



ABSTRACT

Social Welfare and Nutritious Meal Programme Department – Integrated Child Development Services Scheme – Training Component of Integrated Child Development Services Scheme - Job & Refresher Training to Child Development Project Officers, Job & Refresher Training to Instructors of Anganwadi Training Centres and Job & Refresher Training to Supervisors at Middle Level Training Centre and Administrative cost to Middle Level Training Centre under Regular Training Programmes included in the State Training Action Plan (STRAP) for the year 2013-2014 -Expenditure of Rs.45,54,575/- Sanction – Orders – Issued.

Social Welfare and Nutritious Meal Programme (SW7-2) Department

G.O. (2D), No 01

Dated :07.01.2014
திருவள்ளூர்வாராண்டு 2044
விஜய, மங்களா 23

READ:

- 1 Letter received from Government of India, Ministry of Women and Child Development No.1-22/2003-TR, dated 8.4.2003.
- 2 Letter received from Government of India, Ministry of Women and Child Development No. 1-36/2013-TR, Dated: 27.6.2013
- 3 Letter received from Government of India, Ministry of Women and Child Development No. 15-1/2011- TR, Dated 8.7.2013
- 4 Letter received from Government of India, Ministry of Women and Child Development No. 1-22/2013-TR, Dated 30.8.2013
- 5 G.O. (2D) No.09, Social Welfare and Nutritious Meal Programme (SW7-2) Department, Dated: 26.3.2013.
- 6 Letter received from the Principal Secretary / Commissioner, Integrated Child Development Services Scheme, Roc.No.9159/Trg/2013, Dated 12.9.2013.

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ORDER:

Training is one of the most crucial components in the Integrated Child Development Services Scheme for improving and maintaining the quality of performance of the project personnel at all levels and has been geared up towards improving Knowledge, Skills and capabilities of all functionaries especially frontline Workers so that they are not only better service providers but also mobilizers of community towards desirable behavioural change. The aim of the training is to develop all the functionaries of Integrated Child Development Services Scheme into Agents of

Social Change instead of simply reacting to the situation and to bring about behavioural change in the community.

2. In the letter first read above, the Government of India have formulated a comprehensive training strategy for the functionaries of the Integrated Child Development Services Scheme and have conveyed the "In Principle" approval of the Government of India to conduct various training programmes for Child Development Project Officers, Instructress, Supervisors working under Integrated Child Development Services Scheme in Tamil Nadu to perform their work effectively and efficiently under project UDISHA for the year 2003-2004 and 2004-2005.

3. In the Letter 2nd read above, Government of India have sanctioned an amount of Rs.397.59 lakh as 1st instalment for imparting Regular training programme under State Training Action Plan (STRAP) for the year 2013-2014.

4. In the Letter 3rd read above, Government of India, Ministry of Women and Child Development have informed that the training programmes would continue without break with domestic resources (90 % funding by Government of India and 10% funding by State Government) for imparting various training programmes to Anganwadi workers, Anganwadi Helpers, Supervisors, Child Development Project Officers and Instructress of Anganwadi Training Centres under Integrated Child Development Services Scheme in Tamil Nadu.

5. In the Letter 4th read above, Government of India have conveyed approval for STRAP to a tune of Rs.429.33 lakh under "Regular Training" as proposed in the STRAP 2013-2014.

6. In the Government Order 5th read above, sanction was accorded for a sum of Rs.45.25 lakh towards imparting Job and Refresher Training to Child Development Projects Officers, Instructress of Anganwadi Centres, Supervisor at Middle Level Training Centre and Skill Development Training to District Programme Officers for the year 2012-2013.

