



## **ABSTRACT**

Swachh Bharat Mission – (Gramin) Phase – II – Operational Guidelines Issued – Institutional Arrangement for Implementation and Management of SBM(G) Phase-II components – Formation of Committee – Orders – Issued.

### **Rural Development and Panchayat Raj (CGS.4) Department**

**G.O. (Ms) No.131**

**Dated: 08.11.2023**

சோபகிருது , ஐப்பசி 22

திருவள்ளூர் ஆண்டு 2054

**Read**

1. From the Additional Secretary to Government of India, Ministry of Jal Shakti, New Delhi, Letter No. S-11011/2/2020-SBM-DDWS, dated: 22.05.2020 & 14.7.2020 (with amended Operational Guidelines).
2. From the Director of Rural Development and Panchayat Raj, Chennai-15 letter No.18269/2020/SBM(G)-3, dated 24.07.2023.

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### **ORDER:**

In the letter 1<sup>st</sup> read above the Government of India, Ministry of Jal Shakti, Department of Drinking Water and Sanitation has issued the Operational Guidelines for Swachh Bharat Mission (Gramin) Phase-II Scheme, that is implemented from 2020-21 to 2024-25 in a Mission mode. The key objective of Phase II of SBM (G) is to sustain the Open Defecation Free (ODF) status of Villages and to improve the levels of cleanliness in rural areas through Solid and Liquid Waste Management activities, making Villages ODF Plus. ***"An ODF Plus village is defined as a Village which sustains its Open Defecation Free (ODF) status, ensures solid and liquid waste management and is visually clean"***.

Swachh Bharat Mission (G) Phase II aims to promote Safe Sanitation, Personal Hygiene and overall cleanliness of Villages which are very crucial as they have an impact on the overall Socio-Economic parameters including Health and Nutrition status, especially among women and children. Therefore, this calls for convergent action of various stakeholder departments to achieve ODF Plus and its resultant benefits in the overall well-being of the rural people.

Accordingly the Government have directed to take action for setting up of suggested institutional arrangement for implementation and management of Swachh Bharat Mission (G) Phase-II components as per the guidelines.

2. In the letter 2<sup>nd</sup> read above the Director of Rural Development and Panchayat Raj has stated that the Government of India has amended the Para 8.1, 8.2 and 8.5 of the Operational Guidelines issued under Swachh Bharat Mission (G) Phase-II and included the representation of Urban Development Departments / Urban Local Bodies in **National Scheme Sanctioning Committee, State Water and Sanitation Mission (SWSM), District Swachh Bharat Mission Grameen (DSBMG)** to facilitate regular coordination with urban development departments at Union and State Government levels and Urban Local Bodies for making best and optimum use of urban STP/FSTP facilities and for establishing forward market linkages for plastic waste management.

3. The Director of Rural Development and Panchayat Raj has furnished the detailed proposal for the above said Institutional Arrangements Viz, Committee at various level i.e., state, District, Block, and Village Level as per the Government of India Operational Guidelines for Swachh Bharat Mission(G) Phase-II for convergence and co-ordination of various stakeholders department for the effective Implementation of the scheme and achievement of ODF Plus status and he has requested the orders/approval from the Government to the said institutional arrangements / committees for the effective implementation of SBM(G).

4. The Government after careful examination has decided to accept the proposal of Director of Rural Development and Panchayat Raj and to constitute the following institutional setup for implementation of SBM(G) Phase-II for convergence and co-ordination of various stakeholders department for the effective implementation of the scheme and achievement of *Open Defecation Free* Plus status.

**1. i) Apex Committee/State Water and Sanitation Mission (SWSM)**

1	Chairman	Chief Secretary to Government
2	Member & Nodal Secretary	Secretary to Government, Rural Development and Panchayat Raj Department.
3	Member	Secretary to Government, Finance Department.
4	Member	Secretary to Government, Municipal Administration and Water Supply Department
5	Member	Secretary to Government, Environment, Climate Change & Forests Department.
6	Member	Secretary to Government, School Education Department.
7	Member	Secretary to Government, Health & Family Welfare Department.
8	Member	Secretary to Government, Social Welfare and Women Empowerment Department
9	Member	Secretary to Government, Tamil Development and Information Department.
10	Member & Mission Director SBM(G)	Director of Rural Development and Panchayat Raj
11	Member & State coordinator SBM(G)	Additional Director (Sanitation), Directorate of Rural Development and Panchayat Raj.
12	Member	Additional Director (PRI), Directorate of Rural Development and Panchayat Raj.
13	Member	Additional Director (MGNREGS), Directorate of Rural Development and Panchayat Raj.
14	Co-opted Members	Experts in the field of Sanitation, Solid and Liquid Waste Management, Hydrology, Information Education and Communication, Management Information System nominated by Government.

