



**ABSTRACT**

Para Medical Education – Admission to Para Medical Courses – Policy / Prospectus for admission to M.Sc., (Medical Physics), M.Sc., (Molecular Virology) and M.Phil., (Clinical Social Work) courses for the academic year 2014-2015 – Approved - Orders – Issued.

**HEALTH AND FAMILY WELFARE (PME-1) DEPARTMENT**

**G. O. (D) No.486**

**Dated: 23.05.2014**

Vijaya Vaigasi - 09  
ThiruvalluvarAandu 2045

Read:

From the Director of Medical Education (OSD) / Secretary, Selection Committee letter Ref. No.2872/SCSII(1)/2014, dated: 12.05.2014.

\*\*\*\*\*

**ORDER:**

The Director of Medical Education (OSD) / Secretary, Selection Committee, Chennai in her letter read above, has sent the Draft Policy / Prospectus for admission of M.Sc., (Medical Physics), M.Sc., (Molecular Virology) and M.Phil., (Clinical Social Work) courses for the academic year 2014-2015 with certain modifications and requested to approve the same.

2. The Government, after careful consideration, accept the modifications and tentative schedule suggested by the Director of Medical Education (OSD) / Secretary, Selection Committee, Chennai and approve the Policy / Prospectus for admission to M.Sc., (Medical Physics), M.Sc., (Molecular Virology) and M.Phil., (Clinical Social Work) courses for the academic year 2014-2015. A copy each of the approved Policy / Prospectus for admission of candidates to the M.Sc., (Medical Physics), M.Sc., (Molecular Virology) and M.Phil., (Clinical Social Work) courses for the year 2014-2015 are annexed to this order.

**(BY ORDER OF THE GOVERNOR)**

**J. RADHAKRISHNAN**  
**SECRETARY TO GOVERNMENT**

**To**

The Director of Medical Education, Chennai-10.

The Director of Medical Education (OSD) /

Secretary, Selection Committee, Chennai -10.

**Copy to**

The Special Personal Assistant to Hon'ble Minister (Health), Secretariat, Chennai- 9.

✓ Health and Family Welfare (Data Cell) Department, Chennai-9.

SF/SCs.

**/Forwarded/ by order /**

*B. Jayasankar*  
**Section Officer**

*23/5/14*

**ADMISSION TO POST GRADUATE M.Sc., (MEDICAL PHYSICS) COURSE**

As per G.O.(D) No.486, Health & Family Welfare (PME 1) Department  
dated: 23.05.2014 and as amended from time to time.



IN  
GOVERNMENT ARIGNAR ANNA MEMORIAL CANCER RESEARCH  
INSTITUTE AND HOSPITAL  
REGIONAL CANCER CENTRE, KARAPETTAI, KANCHEEPURAM  
UNDER  
THE TAMIL NADU DR.M.G.R. MEDICAL UNIVERSITY

PROSPECTUS  
2014–2015



SELECTION COMMITTEE,  
DIRECTORATE OF MEDICAL EDUCATION,  
162, PERIYAR E.V.R HIGH ROAD, KILPAUK,  
CHENNAI – 600 010.

Phone: 044 – 28361674

Websites: [www.tnhealth.org](http://www.tnhealth.org) / [www.tn.gov.in](http://www.tn.gov.in)

Official Mobile Number : 9445793131

To send SMS to candidates regarding counselling only  
( if required)

COST ₹ 1,000/-

## CONTENTS

SL NO	PARTICULARS	CLAUSE NO
1	GENERAL INSTRUCTIONS	1
2	ELIGIBILITY CRITERIA	2-5
3	PROCEDURE FOR FILLING & SUBMISSION OF APPLICATION	6-13
4	MERIT LIST	14-17
5	COUNSELLING PROCEDURE	18-23
6	METHOD OF SELECTION & ADMISSION	24
7	DURATION OF COURSE & TUITION FEES	25
8	COMMUNICATIONS	27
9	ANNEXURES (1- V)	

#### GENERAL INSTRUCTIONS:-

- 1.(a) Candidates seeking admission to Post Graduate M.Sc (Medical Physics) course should submit the **application form** with necessary enclosures which should reach **THE SECRETARY, SELECTION COMMITTEE, 162, PERIYAR E.V.R SALAI, KILPAUK, CHENNAI – 600 010.** on or before 10.06.2014 by **5.00 p.m.**
- (b) The candidates shall ensure that the completed application form with all particulars and enclosures reaches the Selection Committee within the date and time specified. Applications received by Speed post / courier or any other means, after the last date & time will not be accepted irrespective of the date of booking.
- (c) The Selection Committee shall not be responsible for any delay in the receipt or for the loss in transit of application form etc.,
- (d) Non-Service Candidates should send their applications directly to the Secretary, Selection Committee at the above address.
- (e) Service Candidates should get their application forwarded only through the proper channel with the remarks of the forwarding authorities in the format prescribed in the application form **if not, the applications will be summarily rejected.**
- (f) Advance copies from service candidates will not be accepted.
- (g) No oral enquiry will be entertained.
- (h) Photocopy / Fax copy of the application will not be accepted.
- (i) Both Upper limbs, vision and hearing should be Normal for all candidates including for candidates applying under Orthopaedically Physically Disabled category.

#### ELIGIBILITY CRITERIA: -

- 2(a) Candidates seeking admission to the Postgraduate M.Sc., (Medical Physics) Degree Courses should be citizens of India and natives of Tamil Nadu.  
  