7. In the Letter 6th read above, the Principal Secretary / Commissioner, Integrated Child Development Services Scheme has proposed to impart the Regular Training Programme as included in the STRAP under Integrated Child Development Services Scheme Training Programme for the year 2013-2014 as approved by the Government of India to be conducted in the State Training Institute and Middle Level Training Centre, Chennai as detailed below:-

Training Programme to be conducted in the State Training Institute, Chennai

Sl. No	Name of the Training	No. of Batches	Per Batch Cost	Amount Rs. in lakh
Regular Training				
1	Job Training to Child Development Project Officers	3	Rs.3,74,000	11.22
2	Refresher Training to Child Development Project Officers	5	Rs.1,81,125	9.06
3	Job Training for Instructress (Grade I Supervisors) of Anganwadi Training Centres i.e in respective projects	2	Rs.55,900	1.12
4	Refresher Training to Instructress (Grade I Supervisors) of Anganwadi Training Centres i.e in respective Projects	5	Rs.43,550	2.18
	Total			23.58
Training Programme to be conducted in Middle Level Training Centre, Chennai				
Regular Training				
5	(i) Job Training to Supervisors	8	Rs.1,40,250	11.22
	(ii) Refresher Training to Supervisors	8	Rs.53,750	4.30
	Administrative Cost /Fixed cost based on duration of the courses with 300 days Utilisation Criteria as per Government of India norms.			11.94
	Total			27.46

8. The Principal Secretary / Commissioner, Integrated Child Development Services Scheme has furnished the details of each Training Programmes that are proposed to be conducted during the year 2013-2014 under Integrated Child Development Services Scheme Training Programme – STRAP as detailed below:-

JOB TRAINING TO CHILD DEVELOPMENT PROJECT OFFICERS

The Job Training to Child Development Project Officers is a regular and routine one in the pattern of Training Programme approved by Government of India in order to achieve the objectives of Integrated Child Development Services Scheme. The Job Training is proposed for Newly recruited/promoted. The Job Training will enable the Child Development Project Officers to perform their work effectively and efficiently since the newly promoted Child Development Projects Officers are from the cadre of Supervisors, Extension Officers (Social Welfare) and Superintendents.

REFRESHER TRAINING TO CHILD DEVELOPMENT PROJECT OFFICERS

The Refresher Training is regular and routine in the pattern of Training strategy. It would be need based and focused to update their existing knowledge, skill and attitude and shall be necessary for bringing an attitudinal change and behavioural changes among themselves and in the community thus proving themselves as good social change agent.

JOB TRAINING TO INSTRUCTRESS OF ANGANWADI TRAINING CENTRES

The Job Training will be given to Mobile Team Instructress, Grade-I Supervisors and District Technical Team as they are the key trainers for the training of grass root level functionaries. Job Training is a regular and routine training in the pattern of Training strategy. They will be given orientation on certain basic and specific issues like developing training and communication skills in the area of operation. These trainers in turn will help the field functionaries in the District to perform their responsibilities effectively and efficiently which would promote in getting the desired result in the project.

REFRESHER TRAINING TO INSTRUCTRESS OF ANGANWADI TRAINING CENTRES

The Refresher Training to Instructress of Anganwadi Training Centres is a periodical Training Programme in the pattern of Training strategy. It would be need based and focused to update their existing knowledge, skill and attitude and also in developing training and communication skills in the area of operation.

JOB TRAINING TO SUPERVISORS AT MIDDLE LEVEL TRAINING CENTRE

As per Government of India norms, the Job Training and Refresher Training of Supervisors have been entrusted to Middle Level Training Centre (MLTC) which is run by Indian Council for Child Welfare, a leading NGO in Chennai which was approved by Government of India since 1985.

The Principal Secretary / Commissioner, Integrated Child Development Services Scheme has also stated that, Indian Council for Child Welfare was permitted to commence the training programme from June 2013 to March 2014 as per their calendar of programme and based on the duration of the courses with 300 training days per year norms (10 months) for Anganwadi Training Centres / Middle Level Training Centres and the Government of India have permitted to incur the Administrative cost for 300 days.

The Job Training to Supervisors is a regular and routine one in the pattern of Training Programme approved by Government of India in order to achieve the objectives of Integrated Child Development Services Scheme. The Job Training is proposed only for newly promoted. The Job Training will enable the Supervisors to perform their work effectively and efficiently since the newly promoted Supervisors are mostly having the qualification of S.S.L.C Standard only and their educational qualification is not sufficient to excel as a supervisor.

REFRESHER TRAINING TO SUPERVISORS AT MIDDLE LEVEL TRAINING CENTRE

The Refresher Training is regular and routine in the pattern of Training strategy. It would be need based and focused to update their existing knowledge, skill and attitude and shall be necessary for bringing an attitudinal change and behavioural changes among themselves and in the community thus proving themselves as good social change agent.

