioned amount.

5. In the letter 4<sup>th</sup> read above, Government of India have conveyed the administrative approval for ₹760.09 crore inclusive of ₹2168.76 lakh as 90% of Government of India share towards imparting regular training during the year 2014-2015.

6. In the letter 5<sup>th</sup> read above, Government of India have conveyed approval for STRAP to a tune of ₹950.17 lakh under "Regular Training" as proposed in the STRAP 2014-2015.

7. In the letter 6<sup>th</sup> read above, Government of India have released exclusively a sum of ₹241.50 lakh as 1<sup>st</sup> instalment for imparting Regular training programme for the year 2014-2015.

8. In the letter 7<sup>th</sup> read above, the Director, Integrated Child Development Services Scheme has proposed to impart the Regular Training Programme as included in the STRAP under Integrated Child Development Services Scheme Training Programme for the year 2014-2015 as approved by the Government of India to be conducted in the State Training Institute and Middle Level Training Centre, Chennai as detailed below:-



Training Programme to be conducted in the State Training Institute, Tharamani, Chennai.

Sl. No	Name of the Training	No. of Batches	Per Batch Cost ₹	Amount (₹ in lakh)
Regular Training				
1	Job Training for Instructress (Grade I Supervisors) of Anganwadi Training Centres i.e in respective projects	4	99,000	3.96
	Total			3.96

Training Programme to be conducted in Middle Level Training Centre, Chennai

Sl. No	Name of the Training	No. of Batches	Per Batch Cost ₹	Amount (₹ in lakh)
Regular Training				
1	Job Training to Supervisors	8	2,67,750	21.42
2	Administrative Cost based on duration of the courses with 300 days Utilisation Criteria as per Government India norms.			13.59
	Total			35.01

9. The Director, Integrated Child Development Services Scheme has furnished the details of each Training Programmes proposed to be conducted during the year 2014-2015 under Integrated Child Development Services Scheme Training Programme – STRAP as detailed below:-

#### JOB TRAINING TO INSTRUCTRESS OF ANGANWADI TRAINING CENTRES

The Job Training will be given to Mobile Team Instructress, Grade-I Supervisors and District Technical Team as they are the key trainers for the training of grass root level functionaries. Job Training is a regular and routine training in the pattern of Training strategy. They will be given orientation on certain basic and specific issues like developing training and communication skills in the area of operation. These trainers in turn will help the field functionaries in the District to perform their responsibilities effectively and efficiently which would promote in getting the desired result in the project.

#### JOB TRAINING TO SUPERVISORS AT MIDDLE LEVEL TRAINING CENTRE

As per Government of India norms, the Job Training and Refresher Training of Supervisors have been entrusted to Middle Level Training Centre (MLTC) which is run by Indian Council for Child Welfare, a leading Non Governmental Organisation in Chennai which was approved by Government of India since 1985.



The Director, Integrated Child Development Services Scheme has also stated that Indian Council for Child Welfare was permitted to commence the training programme from June 2014 to March 2015 as per their calendar of programme and based on the duration of the courses with 300 training days per year norms (10 months) for Anganwadi Training Centres/Middle Level Training Centres and Government of India have permitted to incur the Administrative cost for 300 days.

The Job Training to Supervisors is a regular and routine one in the pattern of Training Programme approved by Government of India in order to achieve the objectives of ICDS. The Job Training is proposed only for newly promoted. The Job Training will enable the Supervisors to perform their work effectively and efficiently since the newly promoted Supervisors are mostly having the qualification of S.S.L.C. Standard only and their educational qualification is not sufficient to excel as a Supervisor.

10. The Director, Integrated Child Development Services Scheme has stated that proposals have been restricted to the actuals under TA/DA and for Boarding and Lodging and it has been calculated for number of actual working days and not for the entire duration as per Government of India norms to avoid surrender of funds because of decentralized pattern of training which do not require too much funds for TA/DA and the total amount works out as detailed below:-

Sl. No	Name of the Training	Approved under STRAP 2014-2015			Amount Actually required for the year 2014-2015 (₹ in lakh)
		No. of batches	Per Batch Cost in ₹	Amount (₹ in lakh)	
	I. STATE TRAINING INSTITUTE, THARAMANI				
1	Job Training to Instructress of Anganwadi Training Centres ( Budget detail in Annexure – I)	4	99,000	3.96	3,56,000
	Total-I			3.96	3,56,000