(b) Candidates of Tamil Nadu nativity who have completed B.Sc Physics/ B.Sc Zoology in other states shall furnish a Nativity Certificate issued by the Competent Authority in the specified format in Annexure V (A). However those who have studied from 11<sup>th</sup> standard onwards and undergone their UG course for a minimum period of 3 years in Tamil Nadu need not furnish the Nativity Certificate but have to give proof for their study period in Tamil Nadu and also furnish a declaration that they are not claiming Nativity in any other State except in Tamil Nadu which is to be signed by either the parent or guardian and the candidate.
- (3) **Candidates who have qualified from recognized Universities in Tamil Nadu with a B.Sc., Physics Degree with Mathematics as ancillary subject or B.Sc Zoology Degree with Physics as ancillary subject only are eligible to apply.**
- (4) OC candidates seeking admission to the Postgraduate M.Sc., (Medical Physics) course should have obtained not less than 50 % in the total aggregate marks obtained in all semesters taken together in the B.Sc., (Physics) / B.Sc Zoology Degree Course. 45% for BC/BCM / MBC/ DNC candidates and 40% for SC/SCA/ ST candidates) In case of failure (s) the pass marks in the subsequent attempt(s) shall be taken for calculation purpose. Number of attempts are not considered for calculation of marks.
- (5) Admission to Postgraduate M.Sc., (Medical Physics) Degree Course is open to both men and women for both service and private candidates.

**PROCEDURE FOR FILLING THE APPLICATION :-**

(6) a. Candidates should send the applications in the prescribed form only. Photocopy of application will not be accepted.

b. Attested recent identical passport size photographs should be affixed to the application form and the scrutiny form. The Photograph must be taken as shown in the Instructions. ( Annexure III ).

Note: If the Photograph is not a recent one taken at the time of submitting the application, the Application will be rejected

(7) a. The candidates shall fill the Applications in the prescribed form in original and the Scrutiny Form carefully and legibly

b. The Application Registration Number ( AR No) will be assigned by the Selection Committee

(8) Cutting, overwriting and erasing in the Application form and in the Scrutiny Form should be strictly avoided.

(9) Application with incomplete or insufficient particulars or without enclosures or those received after the last date mentioned will be summarily rejected (without any intimation to the candidate).

(10) The Government Orders issued and to be issued from time to time pertaining to any of the matters contained in the prospectus should be read as part and parcel of this prospectus and such terms and conditions in the Government Order are deemed to have been incorporated in this prospectus.

(11) Candidates must enclose only attested photocopies (not originals) of the following documents in the order indicated below along with the application, failing which the application is liable for rejection.

- i) B.Sc., (Physics)/ B.Sc Zoology course completion certificate from the College where the candidate had undergone the course.
- ii) B.Sc., (Physics)/ B.Sc Zoology Degree Certificate or provisional pass certificate from the University concerned to which the college is affiliated.
- iii) First year/ semester to final year/semester B.Sc.(Physics)/ B.Sc Zoology Mark sheets issued by the University concerned.
- iv) Valid Community Certificate issued by the competent authority with Office Seal
- v) Birth Certificate or copy of H.Sc., Certificate / School Leaving Certificate / College Leaving Certificate / Extract from Service Register as evidence for Date of Birth.
- vi) Attempt Certificate in Final Year B.Sc.(Physics)/ B.Sc Zoology course from the College/University concerned.

(12) It shall be the responsibility of the candidate to give the correct mailing address on the main application form, scrutiny form & Envelope for call letter. If there is any change of address, it should be immediately intimated to the Selection Committee in writing.

(13) Filled up applications without the signature of the candidates will be rejected.

**MERIT LIST:-**

(14) The merit list for admission of candidates for Postgraduate M.Sc., (Medical Physics) Course will be made on the basis of total marks obtained by the eligible candidates in all the semester examinations of B.Sc., (Physics)/ B.Sc Zoology put together which is reduced to the base of 100 marks .

**(15) CALCULATION OF ACADEMIC MARKS :-**

a) The total marks obtained must be reduced to the base of 100 marks and the weighted total aggregate marks obtained should be calculated accurate to two decimals. The academic marks is arrived at as shown below:-

**EXAMPLE                      B.Sc., (Physics)/ B.Sc Zoology**

SEMESTER	MAXIMUM TOTAL MARKS PRESCRIBED	TOTAL MARKS OBTAINED
FIRST	400	290
SECOND	500	375
THIRD	450	360
FOURTH	450	380
FIFTH	400	310
SIXTH	400	300
<b>GRAND TOTAL</b>	<b>2600</b>	<b>2015</b>

$$\frac{2015}{2600} \times 100 = 77.50$$

b) In the case of candidates who have furnished the mark sheets only in grades, they should furnish the actual marks obtained from the university. If not, only the minimum marks of the grade will be considered.

(16) The Secretary, Selection Committee will publish the merit list in the websites [www.tnhealth.org](http://www.tnhealth.org). / [www.tn.gov.in](http://www.tn.gov.in). The candidates are advised to visit the website everyday from the date of issue of application for information.

**(17) DETERMINATION OF INTER-SE-MERIT :**

In case of two or more candidates obtaining equal marks out of total aggregate of 100 marks, the inter-se-merit of such candidates shall be determined on the basis of the following order of preference.

- Physics major with Mathematics as ancillary subject.
- Least number of appearance in the final Semester of B.Sc., (Physics) / B.Sc Zoology Examination.
- Total marks obtained in the final semester examination of B.Sc., (Physics)/ B.Sc Zoology course.
- Seniority in age will be given preference.

**COUNSELLING PROCEDURE :-**

(18) a. Admission to Postgraduate M.Sc. (Medical Physics) course shall be made by counselling on the basis of merit applying the various rules of reservation in force wherever applicable.

b. The candidates will be called for counselling as per their merit and they may exercise their option as per the eligibility norms mentioned in the prospectus, availability of seats and communal reservation in force.