9. The Principal Secretary /Commissioner, Integrated Child Development Services Scheme has stated that proposals have been restricted to the actuals under TA/DA, and for boarding and lodging and it has been calculated for number of actual working days and not for the entire duration as per Government of India norms to avoid surrender of funds because of decentralized pattern of training they do not require too much funds for TA/DA and the total amount works out as detailed below:-

Sl. No	Name of the Training	Approved under STRAP - 2013-2014			Amount Actually required for the year 2013-2014
		No. of batches	Per Batch Cost in Rs	Amount Rs. in lakh	
1	Job Training to Child Development Project Officers	3	3,74,000	11.22	9,75,750
2	Refresher Training to Child Development Project Officers	5	1,81,125	9.06	5,36,875
3	Job Training to Instructress of Anganwadi Training Centres	2	55,900	1.12	1,02,200
4	Refresher Training to Instructress of Anganwadi Training Centres	5	43,550	2.18	1,93,750
	Total (I)			23.58	18,08,575
	II. MIDDLE LEVEL TRAINING CENTRE				
5	(i) Job Training to Supervisors	8	1,40,250	11.22	11.22
	(ii) Refresher Training to Supervisors	8	53,750	4.30	4.30
	Administrative Cost/ Fixed cost based on duration of the courses with 300 days Utilisation Criteria as per Government India norms.			11.94	11.94
	Total (II)			27.46	27.46
	Grand Total (I & II)				45,54,575

10. The Principal Secretary / Commissioner, Integrated Child Development Services Scheme has therefore requested the Government to accord sanction of Rs.45,54,575/- to impart Training component of Integrated Child Development Services Scheme Job & Refresher Training to Child Development Project Officers, Job & Refresher Training to Instructress of Anganwadi Training Centres and Job & Refresher Training to Supervisors at Middle Level Training Centre and Administrative cost to Middle Level Training Centre under Regular Training Programmes included in the State Training Action Plan (STRAP) for the year 2013-2014 and permitted her to draw the entire amount under Article 99 of Tamil Nadu Financial Code Volume I. She has further requested that the Pay and Accounts Officer concerned may also be advised to honour the bill as and when presented by the Principal Secretary / Commissioner, Integrated Child Development Services Scheme. If there is any surrender in one component of training, the Principal Secretary / Commissioner, Integrated Child Development Services Scheme may be allowed to utilize the amount in another component of training within overall financial limit as per Government of India norms.
11. After careful examination, Government issues the following orders:-
- i. Government accord sanction for a sum of Rs.45,54,575/- (Rupees Forty five lakh fifty four thousand five hundred and seventy five only) for imparting Job & Refresher Training to Child Development Project Officers, Job & Refresher Training to Instructress of Anganwadi Training Centres and Job and Refresher Training to Supervisors at Middle Level Training Centre and towards the Administrative cost to Middle Level Training Centre included in the State Training Action Plan (STRAP) for the year 2013-2014 as detailed in the Annexures I to V.
 - ii. The Commissioner, Integrated Child Development Services Scheme is authorized to draw the amount sanctioned in para 11(i) above in advance and incur the expenditure under Article 99 of Tamil Nadu Financial Code Volume-I and adjust the same later on at the Pay and Accounts Office concerned soon after the programme is completed and the amount will be paid to Middle Level Training Centre-Indian Council for Child Welfare, Chennai. Any expenditure incurred over and above the sanctioned amount for Middle Level Training Centre will not be allowed.
 - iii. The Pay and Accounts Officer concerned are advised to honour the bill as and when presented by the Commissioner, Integrated Child Development Services Scheme.
 - iv. The Principal Secretary / Commissioner, Integrated Child Development Services Scheme is permitted to utilize the amount in another component of training if there is any surrender in one component of training within overall financial limit as per Government of India norms.
12. The expenditure sanctioned in para 11 (i) above shall be debited in the following Head of Account:

"2236- Nutrition-02-Distribution of Nutritious Food and Beverages-101-Special Nutrition Programme-Schemes in the Twelfth Five Year Plan-III-Centrally sponsored-SC-Integrated Child Development Services Scheme -72-Training" (D.P.C No.2236-02-101-SC-7203)

