



## **ABSTRACT**

Disaster management – Covid-19 – Regulation of period of absence of Government employees during the complete lockdown/ lockdown – Orders - Issued.

### **Revenue and Disaster Management [D.M.IV (1)] Department.**

**G.O.(Ms) No.62**

**Dated: 13.02.2023**

**சுபகிருது வருடம், மாசி 01  
திருவள்ளூர் ஆண்டு 2054  
Read:**

1. G.O.(Ms).No.304, Revenue and Disaster Management Department, dated 17.06.2020.
2. G.O.(Ms).No.371, Revenue and Disaster Management Department, dated 08.05.2021.
3. G.O.(Ms).No.386, Revenue and Disaster Management Department, dated 22.05.2021.
4. G.O.(Ms).No.391, Revenue and Disaster Management Department, dated 29.05.2021.
5. G.O.(Ms).No.394, Revenue and Disaster Management Department, dated 05.06.2021.
6. G.O.(Ms).No.401, Revenue and Disaster Management Department, dated 13.06.2021.
7. G.O.(Ms).No.423, Revenue and Disaster Management Department, dated 26.06.2021.
8. From the Additional Chief Secretary/ Commissioner of Revenue Administration Letter No.OP1(2)/15969/2021, dated 26.05.2021.

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### **ORDER:**

In the G.O first read above, Government have ordered to regulate the period of absence of Government employees during the period under lock-down from 25.03.2020 to 30.06.2020 as duty (or) deemed to have joined duty (or) Special Casual Leave depending on the each person's case.

2. In the G.O second read above, Government have ordered that, complete lockdown imposed from 10.05.2021 to 24.05.2021 in view of increased number of Covid-19 cases. In the said G.O. among others, it has been ordered that All Government Offices, except the essential departments viz., Secretariat, Medical and Family Welfare, Revenue, Disaster Management, Police, Home guards, Fire and Rescue Services, Prisons, District Administration, District Industries Centres, Co-operation, Food and Consumer Protection, Electricity, Drinking Water Supply, Local

/P.T.O./

Bodies, Forest Offices, Treasuries, Social Welfare and Women Rights Offices shall remain closed. In the G.O third read above it has been ordered that Departments dealing with essential services in Secretariat, District Collectorate, and other departments including Treasuries who deal with essential services shall function. In the G.O fourth read above ordered that, Government Offices dealing with essential services like Secretariat, Health and Family Welfare, Revenue Administration, Police, Home Guard, Fire and Rescue Services, Prisons, District Administration, District Industries Center, Government Press, Food and Co-operatives, Electricity, Water Supply, Local Bodies, Forest Offices, Treasuries, Social Welfare Department, PWD Maintenance Wing, Power Generation, Transmission & Distribution Units, Agriculture, Animal Husbandry etc., and other departments dealing with natural calamities and their associated support services shall function with required staff. In the G.O fifth read above, in respect of Government office functioning, it was ordered that the status quo was maintained regarding essential services as per the previous order dated 29.5.2021 and also ordered that, Government Offices shall be permitted to operate with 30% staff strength. In the G.O sixth read above, the essential services was allowed to function and same status quo was maintained as per the previous order dated 29.5.2021. In the G.O seventh read above, the complete lockdown extending from 28.06.2021 to 6.00 A.M. on 05.07.2021.

3. In the letter eighth read above, the Additional Chief Secretary/ Commissioner of Revenue Administration has stated that, the Pregnant women Government employees were exempted from attending duty as per para 5 (viii) of the Government Order first read above and the period of above exemption be treated as duty. But no such order has been issued by the Government for the current second wave pandemic situation. Therefore, he has requested to clarify whether all the conditions in Para 5 of the G.O first read above are applicable for the current lockdown.

4. The Government have examined the proposal of the Additional Chief Secretary / Commissioner of Revenue Administration and decided to issue the following clarifications to regulate the period of absence of Government employees during the period under lockdown from 10.05.2021 as follows:-

- (i) The period of absence of Government employees during the complete lock down from **10.05.2021 to 04.07.2021** be **treated as duty** except the essential departments viz., Secretariat, Medical and Family Welfare, Revenue, Disaster Management, Police, Home guards, Fire and Rescue Services, Prisons, District Administration, District Industries Centres, Co-operation, Food and Consumer Protection, Electricity, Drinking Water Supply, Local Bodies, Forest Offices, Treasuries, Social Welfare and Women Rights Offices;