- c. Candidates who are absent at the time of counselling without a valid reason for absence will not be considered for admission. However, the Selection Committee reserves the right to permit the candidate to attend the counselling later, if seats are available, if a valid reason for absence is communicated to the Selection Committee before the commencement of the counselling. The Candidate so permitted can be admitted only if seats are available at the time of counseling when she/he actually attends.
- d. Due to unforeseen reasons, if a candidate cannot attend the counselling on the specified date and time, he / she can **authorize** a representative to attend the counselling on his/ her behalf. The authorized representative should produce an authority letter for allotment in the format given in the Annexure IV ( A & B) along with **requisite original documents**. The allotment made to the authorized representative shall be binding on the candidate.

(19) Candidates selected for admission should give a declaration in the form given at the time of counselling that he / she is liable for forfeiture of selection / admission if suppression of facts are found at any time during or after admission to the course. The selection / admission shall be liable for cancellation based on the declaration at any time during or after the admission to the course. **Further he / she will not be allowed to apply for the M.Sc ( Medical Physics ) Degree Course for the succeeding Two Years.**

(20) Strict discipline should be maintained by the candidates for smooth conduct of counselling. If the candidates found indulging in any untoward activities, they will be debarred from the counselling and selection for the present and subsequent sessions.

(21) The candidates appearing for allotment by personal appearance should bring the documents enclosed along with application in original. **In any case candidates without original certificate / documents, shall not be allowed to participate in the counselling. Candidates who have deposited their original documents to the institution/ Universities and has come for counselling with a certificate stating that " their original certificates are submitted with institution/ University" will NOT be allowed to participate in counselling.**

(22) Any change or modification and relevant information pertaining to this admission process will be made available immediately on the website.([www.tnhealth.org](http://www.tnhealth.org) / [www.tn.gov.in](http://www.tn.gov.in).) The candidates are instructed to frequently visit the website from the date of application till the end of counselling without fail and not to wait for counselling information to be received by post. All information including the date of counselling will be put up in the website. **Call letters can also be downloaded from the websites.** Candidates will be permitted for counselling accordingly.

(23) a. The candidates who are selected at the time of counselling shall pay the tuition fee in total prescribed in Clause 25 b by way of Demand Draft drawn in favour of the Secretary, Selection Committee, Kilpauk, Chennai – 10 payable at Chennai at the time of receipt of the allotment orders. After the receipt of the joining report from the Director, Regional Cancer Centre, Karapettai, Kancheepuram, this amount will be transferred to the Institution. This fee is not refundable, if the candidate does not join and discontinues the course.

b. All candidates attending the counselling for M.Sc.(Medical Physics)Degree Course will have to remit a non- refundable amount of ₹.500/- by means of Demand Draft drawn in favour of the Secretary, Selection Committee as processing fee.

**METHOD OF SELECTION AND ADMISSION: -**

(24) (1). The Selection will be made by, counselling based on merit and by applying the Rule of Reservation / Roster method followed by the Government of Tamil Nadu wherever applicable.

The rule of reservation shall be as follows:-

Open Competition	- 31%
Backward Class	- 30%
Most Backward / Denotified	- 20%
Scheduled Caste	- 18%
Scheduled Tribe	- 1%

Within the 30% reservation for Backward Classes 3.5% reservation will be provided for Muslims and 16% of seats out of 18% Quota earmarked to Scheduled Caste Arunthathiyar Community.

(2)a. Any remaining unfilled seats for want of adequate number of eligible candidates belonging to SCA community shall be filled by candidates belonging to SC community other than Arunthathiyar as per merit and vice versa. ( GO (Ms) 55 P & AR Department dated 08.04.2010.)

b. Any remaining reserved seats in ST Quota for want of adequate number of eligible candidates belonging to ST community shall be allotted to candidates belonging to SC Community as per merit. ( GO (Ms) No 77 Health & Family Welfare Department (MCA 1) dated 24.02.2011.)

c. Any remaining unfilled seats in BCM Community for want of adequate number of eligible candidates after exhausting the merit list shall be filled up on merit basis by candidates belonging to BC community without exceeding the quota for BC community as a whole.

( GO (Ms) No 30 Health & Family Welfare Department (MCA 1) dated 18.01.2012.)

d. Even after filling up of the required seats reserved for Arunthathiyars on preferential basis, if more number of qualified Arunthathiyars are available, such excess number of candidates of Arunthathiyars shall be entitled to compete with the Scheduled Castes other than Arunthathiyars in the inter-se merit among them (As per G.O.Ms.No.65, dated 27.5.2009 of P&AR(K) Department).

**(25) DURATION OF COURSE**

a. The duration of the Postgraduate M.Sc.(Medical Physics) course shall be 3 Years including one year compulsory residency training.

**b. TUITION FEES AND NUMBER OF SEATS**

i. Tuition fee - ₹.20,000/- per year.

Special fees and other fees are to be paid at the time of admission in the Institution.

ii . No. of seats available – 10 seats .

**(26) HEPATITIS – B VACCINATION: -**

All the Selected candidates for admission to the various Postgraduate M.Sc., (Medical Physics) Degree course for 2014 – 2015 session should take Hepatitis – B vaccine and submit a medical certificate from an authorized Medical Officer as proof thereof, to the Head of the Institution at the time of joining. Admission to any Post Graduate course will not be allowed by the Heads of Institutions without the medical certificate. The candidate should take further doses at the prescribed intervals as required.



