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GOVERNMENT OF TAMIL NADU

ABSTRACT

Establishment - Temporary - Personnel and Administrative Reforms
Department - Temporary posts for increase in normal work - Permanent
retention - Sanctioned.

PERSONNEL AND ADMINISTRATIVE REFORMS (G) DEPARTMENT

G.O.Ms.No.117,

Dated: 25.5.1998

Read :

- 1.G.O.Ms.No.242, Public Deptt, Dated 7.2.1970
- 2.G.O.Ms.No.1580, Public Deptt, Dated 3.7.1970
- 3.G.O.Ms.No.839, Finance Deptt, Dated 6.7.1970
- 4.G.O.Ms.No.2478, Public Deptt, Dated 6.8.1971
- 5.G.O.Ms.No.3565, Public Deptt, Dated 29.11.1971
- 6.G.O.Ms.No.3605, Public Deptt, Dated 20.12.1971
- 7.G.O.Ms.No.138, F&AR Deptt, Dated 5.2.1977
- 8.G.O.Ms.No.151, F&AR Deptt, Dated 8.2.1977
- 9.G.O.Ms.No.417, F&AR Deptt, Dated 25.3.1977
- 10.G.O.Ms.No.957, F&AR Deptt, Dated 30.7.1977
- 11.G.O.Ms.No.1454, F&AR Deptt, Dated 14.12.1977
- 12.G.O.Ms.No.1519, F&AR Deptt, Dated 29.12.1977
- 13.G.O.Ms.No.232, F&AR Deptt, Dated 6.3.1978
- 14.G.O.Ms.No.461, F&AR Deptt, Dated 11.4.1979
- 15.G.O.Ms.No.69, F&AR Deptt, Dated 22.1.1980
- 16.G.O.Ms.No.184, F&AR Deptt, Dated 21.2.1980
- 17.G.O.Ms.No.394, F&AR Deptt, Dated 12.4.1985
- 18.G.O.Ms.No.418, F&AR Deptt, Dated 18.4.1985
- 19.G.O.Ms.No.1111, F&AR Deptt, Dated 21.11.1985
- 20.G.O.Ms.No.837, F&AR Deptt, Dated 25.8.1986
- 21.G.O.Ms.No.969, F&AR Deptt, Dated 30.9.1986
- 22.G.O.Ms.No.991, F&AR Deptt, Dated 9.10.1986
- 23.G.O.Ms.No.290, F&AR Deptt, Dated 2.4.1987
- 24.G.O.Ms.No.448, F&AR Deptt, Dated 21.5.1987
- 25.G.O.Ms.No.1074, F&AR Deptt, Dated 27.11.1987
- 26.G.O.Ms.No.347, F&AR Deptt, Dated 16.6.1989
- 27.G.O.Ms.No.495, F&AR Deptt, Dated 5.9.1989
- 28.G.O.Ms.No.267, F&AR Deptt, Dated 1.6.1990
- 29.G.O.Ms.No.247, F&AR Deptt, Dated 28.7.1992
- 30.G.O.Ms.No.289, F&AR Deptt, Dated 20.8.1992
- 31.G.O.Ms.No.316, F&AR Deptt, Dated 14.9.1992
- 32.G.O.Rt.No.35, F&AR Deptt, Dated 24.1.1997

ORDER:

In the G.Os. 1st to 31 st read above posts were temporarily sanctioned for increase in normal work in the Personnel and Administrative Reforms Department. The posts were continued year after year in this Department. They have been in continuous existence for more than three years. They were last continued upto 30.6.1997 in the G.O. last read above. The posts are required indefinitely in Personnel and Administrative Reforms Department. The conditions stipulated in G.O.Ms.No.1368, Finance, Dated 4.11.1963 are satisfied in this case.

2. Sanction is accorded to the further continuance from 1.7.1997 to till the date of issue of the order retaining the temporary posts detailed in the Annexure-II to this order.

3. The Government also direct that the posts originally sanct in the G.Os., 1st to 31st above and last continued in this G.O. up 25.5.1998 as detailed in the Annexure-II to this order be retained permanently in the Personnel and Administrative Reforms Department for increase in normal work with effect from the date of issue of order.

4. The incumbents of the posts sanctioned in paras one to three above are eligible to draw Pay, Dearness Allowance, City Compensat Allowance, House Rent Allowance and other allowances admissible un the orders in force. The Typists are also eligible to draw special pay for the typewriting qualifications according to Rules.