II. MIDDLE LEVEL TRAINING CENTRE					
2	Job Training to Supervisors	8	2,67,750	21.42	21,42,000
	Administrative Cost based on duration of the courses with 300 days Utilisation Criteria as per Government India norms.			13.59	13,07,500
	Total-II			35.01	34,49,500
	Grand Total (I & II)				38,05,500



11. The Director, Integrated Child Development Services Scheme has therefore requested the Government to accord sanction for a sum of ₹38,05,500 to impart Training component of Integrated Child Development Services Scheme Job Training to Instructress of Anganwadi Training Centres and Job Training to Supervisors at Middle Level Training Centre and Administrative cost to Middle Level Training Centre under Regular Training Programmes included in the State Training Action Plan (STRAP) for the year 2014-2015 and permitted him to draw the entire amount under Article 99 of Tamil Nadu Financial Code Volume I. He has further requested that the Pay and Accounts Officer concerned may also be advised to honour the bill as and when presented by the Director, Integrated Child Development Services Scheme. If there is any surrender in one component of training, the Director, Integrated Child Development Services Scheme may be allowed to utilize the amount in another component of training within overall financial limit as per Government of India norms.

12. After careful examination, Government issues the following orders:-

- i. Government accord sanction for a sum of ₹38,05,500 (Rupees thirty eight lakh five thousand and five hundred only) for imparting Job Training to Instructress of Anganwadi Training Centres at State Training Institute, Tharamani and Supervisors at Middle Level Training Centre and towards the Administrative cost to Middle Level Training Centre included in the State Training Action Plan (STRAP) for the year 2014-2015 as furnished in the Annexures I to II.
- ii. The Director, Integrated Child Development Services Scheme is authorized to draw the amount sanctioned in para 12(i) above in advance and incur the expenditure under Article 99 of Tamil Nadu Financial Code Volume-I and adjust the same later on at the Pay and Accounts Office concerned soon after the programme is completed and the amount will be paid to Middle Level Training Centre-Indian Council for Child Welfare, Chennai. Any expenditure incurred over and above the sanctioned amount for Middle Level Training Centre will not be allowed.
- iii. The Pay and Accounts Officer concerned are advised to honour the bill as and when presented by the Director, Integrated Child Development Services Scheme.
- iv. The Director, Integrated Child Development Services Scheme is permitted to utilize the amount in another component of training if there is any surrender in one component of training within overall financial limit as per Government of India norms.

13. The expenditure sanctioned in para 12 (i) above shall be debited in the following Head of Account:

"2236- Nutrition-02-Distribution of Nutritious Food and Beverages-101-Special Nutrition Programme-Schemes in the Twelfth Five Year Plan-III-Centrally sponsored-SC-Integrated Child Development Services Scheme -72-Training" (D.P.C No.2236-02-101-SC-7203)

14. This order issues with the concurrence of Finance Department vide its U.O.No.67851/Fin(SW)/2014, Dated.22.12.2014.

(BY ORDER OF THE GOVERNOR)

P.M. BASHEER AHAMED  
Secretary to Government

To  
The Director,  
Integrated Child Development Services Scheme,  
Tharamani, Chennai-600 113  
The Accountant General (A&E), Chennai-600 018 (By name)  
The Accountant General (Audit-I/II), Chennai-600 018  
The Pay and Accounts Officer (South), Chennai-600 035  
The District Programme Officers concerned  
(Through the Director, Integrated Child Development Services Scheme, Tharamani,  
Chennai-600 113)  
The Indian Council for Child Welfare, (MLTC)  
No.5, Third Main Road, Shenoy Nagar, Chennai  
The Resident Audit Officer, Secretariat, Chennai-600 009  
Copy to :  
The Director of Government of India,  
Ministry of Women and Child Development,  
Shastri Bhavan, New Delhi-110 001  
The Finance (SW/BG-I,II) Department, Chennai-600 009  
The Private Secretary to Secretary to Government,  
Social Welfare and Nutritious Meal Programme Department, Chennai-600 009  
The Resident Audit Officer, (Through Social Welfare and Nutritious Meal Programme  
(SW2) Department)  
Social Welfare and Nutritious Meal Programme (SW2) Department, Chennai 600 009  
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R. S. Srinivasan  
30/12/2014  
Section Officer  
20/12/14



ABSTRACT

(G.O.(2D) No.38, Social Welfare and Nutritious Meal Programme (SW-7(2))  
Department, Dated 29.12.2014)