**ii) Executive Committee/State Mission [SSBM(G)]:**

1	Chairman	Secretary to Government, Rural Development and Panchayat Raj Department
2	Member Secretary	Director of Rural Development and Panchayat Raj / Mission Director SBM(G)
3	Ex-Officio Members	1. Special Secretary, Finance Department 2. Director of Municipal Administration 3. Director of Town Panchayats 4. Managing Director, Tamil Nadu Water Supply and Drainage Board 5. Managing Director, Tamil Nadu Corporation for Women Development 6. Director of Social Welfare. 7. Director of Information & Public Relations 8. Director of Public Health & Preventive Medicine 9. Director of School Education 10. Director of Elementary Education 11. Director, State Council and Educational Research and Training 12. Director, Integrated Child Development Services
4	Member	Additional Director (Sanitation), Directorate of Rural Development and Panchayat Raj / State Coordinator SBM(G)
5	Member	Superintending Engineer (RD), Directorate of Rural Development and Panchayat Raj
6	Co-opted Members	Experts in the field of Sanitation, Solid and Liquid Waste Management, Health & Nutrition, Information Education and Communication System, Management Information Communication nominated by Government.

The Apex Committee will meet atleast once in a year and Executive Committee will meet atleast twice a year/ as per the requirements.

**The Roles and Responsibilities of State Water and Sanitation Mission are as follows:**

- i. To provide policy guidance for the overall planning, strategizing and implementation of Water and Sanitation schemes.
- ii. To ensure convergence of various stakeholders departments.
- iii. To promote/ support innovation, new technology wherever feasible.
- iv. To ensure periodical evaluation, impact assessment studies, Rural Development activities for effective implementation of Phase-II of SBM(G).

**2. District Swachh Bharat Mission (DSBM)**

1.	District Collector / Chairman, District Rural Development Agency	Chairperson & District Programme Coordinator of Swachh Bharat Mission - (Gramin)
2.	District Panchayat Chairperson	Ex-officio Member
3.	Project Director, District Rural Development Agency	Member - Convener
4.	Project Director, Tamil Nadu State Rural Livelihoods Mission	Member
5.	Executive Engineer (Rural Development)	Member
6.	District Environmental Engineer, Tamil Nadu Pollution Control Board	Member
7.	Executive Engineer (Tamil Nadu Water and Drainage Board)	Member
8.	Executive Engineer, Public Works Department, Water Resources Organization.	Member
9.	Project Officer - Integrated Child Development Services	Member
10.	Deputy Director of Health Services	Member
11.	Chief Educational Officer	Member
12.	District Educational Officer	Member
13.	District Social Welfare Officer	Member
14.	Joint Director of Agriculture	Member

15.	Corporation Commissioner / Municipal Commissioner of the District	Member
16.	Assistant Director (Town Panchayats)	Member
17.	Assistant Project Officer (Infra-II)	Member
18.	Assistant Director (Panchayats)	Member
19.	Secretary, District Panchayat	Member
20.	Public Relation Officer	Member
21.	One Panchayat Union Chairperson and Two Village Panchayat Presidents as nominated by the District Collector on rotation basis.	Member

The Committee will meet at least once in a quarter.

**The Roles and Responsibilities of District Swachh Bharat Mission are as follows:**

- a. To ensure the preparation of District Sanitation Plan based on the Village Sanitation Plans of all Village Panchayats as per the requirements in convergence with various Schemes such as Swachh Bharat Mission – (Gramin), Mahatma Gandhi National Rural Guarantee Employment Guarantee Scheme, 15<sup>th</sup> Finance Commission Grant and include in the Project Implementation Plan (PIP) and Annual Implementation Plans (AIPs).
- b. To ensure coordination of various stakeholder departments for sustaining ODF status and in achieving ODF Plus.
- c. To ensure conduct of Social Audit under SBM(G) Phase-II.
- d. To ensure effective implementation of IEC/IPC activities to sustain the ODF status and to achieve ODF Plus.
- e. To ensure continuous Capacity Building programmes on Open Defecation Free Plus to all the Motivators and field functionaries of the Stakeholder Departments at District Level.
- f. To ensure the conduct of District Level Convergence Meeting with Stakeholder Departments to resolve issues experienced in the field.
- g. To review the performance of Village Panchayats at least once in a quarter on safe disposal of Solid and Liquid Waste and take corrective measures.
- h. To provide technical guidance on Solid and Liquid Waste Management, to achieve ODF Plus.

- i. To ensure functioning of the SWM infrastructure facilities created at field.
- j. To ensure that the Grey Water Management facilities are created in all the Village Panchayats on Saturation approach as per the Village Panchayat Development Plan created by the Village Panchayats.

### **3. Block Water and Sanitation Committee (BWSC)**

1	Block Development Officer (Village Panchayats) / Block Sanitation Officer	Chairperson
2	Block Medical Officer	Member
3	Child Development Project Officer	Member
4	Block Educational Officer	Member
5	Zonal Deputy Block Development Officers	Member
6	One Representative each from PLF, VPRC, VWSC, Village Level SWM Committee and One Motivator & Block Level Master Trainer	Members

The Committee will meet at least once in a month.

