

ABSTRACT

Social Welfare and Nutritious Meal Programme Department - Integrated Child Development Services Scheme - State Training Action Plan (STRAP) for the year 2012-2013 - Job and Refresher Training to Anganwadi Workers and Helpers and Orientation Training to Anganwadi Helpers - Sanction of expenditure of Rs.366.24 lakh for the year 2012-2013 - Orders - Issued.

Social Welfare and Nutritious Meal Programme (SW7-2) Department

G.O. 2(D).No.11

Dated:28.03.2013 திருவள்ளுவர் ஆண்டு 2044 பங்குனி 15

Read:-

- 1 From the Under Secretary to Government of India, Ministry of Women and Child Development, New Delhi letter No.11-13/2006-TR-I, dated 21.04.2009
- 2 G.O.(2D) No.26, Social Welfare and Nutritious Meal Programme (SW7-2) Department, Dated 07.12.2011.
- 3 Government of India, Ministry of Women and Child Development, New Delhi Letter No.1-22/2012-TR, Dated 22.08.2012.
- 4 From the Principal Secretary / Special Commissioner, Integrated Child Development Services letter Roc.No.4847/Trg/2012, Dated 05.09.2012.

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ORDER:

Training is one of the most crucial elements in the Integrated Child Development Services Scheme for improving and maintaining the quality of performance of the project personnel at all levels and has been geared up towards improving knowledge, skills and capabilities of all functionaries especially frontline workers so that they are not only better service providers but also mobilizers of the community towards desirable behavioural change. The aim of the training is to develop all the functionaries of Integrated Child Development Services into agents of Social Change instead of simply reacting to the situation and to bring about behavioural change in the community.

2. In the letter first read above, the Government of India have formulated a comprehensive training strategy for the functionaries of the Integrated Child Development Services Scheme and have conveyed "in Principle" approval of the

Government of India to conduct various training programmes to Child Development Project Officers, Instructors, Supervisors working under Integrated Child Development Services Scheme in Tamil Nadu to perform their work effectively and efficiently under project UDISHA for the year 2003-2004 and 2004-2005.

- 3. In the Government Order 2nd read above, Government accorded sanction for Rs.193.69 lakh for imparting Refresher Training to Anganwadi Workers and Anganwadi Helpers and Orientation Training to Anganwadi Helpers for the year 2011-2012.
- 4. In the letter 3rd read above, the Government of India have given administrative approval at a total cost of Rs.823.03 lakh for the State Training Action Plan under Integrated Child Development Services of Tamil Nadu Training programme for conducting Regular and other Training programmes for the year 2012-2013 which is as detailed below:
 - i. Job Training to 4223 Anganwadi Workers in 120 batches at the rate of Rs.1,25,500/- recurring variable cost per batch and Rs.1,22,700/- as fixed cost (non-recurring) per batch with a total cost of Rs. 2,97,84,000/- (Rupees Two Crore Ninety Seven lakh and Eighty Four Thousand only).
 - ii. Refresher Training to 14400 Anganwadi Workers in 360 batches at the rate of Rs.37,500/- recurring variable cost per batch and Rs.28,630/- as fixed cost (non-recurring) per batch with a total cost of Rs.2,38,07,000/- (Rupees Two Crore Thirty Eight lakh and Seven Thousand only).
 - iii. Job/Orientation Training to 930 Anganwadi Helpers in 18 batches at the rate of Rs.50,750/- recurring variable cost per batch and Rs.32,720/- as fixed cost (non-recurring) per batch with a total cost of Rs.15,02,000/- (Rupees Fifteen lakh and Two Thousand only)
 - iv. Refresher Training to 23600 Anganwadi Helpers in 472 Batches at the rate of Rs. 39,000/- recurring variable cost per batch and Rs.20,450/- as fixed cost (non-recurring) per batch to a tune of Rs.2,80,60,000/- (Rupees Two Crore Eighty lakh and Sixty Thousand only).
- 5. The Refresher and Orientation Training is regular and routine in the pattern of training strategy. It would be need based and focused to update their existing knowledge, skill and attitude and shall be necessary for bringing an attitudinal change and behavioural changes among themselves and in the community thus proving themselves as good social change agent. The Refresher Training would be given to Anganwadi Workers and Anganwadi Helpers who have completed two years after the Job Training periodically. The Refresher Training programme to the Anganwadi Workers and Helpers are organized at the project level by the Grade-I Supervisor simultaneously in all the Projects, as Tamil Nadu has a decentralized pattern of Training and also this is a non- residential programme.

