



ABSTRACT

Social Welfare and Nutritious Meal Programme Department – Integrated Child Development Services Scheme – Constitution of Monitoring and Review Committee - State Level Monitoring and Review Committee (SLMRC), District Level Monitoring and Review Committee (DLMRC), Block Level Monitoring Committee (BLMC) and Anganwadi Level Monitoring and Support Committee on Integrated Child Development Services Scheme for Monitoring and Supervision of implementation of ICDS Scheme in Tamilnadu – Orders – Issued.

Social Welfare and Nutritious Meal Programme (SW7-1) Department

G.O.(Ms) No.35

Dated:14.03.2013

திருவள்ளூர்வராண்டு 2044

பங்குனி 1

Read:

- 1 From the Joint Secretary to Government of India, Ministry of Women and Child Development, Letter F.No.16-3/2004-ME(pt), Dated 22.10.2010.
- 2 From the Joint Secretary to Government of India, Ministry of Women and Child Development, Letter F.No.16-8/2010-ME, Dated 31.3.2011.
- 3 From the Principal Secretary/Special Commissioner, Integrated Child Development Services Scheme Letter Roc.No.16110/M&E/2010, Dated 21.06.2011.

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ORDER:

In the letter first read above, Government of India, have formulated guidelines for Monitoring and Supervision visits to Integrated Child Development Services Scheme Blocks and Anganwadi Centres by officials of State and Central Governments.

2. In the letter 2nd read above, Government of India have formulated guidelines for constitution of Monitoring and Review Committees at different levels to review progress in implementation of the Integrated Child Development Services Scheme and further Government of India have requested all the States to take necessary steps to constitute the above Committees at different levels.

3. Based on the Government of India guidelines, the Principal Secretary/Special Commissioner, Integrated Child Development Services Scheme in the letter third read above has sent proposal for constitution of State Level Monitoring and Review Committee (SLMRC), District Level Monitoring and Review Committee (DLMRC), Block

Level Monitoring Committee (BLMC) and Anganwadi Level Monitoring and Support Committee on Integrated Child Development Services Scheme with the following compositions:-

I: STATE LEVEL MONITORING & REVIEW COMMITTEE (SLMRC)

| | | |
|-------|---------------------------------------------------------------------------------|----------------------------|
| i | Chief secretary | -Chairperson |
| ii | Secretary, Planning, Development and Special Initiative Department | -Member |
| iii | Secretary, Finance Department | -Member |
| iv | Secretary, Health and Family welfare Department | -Member |
| v | Secretary, Rural Development and Panchayat Raj Department | -Member |
| vi | Secretary, Municipal Administration and Water Supply Department | -Member |
| vii | Secretary, School Education Department | -Member |
| viii | Secretary, Agriculture Department | -Member |
| ix | Secretary, Food Department | -Member |
| x | Secretary, Social Welfare and Nutritious Meal Programme Department | -Member (Vice-Chairperson) |
| xi | 5 Members of Parliament (MP) | -Member |
| xii | 5 Members of Legislative Assembly (MLAs) | -Member |
| xiii | State Mission Director, National Rural Health Mission | -Member |
| xiv | Regional Director, NIPPCD (from the region) | -Member |
| xv | Deputy Technical Advisor, Food & Nutrition Board, State/Regional Office | -Member |
| xvi | Principal, Middle Level Training Centre (Middle Level Training Centre) | -Member |
| xvii | Principal, Anganwadi Worker Training centre (Anganwadi Training Centre**) | -Member |
| xviii | Principal Secretary/Special Commissioner, Integrated Child Development Services | -Member (Secretary) |

*Members of parliament and MLA in the state/UT would be Members of the Committee on rotational basis for one year and their selection shall be such as to give representation to as many political parties as possible.

