



**Personnel and Administrative  
Reforms (F2) Department  
Secretariat, Chennai-09.**

சார்வரி, கார்த்திகை-17,  
திருவள்ளூர் ஆண்டு -2051.

**Letter No.29368/F2/2020-1 , dated 02.12.2020**

From  
Thiru. Har Sahay Meena, I.A.S.,  
Secretary to Government (FAC).

To  
The Principal Secretary / Commissioner of  
Treasuries and Accounts,  
O/o Commissioner of Treasuries and Accounts,  
Amma Complex, 3<sup>rd</sup> Floor, Veterinary Hospital Campus,  
No.571, Anna Salai, Nandanam,  
Chennai – 600 035.

Sir,

Sub All India Service - Surrender of Residential Office Assistants  
in lieu of cash allowance - Clarification sought for -  
Regarding.

- Ref 1. G.O.Ms.No.112, Personnel and Administrative Reforms  
(F) Department, dated 01.10.2020.
2. From Pay and Accounts Officer, Secretariat, Chennai-9,  
Letter No.PAO(SECTT) / BAS-I / U-III / IAS / 1119 / 2020,  
dated 04.11.2020

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I am directed to invite your kind attention to the references cited.

2. In G.O.Ms.No.112, Personnel and Administrative Reforms (F) Department,  
dated 01.10.2020, among other things, orders have been issued regarding the  
entitlement and surrender of Residential Office Assistants to All India Service Officers.

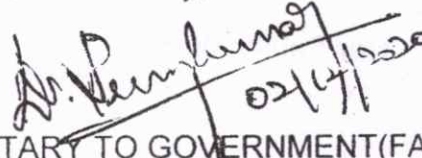
3. The Pay and Accounts Officer, Secretariat, Chennai-9, in the letter second  
cited, has requested clarification, whether the Heads of Departments, District Collectors,  
Superintendents of Police who are in the Senior Time Scale of pay are eligible for  
surrender of two Residential Office Assistants, in lieu of cash allowance.

4. In this connection, it is clarified that in G.O.Ms.No.112, Personnel and  
Administrative Reforms (F) Department, dated 01.10.2020, para 4(1)(a),(b) and (c) is  
applicable to All India Service Officers.

(P.T.O.)

5. However, when they are posted as Heads of Departments, District Collectors, Superintendents of Police, they are entitled for 2 (two) Residential Office Assistants, out of which, one should be compulsorily surrendered in lieu of cash allowance, as ordered in para. 4(2) of G.O.Ms.No.112, Personnel and Administrative Reforms (F) Department, dated 01.10.2020.

Yours faithfully,

  
for SECRETARY TO GOVERNMENT(FAC).  
HHE 2/12/20

Copy to:

- All Secretaries to Government, Chennai – 9.
- All Departments of Secretariat, Chennai – 9.
- The Secretary, Legislative Assembly Secretariat, Chennai – 9.
- All Heads of Departments/ District Collectors/ District Judges/ Superintendents of Police/ Chief Judicial Magistrates.
- All Officers / Sections in Personnel and Administrative Reforms Department, Chennai – 9.
- The Registrar General, High Court, Chennai – 104/ Madurai-625023.
- All Treasury Officers.
- The Pay and Accounts Officer, Secretariat, Chennai – 9.
- The Finance (Ze-Bag / PC) Department, Chennai – 9.
- The Public(Special-B) Department, Chennai – 9.
- The Home(Police.1) Department, Chennai – 9.
- The Principal Private Secretary to Secretary to Government, Personnel and Administrative Reforms Department, Chennai – 9.
- The Principal Private Secretary to Additional Chief Secretary to Government, Finance / Home Department, Chennai – 9.
- The Pay and Accounts Officer(North, South, East and Secretariat), Chennai – 79/35/5/9.
- The Resident Audit Officer, Chennai – 600 009.
- The Accountant General, Chennai – 18/35.
- The Personnel and Administrative Reforms (AR-II) Department, Chennai – 9.(to publish in the internet).
- Stock File / Spare Copy.