#### **The Roles and Responsibilities of Block Water and Sanitation Committee are as follows:**

- a. To ensure preparation of Village Sanitation Plans of all Village Panchayats on convergence approach involving various schemes such as SBM(G), MGNREGS, 15<sup>th</sup> Finance Commission Grant, etc.
- b. To provide continuous support in terms of coordination of field functionaries of various departments that is essential for effective Inter-Personal Communication (IPC) at Village level for sustaining ODF status.
- c. To monitor and ensure achievement of Open Defecation Free Plus villages and thereby the entire Block as Open Defecation Free Plus.
- d. To ensure conduct of Social Audit under SBM(G) Phase-II Scheme.
- e. To ensure Safe sanitation facilities and practices in Schools, Colleges, Public Places, Government buildings, Hospitals and also at Household levels
- f. To ensure provision of Grey Water Management facilities for all the Households and public places in rural areas on saturation approach.
- g. Identification of suitable site for setting up of Liquid waste disposal/treatment facilities including Operation and Maintenance for Waste Management systems & Faecal Sludge Treatment Plants adhering to the specified norms.

#### 4. Village Water and Sanitation Committee (VWSC)

Village Panchayat President	Chairman
All Ward Members	Member
All Government School Head Master/ Mistress in the village	Member
One Government School Teacher (preferably women)	Member
Social Worker (if available in the village)	Member
Village Health Nurse	Member
Anganwadi Worker	Member
Sanitation Motivator (Approved by District)	Member
Panchayat Secretary	Member Secretary

- Village Water and Sanitation Committee (VWSC) shall consist of 6-12 persons and will comprise both members of the Village Panchayat and Village.
- Not more than 3 should be members of the Village Panchayat (V.P.)
- Not more than 1/3 should be women
- Not less than 1/3 should represent SC.

The Committee will meet at least once in a month.

#### **The Roles and Responsibilities of Village Water and Sanitation Committee are as follows:**

- To ensure preparation of Village Sanitation Plans, supervise its implementation for achievement of Open Defecation Free Plus status including the IPC activities for ODF sustainability.
- To prioritize Grey Water Management on saturation basis and ensure effective utilization of tied component of 15<sup>th</sup> Finance Commission for carrying out Open Defecation Free Plus activities.
- To facilitate conduct of Social Audit under Swachh Bharat Mission – (Gramin) Phase-II Scheme.

**(BY ORDER OF THE GOVERNOR)**

**P.SENTHILKUMAR,  
PRINCIPAL SECRETARY TO GOVERNMENT.**

To  
The Secretary, Ministry of Urban Development,  
Government of India, New Delhi – 110 011.  
The Principal Secretary to Government,  
Finance Department, Chennai – 9.



The Principal Secretary to Government, Municipal Administration and Water Supply Department, Chennai – 9.

The Principal Secretary to Government, Environment, Climate Change & Forests Department, Chennai – 9.

The Secretary to Government, School Education Department, Chennai – 9.

The Principal Secretary to Government, Health & Family Welfare Department, Chennai – 9.

The Principal Secretary to Government, Social Welfare and Women Empowerment Department, Chennai – 9.

The Secretary to Government, Tamil Development & Information Department, Chennai – 9.

The Special Secretary to Government, Finance Department, Chennai – 9.

The Director of Rural Development and Panchayat Raj, Chennai – 15.

The Director of Municipal Administration and Water Supply Department.  
The Director of Town Panchayats.

The Managing Director, Tamil Nadu Water Supply and Drainage Board.

The Managing Director, Tamil Nadu Corporation for Development for Women.

The Director of Social Welfare.

The Director of Information & Public Relations.

The Director of Public Health & Preventive Medicine.

The Director of Rural Development and Panchayat Raj, Chennai – 15.

The Director of School Education.

The Director of Elementary Education.

The Director, State Council and Educational Research and Training.

The Director, Integrated Child Development Services.

All District Collectors (Except Chennai) (Through -The Director of Rural Development and Panchayat Raj, Chennai-15)

All Project Directors, District Rural Development Agency,  
(through- The Director of Rural Development and Panchayat Raj, Chennai-15)

Copy to:  
The Senior Principal Private Secretary to Chief Secretary to Government, Chennai – 9.

The Senior Private Secretary to Principal Secretary to Government,  
Rural Development and Panchayat Raj Department Chennai – 9.  
The Pay and Accounts Officer (South), Chennai – 35.  
The Finance (RD/BG.II) Department, Chennai – 9  
The National Informatics Centre, Chennai-9.  
The Accountant General, Chennai-18.  
SC/SF.

**//FORWARDED BY ORDER//**

  
**SECTION OFFICER.**