



## **ABSTRACT**

Disaster - Management Act, 2005 – COVID-19 – Permitting all Tamil Nadu State Transport Undertakings and Private bus operators to operate buses with A/C facility including buses operated/engaged by Industries to transport their employees, schools and colleges engaging buses to transport their students on need basis by following Standard Operating Procedures (SOPs) and Guidelines of Central Public Works Department - Orders - Issued.

## **REVENUE AND DISASTER MANAGEMENT (DM-4) DEPARTMENT**

**G.O. (Ms) No. 263**

**Dated: 18 .02.2021**

சார்வரி, மாசி 6

திருவள்ளூர் ஆண்டு 2052

### **Read:**

1. Office Memorandum of Central Public Works Department, Government of India, New Delhi No.CE CSQ (E)/ COVID-19/ 2020/ 028, dated 13.05.2020.
2. G.O.(Ms).No.262, Revenue and Disaster Management (DM.II) Department, Dated 31.05.2020.
3. G.O.(Ms).No.462, Revenue and Disaster Management (DM.IV) Department, Dated 04.09.2020.
4. G.O.(Ms).No.673, Revenue and Disaster Management (DM.IV) Department, Dated 30.11.2020.
5. G.O.(Ms).No.717, Revenue and Disaster Management (DM.IV) Department, Dated 07.12.2020.

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### **ORDER:**

In the reference first read above, the Central Public Works Department has issued guidelines for Air Conditioning/ Ventilation.

2. In the Government Order third read above, it has also been ordered to operate public transport bus services throughout the State of Tamil Nadu from 07.09.2020.

3. As per the Government instructions, Air Conditioned Bus operation has been stopped from 25.03.2020. Due to non operation of 702 buses with Air Conditioned facilities, the revenue of all Tamil Nadu State Transport Undertakings are very much affected.

4. The ACS/Transport Commissioner has stated that since, present scenario the spread of COVID-19 is much reduced and the vehicles with Air Conditioners may be allowed to run for operation of State Transport Undertakings/Private bus operators including buses operated/engaged by Industries to transport their employees and schools and colleges engaging buses to transport students, with Air Conditioners at the earliest.

5. The Government hereby ordered to permit all Tamil Nadu State Transport Undertakings and Private bus operators to operate buses with A/C facility including buses operated/engaged by Industries to transport their employees, schools and colleges engaging buses to transport their students on need basis by following the Standard Operating Procedures as per G.O.(Ms) No.262, Revenue & Disaster Management Department, dated 31.05.2020 and the following guidelines of Central Public Works Department for air conditioning / ventilation, **with immediate effect.**

- The temperature setting of all air conditioning devices should be in the range of 24 – 30°C, relative humidity should be in the range of 40 - 70%, intake of fresh air should be as much as possible and cross ventilation should be adequate. Air circulation system should allow fresh / treated fresh air with fresh air level more than 50%.”
- The Air Conditioner temperature should be more than 25°C and maximum air circulation to be ensured and people with Co-Morbid conditions and senior citizens above 65 years of age should be barred from boarding to travel”.

(By order of the Governor)

**RAJEEV RANJAN**  
**CHIEF SECRETARY TO GOVERNMENT.**

To

All Additional Chief Secretaries, Principal Secretaries and Secretaries to Govt.,  
Secretariat, Chennai-600009

The Additional Chief Secretary/ Commissioner of Revenue Administration,  
Chepauk, Chennai-600 005

The Additional Chief Secretary/ Transport Commissioner, Chennai-600 005

The Commissioner, Greater Chennai Corporation, Chennai.

All District Collectors.

**Copy to:**

The Hon'ble Chief Minister Office, Chennai-600 009

The Private Secretary to Chief Secretary to Government, Chennai -600009.

SF/SC.

**//Forwarded//By Order//**

*Jeyams*  
*18/2/2022*  
**SECTION OFFICER**

**ANNEXURE**  
**Standard Operating Procedure (SOP) for**  
**Public Transport Operation.**

**(G.O.Ms.No.262, Revenue and Disaster Management (D.M.II)**  
**Department, dated 31.5.2020**

**(a) Ticketing**

- All State Transport Undertakings will promote issue of monthly passes to the passengers using city/town bus services to the maximum to avoid cash transaction.
- Wherever possible, QR code panels may be deployed including inside buses and on ticket and pass issuing counters. Once QR code is scanned by the passenger and amount filled and debited from their wallet, then can show it to the conductor who then will issue ticket to them.
- For the passengers not possessing pass or wallet, physical tickets will be issued by the conductor.
- All State Transport Undertakings shall make arrangement for issue of monthly passes in respect of city/town travel at all bus terminuses and important public places including Government offices.

**(b) Bus Handling**

- Will be disinfected before and after every trip.
- Entry for the passengers shall be only from the rear gate and exit from the front gate.
- All buses will be fixed with sanitizer dispensers of appropriate size near both rear and front gates and filled with sanitizer for use by passengers.
- For air-conditioning/ventilation, the guidelines of CPWD shall be followed which, inter alia, emphasizes that the (i) temperature setting of all air conditioning devices should be in the range of 24-30°C, relative humidity should be in the range of 40-70%, intake of fresh air should be as much as possible and cross ventilation should be adequate. **Air circulation system should allow fresh/ treated fresh air with fresh air level more than 50%.**



- Seats to be occupied by the passengers and seats to be left vacant shall be marked to maintain physical distance inside the bus.

**(c) Crew**

- Body temperature of crew will be checked daily before commencement of the duty.
- Crew will use facemask and gloves while on duty.
- All Crew will be provided with bottle of sanitizer for personal use.
- Insist passengers to wear masks/any face cover and use sanitizer while entering the bus.
- Line checking inspectors should be deployed at bus stops to ensure that the passengers board the bus maintaining physical distancing norms besides controlling crowd in case enough seats are not available in the bus besides checking ticketless travellers.

**(d) Passengers**

- Passengers shall mandatorily cover their mouth and nose with mask or cloth.
- Passengers shall board only from rear door and alight from the front door.
- If all seats are filled in the buses, passengers shall not board the bus and wait for the next bus.
- Passengers suffering from fever, cough and other ailments will not be permitted to travel in the bus.

**(e) Local Bodies**

- All local bodies shall ensure that all the bus stops and terminal are cleaned and well maintained for operation of buses boarding by passengers.
- All Bus terminals and stops area cleaned and disinfected twice a day.

**RAJEEV RANJAN  
CHIEF SECRETARY TO GOVERNMENT.**

/True copy/

*rajeevms*  
*18/2/2022*  
**SECTION OFFICER**