



ABSTRACT

Public Services – Tamil Nadu Ministerial Service – Office of the Director of Survey and Settlement – Amendment to Special Rules for the Tamil Nadu Ministerial Service – Orders - Issued.

PERSONNEL AND ADMINISTRATIVE REFORMS (B) DEPARTMENT

G.O.(Ms).No.118

Dated: 15.12.2015.

மன்மத வருடம், கார்த்திகை 29,
திருவள்ளூர்வராண்டு 2046.

Read:

1. G.O.(Ms.) No.58, Revenue (SS-4) Department, dated 17.02.2012.
2. From the Principal Secretary / Commissioner of Survey and Settlement Letter No.Na.Ka.A1/ 5065/2013, dated: 29.08.2005 and 12.07.2013.
3. From the Secretary, Tamil Nadu Public Service Commission, Letter No.2763-A/RND-D4/06, Dated: 12.10.2015.

ORDER:

The following Notification will be published in the Tamil Nadu Government Gazette:-

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Tamil Nadu hereby makes the following amendments to the Special Rules for the Tamil Nadu Ministerial Service (Section 22 in Volume-III of the Tamil Nadu Services Manual, 1970).

2. (i) The amendments (1)(i), (2) and (6) hereby made shall be deemed to have come into force on the 17th February 2012;

(ii) The amendments (1) (ii), (3), (4), (5), (7), (8), (9) and (10) hereby made shall be deemed to have come into force on the 1st December 1980.

p.t.o

AMENDMENTS

In the said Special Rules,—

(1) in rule 2,-

(i) under category 12, after the expression "Assistants, Office of the Commissioner of Land Administration (One out of every two substantive vacancies)", the following expression shall be inserted, namely:-

"Assistant, Office of the Director of Survey and Settlement (One out of every two substantive vacancies)";

(ii) under category 14, in second paragraph and in the first proviso thereunder, after the expression "Office of the Commissioner of Land Administration", the following expression shall be inserted, namely:-

"Office of the Director of Survey and Settlement";

(2) in rule 3, in sub-rule (xx), after clause (ii), the following clause shall be inserted, namely:-

"(ii) (a) Besides promotion, as provided in rule 4 and direct recruitment as provided in rule 2, appointment to the post of Assistants in the Office of the Director of Survey and Settlement shall be made by transfer from among the Assistants of the District Revenue Establishments, if no suitable candidates are available for promotion or for direct recruitment.";

(3) in rule 11, in clause (b), in the proviso, after item (III-A), the following item shall be inserted, namely:-

"(III-B) Director of Survey and Settlement	Office of the Director of Survey and Settlement "	;
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(4) in rule 12, in clause (iv), in sub-clause (b), after the expression "Office of the Commissioner of Land Administration," the following expression shall be inserted, namely:-

"Office of the Director of Survey and Settlement,";

(5) in rule 34, in sub-rule (c), in clause (i) and in the proviso thereunder, after the expression "Office of the Commissioner of Land Administration," the following expression shall be inserted, namely:-

"Office of the Director of Survey and Settlement";

(6) (i) in rule 38, in sub-rule (b), in clause (ii), after the entry "22. Annexure-IX-U Stationery and Printing Department", the following entry shall be added, namely:-

"23. Annexure-IX-V- Office of the Director of Survey and Settlement";

(ii) after Annexure-IX-U, the following Annexure shall be inserted, namely:-

"ANNEXURE-IX-V

[Referred to in rule 38(b)(ii)]

Appointment, Training and Conditions of Service of Directly Recruited Assistants (Non-Technical) in the Office of the Director of Survey and Settlement:-

1. Appointment to the service may be made in the category of Assistant (Non-technical) in the Office of the Director of Survey and Settlement by direct recruitment.
2. The number of vacancies filled up under rule 1 shall not exceed in any year 50% of the total number of vacancies arising out of the substantive vacancies in the post of Assistant in the office of the Director of Survey and Settlement in that year.
3. The Director of Survey and Settlement shall be the appointing authority.
4. The rule of reservation of appointments (General Rule 22) shall apply to such appointments.
5. No person shall be eligible for appointment as Assistant by direct recruitment, if he has completed or will complete the age of 30 years on the first day of July of the year in which the selection for appointment is made.
6. No person shall be eligible for appointment as Assistant by direct recruitment, unless he possesses a degree from any University recognised by the University Grants Commission.
7. Every person appointed as Assistant by direct recruitment shall be on probation for a total period of two years on duty within a continuous period of three years.

8. Every person appointed as Assistant by direct recruitment shall, within the period of probation,-

(a) complete the Foundational Training for a period of two months at Civil Services Training Institute, Bhavanisagar; and

(b) Pass the following Tests, namely:-

- (i) Tamil Nadu Government Office Manual Test.
- (ii) Revenue Test, Parts I, II and III.
- (iii) Account Test for Subordinate Officers, Part-I.

9. The inter-se-seniority between the directly recruited Assistants and the Assistants appointed by promotion and by transfer shall be as per the provisions laid down in rule 35(aa) of the General Rule for the Tamil Nadu State and Subordinate Services.