6. In the letter 4th read above, the Principal Secretary / Special Commissioner, Integrated Child Development Services Scheme has sent necessary proposals to Government for conducting Refresher Training to Anganwadi Workers and Helpers and Orientation Training to Anganwadi Helpers under Integrated Child Development Services scheme. It has also been stated that the proposals are restricted to the actual working days and not for the entire duration in order to avoid surrender of funds because of decentralized pattern of training and does not require too much funds for TA/DA to trainees and the total amount works out to be Rs.366.25 lakh for Job and Refresher Training to Anganwadi Workers, for Refresher Training to Anganwadi Helpers and Orientation Training to Anganwadi Helpers as detailed below:-

	·		Approved under STRAP -2012-2013								
S. No	Name of the Training	No.of Batches	Per Batch Cost (in Rs.)	Amount (Rs. in lakh)	Administ rative cost (Rs. In lakh)	Total approved cost (Rs. In lakh)	Actually required (Rs. in lakh) for 2012- 2013				
1	Job Training to the Anganwadi Workers (Budget detail in Annexure-I)	120	1,25,500	150.60	147.24	297.84	146.40				
2	Refresher Training to the Anganwadi Workers (Budget detail in Annexure–II)	360	37,500	135.00	103.07	238.07	* 45.68				
3	Job/Orientation to Training to Anganwadi Helpers (Budget Detail in Annexure–III)	18	50,750	9.14	5.89	15.02	7.79				
4	Refresher Training to the Anganwadi Helpers (Budget Detail in Annexure–IV)	472	39,000	184.08	96.52	280.60	166.38				
	Total			478.82	352.72	831.53	366.25				

- 7. After careful examination of the proposal of Principal Secretary/Special Commissioner, Integrated Child Development Services Scheme the Government issue the following orders:-
 - (i) Sanction is accorded for a sum of Rs.1,46,40,000/- (Rupees One Crore forty six lakh forty thousand only) for conducting Job Training to 4200 Anganwadi Workers in 120 batches for the year 2012-2013, as per the details given in the Annexure I.

- (ii) Sanction is accorded for a sum of Rs.45,67,500/- (Rupees Forty five lakh sixty seven thousand five hundred only) for conducting Refresher Training to 5800 Anganwadi Workers in 145 batches for the year 2012-2013, as per the details given in the Annexure II.
- (iii) Sanction is accorded for a sum of Rs.7,78,500/- (Rupees Seven lakh seventy eight thousand five hundred only) for conducting Job /Orientation Training to 900 Anganwadi Helpers in 18 batches for the year 2012-2013, as per the details given in the Annexure III.
- (iv) Sanction is accorded for a sum of Rs.1,66,38,000/- (Rupees One crore sixty six lakh thirty eight thousand only) for imparting Refresher Training to 23600 Anganwadi Helpers in 472 Batches as per the details given in the Annexure- IV.
- 8. Necessary provision for the expenditure sanctioned in para 7 above has been provided in B.E. 2013-2014.
- 9. The expenditure sanctioned in para 7 above shall be debited under the following Head of Account.
 - "2236- Nutrition-02-Distribution of Nutritious Food and Beverages-101- Special Nutrition Programme Schemes in the Twelfth Five Year Plan-III-Centrally Sponsored SC- Integrated Child Development Services Scheme 72 Training". (D.P.C.2236-02-101-SC-7203)
- 10. The Principal Secretary/Special Commissioner, Integrated Child Development Services Scheme is authorized to circulate the curriculum duly incorporating the State specific issues and need based on the guidelines prescribed by the Government of India to the District Programme Officers for imparting Refresher Training to Anganwadi Workers and Anganwadi Helpers.
- 11. The District Programme Officers concerned are authorized to draw the amount in advance under Article 99 of Tamil Nadu Financial Code Volume I, and incur the expenditure as indicated in the Annexures I to IV subject to the following conditions:-
 - (i) The District Programme Officers are directed to render relevant statement of accounts and reports to the Principal Secretary/Special Commissioner, Integrated Child Development Services Scheme as soon as the training programmes are over, so as to enable the Principal Secretary/ Special Commissioner, Integrated Child Development Services to send a report to the Government of India.
 - (ii) The District Programme Officers are also directed to adjust the advance drawn under Article 99 of Tamil Nadu Financial Code Volume-I within the stipulated period at the Treasury/Pay and Accounts Office concerned soon after the training

programmes are completed. If there is any failure in the adjustment of temporary advances drawn within the stipulated period, responsibilities shall be fixed against the officials concerned for the lapse and suitable action shall be initiated and a report shall be sent to the Government at the appropriate stage.