5. The expenditure should be debited to "2052-00-Secretaria General Services-090-Secretariat-I.Non Plan-AT-Department of Person and Administrative Reforms -01.Salaries (DPC No.2052-00-090-AT-010

In respect of Sl.Nos. 1 to 28, 32 to 38, 44 to 48

"2070-00-Other Administrative Services-104-Vigilance-I.Non P AB-State Vigilance Commission-01.Salaries (DPC No.2070-00-1 AB-0108)".

In respect of posts in Sl.No.29 to 31, 39 to 43 (Vigilance Commission) in the Annexure-II

"2052-00-Secretariat-General Services-090-Other Office-I.No Plan-AA-Organisation and Methods Cell-01.Salaries (DPC No. 2052-00-092-AA-0109)".

In respect of posts in Sl.No.49 to 58 (organisation and Methods Cell) of the Annexure-II.

6. This order issues with the concurrence of the Finance Department vide its U.O.No.14544/Public/98-1, Dated 19.5.1998.

/BY ORDER OF THE GOVERNOR/

T.K.SUBRAMANIAN
DEPUTY SECRETARY TO GOVERNMENT

To
The Secretary to Government, Personnel and Administrative Reforms
(OP.I)/(Bills)Department, Chennai- 9
The Principal Accountant General, Chennai-18
The Accountant General, Chennai-9
The Pay and Accounts Officer, Chennai-9
Copy to: The Finance(Public-I)Department, Chennai- 9
Sf/Sc.

/Forwarded/By order/

b.v.25.5.

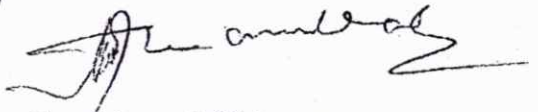

Section Officer

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ANNEXURE-I

Name of the posts existing in the Department i.e. involved in this proposal	Scale of pay for the posts involved in this proposal Rs.
1. Deputy Secretary to Government:	12,000-375-16,500/-
2. Under Secretary to Government :	10,000-325-15,200/-
3. O&M Specialist cum Executive Engineer	: 10,000-325-15,200/-
4. Assistant Executive Engineer	: 8,000-275-13,500/-
5. Field Analyst cum - S.T.O.	:
6. Section Officer	6500-200-11,100/-
7. Private Secretary	
8. Research Officer	: 8,000-275-13,500/-
9. Personal Assistant	
10. Assistant Section Officer	5,500-175-9,000/-
11. Assistant	: 3625-85-4900/-
12. Personal Clerk	: 4,000/-100-6,000/
13. Typist	
14. Driver	3,200-85-4900/-
15. Record Clerk	: 2610-60-3150-65-3540/-
16. Office Assistant/Duffadar	: 2550-55-2660-60-3200/-

/Forwarded/By order/


Section Officer

ANNEXURE-II

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(1) Sl.No. Designation of the post	(2)	(3) No. of posts	(4) G.O.in which the post/postswas/were originally created	(5) G.O.in which the post was/were last continued	(6) The date on which the post was actually filled up	(7) Whether the posts were utilised continuously from the date/which they were fulfilled up.	(8) Whether it/they is/are required indefinitely for the normal working of the deptt increase of work (i.e.not for any spl.work) and the purpose for which it/they was/were created still exists/exist.	(9) Whether post/ posts were originally created for the normal increase of work (i.e.not for any spl.work) and the purpose for which it/they was/were created still exists/exist.	(10) Whether it or they has/have undergone any change in its/their nomenclature and if so, they could reasonably be expected to continue	(11) Whether service rules/ adhoc rules available	(12) Remarks
1. Under Secretary to Government	1	G.O.Ms.No.151, P&AR Deptt, dated 8.2.77	G.O.Rt.No. 35, P&AR(G) dated 24.1.97	8.2.77	Yes	Yes	Yes	Yes	Yes Permanent retention required		
2. Section Officer	1	-do-	-do-	-do-	-do-	-do-	-do-	-do-	-do-	-do-	
3. Personal Clerk	1	-do-	-do-	-do-	-do-	-do-	-do-	-do-	-do-	-do-	
4. Office Assistant	2	-do-	-do-	-do-	-do-	-do-	-do-	-do-	-do-	-do-	
5. Assistant Section Officer	1	G.O.Ms.No.417 P&AR Deptt, dated 25.3.77	-do-	25.3.77	-do-	-do-	-do-	-do-	-do-	-do-	
6. Office Assistant	1	-do-	-do-	-do-	-do-	-do-	-do-	-do-	-do-	-do-	