13. The expenditure sanctioned in para 11 (i) above will be provided in FMA 2013-2014. Pending provision of funds in Final Modified Appropriation 2013-2014, the Principal Secretary / Commissioner, Integrated Child Development Services Scheme is authorized to draw and incur the above expenditure. However, this expenditure shall be brought to the notice of the Legislature by specific inclusion in the Supplementary Estimates 2013-2014. The Principal Secretary / Commissioner, Integrated Child Development Services Scheme is requested to include the above expenditure in Final Modified Appropriation 2013-2014 while sending the proposal to Finance (Social Welfare) Department without fail and is also requested to send necessary explanatory notes to Finance Department to include the above expenditure in the Final Supplementary Estimates 2013-2014 at the appropriate time.

14. This order issues with the concurrence of Finance Department vide its U.O.No.77090/DS(VS)/Fin(SW)/2014, Dated.06.01.2014 and Additional Sanction Ledger No.2556 (Two thousand five hundred and fifty six).

(BY ORDER OF THE GOVERNOR)

P.M. Basheer Ahamed
Secretary to Government

To
The Principal Secretary / Commissioner,
Integrated Child Development Services Scheme,
Tharamani, Chennai-113
The Accountant General (A&E), Chennai-18 (By name)
The Accountant General (Audit-I/II), Chennai-18
The Resident Audit Officer, Secretariat, Chennai-9
The Pay and Accounts Officer (South), Chennai-35
The District Programme Officers concerned
(Through The Principal Secretary / Commissioner
ICDS, Tharamani, Chennai-113)
The Indian Council for Child Welfare, (MLTC)
No.5. Third Main Road, Shenoy Nagar, Chennai

Copy to :
The Director of Government of India,
Ministry of Women and Child Development,
Sinastrri Bhavan, New Delhi-110 001
The Hon'ble Chief Minister Office, Chennai -9
The Finance (SW/BGI&I) Department, Chennai-9

The Senior Personal Assistant to Hon'ble Minister
(Social Welfare and Nutritious Meal Programme Department), Chennai-9
The Senior Private Secretary to Secretary to Government,
Social Welfare and Nutritious Meal Programme Department, Chennai-9
The Resident Audit Officer, (Through Social Welfare and Nutritious Meal Programme
(SW2) Department)
Stock file/Spare copy

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R.L. Sivalokanathan
25/11/2014

Section Officer

CS/20
25/11/14

ABSTRACT

(G.O.(2D) No.01, Social Welfare and Nutritious Meal Programme (SW7-2) Department,
Dated:07.01.2014)

SL. NO	Nature of Training	Venue	NAME OF THE TRAINING	AMOUNT (RUPEES IN LAKH)
1			Job Training for Child Development Project Officers	9,75,750
2		State Training Institute	Refresher Training for Child Development Project Officers	5,36,875
3	Regular Training		Job Training for Instructress of Anganwadi Training Centres	1,02,200
4			Refresher Training for Instructress of Anganwadi Training Centres	1,93,750
5	Regular Training	MLTC* (ICCW)	Job and Refresher Training for Supervisors & Administrative Cost of Middle Level Training Centres	27,46,000
			Total	45,54,575

* Middle Level Training Centre (Indian Council for Child welfare)

(Rupees Forty Five Lakh Fifty four Thousand five hundred and seventy five only)

P.M. Basheer Ahamed
Secretary to Government

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R.K. Shrivastava
11/20/14
Section Officer
07/01/14

ANNEXURE - I

(G.O (2D) No.01, Social Welfare and Nutritious Meal Programme (SW7-2) Department,
Dated:07.01.2014)

BUDGET DETAILS FOR JOB TRAINING FOR CHILD DEVELOPMENT PROJECT
OFFICERS FOR 2013-2014

Duration of the training : 32 days
No. of Working Days : 26 days
No. of batches : 3
Batch Size : 25