** On rotation basis in each year

II. DISTRICT LEVEL MONITORING & REVIEW COMMITTEE (DLMRC) ON ICDS.

| | | |
|------|-----------------------------------------------------------------------------------------|--------------------|
| i | District Collector | Chairperson |
| ii | Assistant Director, Panchayats Rural Development Department | Member |
| iii | Joint Director/Deputy Director of Health Services, Health and Family Welfare Department | Member |
| iv | District Social Welfare Officer | Member |
| v | District Agriculture/ Horticulture Officer | Member |
| vi | Executive Engineer, Public Work Department | Member |
| vii | District Education Officer | Member |
| viii | Member of Parliament (MP) in the district | Member |
| ix | Member of Legislative Assembly (MLAs) | Member |
| x | Principal, Middle Level Training Centre | Member |
| xi | (any 2) Supervisor Grade I/ Dist. Mobile team Instructress | Member |
| xii | Field Unit of Food and Nutrition Board | Member |
| xiii | Child Development Projects Officers (any 3) to be nominated by Dist. Collector | Member |
| xiv | District Programme officer (Integrated Child Development Services Scheme) | Member (Secretary) |

III BLOCK LEVEL MONITORING COMMITTEE (BLMC) ON ICDS

| | | |
|------|-----------------------------------------------------------|------------------|
| i | Sub Divisional Magistrate (SDM)/Sub-Collector/R.D.O | Chairperson |
| ii | Block Development Officer/TDO | Vice-Chairperson |
| iii | Block representative of Health (BMO/MO in charge PHC/HSC) | Member |
| iv | Block representative of Education (AEO) | Member |
| v | Block Extension Officer of Agriculture/Horticulture | Member |
| vi | Representative of Block/Nagar/Taluka panchayat | Member |
| vii | Principal, Anganwadi training Centre* | Member |
| viii | Representative, local NGOs (2) | Member |
| ix | Child Development Project Officer | Convener |

IV ANGANWADI LEVEL MONITORING & SUPPORT COMMITTEE (ALMSC) ON ICDS.

| | | |
|------|----------------------------------------------------------------------------------------------------------------------------|-------------|
| i | Child Development Project Officer / Supervisor Grade -I | Chairperson |
| ii | Self help Groups (2 Members on rotation basis to be nominated by Child Development Projects Officers /Supervisor Grade -I) | Member |
| iii | Accredited Social Health Activist (ASHA) Representative of:- | Member |
| iv | Community Based Organization (2) | Members |
| v | Community (Teachers/ Retired Government Officials/Parents of Children attending Anganwadi Centres (3)) | Members |
| vi | Thozhi under SABLA Programme (if any) | Member |
| vii | Anganwadi Worker | Convener |
| viii | Auxiliary Nurse Midwife / Village Health Nurse | Member |

4. After careful examination, the Government accept the proposal of the Principal Secretary/Special Commissioner, Integrated Child Development Services Scheme with slight modification and hereby constitutes the State Level Monitoring and Review Committee (SLMRC), District Level Monitoring and Review Committee (DLMRC), Block Level Monitoring Committee (BLMC) and Anganwadi Level Monitoring and Support Committee (ALMSC) on Integrated Child Development Services Scheme for monitoring and supervision of implementation of Integrated Child Development Services Scheme as per the Government of India guidelines with the following compositions:-

I. STATE LEVEL MONITORING & REVIEW COMMITTEE (SLMRC) ON ICDS.

| | | |
|------|--------------------------------------------------------------------|----------------------------|
| i | Chief secretary | -Chairperson |
| ii | Secretary, Planning, Development and Special Initiative Department | -Member |
| iii | Secretary, Finance Department | -Member |
| iv | Secretary, Health and Family welfare Department | -Member |
| v | Secretary, Rural Development and Panchayat Raj Department | -Member |
| vi | Secretary, Municipal Administration and Water Supply Department | -Member |
| vii | Secretary, School Education Department | -Member |
| viii | Secretary, Agriculture Department | -Member |
| ix | Secretary, Food Department | -Member |
| x | Secretary, Social Welfare and Nutritious Meal Programme Department | -Member (Vice-Chairperson) |
| xi | 5 Members of Parliament (MP) * | -Member |