- (iii) The Pay and Accounts Officer/Treasury Officer concerned are advised to honour the bill as and when presented by the District Programme Officers concerned
- 12. This order issues with the concurrence of Finance Department vide it's U.O.No.74/DS(VS)Finance (SW)/2013, Dated. 25.03.2013.

(BY ORDER OF THE GOVERNOR)

P.M. Basheer Ahamed Secretary to Government

То

The Principal Secretary/Special Commissioner,

Integrated Child Development Services Scheme,

Tharamani, Chennai-113.

The Accountant General (A&E), Chennai-18. (By name)

The Accountant General (Audit-I/II), Chennai-18.

The Resident Audit Officer, Secretariat, Chennai-9.

The Pay and Accounts Officer (South), Chennai-35.

The District Programme Officers concerned .

(Through The Principal Secretary/Special Commissioner

Integrated Child Development Services Scheme, Tharamani, Chennai-113)

All Pay and Accounts Officers.

All Treasury Officers.

Copy to:

The Under Secretary to the Government of India,

Ministry of Women and Child Development, Shastri Bhavan, New Delhi-110 001.

The Finance (SW/BGI&II) Department, Chennai-9.

The Senior Personal Assistant to Hon'ble Minister (Social Welfare and Nutritious Meal Programme Department), Chennai-9.

The Senior Private Secretary to Secretary to Government,

Social Welfare and Nutritious Meal Programme Department, Chennai-9.

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Section Officer.

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ABSTRACT

(G.O.(2D) No.11, Social Welfare and Nutritious Meal Programme (SW7-2) Department, Dated.28.03.2013)

SI. No	Name of the Training	Amount in Rs.
1	Job Training to the Anganwadi Workers	14640000
2	Refresher Training to the Anganwadi Workers	4567500
3	Job / Orientation to Training to Anganwadi Helpers	778500
4	Refresher Training to the Anganwadi Helpers	16638000
	Total	3,66,24,000

P.M. Basheer Ahamed Secretary to Government

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Section Officer.

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ANNEXURE - I

(G.O.(2D) No.11, Social Welfare and Nutritious Meal Programme (SW7-2) Department, Dated.28.03.2013)

