



## ABSTRACT

Tamil Nadu Secretariat Office Manual – Amendment to the Tamil Nadu Secretariat Office Manual – Issued.

### Personnel and Administrative Reforms (A) Department

**G.O.(Ms).No.97**

**Dated : 09.09.2015.**

மன்மத ஆவணி-23

திருவள்ளூர் ஆண்டு 2046

### ORDER:

The Government have decided to update the Tamil Nadu Secretariat Office Manual. Accordingly, the following amendments shall be issued to the said Manual:-

### AMENDMENTS.

In the said Manual, in Chapter VIII, under the heading "PROCEDURE IN DEALING WITH PROPOSALS FOR LEGISLATION, QUESTIONS, RESOLUTION ETC., IN THE LEGISLATURE",-

(1) Under the sub-heading "II. Questions",-

(i) in para 138, for the expression "an advance copy of it shall circulated to the Minister", the expression "an advance copy of it shall be circulated to the Minister" shall be substituted;

(ii) for para 153, the following para shall be substituted, namely:-

**"153. Prorogation of Assembly:--**On the prorogation of a session, all pending notices and business shall lapse, except questions, statutory motions, Bills which have been introduced and resolutions which have been moved in the House. Such business which have not lapsed shall be carried over to the next session from the stage reached by it in the expiring session.

Provided that except in the case of questions, fresh notice of appropriate motions shall be given therefor.

Answers to questions should continue to be sent by the Departments concerned to the Assembly Secretariat even after the prorogation of the session as notices of such questions do not lapse on the prorogation of the Assembly";

- (2) under the heading "III. Papers laid on the table of the house",-
  - (i) under para 155, for the sub-heading "TAMIL NADU LEGISLATURE PAPERS PLACED ON THE TABLE OF THE HOUSE", the sub-heading "TAMIL NADU LEGISLATIVE ASSEMBLY PAPERS PLACED ON THE TABLE OF THE HOUSE" shall be substituted;
  - (ii) in para 156, after the first sub-para, the following sub-paras shall be inserted, namely:-

"Further, a brief explanatory note shall be appended explaining the reasons for the proposed rules or notifications in order to appreciate the intention behind those notifications.

Proper care and control shall be taken while printing and comparing the statutory notifications to dispense with printing errors and spelling mistakes, in all papers placed on the Table of the House.";

- (iii) in para 156-A, after the expression "Statement explaining delay in", the expression "laying the" shall be added;
  - (3)(i) Under Chapter VIII, for the heading "PROCEDURE IN DEALING WITH PROPOSALS FOR LEGISLATION, QUESTIONS, RESOLUTION ETC., IN THE LEGISLATURE", the heading "PROCEDURE IN DEALING WITH PROPOSALS FOR LEGISLATION, QUESTIONS, RESOLUTION ETC., IN THE LEGISLATIVE ASSEMBLY.";
  - (ii) for Chapter VI A and the heading thereunder, the following shall be substituted, namely:- "Chapter VIII-A", "RELATIONSHIP WITH MEMBERS OF PARLIAMENT/ MEMBERS OF STATE LEGISLATIVE ASSEMBLY AND GOVERNMENT SERVANTS.";
  - (iii) In the Appendix X, XXIV, XXXII, for the expression "Legislature", the expression "Legislative Assembly" shall be substituted;

- (iv) in paras 15, 18, 75, 80, 90, 91, 113, 135, 140, 141, 154, 157, 158, 160, 160-A, 184, 238, 239, 327, 511, 539, for the expression "Legislature", the expression "Legislative Assembly" shall be substituted.

(BY ORDER OF THE GOVERNOR)

P.W.C. DAVIDAR  
PRINCIPAL SECRETARY TO GOVERNMENT

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/ Forwarded by order /

P. Kalaiselvi  
09/09/2015  
SECTION OFFICER

9.9.15