| | | |
|-------|---------------------------------------------------------------------------------|---------------------|
| xii | 5 Members of Legislative Assembly * (MLAs) | -Member |
| xiii | State Mission Director, National Rural Health Mission | -Member |
| xiv | Regional Director, NIPPCD (from the region) | -Member |
| xv | Deputy Technical Advisor, Food and Nutrition Board, State/Regional Office | -Member |
| xvi | Principal, Middle Level Training Centre (Middle Level Training Centre) | -Member |
| xvii | Principal, Anganwadi Worker Training Centre (Anganwadi Training Centre) | -Member |
| xviii | Principal Secretary/Special Commissioner, Integrated Child Development Services | -Member - Secretary |

*Members of Parliament and MLAs in the State/UT would be Members of the Committee on rotational basis for one year and their selection shall be such as to give representation to as many political parties as possible. After issue of this order, the future rotation in respect of MLAs and MPs will be issued by way of amendments.

** On rotation basis in each year.

- Experts/representatives from the prominent Institutions and Development Partners, who are working in the State with Integrated Child Development Services Programme, may also be invited as Special Invitees.
- The Committee will meet every six months or earlier as and when required on the notice of the Chairperson. The Chief Secretary will, however chair the meeting once in six months.

Roles

The State level committee will monitor and review the following issues and recommend appropriate actions.

- I. Universalization of Integrated Child Development Services -status of operationalization of sanctioned projects/Anganwadi Centres coverage of all habitations/ hamlets in the State and factors coming in their way;
 - o Preparation and implementation of State Annual Programme Implementation Plan (APIP) in Integrated Child Development Services:
 - o Status of nutritional status of children below 6 years-weighting , roll out WHO growth standards and joint mother and child protection cards, district -wise comparison of proportion on moderate and severely under nourished children; Measures being taken for addressing them and progress thereon on half yearly basis.
 - o Performance of non-formal pre-school education provided at Anganwadi Centres Methodology and participation of children in non-formal pre-school

- education at Anganwadi Centres; use of locally developed learning and play materials toy bank and other initiatives;
- o Identification of low performing districts in Integrated Child Development Services and factors responsible for it.
- II. a. Health/National Rural Health Mission : status of full immunization at Anganwadi Centres provision of ante-natal and health check-ups, referral services and supply of micronutrients (Vitamin-A, IFA, deworming tablet) to Anganwadi Centres; Functioning of VHND, VHSC and promotion of IYCF.
- b. Water& sanitation; provision of potable water and sanitation facility at Anganwadi Centres through convergence with total sanitation campaign and Rajiv Gandhi National Drinking Water Mission or any other schemes of State Government.
- c. Sarva Siksa Abhiyan (SSA) Co-location of Anganwadi Centres with primary schools. Integration of Pre-school Education in Anganwadi Centres support from Sarva Siksa Abhiyan (SSA), etc.
- d. Panchayat Raj Institutions: Involvement of Panchayat Raj Institutions and community in overseeing and coordinating the delivery of services at Anganwadi Centres:
- III. Coverage in general and, specially, of SC/ST /Minority habitations/beneficiaries against the surveyed population:

Other issues relating to programme implementation and actions thereon with respect of instruction given in the Government of India letter dt. 31.3.2011.

II. DISTRICT LEVEL MONITORING & REVIEW COMMITTEE (DLMRC) ON ICDS.

| | | |
|------|-----------------------------------------------------------------------------------------|-------------|
| i | District Collector | Chairperson |
| ii | Assistant Director, Panchayats Rural Development Department | Member |
| iii | Joint Director/Deputy Director of Health Services, Health and Family Welfare Department | Member |
| iv | District Social Welfare Officer | Member |
| v | District Agriculture/ Horticulture Officer | Member |
| vi | Executive Engineer, Public Work Department | Member |
| vii | District Education Officer | Member |
| viii | Member of Parliament (MP) in the district | Member |
| ix | Member of Legislative Assembly (MLAs) | Member |
| X | Principal, Middle Level Training Centre | Member |
| xi | (any2)*Supervisor Grade I/ Dist. Mobile team Instructress | Member |
| xii | Field Unit of Food and Nutrition Board | Member |
| xiii | Child Development Projects Officers (any 3) * | Member |

- xiv to be nominated by District Collector
District Programme officer (Integrated Child Development Services Scheme) Member - Secretary

* On rotation basis in each year.