10. Consistent with his seniority, a directly recruited Assistant shall be eligible for promotion to any selection category post, provided he has successfully completed his probation and has also passed the prescribed tests.

11. For every such person, so appointed, there shall be reserved a substantive vacancy arising in the permanent cadre of the category of Assistant in the Office of the Director of Survey and Settlement. His appointment to a substantive vacancy shall not, however, confer on him any preferential claim to promotion.

12. The directly recruited Assistant shall be allowed straight away to draw the minimum of the time scale of pay applicable to the post of Assistant. The training period shall be allowed to count for increment and for probation.

13. Every person appointed as Assistant by direct recruitment shall execute an agreement in proper form with two sureties binding himself—

- (i) to serve in the Office of the Director of Survey and Settlement for a period of not less than five years; and
- (ii) in case, he fails to serve as aforesaid, to refund to the State Government the total amount drawn by him as pay and allowances during the period of training”.

(7) in Annexure-I, under the heading “SELECTION CATEGORIES AND GRADES”, under the sub-heading “Section A-Selection categories”, after the sub-heading “Land Administration Department” and the entries thereunder, the following sub-heading and the entries shall be inserted, namely:-

"Survey and Settlement Department

(i) Superintendents; and

(ii) Assistants.”;

(8) in Annexure-III, under the heading "SPECIAL QUALIFICATIONS",-

(i) after the entry "12. Assistants, Office of the Commissioner of Land Administration" in column (1) and the corresponding entries in columns (2) and (3) thereof, the following entries shall, respectively, be inserted, namely:-

"12. Assistants, Office of the Director of Survey and Settlement.	By direct recruitment	Must hold a degree from any University recognized by the University Grants Commission.
	By transfer or by promotion	Must have passed the Revenue Tests Parts I, II and III;

(ii) after the entry "12. Assistants employed as Camp Clerks of the Commissioner of Land Reforms or Personal Clerk to the Commissioner of Land Reforms Department" in column (1) and the corresponding entries in columns (2) and (3) thereof, the following entries shall, respectively, be inserted, namely:-

"12. Assistants, employed as Personal Clerk to the Director of Survey and Settlement.	By transfer	1. Must have passed the Revenue Tests Parts I, II and III;
		2. Must possess the Technical Qualifications in Shorthand and Typewriting prescribed for the post of Steno-Typist, Grade-III.

(9). in Annexure IV, under the heading "TESTS TO BE PASSED OR TRAINING TO BE UNDERGONE BEFORE PROMOTION", under the sub-heading "Land Administration Department",-

- (i) after the entry "2. Assistants in the Office of the Commissioner of Land Administration" in column (1) and the corresponding entry in column (2) thereof, the following sub-heading shall be inserted, namely:-

"Survey and Settlement Department";

- (ii) after the sub-heading "Survey and Settlement Department" as so inserted, serial numbers "3" and "4" in column (1) shall, respectively, be re-numbered as serial numbers "1" and "2".;

(10) in Annexure V, under the heading "TESTS TO BE PASSED, TRAINING TO BE UNDERGONE OR OTHER QUALIFICATIONS TO BE ACQUIRED BY PERSONS APPOINTED TO THE SERVICE", under the sub-heading, "Land Administration Department," –

- (i) after the entry "(b) Assistants in the Office of the Commissioner of Land Administration" in column (1) and the corresponding entries in columns (2) and (3) thereof, the following sub-heading shall be inserted, namely,-

"Survey and Settlement Department.";

- (ii) after the sub-heading "Survey and Settlement Department", as so inserted, the serial numbers "3(a)" and "(b)" shall, respectively, be re-numbered as serial numbers "(1)" and "(2)".;

- (iii) for the entries in column (3), against the entry 2 as so renumbered in column (i), the following entry shall be substituted, namely:-

"Within the prescribed period of probation or within two years from the date of appointment to the post, as the case may be".

(BY ORDER OF THE GOVERNOR)

**P.W.C. DAVIDAR
PRINCIPAL SECRETARY TO GOVERNMENT.**

To
The Works Manager, Government Central Press, Chennai-79.
(for publication of the Notification in the Tamil Nadu Government Gazette).
The Principal Secretary to Government, Revenue Department, Chennai-9.

The Director of Survey and Settlement, Chepauk, Chennai-5.
All Secretaries to Government, Chennai-9.
All Heads of Department.
All District Collectors / District Judges.
The Secretary, Tamil Nadu Public Service Commission, Chennai-3
(10 copies)
The Registrar, High Court of Madras, Chennai-104.

Copy to:

The Senior Private Secretary to the Principal Secretary to Government,
Personnel and Administrative Reforms Department, Chennai-9.
The Personnel and Administrative Reforms (S) Department, Chennai-9.
(for issuance of correction slip to Tamil Nadu Services Manual)
✓ The Personnel and Administrative Reforms(B/AR.II/CC.2) Department,
Chennai-9.
The Law (P&AR-Scrutiny) Department, Chennai-9.
The Revenue (SS-4) Department, Chennai-9.
Stock File / Spare Copy.

/Forwarded / By Order/

B. Chandrasekhar
18/12/15
SECTION OFFICER.

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18/12/15