**(27) COMMUNICATION:-**

a. All intimation for communication to the candidates will be sent only to the mailing address given by the candidate at the time of application. The Intimation / Call Letters will either be sent by Registered Post or Speed Post or Courier Service or they can be downloaded from the Web Sites [www.tnhealth.org](http://www.tnhealth.org) & [www.tn.gov.in](http://www.tn.gov.in). as per Instructions on Page 2 of this Prospectus whichever is feasible depending on the availability of time before counselling. Selection Committee will not be held responsible for Postal Delay and non viewing of website.

b. Candidates should inform the change of address, change of postings etc., immediately to the Selection Committee. If the change of address is not intimated to the Selection Committee in time, the Selection Committee will not be responsible for delay in communication or its consequences. The results will be published in the Web Site [www.tnhealth.org](http://www.tnhealth.org) & [www.tn.gov.in](http://www.tn.gov.in).

**(28) RAGGING:-**

The candidates who join M.Sc.(Medical Physics) Degree Courses should not indulge in any kind of agitation /strike /ragging activity inside / outside the college campus during the course of study. Candidates found to be taking part in any such activities mentioned above will be expelled from the course / college, at any point during the course of study and criminal action will be taken against them.

(29) Candidates who have applied for M.Sc., (Medical Physics) Course are deemed to have read the contents in the Prospectus and agrees with all the conditions and clauses and will not have the right to challenge any of the Clauses contained in this Prospectus.

J. RADHAKRISHNAN  
SECRETARY TO GOVERNMENT

// True copy //

*B. Jayaraman*  
Section Officer

*S. E. n.*  
23/5/14.

**ADMISSION TO POST GRADUATE  
M. Sc (MOLECULAR VIROLOGY) DEGREE COURSE**

As per G.O. (D) No. 486, Health & Family Welfare(PME-1) Department dated  
23.05.2014 and as amended from time to time



**IN  
DEPARTMENT OF VIROLOGY  
KING INSTITUTE OF PREVENTIVE MEDICINE & RESEARCH ,  
GUINDY, CHENNAI-32  
UNDER  
THE TAMILNADU Dr. M.G.R.MEDICAL UNIVERSITY  
PROSPECTUS  
2014- 2015**



**SELECTION COMMITTEE  
DIRECTORATE OF MEDICAL EDUCATION  
162, Periyar EVR High Road, Kilpauk,  
CHENNAI – 600 010.**

**Phone No : 044-28361674**

**Website: [www.tnhealth.org](http://www.tnhealth.org) / [www.tn.gov.in](http://www.tn.gov.in)**

**Official Mobile No. 9445793131**

**To send SMS to candidates regarding counselling only  
(if required)**

**COST ₹ 1000/-**

### AT A GLANCE

- Last date for downloading : 09.6.2014 05.00 PM
- Last date for receipt of application : 10.6.2014 05.00 PM
- Allotment of seats by personal appearance :  
I Phase : 4<sup>th</sup> Week of June 2014
- Last date of admission : The time as mentioned  
in the allotment letter of the  
candidate
- The Merit list will be available in the websites [www.tnhealth.org](http://www.tnhealth.org) and  
[www.tn.gov.in](http://www.tn.gov.in).
- Applications can only be downloaded from the websites  
[www.tnhealth.org](http://www.tnhealth.org) and [www.tn.gov.in](http://www.tn.gov.in). The filled application along with  
necessary enclosures and 1 self addressed envelope measuring 23 X 10  
cms sent in a larger sized cover measuring 38 cm x 28 cm superscribed  
as **APPLICATION FOR ADMISSION TO MSc (MOLECULAR  
VIROLOGY) COURSE 2014-2015 SESSION** should reach the Secretary  
Selection Committee, Kilpauk, Chennai-10 on or before the last date along  
with a Demand Draft for ₹ 1000/- towards the cost of application form  
drawn in favour of **The Secretary Selection Committee, and payable at  
Chennai**. Name of the Candidate and the name of the course should be  
written on the reverse of the Demand Draft. **The template with requisite  
details available for download should be printed and pasted on the  
cover. SC/ SCA and ST candidates who are natives of Tamil Nadu are  
exempted from payment of the cost of the Application Form.**
- Application Registration number (A.R No.) will be assigned by the  
Selection Committee.
- Candidates can track their applications on the above websites by entering  
their Final Year University Examination Registration Number and year of  
1<sup>st</sup> appearance.
- Eligible candidates can download their call letters from the Websites  
[www.tnhealth.org](http://www.tnhealth.org) and [www.tn.gov.in](http://www.tn.gov.in) by entering their AR No allotted by  
the Selection Committee and their Date of Birth and attend the counseling  
as per the counseling schedule which will also be available on the  
Websites. Candidates are requested to paste their photograph on the call  
letters which is to be attested by a Gazetted Officer. (The Photograph  
must be a copy of the same one pasted on the Application).

## CONTENTS

S.NO	PARTICULARS	CLAUSE NO.
1	GENERAL INSTRUCTIONS	1
2	ELIGIBILITY CRITERIA	2 - 5
3	PROCEDURE FOR FILLING & SUBMISSION OF APPLICATION	6 - 13
4	MERIT LIST	14 - 17
5	COUNSELLING PROCEDURE	18 - 23
6	METHOD OF SELECTION & ADMISSION	24
7	DURATION OF COURSE AND TUITION FEES	25
9	COMMUNICATIONS	27
10	ANNEXURES ( I - V)	

### GENERAL INSTRUCTIONS:

1. (a) Candidates seeking admission to Post Graduate M.Sc (Molecular Virology) Degree course should submit the **application form** with necessary enclosures which should reach  
THE SECRETARY  
SELECTION COMMITTEE  
162, Periyar EVR High Road,  
Kilpauk, Chennai-600 010  
**on or before 10.6.2014 by 5.00 p.m.**
- (b) The candidates shall ensure that the completed application form with all particulars and enclosures reaches the Selection Committee, Kilpauk, Chennai-10 within the date and time specified. Applications received by Speed post / courier or any other means, after the last date & time will not be accepted.
- (c) The Selection Committee shall not be responsible for any delay in the receipt or for the loss in transit of application form etc.,
- (d) Candidates should send their applications directly to the Secretary, Selection Committee, at the above address.
- (i) Photocopy / Fax copy of the application will not be accepted.
- (f) Both Upper limbs, vision and hearing should be Normal for all candidates including for candidates applying under Orthopaedically Physically Disabled category.