- (ii) those officers/officials who applied for their eligible leave prior to complete lock-down (i.e) prior to **10.05.2021** and not able to join duty on completion of the leave period due to lock-down upto **04.07.2021**, be treated as **deemed to have joined duty** on their date of completion of leave period applied (in the case of leave on medical grounds, subject to production of Medical Fitness Certificate).
- (iii) those officer / officials who have not attended office as per the roster drawn from time to time w.e.f. **06.05.2021** even for a single day, shall submit leave application (*eligible leave i.e., C.L. / E.L. / UEL on PA (half pay) / EL WA without Medical Certificate and without pay and allowances*) for the period from **06.05.2021** till he / she resume duty;
- (iv) if any officer / officials who have not attended the office on specific allotted day as per roster he / she has to submit leave application from the day he / she attended office last, till he / she resumes duty (*eligible leave i.e C.L. / E.L./ UEL on PA (half pay)/ EL without pay allowance & without Medical Certificate*);
- (v) if a Govt. servant is on medical treatment other than Covid-19, he / she may be sanctioned UEL on M.C. if applied (Medical certificate to be produced);
- (vi) if the Government servant himself is Covid Positive and under treatment (or) if his/ her family members are affected with Covid and if he/she is quarantined (or) if their residence is in the containment zone requiring quarantine due to Covid-19, the entire period of treatment/ quarantine as certified by appropriate Medical authorities be treated as **Special Casual Leave**;
- (vii) in respect of Differently-abled employees, the Welfare of Differently Abled Persons Department issued various orders from time to time exempting the differently-abled persons from attending duty for each lock-down. Such periods of exemption granted by the Welfare of Differently Abled Persons department be **treated as duty**;
- (viii) in respect of Pregnant women, the GOI, Ministry of Personnel, have decided not to include Pregnant Women in the roster during lock-down. In the same analogy the pregnant women of the State Government employees be exempted from attending duty and the period of above exemption be **treated as duty**;
- (ix) in respect of employees with co- morbidities, the GOI, Ministry of Personnel, have decided not to include employees with co- morbidities in the roster during lock-down. In the same analogy, Government employees who are aged 55 years and above with co-morbidities, upon production of medical certificate, be exempted from attending duty and the period of above exemption be treated as duty;

- (x) The above guidelines shall be applicable to employees of Commissions, Boards, Corporations, Universities, Companies, Institutions, Societies, etc., of the State Government.
- (xi) In respect of lockdown period 2021, as far as Secretariat is concerned, Chief Secretary has issued instruction to department Secretaries/ Additional Chief Secretaries to decide by themselves for exempting the pregnant ladies, lactating mother and persons with co-morbidity.

**(BY ORDER OF THE GOVERNOR)**

**KUMAR JAYANT  
ADDITIONAL CHIEF SECRETARY TO GOVERNMENT**

**To**

- All Additional Chief Secretaries, Principal Secretaries and Secretaries to Government, Secretariat, Chennai-9.  
 All Departments of Secretariat, Chennai - 9.  
 All Heads of Departments including District Collectors / District Judges / District Magistrates.  
 The Secretary, Tamil Nadu Public Service Commission, Chennai - 3.  
 The Registrar General, High Court of Madras, Chennai - 104.  
 The Registrar, Madurai Bench of Madras High Court, Madurai.  
 All Constitutional / Statutory Bodies including all State Corporations, Local Bodies, Boards, Universities, Commissions, Companies, Institutions, Societies, etc.  
 The Accountant General, Chennai-18.

**Copy to:**

- The Hon'ble Chief Minister's Office, Chennai-9.  
 The Special Personal Assistant to Hon'ble Minister for Revenue and Disaster Management, Chennai-9.  
 The Special Personal Assistant to Hon'ble Minister for Finance and Human Resources Management, Chennai-9.  
 The Principal Private Secretary to Chief Secretary to Government, Chennai-9.  
 The Principal Private Secretary to Secretary to Government, Human Resources Management Department, Chennai-9.  
 The Senior Principal Private Secretary to Secretary to Government, Revenue and Disaster Management Department, Chennai-9.  
 Human Resources Management (FR-III) Department, Chennai - 9.  
 The Finance Department, Chennai - 9.  
 SF/SC.

**//FORWARDED BY ORDER//**

*The J.S.K. G.M.K.*  
*16/2/23*  
**SECTION OFFICER**  
*16.02.23*