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GOVERNMENT OF TAMIL NADU

Letter No. 22536/84-1,  
Personnel & Administrative  
Reforms (Per.A) Department  
Fort St. George, Madras. 9

From

Thiru T.V. Antony, I.A.S.,  
Second Secretary to Government.

Dated: 22.9.84.

To

All Commissioner & Secretaries  
to Government.  
Departments of Secretariat.  
All Heads of Departments including  
Collectors, District Judges,  
District Magistrates.

Sir,

Sub: Public Servants - Government servants  
joining correspondence courses for  
acquiring additional qualifications -  
Permission.

Ref: G.O.Ms.No.328, P.&.A.R.(Per.A)Department,  
dated 9.4.83.

It has been decided at the meeting of Tamil Nadu Civil Services Joint Council held on 4-6-84, that permission may be granted to Government servants to join correspondence course to acquire qualification which is a pre-requisite for promotion and which is essential in respect of their service matters and that such permission can be granted by the Head of Departments themselves.

2. According to the orders issued in the Government order referred to above, Government servants can join correspondence courses after obtaining the orders of their Heads of Departments. The question whether the power to grant such permission may be delegated to the heads of Offices has been examined. It is considered that there can be no objection if a Head of the Department chooses to delegate this power to the officers subordinate to him.

3. I am, therefore, to inform that the power to grant permission to Government servants to join correspondence courses to acquire additional qualification or qualification which is essential in respect of their service matters, etc., now vested with the Heads of Departments as per the orders in the Government order referred to above may be delegated to the Heads of Offices.

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The Heads of offices shall, however, be instructed to ensure that the grant of such permission to the staff will be without detriment to the normal functioning of the offices concerned.

Yours faithfully,

Zahara Sultanazul/sk  
for Second Secretary to Government.  
JK  
24.9.84

Copy to:

The Personnel & Administrative Reforms (Per.K) Department,  
Madras.9