BUDGET NORMS FOR JOB TRAINING COURSE FOR ANGANWADI WORKERS 2012-13

					Days : 26			NOT SET ON		ipants : 35	per Batci	ı Bl	JDGET		
Name of the District	Total Number of Blocks	Total Number of AWC 'S	Number to be Trained	Number of Batches	Rent of the Building(Rs 6000 per month)	Electricity and Water Chareges (Rs 2000/- per month for Electricity & Rs 500 per Month for Water)	Contigencies (Rs 3000 per batch)	Communication including telephone , fax, internet etc. Rs (Rs.750/- per month)	Incentives to Trainees (Rs.500 per Trainee)	Boarding to Trainees (Rs.75/-per day per Trainee	Conveyance and Field Visit Rs.7500/- Per Batch	Training Materials Rs.100/- Per Participant	T.A. to Trainees @ Rs.300/- Per Trainee (Subject to actuals)	Honorarium to Resource Persons/ Guest Faculty(inclusive of conveyance) Rs.2500 per batchRs 250/-per Resource persons /course for (Rs250x10=2500/-)	Total
Chennal	12	1345	210	6	36000	15000	18000	4500	105000	409500	45000	21000	63000	15000	732000
Cuddalore	14	1893	245	7	42000	17500	21000	5250	122500	477750	52500	24500	73500	17500	854000
Dharmapuri	8	1305	280	8	48000	20000	24000	6000	140000	546000	60000	28000	84000	20000	976000
Dindigul	15	1948	350	10	60000	25000	30000	7500	175000	682500	75000	35000	105000	25000	1220000
Erode	21	2457	280	8	48000	20000	24000	6000	140000	546000	60000	28000	84000	20000	976000
Kanchipuram	15	2267	70	2	12000	5000	6000	1500	35000	136500	15000	7000	21000	5000	244000
Karur	8	1056	105	3	18000	7500	9000	2250	52500	204750	22500	10500	31500	7500	366000
Krishnagiri	10	1515	595	17	102000	42500	51000	12750	297500	1160250	127500	59500	178500	42500	2074000
Madurai	17	1831	315	9	54000	22500	27000	6750	157500	614250	67500	31500	94500	22500	1098000
The Nilgiris	4	441	70	2	12000	5000	6000	1500	35000	136500	15000	7000	21000	5000	244000
Perambalur	4	467	35	1	6000	2500	3000	750	17500	68250	7500	3500	10500	2500	122000
Salem	22	2517	245	7	42000	17500	21000	5250	122500	477750	52500	24500	73500	17500	8540 <u>00</u>
Sivagangai	11	1436	35	1	6000	2500	3000	750	17500	68250	7500	3500	10500	2500	122000
Theni	10	1053	70	2	12000	5000	6000	1500	35000	136500	15000	7000	21000	5000	244000
Tirunelveli	21	2398	315	9	54000	22500	27000	6750	157500	614250	67 <u>5</u> 00	31500	94500	22500	1098000
Thiruvannamalai	19	1901	175	5	30000	12500	15000	3750	87500	341250	37500	17500	52500	12500	610000
Thiruvallur	16	1996	70	2	12000	5000	6000	1500	35000	136500	15000	7000	21000	5000	244000
Thoothukudi	13	1356		6	36000	15000	18000	4500	105000	409500	45000	21000	63000	15000	732000
Vellore	23	2724	70	2	12000	5000	6000	1500	35000	136500	15000	7000	21000	5000	244000
Villupuram	23	2747	350	10	60000	25000	30000	7500	175000	682500	75000	35000	105000	25000	1220000
Virudhunagar	12	1383	35	1	6000	2500	3000	750	17500	68250	7500	3500	10500	2500	122000
Ariyalur	6	778	70	2	12000	5000	6000	1500	35000	136500	15000	7000	21000	5000	244000
Total	304	36814	4200	120	720000	300000	360000	90000	2100000	81900 <u>0</u> 0	900000	420000	1260000	300000	14640000

Note: Out of 32 Districts, proposal sent for 22 & stricts as they have backlog (those who are already in position) lie 10 districts excluded as they have no backlog

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P.M. Basheer Ahamed Secretary to Government

RL: Shud 281 Section Officer



ANNEXURE - II

(G.O.(2D) No.11, Social Welfare and Nutritious Meal Programme (SW7-2) Department, Dated.28.03.2013) BUDGET NORMS FOR REFRESHER TRAINING COURSE FOR ANGANWADI WORKERS 2012-13

Working Days : 5 days

No. of Participants: - 40 per Batch

		Ĭ	ays . o	,		BUDGET									
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SI. No.	Name of the District	Total Number of Blocks	Total Number of AWC 'S	Number to be Trained	Number of Batches	Boarding to Trainees (Rs.75/-per day per Trainee	*T.A. to Trainees @ Rs.300/ Per Trainee (Subject to actuals)	"Honorarium/TA to Guest Speakers Rs.250/- per Lecturer(Rs 1000/-per batch)	Training Materials Rs.50/- Per Participant	Field Visit Rs 1000/- per Batch	Contigencies Rs 500/- per Batch	Total			
1	Ariyalur	6	778	80	2	30000	24000	2000	4000	2000	1000	63000			
2	Chennai	12	1342	80	2	30000	24000	2000	4000	2000	1000	63000			
3	Coimbatore	18	1688	320	8	120000	96000	8000	16000	8000	4000	252000			
4	Cuddalore	14	2033	560	14	210000	168000	14000	28000	14000	7000	441000			
5	Dharmapuri	8	1321	80	2	30000	24000	2000	4000	2000	1000	63000			
6	Dindigul	15	2031	360	9	135000	108000	9000	18000	9000	4500	283500			
7	Erode	15	2080	400	10	150000	120000	10000	20000	10000	5000	315000			
8	Kanchipuram	15	2348	160	4	60000	48000	4000	8000	4000	2000	126000			
9	Kanyakumari	10	1401	320	8	120000	96000	8000	16000	8000	4000	252000			
10	Karur	8	1096	160	- 4	60000	48000	4000	8000	4000	2000	126000			
11	Krishnagiri	10	1796	160	4	60000	48000	4000	8000	4000	2000	126000			
12	Namakkal	16	1598	120	3	45000	36000	3000	6000	3000	1500	94500			
13	The Nilgiris	4	490	160	4	60000	48000	4000	8000	4000	2000	126000			
14	Perambalur	4	467	120	3	45000	36000	3000	6000	3000	1500	94500			
15	Pudukottai	13	1811	160	4	60000	48000	4000	8000	4000	2000	126000			
16	Ramnad	11	1495	240	6	90000	72000	6000	12000	6000	3000	189000			
17	Salem	22	2696	480	12	180000	144000	12000	24000	12000	6000	378000			
18	Tirunelveli	21	2562	160	4	60000	48000	4000	8000	4000	2000	126000			
19	Tiruppur	14	1509	360	9	135000	108000	9000	18000	9000	4500	283500			
20	Thiruvannamalai	19	2102	280	7	105000	84000	7000	14000	7000	3500	220500			
21	Trichy	16	1808	80	2	30000	24000	2000	4000	2000	1000	63000			
22	Vellore	23	2992	680	17	255000	204000	17000	34000	17000	8500	535500			
23	Virudhunagar	12	1485	280	7	105000	84000	7000	14000	7000	3500	220500			
	Total	300	38929	5800	145	2175000	1740000	145000	290000	145000	72500	4567500			

