



ABSTRACT

Social Welfare and Nutritious Meal Programme Department – Integrated Child Development Services Scheme – Purchase of Digital Franking Machine at the cost of ₹ 1,25,000 for Directorate of Integrated Child Development Services Scheme – Orders – Issued.

Social Welfare and Nutritious Meal Programme (SW-7(1)) Department

G.O.(2D) No.12

Dated:14.06.2016
திருவள்ளூர்வராண்டு 2047
துன்முகி, வைகாசி 32
Read:

Letter received from Director, Integrated Child Development Services Scheme Roc. No. 5166/E2-1/2015 Dated.15.03.2016.

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ORDER:-

In the letter read above, the Director, Integrated Child Development Services Scheme has stated that during Biennial inspection conducted by the Personnel and Administrative Reforms Department for the period from 01.01.2009 to 30.04.2014, it was instructed to purchase a Franking Machine. However, till date the postage stamps are being used in the Department of Integrated Child Development Services Scheme. The details of the usage of postage stamps for the year 2015 is as follows:-

Sl. No	Month	Total Amount of Stamps used (₹)	Rebate @ 3% for the amount in previous column
1.	Jan-15	5,548	166.44
2.	Feb-15	5,147	154.41
3.	Mar-15	7,166	214.98
4.	Apr-15	5,815	174.45
5.	May-15	5,305	159.15
6.	Jun-15	5,954	178.62
7.	Jul-15	6,691	200.73

8.	Aug-15	4,188	125.64
9.	Sep-15	3,921	117.63
10.	Oct-15	5,726	171.78
11.	Nov-15	3,875	116.25
12.	Dec-15	5,254	157.62
Total		64,590	1937.7
Average per month		5382.50	161.475

2. There is a rebate at the rate of 3% of the total stamps loaded to the Franking Machine. Hence, during the year 2015, there would be an approximate rebate of ₹ 2,000 per year as per the above calculation. By using the Franking Machine, overspending (for sending a single sheet ₹ 5 stamp is pasted) can be eliminated as there is a weighing scale is attached to it and will print the minimum amount eligible to send it by post. This may save a huge percentage of money. The stamp value will be stored via electronic method and there is no hassle of carrying the Franking Machine to the post office each time for loading stamps. Since the cost of stamp is stored inside the machine and there is no possibility of missing of stamps. It also prints the sender's address and seal the cover make the mail ready to post; which would save time and speedy delivery. The mail sent reports are self generated and can be used to countercheck the Despatch Register. Date and time will also be printed on the incoming mail as a proof that when it was received creating more transparency. Since there are no big parcel like tapals sent from this office, it would be enough to purchase a Digital Franking Machine of maximum weighing capacity of 2.5 Kgs, with a weighing scale integrated with it. Hence, the Director, Integrated Child Development Services Scheme has requested the Government to issue necessary orders.

3. After careful examination Government issues the following orders:-

- i. Accord to sanction a sum of ₹ 1.25 lakh (Rupees One lakh and twenty five thousand only) towards the purchase of Digital Franking Machine which includes taxes, License Fees and any other expenditure required for installation and commissioning within the rates fixed by Directorate General of Supplies & Disposals.
- ii. The amount sanctioned in para 3(i) above shall be debited under the following head of account:-

2236-Nutrition – 02. Distribution of Nutritious Food and Beverages – 101. Special Nutrition Programme – Schemes in the Twelfth Five Year plan – III. Centrally Sponsored SF. Integrated Child Development Services Scheme – Phase – III – 05. Office Expenses – 02. Other contingencies (D.P.C. 2236-02-101-SF-0526)

- iii. The Director, Integrated Child Development Services Scheme is authorized to draw and disburse the expenditure sanctioned in para 3(i) above.
- iv. The Director, Integrated Child Development Services Scheme is requested to send the Utilisation Certificate to Government within time.

4. This order issues with the concurrence of Finance (SW) Department vide its U.O.No.30683/Fin(SW)/2016, Dated 27.05.2016.

(BY ORDER OF THE GOVERNOR)

P. SIVASANKARAN
Principal Secretary to Government

To
The Director (FAC)
Integrated Child Development Services Scheme,
Chennai - 600 113
The Accountant General (A&E), Chennai-600 018
The Accountant General (Audit I /II), Chennai -600 018
The Resident Audit Officer, Secretariat, Chennai-600 009

Copy to
The Finance (Social Welfare), Department,
Chennai-600 009
The Private Secretary to Principal Secretary to Government,
Social Welfare and Nutritious Meal Programme Department,
Chennai – 600 009
The Resident Audit Officer, (through Social Welfare and Nutritious Meal Programme
(SW2) Department), Chennai – 600 009.
The Social Welfare and Nutritious Meal Programme (SW-2) Department,
Chennai – 600 009.
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// forwarded by order //

R.L. Shinde
15/06/2016
Section Officer.
15/6/16