The Committee will meet at least once in a quarter or as and when required on the notice of the Chairperson and will submit its review report to the Chief Secretary/Secretary (Women and Child Development/Social Welfare and Nutritious Meal Programme Department) clearly outlining actions taken at the district level and support required from the State Government.

Role:

The District level Committee will monitor and review Block / Project -wise progress of implementation of the Scheme and suggest/take appropriate corrective actions with regard to following issues.

Over all progress in implementation with regard to :

- a. **Status of operationalization** of all sanctioned projects/Anganwadi Centres coverage of all habitations/hamlets in the district, especially SC/ST and minority concentrated and remote areas;
- b. **Coverage of beneficiaries:** Block-wise analysis of registered vs actual beneficiaries for supplementary nutrition and pre-school education at Anganwadi Centres as against surveyed populations.
- c. **Regularity in supply and quality of supplementary nutrition** at Anganwadi Centres; provision of take home ration, morning snacks and hot cooked meals for stipulated number of days in a month and block-wise comparison of feeding efficiency;
- d. **Nutritional status of Children 0-3 years**-weightment, roll out WHO growth standards and joint Mother and Child Protection Cards; block-wise comparison of proportion of moderate and severely under nourished children; measures being taken for addressing them and progress thereon half yearly basis;
- e. Performance of non-formal pre-school provided at Anganwadi Centres;

Co-ordination and convergence with line departments/programmes:

- a. Health/NRHM Immunization of children at Anganwadi Centres, ante-natal and health check-ups referral services and supply of macronutrients (Vitamin-A) IFA, deworming tablet) to Anganwadi Centres;
Functioning of VHND and promotion of IYCF: joint visits of health and ICDS functionaries to Anganwadi Centres;
- b. Water sanitation: Provision of potable water and sanitation facility etc at Anganwadi Centres;

- c. Sarva Siksa Abhiyan (SSA) Co-location of Anganwadi Centres with primary schools, integration of Pre-school Education in Anganwadi Centres support from SSA, etc.
- d. Panchayat Raj Institutions: Involvement of Panchayat Raj Institutions and community in overseeing and coordinating the delivery of services at Anganwadi Centres:

Other issues relating to Programme implementation and actions thereon with respect to instruction given in Government of India letter dated 31.3.2011.

III. BLOCK LEVEL MONITORING COMMITTEE (BLMC) ON ICDS

| | | |
|------|-----------------------------------------------------------|-------------------|
| i | Sub Divisional Magistrate (SDM)/Sub-Collector/R.D.O | Chairperson |
| ii | Block Development officer/TDO | Vice-Chairperson |
| iii | Block representative of Health (BMO/MO in charge PHC /HSC | Member |
| iv | Block representative of Education (AEO) | Member |
| v | Block Extension Officer of Agriculture/Horticulture | Member |
| vi | Representative of Block/Nagar/Taluka panchayat * | Member |
| vii | Principal, Anganwadi Training Centre | Member |
| viii | Representative, local NGOs (2)* | Member - Convener |
| ix | Child Development Project Officer | |

* To be nominated by Child Development Projects Officers on Rotation basis.

- ❖ The Committee will meet once in quarter and will submit its report to the District Level Committee with a copy to the State Directorate of Integrated Child Development Services.
- ❖ Representatives of Animal Husbandry/ Dairy/fisheries etc. may be invited as required.
- ❖ 2-3 Supervisors (ICDS) in the block may also be invited to the meeting on rotation basis.