Note:Out of 32 Districts, proposal sent for 23 distircts those who are eligible for Training. Out of 14400 Nos. to be trained as per approval of STRAP, the proposal has been prepared for 5800 Nos., the remaining proposal for 8600 Nos. will be sent after obtaining it instalment released for the year 2012-13 from GOI

P.M. Basheer Ahamed Secretary to Government

RL. Shudary hi 28/3/13 Section Officer

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^{*}Subject to actuals

^{**}Rs 250/- per Lecture(Rs250x4=Rs1000)

ANNEXURE - III

(G.O.(2D) No.11, Social Welfare and Nutritious Meal Programme (SW7-2) Department, Dated.28.03.2013)

BUDGET NORMS FOR ORIENTATION TRAINING COURSE FOR ANGANWADI HELPERS 2012-13

Working Days : 6 days

No.of Participants: 50 per Batch

	1101King Day	1			· T	BUDGET								
SI. No.	Name of the District	Total Number of Blocks	Total Number of AWC 'S	Number to be Trained	Number of Batches	Boarding to Trainees (Rs.75/-per day per Trainee	*T.A. to Trainees @ Rs.300/- Per Trainee (Subject to actuals)	**Honorarium/TA to Guest Speakers Rs.250/- per Lecturer(Rs 1000/-per batch)	Training Materials Rs.50/- Per Participant	Practical/Field Visit & Contigencies Rs 2250/- per Batch	Total			
1	Coimbatore	18	1688	50	1	22500	15000	1000	2500	2250	43250			
2	Erode	15	2080	100	2	45000	30000	2000	5000	4500	86500			
3	Madurai	17	2042	150	3	67500	45000	3000	7500	6750	129750			
4	Namakkal	16	1598	100	2	45000	30000	2000	5000	4500	86500			
5	Pudukkottai	13	1811	50	1	22500	15000	1000	2500	2250	43250			
6	Ramnad	11	1495	50	1	22500	15000	1000	2500	2250	43250			
7	Theni	10	1080	_50	1	22500	15000	1000	2500	2250	43250			
8	Thiruvannamalai	19	2102	250	5	112500	75000	5000	12500	11250	216250			
9	Thiruvallur	10	1260	50	1	22500	15000	1000	2500	2250	43250			
10	Tuticorin	13	1509	50	1	22500	15000	1000	2500	2250	43250			
	Total	142	16665	900	18	405000	270000	18000	45000	40500	778500			

Note:Out of 32 Districts, proposal sent for 10 distircts those who are already in position but untrained i.e 22 districts excluded as they have no backlog

* Subject to actuals

**Rs 250/- per Lecture(Rs250x4=Rs.1000)

P.M. Basheer Ahamed Secretary to Government

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ANNEXURE - IV

(G.O.(2D) No.11, Social Welfare and Nutritious Meal Programme (SW7-2) Department, Dated.28.03.2013) BUDGET NORMS FOR REFRESHER TRAINING COURSE FOR ANGANWADI HELPERS 2012-13

*Subject to actuals

P.M. Basheer Ahamed Secretary to Government

Section Officer

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^{**}Rs 250/- per Lecture(Rs250x2=Rs.500)