### ELIGIBILITY CRITERIA: -

- 2(a) Candidates seeking admission to the Postgraduate M.Sc (Molecular Virology) Degree Course should be Citizen of India and Native of Tamil Nadu.
- (b) Candidates of TamilNadu Nativity who have completed B.Sc (Microbiology) or BSc (Life science) with Microbiology as ancillary, under regular stream, in other states shall furnish a Nativity Certificate issued by the Competent Authority in the specified format in Annexure V (A). However those who have studied from 11<sup>th</sup> standard onwards and undergone their UG course for a minimum period of 3 years in Tamil Nadu need not furnish the Nativity Certificate but have to give proof for their study period in Tamil Nadu and also furnish a declaration that they are not claiming Nativity in any other State except in Tamil Nadu which is to be signed by either the parent or guardian and the candidate.
- 3) Candidates who have qualified from recognized Universities in Tamil Nadu with a B.Sc (Microbiology) or BSc (Life science) with Microbiology as ancillary, under regular stream only are eligible to apply.
- 4) **OC candidates seeking admission to the M.Sc (Molecular Virology) course should have obtained not less than 50 % in the total aggregate marks obtained in all semesters taken together in the B.Sc., (Microbiology) or B.Sc (Life Science) with Microbiology as ancillary, under regular stream Degree Course. 45 % for BC/BCM / MBC/ DNC candidates and 40% for SC/SCA/ ST candidates In case of failure (s) the pass marks in the subsequent attempt(s) shall be taken for calculation purpose. Number of attempts are not considered for calculation of marks.**

5) a) **Admission to Postgraduate MSc (Molecular Virology) Degree Course is open to both men and women candidates.**

b) **Age Limit** - Candidates should have completed 20 years of age and must not have completed 40 years of age as on 30.12.2014. For SC/SCA/ST candidates maximum age is raised to 45 years

**PROCEDURE FOR FILLING THE APPLICATION :-**

6. a. Candidates should send the applications in the prescribed form only.  
b. Attested recent identical passport size photographs should be affixed to the application form and scrutiny form. The Photograph must be taken as shown in the Instructions.(Annexure III ).

Note: If the Photograph is not a recent one taken at the time of submitting the application, the **Application will be rejected.**

7. a. The candidates shall fill the Applications in the prescribed form in original and the Scrutiny Form carefully and legibly

b. The Application Register Number ( AR No) will be assigned by the Selection Committee

8. Cutting, overwriting and erasing in the Application form and in the Scrutiny Form should be strictly avoided.

9. Application with incomplete or insufficient particulars or without enclosures or those received after the last date mentioned will be summarily rejected (without any intimation to the candidate).

10. The Government Orders issued and to be issued from time to time pertaining to any of the matters contained in the prospectus should be read as part and parcel of this prospectus and such terms and conditions in the Government Order are deemed to have been incorporated in this prospectus.

11. Candidates must enclose only attested photo copies (not originals) of the following documents in the order indicated below along with the application, failing which the application is liable for rejection.

a. B.Sc (Microbiology)/BSc (Life Science) with Microbiology as ancillary (under regular stream) **Course Certificate** from the College where the candidate had undergone the course.

b. B.Sc Microbiology/BSc Life Science with Microbiology as ancillary (under regular stream) **Degree Certificate** or provisional pass certificate from the University concerned to which the college is affiliated.

c. First year / Semester to final year / semester B.Sc (Microbiology)/BSc (Life Science) with Microbiology as ancillary (under regular stream) **Mark sheets** issued by the University concerned.

d. **Community Certificate** issued by the competent authority with Office Seal.

e. Birth Certificate or copy of H.Sc., Certificate / School Leaving Certificate / College Leaving Certificate as evidence for Date of Birth.

f. **Attempt Certificate** in Final Year/Final Semester B.Sc., course from the Head of the Institution studied in.

12. It shall be the responsibility of the candidate to give the correct mailing address on the main application form/scrutiny Form and envelopes for Call Letter. If there is any change of address it should be intimated immediately to the Selection Committee in writing.

13. Filled up applications without the signature of the candidates will be rejected.

**MERIT LIST:-**

(14) The merit list for admission of candidates for Postgraduate M.Sc (Molecular Virology) Course will be made on the basis of total marks obtained by the eligible candidates in all the semester examinations of B.Sc. (Microbiology) /BSc (Life Science) with Microbiology as ancillary, under regular stream put together which is reduced to the base of 100 marks .

**(15) CALCULATION OF ACADEMIC MARKS :-**

- a) The total marks obtained must be reduced to the base of 100 marks and the weighted total aggregate marks obtained should be calculated accurate to two decimals. The academic marks is arrived at as shown below:-

**EXAMPLE B.Sc., (Microbiology/BSc Life Science with Microbiology as ancillary under regular stream**

SEMESTER	MAXIMUM TOTAL MARKS PRESCRIBED	TOTAL MARKS OBTAINED
FIRST	400	290
SECOND	500	375
THIRD	450	360
FOURTH	450	380
FIFTH	400	310
SIXTH	400	300
<b>GRAND TOTAL</b>	<b>2600</b>	<b>2015</b>

$$\frac{2015}{2600} \times 100 = 77.50$$

- b) In the case of candidates who have furnished the mark sheets only in grades, they should furnish the actual marks obtained from the university. If not, only the minimum marks of the grade will be considered.