S. No.	Item	Per course Amount Rs.
1	Boarding & Lodging to trainees (Rs.225/-per day) (Rs.125/- for boarding & Rs.100/- for lodging)* (Rs. 225 x 30 days x 25 Participants)	1,68,750
2	TA/DA. to trainees (Not exceeding Rs.3500/- per participant or actuals whichever is less) Rs.3,500 x 25 participants	87,500
3	Honorarium to Guest speakers and TA/DA to Guest speakers (Rs.750/- per session x 30 session)	22,500
4	Training material (Rs.500/- x 25 trainee)	12,500
5	Field visit and local Transport	24,000
6	News paper, Magazines etc.	10,000
7	Contingencies	
	Total	3,25,250

* As it is a residential training programme, budget has been worked out for 30 days inclusive of holidays falling during the training

** A sum of Rs.750/- is allotted to Middle Level Training Centre by Government of India towards the expenditure for purchase of Newspaper and Magazines. As such, funds may be provided to the State Training Institute towards purchase of Newspaper and Magazines etc.

Budget per batch : Rs.3,25,250/-
for three batches : Rs.3,25,250/- x 3 = Rs.9,75,750/-

(Rupees Nine Lakh Seventy five thousand seven hundred and fifty only)

P.M. Basheer Ahamed
Secretary to Government

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R.P. S. Subramanian
R.P. S. Subramanian
Section Officer
07/01/2014

ANNEXURE -II

(G.O.(2D) No.01, Social Welfare and Nutritious Meal Programme (SW7-2) Department,
Dated.07.01.2014)

BUDGET DETAILS FOR REFRESHER TRAINING FOR CHILD DEVELOPMENT
PROJECT OFFICERS FOR 2013-2014

Duration of the training : 7 days
No. of Working Days : 5 days
No. of batches : 5
Batch Size : 25

S. No.	Item	Per course Amount Rs.
1	Boarding & Lodging to trainees (Rs.225/-per day) (Rs.125/- for boarding & Rs.100/- for lodging) (Rs.225/- x 5 days x 25 participants)	28,125
2	TA/D.A. to trainees (Not exceeding Rs.2500/- or actuals whichever is less per participant) Rs.2500 x 25 participants	62,500
3	Honorarium to Guest speakers and TA/DA to Guest speakers (Rs.750/- per session) (Rs.750/- x 5 sessions.)	3,750
4	Training material (Rs.200/- per trainee) (Rs.200/- x 25 participants)	5,000
5	Field visit and local Transport	3,000
6	Contingencies	5,000
	Total	1,07,375

*TA/DA has been worked out to actuals

Budget per batch : Rs.1,07,375/-
for Five batches :Rs.1,07,375/-x 5 = Rs.5,36,875/-

(Rupees Five Lakh Thirty six thousand eight hundred and seventy five only)

P.M. Basheer Ahamed
Secretary to Government

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Section Officer

R. S. Soudamini
27/6/14

ANNEXURE – III

(G.O.(2D) No.01, Social Welfare and Nutritious Meal Programme (SW7-2) Department,
Dated.07.01.2014)

BUDGET DETAILS FOR JOB / ORIENTATION TRAINING TO INSTRUCTRESS OF
ANGANWADI TRAINING CENTRES FOR 2013-2014

Duration of the training : 11 days
Working Days : 8 days
No. of batches : 2
Batch Size : 20

S. No.	Item	Per course Amount Rs.
1	Boarding & Lodging to trainees (Rs.120/-per day) (Rs.90/- for boarding & Rs.30/- for lodging) (Rs.120/- x 9 days x 20 participants)	21,600
2	TA/DA. to trainees @ Rs.1000/- per trainee (Rs.1000 x 20 participants)	20,000
3	Honorarium to Guest speakers and TA/DA to Guest speakers (Rs.250 per session) (Rs.250/- x 10 session)	2,500
4	Training material (Rs.150/- per trainee) (Rs.150/- x 20 participants)	3,000
5	Field visit and local Transport	2,000
6	Contingencies	2,000
	Total	51,100

* As it is residential training programme, budget worked out for 9 days inclusive of holidays falling during the training

Budget per batch
for 2 batches

: Rs.51,100/-

: Rs.51,100/- x 2 = Rs.1,02,200/-

(Rupees One Lakh Two Thousand two hundred only)