Roles:

The Block level Committee will monitor and review the following issues and suggest/take appropriate actions:

- a. Coverage of all habitations/hamlets in the block, especially in SC/ST and minority concentrated and remote areas.
- b. Coverage of beneficiaries Sector-wise analysis of registered vs actual beneficiaries for supplementary nutrition and pre-school education at Anganwadi Centres as against surveyed population;
- c. Quality of supplementary nutrition;
- d. Nutritional status of children 0-3 years and 3-6 years –weightment, roll out of WHO growth standards and joint Mother and Child Protection Cards, Sector-wise

comparison of proportion of moderate and severely undernourished children; measures being taken for addressing them and progress thereon half yearly basis;

- e. No. of Anganwadi Centres providing take home ration, morning snacks and hot cooked meals for more than 21 days in the reporting month;
- f. Number of Anganwadi Centres which organized the monthly Village Health Nutrition Days (VHNDs) and details of activities undertaken during VHNDs.

Coordination and convergence with line Departments/Programme:

- a. Health/NRHM: joint planning and implementation of timely immunization of children at Anganwadi Centres ante-natal and health check-ups, referral services and supply of micronutrients (Vitamin-A, IFA, de-worming tablet) to AWCs; Functioning of VHND and VHSC and promotion of IYCF: planned visits of ANM to AWCs:
- b. Water & Sanitation : provision of potable water and sanitation facility at Anganwadi Centres:
- c. Panchayat Raj Institutions: Involvement of Panchayat Raj Institutions and community in overseeing and coordinating the delivery of services at Anganwadi Centres:
Other issues relating to programme implementation and actions thereon with respect to instructions given in Government of India letter Dated.31.3.2011.

IV ANGANWADI LEVEL MONITORING & SUPPORT COMMITTEE (ALMSC) ON ICDS.

| | | |
|------|----------------------------------------------------------------------------------------------------------------------------|-------------------|
| i | Child Development Project Officer / Supervisor Grade -I | Chairperson |
| ii | Self help Groups (2 Members on rotation basis to be nominated by Child Development Projects Officers /Supervisor Grade -I) | Member |
| iii | Accredited Social Health Activist Representative of: | Member |
| iv | Community Based Organization (2) | Members |
| v | Community (Teachers/ Retired Government Officials/Parents of Children attending AWC (3)) | Members |
| vi | Thozhi under SABLA Programme (if any) | Member - Convener |
| vii | Anganwadi Worker | |
| viii | Auxiliary Nurse Midwife / Village Health Nurse | Member |

* Public Representatives (PRIs) and all nominated Members may be invited on rotation basis by Child Development Projects Officers / Supervisor Grade - I.

- The Committee will organize regular monthly meeting to discuss various issues in the Anganwadi area in the village or ward/slum and record minutes of the meeting . A copy of the minutes may be sent to the Block level Committee and Child Development Projects Officers.
- ICDS Supervisors, ANM, LHV may be invited to the meeting as may be required.

Roles.

The Anganwadi Level Committee will review and take/ suggest actions to improve delivery of services at the Anganwadi Centres. The Committee is authorized and expected to play the following roles.

- i. Check regularity of functioning of Anganwadi Centre:
- ii. Ensure coverage of all eligible beneficiaries as against the surveyed population:
- iii. Review status of supply of supplementary food to all beneficiaries for at least 21 days in a month.
- iv. Review nutritional status of children 0-3 years and 3-6 years, weighment, availability of WHO New charts and joint Mother & Child protection card, and number of moderate and severely undernourished children and steps taken.
- v. Review functioning of non-formal Pre-school Education activities per day, development/use of local learning and play materials: organization of parents meet: etc.
- vi. Ensure participation of Anganwadi Workers at VHSC meetings.
- vii. Ensure participation of at least one of the Members (other than AWW, AHSA and ANM) on the monthly Village Health and Nutrition Day at each Anganwadi Centre and to ensure that it is well-organized and well-attended, and that all due services are rendered on that day;
- viii. Review facilities available at the Anganwadi Centre in the light of established norms (Infrastructure including clean water, functioning toilet, play area, PSE/ medicine kits cooking utensils, etc)
(The Committee may consider ways of locally strengthening the Anganwadi Centre infrastructure mobilizing resources from the community /other schemes)
- ix. Review receipt and utilization of consumables such as food supplements and medicines as well as physical stocks:
 - Find reasons for any short falls from expected norms, or discrepancies in stocks:
 - Document and report such shortfalls and discrepancies to the Block Level Monitoring Committee and Child Development Projects Officers:
- x. Attend to any local disputes related to the Anganwadi Centres or Anganwadi Workers, and resolve such disputes amicably: flag unresolved disputes to the Gram Panchayat or Block level Monitoring Committees:

- xi. Interact with the Anganwadi Workers /Integrated Child Development Services Scheme Supervisor to understand reasons for any short falls in services provided at the Anganwadi Centres, and find ways to locally strengthen services or correct short falls, formally document and report unresolved issues to the Block Level Monitoring Committee, with a copy to Child Development Projects Officers, MO/PHC and Gram Panchayat as appropriate & Concerned.
- xii. Any other matter as may be relevant for improving service delivery.

5. Orders in respect of appointment of MLAs and MPs as Members in State Level Monitoring and Review Committee will be issued separately.

6. Government permit the Principal Secretary/Special Commissioner, Integrated Child Development Services Scheme to meet out the expenditure amount for conducting the Committee meetings from the contingencies and she is also requested to instruct and communicate to the District Programme Officers / Child Development Projects Officers and all Concerned about the Constitution of the above Committees and issue further orders/instructions wherever necessary.

7. Further, the Principal Secretary/Special Commissioner, Integrated Child Development Services Scheme is instructed to take necessary steps to convene meetings of above constituted Committees as per the time stipulated.

(BY ORDER OF THE GOVERNOR)

P.M. Basheer Ahamed
Secretary to Government

To

The Principal Secretary/Special Commissioner,
Integrated Child Development Services Scheme
Chennai – 113.

The Chief Secretary to Government, Chennai -9

The Additional Chief Secretary to Government,
Planning, Development and Special Initiatives Department
Chennai -9

The Principal Secretary to Government,
Finance Department, Chennai -9

The Secretaries/Principal Secretaries to Government, HFW /RD&PR /MAWS /School
Education/Agriculture/Food Departments, Chennai -9.

State Mission Director, National Rural Health Mission, 359 Anna Salai, 5th Floor, DMS
Annex Building, DMS Complex, Teynampet, Chennai - 600 006.

Regional Director, National Institute of Public Cooperation and Child Development,
No.18, New Town Yelahanka,
Doddaballapur Road, Bangalore 560 106.

Deputy Technical Advisor, Food and Nutrition Board, (Regional Office), No.A-1, Rajaji Bhavan A wing, 3rd Avenue, Besant Nagar, Chennai 90.
All District Collectors, (through Principal Secretary/Special Commissioner, Integrated Child Development Services Scheme)

Copy to

The Secretary to Government of India, Ministry of Women and Child Development, Shastri Bhavan, New Delhi 110 001.

The Joint Secretary to Government of India, Ministry of Women and Child Development, Shastri Bhavan, New Delhi 110 001.

All Departments of Secretariat, Chennai -9

The Chief Minister's Office, Chennai -9

The Special Personal Assistant to Minister for Social Welfare and Nutritious Meal Programme Department, Chennai -9

The Commissioner of Rural Development, Penagal Building, Chennai – 600 015

The Director of Social Welfare, Chennai – 600 002

The Director of Social Defence, Chennai – 600 010

The Directorate of Public Health and Preventive Medicine
359, Anna Salai, DMS Complex, Teynampet,
Chennai 600 006.

The Commissioner of Agriculture, Chennai -5

The Director of School Education, DPI Complex,
Chennai 600 032

All Sections in Social Welfare and Nutritious Meal Programme Department, Chennai -9
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RL. Shukla
19.3.2013
Section Officer.
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