(16) The Secretary, Selection Committee will publish the merit list in the websites [www.tnhealth.org](http://www.tnhealth.org) / [www.tn.gov.in](http://www.tn.gov.in). The candidates are advised to visit the website everyday from the date of issue of application for information.

**(17) DETERMINATION OF INTER-SE-MERIT :**

In case of two or more candidates obtaining equal marks out of total aggregate of 100 marks, the inter-se-merit of such candidates shall be determined on the basis of the following order of preference.

- Least number of appearance in the final Semester/final year of B.Sc., (Microbiology) / B.Sc (Life Science) with Microbiology as ancillary subject (under regular stream) Examination.
- Total marks obtained in the fifth and sixth semester examination of B.Sc., (Microbiology)/ B.Sc (Life Science) with Microbiology as ancillary, under regular stream course.
- Seniority in age will be given preference.
- Computerized random number assigned. Higher value of random number will be taken into consideration.

**COUNSELLING PROCEDURE : -**

- (18) a. Admission to Postgraduate M.Sc. (Molecular Virology) course shall be made by counselling on the basis of merit applying the various rules of reservation in the State of Tamilnadu in force wherever applicable and as per all other terms and conditions contained in the Government Order issued and to be issued from time to time with regard to rule of reservation.

- b. The candidates will be called for counselling as per their merit and exercise their option as per the eligibility norms mentioned in the prospectus, availability of seats and communal reservation in force.
- c. Candidates who are absent at the time of counselling without a valid reason for absence will not be considered for admission. However, the Selection Committee reserves the right to permit the candidate to attend the counselling later, if seats are available, if a valid reason for absence is communicated to the Selection Committee before the commencement of the counselling. The Candidate so permitted can be admitted only if seats are available at the time of counseling when she/he actually attends.
- d. Due to unforeseen reasons ,if a candidate cannot attend the counselling on the specified date and time, he / she can **authorize** a representative to attend the counselling on his/ her behalf. The authorized representative should produce an authority letter for allotment allotment in the format given in the Annexure IV ( A & B) along with **requisite original documents**. The allotment made to the authorized representative shall be binding on the candidate.

(19) Candidates selected for admission should give a declaration in the form given at the time of counselling that he / she is liable for forfeiture of selection / admission if **suppression of facts** are found at any time during or after admission to the course. The selection / admission shall be liable for cancellation based on the declaration at any time during or after the admission to the course. **Further he / she will not be allowed to apply for the M.Sc (Molecular Virology) Degree Course for the succeeding Two Years.**

(20) **Strict discipline should be maintained by the candidates for smooth conduct of counselling. If the candidates found indulging in any untoward activities, they will be debarred from the counselling and selection for the present and subsequent sessions.**

- 21) a) The candidates appearing for allotment by personal appearance should bring the **documents** enclosed along with application in original. Candidates without original certificate / documents, shall not be allowed to participate in the counselling.
- b) Candidates who are already studying in an Institution/ Universities have to produce a Bonafide Certificate from the Head of the Institution.

22) Any change or modification and relevant information pertaining to this admission process will be made available immediately in the websites **www.tnhealth.org and www.tn.gov.in**. The candidates are instructed to frequently visit the website from the date of application till the end of counselling without fail and not to wait for counselling information to be received by post. All information including the date of counselling will be put up in the website. **Call letters can also be downloaded from the websites.** Candidates will be permitted for counselling accordingly.



(23) a. The candidates who are selected at the time of counselling shall pay Rs.5000/- by way of Demand Draft drawn in favour of the Secretary, Selection Committee, Kilpauk, Chennai – 10 payable at Chennai at the time of receipt of the allotment orders.

After the receipt of the joining report from the Director, King Institute of Preventive Medicine and Research, Guindy, Chennai-32. this amount will be transferred to the Institution. **This fee is not refundable.**

b. All candidates attending the counselling for M.Sc (Molecular Virology) Degree Course will have to remit a non- refundable amount of ₹.500/- by means of Demand Draft drawn in favour of the Secretary, Selection Committee as processing fee.

**METHOD OF SELECTION AND ADMISSION: -**

(24) (1)The Selection will be made by, counselling based on merit and by applying the Rule of Reservation / Roster method followed by the Government of Tamil Nadu wherever applicable.

The rule of reservation shall be as follows:-

Open Competition	- 31%
Backward Class	- 30%
Most Backward / Denotified	- 20%
Scheduled Caste	- 18%
Scheduled Tribe	- 1%

BC, BCM, MBC, DNC, SC, SCA & ST are eligible for selection under open competition as per merit in addition to the reservation made for them.

Within the 30% reservation for Backward Classes 3.5% reservation will be provided for Muslims and 16% of seats out of 18% Quota earmarked to Scheduled Caste Arunthathiyar Community.

(2)a.Any remaining unfilled seats for want of adequate number of eligible candidates belonging to SCA community shall be filled by candidates belonging to SC community other than Arunthathiyar as per merit and vice versa. ( GO (Ms) 55 P & AR Department dated 08.04.2010.)

d. Any remaining reserved seats in ST Quota for want of adequate number of eligible candidates belonging to ST community shall be allotted to candidates belonging to SC Community as per merit. ( GO (Ms) No 77 Health & Family Welfare Department (MCA 1) dated 24.02.2011.)

e. Any remaining unfilled seats in BCM Community for want of adequate number of eligible candidates after exhausting the merit list shall be filled up on merit basis by candidates belonging to BC community without exceeding the quota for BC community as a whole.