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
7.	Under Secretary to Government	1	G.O.Ms.No.290, P&AR Dated 2.4.1987	G.O.Rt.No. 2.4.87 35, P&AR(G) dated 24.1.97	Yes	Yes	Yes	Yes	Yes	Yes	Permanent retention required.
8.	Office Assistant	2	-do-	-do-	-do-	-do-	-do-	-do-	-do-	-do-	-do-
9.	Under Secretary to Government	1	G.O.Ms.No.316, P&AR, dt.14.9.92	-do-	14.9.92	Yes	Yes	Yes	Yes	Yes	-do-
10.	Section Officer	4	-do-	-do-	-do-	Yes	Yes	Yes	Yes	Yes	-do-
11.	Typist	1	G.O.Ms.No.242, Pub(Ser.)Dated 7.2.70	-do-	7.2.70	Yes	Yes	Yes	Yes	Yes	-do-
12.	Assistant Section Officer	2	G.O.Ms.No.1580, Pub, Dt.8.7.70	-do-	8.7.70	Yes	Yes	Yes	Yes	Yes	-do-
13.	Assistant	1	G.O.Ms.No.138, P&AR, dt.5.2.77	-do-	5.2.77	Yes	Yes	Yes	Yes	Yes	-do-
14.	Office Assistant	2	-do-	-do-	-do-	Yes	Yes	Yes	Yes	Yes	-do-
15.	Assistant	2	G.O.Ms.No.184, P&AR, dt.21.2.80	-do-	21.2.80	Yes	Yes	Yes	Yes	Yes	-do-
16.	Section Officer	3	G.O.Ms.No.1454; P&AR, dt.14.12.77	-do-	14.12.77	Yes	Yes	Yes	Yes	Yes	-do-
17.	Section Officer	1	G.O.Ms.No.394; P&AR, dt.12.4.85	-do-	12.4.85	Yes	Yes	Yes	Yes	Yes	-do-
18.	Assistant Section Officer	1	-do-	-do-	-do-	Yes	Yes	Yes	Yes	Yes	-do-
19.	Assistant	1	-do-	-do-	-do-	Yes	Yes	Yes	Yes	Yes	-do-
20.	Typist	1	-do-	-do-	-do-	Yes	Yes	Yes	Yes	Yes	-do-
21.	Section Officer	1	G.O.Ms.No.461, P&AR, dt.11.4.79	-do-	11.4.79	Yes	Yes	Yes	Yes	Yes	-do-
22.	Section Officer	1	G.O.Ms.No.837, P&AR dt, 25.8.86	-do-	22.8.86	Yes	Yes	Yes	Yes	Yes	-do-
23.	Assistant Section Officer	1	-do-	-do-	-do-	Yes	Yes	Yes	Yes	Yes	-do-
24.	Assistant	1	-do-	-do-	-do-	Yes	Yes	Yes	Yes	Yes	-do-

