

DATED: 26-9-97.

Lr. No. 32 / S / 1996 - 1

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Mr. P. Baskaradoss, I.A.S.,
Secretary to Government.

- All Secretaries to Government, Chennai-9.
All Heads of Departments including District Collectors.
All District Judges and Chief Judicial Magistrates.
All Registrars, High Court, Chennai-104.
All Secretaries, Tamil Nadu Public Service Commission, Chennai-2.
All Accountant General, Chennai-18.
All Accountant General (CAB), Chennai-9.
All Pay and Accounts Officer (North), Chennai-79.
All Pay and Accounts Officer (South), Chennai-35.
All Pay and Accounts Officer (East), Chennai-5.

Sir,

Sub: Public Services - Advancement to selection.
Grade/Special Grade - Counting the services
rendered in lower post to award selection
grade in the next higher post - Clarifications-
Issued.

- Ref: 1) G.O.Ms.No.68, Personnel and Administrative
Reforms (M) Department, dated 23.1.85.
2) G.O.Ms.No.210, Personnel and Administrative
Reforms (S) Department, dated 11.3.87.
3) Letter No.80440/S/87-2, dated 3.11.87 and
4) G.O.Ms.No.375, Personnel and Administrative
Reforms (S) Department, dated 22.10.93.

In the Government Order first cited, revised guidelines
have been issued for advancement to Selection Grade/Special
Grade on completion of 10/20 years of "satisfactory service"
in the ordinary grade and Selection Grade respectively, wherever
it has been provided based on the recommendation of the Tamil Nadu
Fourth Pay Commission.

2. In the G.O. second cited orders have been issued
to the effect that the services in the Selection Grade of the
lower post shall be counted for awarding Selection Grade in the
promoted post provided that the Selection Grade scale of the
lower post is identical to that of the ordinary Grade of the
higher post and that the concession will be allowed only at the
first level promotion. ...2/-

3) In the Government Order fourth read above, orders were issued that the services rendered in the Special Temporary post shall be counted for the award of Selection Grade in the next higher post and this concession shall be allowed for the first level promotion only. (as in the case of Selection Grade)

4) Certain representations have been received from various Government staff and Heads of Departments in regard to the award of Selection Grade/Special Grade in the higher post such as Assistant/Assistant Section Officer by counting the services rendered in the Special Temporary Post of Junior Assistant/Personal Assistant/Typist(Confidential) etc. under Flexible Complementing Scheme.

5) The Government have examined the above request in detail and issue the following clarifications for awarding Selection Grade/Special Grade in the higher post by counting the services rendered in the post of Selection Grade/Special Grade of lower post:-

- i). (The Services rendered in the Selection Grade/Special Grade including erstwhile Special Temporary post in the pre-revised scale of pay of the lower post shall be counted for awarding Selection Grade in the higher post provided that the scale of pay of Selection Grade/Special Grade/Special Temporary post of the lower post are identical or higher than the ordinary Grade of the Higher post.
- ii) The period of Services rendered in the Selection Grade/Special Grade including erstwhile Special Temporary post of the lower post shall be counted for the selection Grade in the promoted post even after revision of pay in the promoted post. While doing so the period of service rendered in the Selection Grade, under lower scale of pay than the ordinary grade scale of higher post shall be ignored for advancement to Selection Grade in the higher post as illustrated below:-

A typist in the Secretariat appointed as Selection Grade Typist with effect from 1.10.79 and on promotion as Assistant Section Officer with effect from 1.4.89 was fitted in the following scales of pay during various periods and thus becomes eligible for Selection Grade Assistant Section Officer as follows:-

Post held	Service rendered from-to	Scale of pay of the Selection Grade Typist (lower post)	Scale of pay of the ordinary grade Assistant Section Officer (Higher post)	Total Service
(1)	(2)	Rs. (3)	Rs. (4)	(5) Years Months
Selection Grade Typist	1.10.79 to 30.9.84	450-800	450-800	8 8
Selection Grade Typist	1.10.84 to 31.5.88	780-1385	780-1385	
Selection Grade Typist	1.6.88 to 31.3.89	1200-2040	1640-2900	
		(Service rendered in the lower post of Selection Grade Typist, Scale of pay of which is lower than the ordinary grade post of Assistant Section Officer is to be ignored.)		
Assistant Section Officer	1.4.89 to 31.7.90	1640-2900	1640-2900	1 4
Total:				10 years

Service rendered in the Higher post (ordinary Grade scale of pay which is higher than the scale of pay of the lower post) shall be counted towards the short fall and Selection Grade awarded in the higher post. Hence the individual shall be eligible for Selection Grade in the post of Assistant Section Officer with effect from 1.8.90.

Thus the period of service rendered in the post of Selection Grade Typist in the lower time scale than the ordinary Grade scale of Assistant Section Officer should be ignored and services rendered on identical scale or higher scale alone be taken for computing 10 years period for Selection Grade in the higher post.

....4/-

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iii) The above concessions shall be restricted to level promotion/recruitment by transfer only as clarified in the Government letter 3rd cited.

6. This letter issues with the concurrence Finance (PC) Department vide its U.O.No.77711/PC/9 dated 25.9.77.

Yours faithfully

V. Rangaswami

for Secretary to Government

Copy to:

All Departments of Secretariat, Chennai-9.
The Director of Treasuries and Accounts, Chennai-3
The Finance (PC) Department, Chennai-9.
All Sections in Personnel and Administrative Reforms Department, Chennai-9. (2 copies).
SF/SC.