( GO (Ms) No 30 Health & Family Welfare Department (MCA 1) dated 18.01.2012.)

d. Even after filling up of the required seats reserved for Arunthathiyars on preferential basis, if more number of qualified Arunthathiyars are available, such excess number of candidates of Arunthathiyars shall be entitled to compete with the Scheduled Castes other than Arunthathiyars in the inter-se merit among them(As per G.O.Ms.No.65, dated 27.5.2009 of P&AR(K) Department).

**(25) DURATION OF COURSE AND TUITION FEE**

a. The duration of the Postgraduate M.Sc (**Molecular Virology**) course shall be Two Years

b. Tuition fee - ₹.35,000/- per year.

Special fees and other fees are to be paid at the time of admission in the Institution.

c. Total Number of seats available – 21 seats .

**(26) HEPATITIS – B VACCINATION: -**

All the Selected candidates for admission to the various Postgraduate **M.Sc (Molecular Virology)** Degree course for 2014 – 2015 session should take Hepatitis – B vaccine and submit a medical certificate from an authorized Medical Officer as proof thereof, to the Head of the Institution at the time of joining. Admission to any Post Graduate course will not be allowed by the Heads of Institutions without the medical certificate. The candidate should take further doses at the prescribed intervals as required.

**(27) COMMUNICATION:-**

***c. All intimation for communication to the candidates will be sent only to the mailing address given by the candidate at the time of application. The Intimation / Call Letters will either be sent by Registered Post or Speed Post or Courier Service or they can be downloaded from the Web Sites [www.tnhealth.org](http://www.tnhealth.org) & [www.tn.gov.in](http://www.tn.gov.in). as per Instructions on Page 2 of this Prospectus whichever is feasible depending on the availability of time before counselling. Selection Committee will not be held responsible for Postal Delay and non viewing of website.***

***b. Candidates should inform the change of address, change of postings etc., immediately to the Selection Committee. If the change of address is not intimated to the Selection Committee in time, the Selection Committee will not be responsible for delay in communication or its consequences. The results will be published in the Web Sites [www.tnhealth.org](http://www.tnhealth.org) & [www.tn.gov.in](http://www.tn.gov.in).***

**(28) RAGGING:-**

The candidates who join M.Sc (Molecular Virology) Degree Courses should not indulge in any kind of agitation /strike /ragging activity inside / outside the college campus during the course of study. Candidates found to be taking part in any such activities mentioned above will be expelled from the course / college, at any point during the course of study and criminal action will be taken against them.

29) Candidates who have applied for M.Sc(Molecular Virology) Course are deemed to have read the contents in the Prospectus and agrees with all the conditions and clauses and will not have the right to challenge any of the Clauses contained in this Prospectus.

J. RADHAKRISHNAN,  
SECRETARY TO GOVERNMENT.

//TRUE COPY//

SECTION OFFICER

ADMISSION TO

M Phil ., (CLINICAL SOCIAL WORK ) COURSE

As per G.O(D) No.486, Health & Family Welfare (MCA1 ) Department dated 23.05.2014 and as amended from time to time.



IN

STANLEY MEDICAL COLLEGE , CHENNAI 600001  
UNDER  
THE TAMIL NADU DR.M.G.R. MEDICAL UNIVERSITY

*PROSPECTUS*

2014– 2015



SELECTION COMMITTEE,  
DIRECTORATE OF MEDICAL EDUCATION,  
162, PERIYAR E.V.R HIGH ROAD, KILPAUK,  
CHENNAI – 600 010.

Phone: 044 – 28361674

Website: [www.tnhealth.org](http://www.tnhealth.org) / [www.tn.gov.in](http://www.tn.gov.in)

Official Mobile Number :9445793131

To send SMS candidates regarding counseling only  
(if needed)

COST ₹ 1,000/

### AT A GLANCE

- Last date for downloading : 09.06.2014, 5.00 PM
- Last date for receipt of application : 10.06.2014 , 5.00 PM
- Allotment of seats by personal appearance : 4<sup>th</sup> week of June 2014
- Last date of admission : the time as mentioned in the allotment letter of the candidate.
- Applications **can only be downloaded** from the websites **www.tnhealth.org** and **www.tn.gov.in** and the filled application along with necessary enclosures and 1 self addressed envelope 23 X 10 cms sent to the Secretary, Selection Committee, Kilpauk, Chennai -10 before the last date along with a Demand Draft for ₹ 1000/- towards the cost of application form **drawn in favour of The Secretary, Selection Committee and payable at Chennai. Applications without the Demand Draft will not be accepted. The name of the candidate and the name of the course should be written on the reverse of the Demand Draft. SC/ SCA and ST candidates who are natives of Tamil Nadu are exempted from payment of the cost of the Application Form.**
- Candidates should send the application with all enclosures in A<sub>4</sub> size cloth lined cover The template with requisite details available for download should be printed and pasted on the cover.
- **Application Register Number(ARNo) will be assigned by the Selection Committee.**
- Candidates can track their applications on the above websites by entering Final year University Examination Register Number and the year of the first appearance.
- The merit list will be available in the websites **www.tnhealth.org** and **www.tn.gov.in**
- Eligible candidates can download their call letters from the websites **www.tnhealth.org** and **www.tn.gov.in** by entering their AR No allotted by the Selection Committee and their Date of Birth and attend the counselling **as per the date & time mentioned** in the counselling schedule which will also be available on the web sites . Candidates are requested to paste their photograph on the call letters which is to be attested by a Gazetted Officer. ( The photograph must be a copy of the same one pasted on the Application)