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1	2	3	4	5	6	7	8	9	10	11	12
26.	Personal Assistant	1	G.O.Ms.No.969, G.O.Rt.No.35, .P&AR, dt.30.9.86	P&AR(G) dated 24.1.97	30.9.86	Yes	Yes	Yes	Yes	Yes	Permanent retention required.
27.	Office Assistant	2	-do-	-do-		Yes	Yes	Yes	Yes	Yes	-do-
28.	Office Assistant	1	G.O.Ms.No.402, P&AR, dt.19.11.93	-do-	19.11.93	Yes	Yes	Yes	Yes	Yes	-do-
29.	Record Clerk	1	G.O.Ms.No.1519, P&AR, dt.29.12.77	-do-	29.12.77	Yes	Yes	Yes	Yes	Yes	-do-
30.	Office Assistant	1	G.O.Ms.No.267; P&AR, dt.1.6.90	-do-	1.6.90	Yes	Yes	Yes	Yes	Yes	-do-
31.	Personal Assistant	1	G.O.Ms.No.495; P&AR, dt.5.9.89	-do-	5.9.89	Yes	Yes	Yes	Yes	Yes	-do-
32.	Office Assistant	2	-do-	-do-	-do-	Yes	Yes	Yes	Yes	Yes	-do-
33.	Private Secretary	1	G.O.Ms.No.418; P&AR, Dt.18.4.85	-do-	18.4.85	Yes	Yes	Yes	Yes	Yes	-do-
34.	Personal Assistant	1	-do-	-do-	-do-	Yes	Yes	Yes	Yes	Yes	-do-
35.	Office Assistant	3	-do-	-do-	-do-	Yes	Yes	Yes	Yes	Yes	-do-
36.	Duffadar	1	-do-	-do-	-do-	Yes	Yes	Yes	Yes	Yes	-do-
37.	Office Assistant	2	G.O.Ms.No.347, P&AR, dt.16.6.89	-do-	16.6.89	Yes	Yes	Yes	Yes	Yes	-do-
38.	Office Assistant	4	G.O.Ms.No.232, P&AR, dt.6.3.78	-do-	6.3.78	Yes	Yes	Yes	Yes	Yes	-do-
39.	Office Assistant	2	G.O.Ms.No.289, P&AR, Dt.20.8.92	-do-	20.8.92	Yes	Yes	Yes	Yes	Yes	-do-
40.	Record Clerk	1	G.O.Ms.No.1074, P&AR, Dt.27.11.87	-do-	27.11.87	Yes	Yes	Yes	Yes	Yes	-do-
41.	Private Secretary	1	G.O.Ms.No.991, P&AR, Dt.9.10.86	-do-	9.10.86	Yes	Yes	Yes	Yes	Yes	-do-
42.	Personal Clerk	1	G.O.Ms.No.957, P&AR, Dt.30.7.77	-do-	30.7.77	Yes	Yes	Yes	Yes	Yes	-do-
43.	Duffadar	1	-do-	-do-	-do-	Yes	Yes	Yes	Yes	Yes	-do-
44.	Office Assistant	3	-do-	-do-	-do-	Yes	Yes	Yes	Yes	Yes	-do-

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45. Private Secretary	1	G.O.Ms.No.247, P&R, dt.28.7.92	G.O.Rt.No.35, P&R(G) dated 24.1.1997	28.7.92	Yes	Yes	Yes	Yes	Yes	Permanent retention required.
46. Personal Assistant	1	--do--	--do--	--do--	Yes	Yes	Yes	Yes	Yes	--do--
47. Driver	1	--do--	--do--	--do--	Yes	Yes	Yes	Yes	Yes	--do--
48. Office Assistant	3	--do--	--do--	--do--	Yes	Yes	Yes	Yes	Yes	--do--
49. Duffadar	1	--do--	--do--	--do--	Yes	Yes	Yes	Yes	Yes	--do--
50. Deputy Secretary (O&M)	1	G.O.Ms.No.1111, P&R, dt.21.11.85	--do--	21.11.85	Yes	Yes	Yes	Yes	Yes	--do--
51. O&M Specialist Grade-II	1	G.O.Ms.No.69, P&R, dt.22.1.80	--do--	22.1.80	Yes	Yes	Yes	Yes	Yes	--do--
52. Research Officer	5	G.O.Ms.No.839, Fin, dt.6.7.70 G.O.Ms.No.3565, Pub, dt.29.11.71	--do--	6.7.70 & 29.11.71	Yes	Yes	Yes	Yes	Yes	--do--
53. Assistant Section Officer	1	G.O.Ms.No.3605, Pub, dt.2.12.71	--do--	2.12.71	Yes	Yes	Yes	Yes	Yes	--do--
54. Personal Clerk	3	G.O.Ms.No.839, Fin, Dated 6.7.70	--do--	6.7.70	Yes	Yes	Yes	Yes	Yes	--do--
55. Office Assistant	7	G.O.Ms.No.69, P&R, dated 22.1.80 G.O.Ms.No.2478, Pub, dated 6.8.71	--do--	22.1.80 6.8.71	Yes	Yes	Yes	Yes	Yes	--do--
56. Record Clerk	1	G.O.Ms.No.448, P&R, dated 21.5.87	--do--	21.5.87	Yes	Yes	Yes	Yes	Yes	--do--
57. O&M Specialist cum E.E.	1	G.O.Ms.No.2478, Pub, Dated 6.8.71	--do--	6.8.71	Yes	Yes	Yes	Yes	Yes	--do--
58. Assistant E.E.	2	--do--	--do--	--do--	Yes	Yes	Yes	Yes	Yes	--do--
59. Field Analyst cum Sr. Draughting Officer	1	--do--	--do--	--do--	Yes	Yes	Yes	Yes	Yes	--do--

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/Forwarded/By order/

[Signature]
Section Officer