Sl. No	Nature of Training	Venue	Name of the Training	Amount (₹ in lakh)
1	Regular Training	State Training Institute, Tharamani	Job Training to Instructress of Anganwadi Training Centres	3,56,000
2	Regular Training	MLTC* (ICCW)	Job Training to Supervisors & Administrative Cost of Middle Level Training Centres	34,49,500
			Total	38,05,500

\* Middle Level Training Centre (Indian Council for Child Welfare)

(Rupees Thirty Eight lakh five thousand and five hundred only)

P.M. BASHEER AHAMED  
Secretary to Government

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R. L. Srinivasan  
29/12/2014  
Section Officer  
20/12/14

ANNEXURE - I

(G.O.(2D) No.38, Social Welfare and Nutritious Meal Programme (SW-7(2))  
Department, Dated 29.12.2014)

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Budget details for Job Training to Instructress of Anganwadi Training  
Centres for 2014-2015

Duration of the training : 11 days  
Working Days : 8 days  
No. of batches : 4  
Batch Size : 20

S. No.	Item	Per course Amount ₹
1	Boarding & Lodging to trainees (₹250 per trainee) (₹250 x 9 days x 20 participants)	45,000
2	TA/D.A. to trainees @ ₹1,500 per trainee ₹1,500 x 20 participants	30,000
3	Honorarium to Guest speakers and TA/DA to Guest speakers (₹500 per session) (₹500 x 10 session)	5,000
4	Training material (₹150 per trainee) (₹150 x 20 participants)	3,000
5	Field visit and local Transport	3,000
6	Contingencies	3,000
	<b>Total</b>	<b>89,000</b>

As it is residential training programme, budget worked out for 9 days inclusive of holidays falling during the training

Budget per batch : ₹89,000

for 4 batches : ₹89,000 x 4 = ₹3,56,000

(Rupees Three lakh and Fifty Six Thousand only)

P.M. BASHEER AHAMED  
Secretary to Government

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*RL Shundabanshi*  
30/12/2014  
Section Officer  
29/12/14



## ANNEXURE - II

(G.O (2D) No.38, Social Welfare and Nutritious Meal Programme (SW-7(2))  
Department, Dated 29.12.2014)

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Detailed Budget for the Training of ICDS, Supervisors by Indian Council for Child  
Welfare (MLTC) for the year 2014-2015

S No	Budget Head	Amount ₹
I	<b>TRAINING COST</b>	
	A. Job Training for 200 Supervisors in 8 batches. @ ₹2,67,750 per batch x 8 batches	21,42,000
	Total	21,42,000
II	<b>ADMINISTRATIVE COST</b>	
	<b>1. SALARY</b>	
	✦ Project Co-ordinator (1) @ ₹3,000 per month x 10 months	30,000
	✦ Instructor (1) @ ₹25,000 per month x 10 Months x 1 No.	2,50,000
	✦ Instructors (2)	
	1) @ ₹15,625 per month x 10 Months x 1 No.	1,56,250
	2) @ ₹12,250 per month x 10 Months x 1 No.	1,22,500
	✦ Assistant Accountant (1) @ ₹11,250 per month x 10 Months x 1 No.	1,12,500
	✦ Typist (1) @ ₹15,000 per month x 10 Months x 1 No.	1,50,000
	✦ Peon (2) @ ₹10,625 per month x 10 Months x 2 Nos.	2,12,500
	✦ Warden (1) @ ₹6,250 per month x 10 Months x 1 No.	62,500
	✦ Cook (1) @ ₹5,625 per month x 10 Months x 1 No.	56,250
	✦ Sweeper (1) @ ₹2,000 per month x 10 Months x 1 No.	20,000
	Special Pay to one Instructor to act as a Principal of the MLTC @ ₹1,000 per month x 10 Months x 1 No.	10,000
	✦ Honorarium for :-	
	a. Craft Teacher (1) - @ ₹2,000 per month x 10 Months	20,000
	b. Music Teacher (1) - @ ₹2,000 per month x 10 Months	20,000
	c. Visiting Doctor (1) - @ ₹2,000 per month x 10 Months	20,000
	2. Newspaper, Magazines etc @ ₹1,500 per month x 10 Months	15,000
	3. Electricity, Water, Scavenging etc @ ₹5,000 per month x 10 Months	50,000
	Total	13,07,500
	Grand Total (I + II)	34,49,500

(Rupees Thirty Four lakh forty nine Thousand and five hundred only)

P.M. BASHEER AHAMED  
Secretary to Government

// Forwarded By Order //

R.L. Sharma  
Section Officer  
30/12/2014