P.M. Basheer Ahamed
Secretary to Government

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Section Officer

RS
07/01/14

ANNEXURE – IV

(G.O.(2D) No.01, Social Welfare and Nutritious Meal Programme (SW7-2) Department,
Dated.07.01.2014)

BUDGET DETAILS FOR REFRESHER TRAINING TO INSTRUCTRESS OF
ANGANWADI TRAINING CENTRES FOR 2013-2014

Duration of the training : 7 days
Working Days : 5 days
No. of batches : 5
Batch Size : 20

S. No.	Item	Per course Amount Rs.
1	Boarding & Lodging to trainees (Rs. 120/- per day) (Rs. 90/- for boarding & Rs.30/- for lodging) (Rs.120/- x 5 days x 20 participants)	12,000
2	T.A/D.A. to trainees @ Rs.1000/- per trainee Rs.1000 x 20 participants	20,000
3	Honorarium to Guest speakers and TA/DA to Guest speakers (Rs.250 per session) (Rs.250/- x 5 session)	1,250
4	Training material (Rs.100/- per trainee) (Rs.100/- x 20 trainee)	2,000
5	Field visit and local Transport	2,000
6	Contingencies	1,500
	Total	38,750

Budget per batch
for 5 batches

: Rs.38,750/-
: Rs.38,750/- x 5 = Rs.1,93,750/-

(Rupees One Lakh Ninety three thousand seven hundred and fifty only)

P.M. Basheer Ahamed
Secretary to Government

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P.M. Basheer Ahamed
11/20/14
Section Officer
007
21/4/14

ANNEXURE - V

(G.O.(2D) No.01, Social Welfare and Nutritious Meal Programme (SW7-2) Department,
Dated.07.01.2014)

**DETAILED BUDGET FOR THE TRAINING OF ICDS, SUPERVISORS BY INDIAN
COUNCIL FOR CHILD WELFARE (MLTC), (FOR THE YEAR 2013-14)**

S. No	BUDGET HEAD	AMOUNT (Rs.)
I	TRAINING COST	
	Job Training for 200 Supervisors in 8 batches. @ Rs.1,40,250/- per batch x 8 batches	11,22,000
	Refresher Course for 200 Supervisors in 8 batches @ Rs.53,750/- per batch x 8 batches	4,30,000
	Total	15,52,000
II	ADMINISTRATIVE COST	
	1. SALARY	24,000
	Project Co-ordinator (1) @ Rs.2,000/- per month x 12 months.	2,40,000
	Instructor (1) @ Rs.20,000/- per month x12 Months x 1No.	
	Instructors (2)	1,50,000
	@ Rs.12,500/- per month x 12 Months x 1 No.	1,20,000
	@ Rs.10,000/- per month x 12 Months x 1 No.	1,08,000
	Assistant Accountant (1) @ Rs.9,000 p.m. x 12 Months x 1 No.	1,44,000
	Typist (1) @ Rs.12,000/- per month x 12 Months x 1 No.	2,04,000
	Peon (2) @ Rs.8,500/- per month x 12 Months x 2 Nos.	60,000
	Warden (1) @ Rs.5,000/- per month x 12 Months x 1 No.	54,000
	Cook (1) @ Rs.4,500/- per month x 12 Months x 1 No.	12,000
	Sweeper (1) @ Rs.1,000/- per month x 12 Months x 1 No.	12,000
	Special Pay to one Instructor to act as a Principal of the MLTC @ Rs.1,000/- per month x 12 Months x 1 No.	
	Honorarium for :-	
	Craft Teacher (1) - @ Rs.1,000/- per month x 10 Months	10,000
	Music Teacher (1) - @ Rs.1,000/- per month x 10 Months	10,000
	Visiting Doctor (1) - @ Rs.1,000/- per month x 12 Months	12,000
	2. Newspaper, Magazines etc @ Rs.750/- per month x 12 Months	9,000
	3. Electricity, Water, Scavenging etc @ Rs.2,500/- per month x 10 Months	25,000
	Total	11,94,000
	Grand Total (I + II)	27,46,000

(Rupees Twenty seven lakh and forty six thousand only)

P.M. Basheer Ahamed
Secretary to Government

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Section Officer