## CONTENTS

SL NO	PARTICULARS	CLAUSE NO
1	GENERAL INSTRUCTIONS	1-3
2	ELIGIBILITY CRITERIA	4-8
3	PROCEDURE FOR FILLING & SUBMISSION OF APPLICATION	9-15
4	MERIT LIST	16-21
5	COUNSELLING PROCEDURE	22-26
6	METHOD OF SELECTION AND ADMISSION	27-29
7	DURATION OF COURSE & TUITION FEES	30
8	COMMUNICATIONS	32
9	ANNEXURES ( 1- IV )	

## **I. GENERAL INSTRUCTIONS:**

1. Application Form completed in all respects should reach:-

**The Secretary,**  
Selection Committee,  
Directorate of Medical Education,  
No.162, Periyar E.V.R. High Road,  
Kilpauk, Chennai – 600 010.

on or before 10.06.2014, 5.00 P.M., at the Selection Committee office.

2. Applications which are incomplete and received after the last date i.e after , 10.6.2014, 5.00 P.M are liable for rejection without any intimation to the candidate..

3. The Selection Committee bears no responsibility for delayed receipt or loss in transit on any grounds beyond the specified date and time. Applications received by Speed Post / Courier / any other means after the last date and time will not be accepted irrespective of the date of booking.

## **II. ELIGIBILITY CRITERIA:**

4. Candidates seeking admission to the M. Phil (Clinical Social Work ) Course should be Citizen of India and Native of Tamil Nadu.

5. Admission to M. Phil (Clinical Social Work ) Course is open to both men and women candidates.

6.a.Candidates who have qualified from recognized **Universities in Tamil Nadu in both Undergraduate and Post Graduate Degree courses only are eligible.**

b. Candidates should possess a Masters Degree in Social Works done under regular stream- M.A Degree in Social Work / Degree of Master of Social Work ( MSW) and specialized in Medical and Psychiatric Social Work

7. OC candidates seeking admission to the M. Phil (Clinical Social Work )course should have obtained not less than 60 % in the total marks obtained in all semesters taken together in M.A Degree in Social Work / Degree of Master of Social Work ( MSW) Course.

( 55 % for BC/BCM / MBC/ DNC candidates and 50%for SC/SCA/ ST candidates).

In case of failure (s) the pass marks in the subsequent attempt(s) shall be taken for calculation purpose. Number of attempts are not considered for calculation of marks.

8. The following categories will be treated as Service candidates for selection under the seats reserved exclusively for service candidates.

- (i) Candidates with M.A Degree in Social Work / Degree of Master of Social Work ( MSW) and specialized in Medical and Psychiatric Social Work Post graduates serving in Tamil Nadu Medical Service on a regular basis and who have completed two years of service as on 30-04-2014.
- (ii) Candidates with M.A Degree in Social Work / Degree of Master of Social Work ( MSW) and specialized in Medical and Psychiatric Social Work Post graduates who are approved probationers serving in local bodies will be considered as service candidates and must have completed 2 years of service as on 30-04-2014.

### **III. PROCEDURE FOR FILLING THE APPLICATION:-**

9. a. Candidates seeking admission to M. Phil (Clinical Social Work ) course are required to send their applications in the prescribed form which can be downloaded from the websites [www.tn.health.org](http://www.tn.health.org) and [www.tn.gov.in](http://www.tn.gov.in) and sent along with a demand draft for ₹. 1000/- (Rupees One thousand only) from any Nationalised Bank and drawn in favour of the "Secretary, Selection Committee" payable at Chennai.

**SC / SCA / ST Candidates of Tamil Nadu need not enclose the Demand Draft.**

b. Attested recent identical passport size photographs should be affixed to the application form and the scrutiny form. The Photograph must be taken as shown in the Instructions. (Annexure III).

Note: If the Photograph is not a recent one taken at the time of submitting the application, the Application will be rejected

10. Fill in the Application form and Scrutiny form carefully and legibly.

11. Application should be in the Candidates own handwriting.

12. Cutting, Over-writing and Erasing in the application form and in the Scrutiny Form should be avoided.

13. Candidates shall ensure that completed application form with all particulars and enclosures reaches the Selection Committee within the date and time specified. Applications without enclosures are liable for rejection without any intimation to the candidate

14. Candidates must enclose only attested photocopies (not originals) of the following documents in the order indicated below along with the application, failing which the application is liable for rejection.

- i) M.A Degree in Social Work / Degree of Master of Social Work ( MSW)course completion certificate from the College where the candidate had undergone the course.
- ii) M.A Degree in Social Work / Degree of Master of Social Work ( MSW) Degree Certificate or provisional pass certificate from the University concerned to which the college is affiliated.
- iii) First year/ semester to final year/semester M.A Degree in Social Work / Degree of Master of Social Work ( MSW) Mark sheets issued by the University concerned.
- iv) Community Certificate issued by the competent authority with Office Seal
- v) Birth Certificate or copy of H.Sc., Certificate / School Leaving Certificate / College Leaving Certificate
- vi) Attempt Certificate in Final Year M.A Degree in Social Work / Degree of Master of Social Work (MSW) course from the College/University concerned

**15. The Government Orders issued and to be issued from time to time pertaining to any of the matters contained in the prospectus should be read as part and parcel of this prospectus and such terms and conditions in the Government Order are deemed to have been incorporated in this prospectus.**

**IV. MERIT LIST:**

16. The merit list for admission of candidates for M. Phil (Clinical Social Work ) Course will be made on the basis of total marks obtained by the eligible candidates in all the year / semester examinations of M.A Degree in Social Work / Degree of Master of Social Work ( MSW) put together which is reduced to the base of 100 marks .

17. A common Merit List for the M. Phil (Clinical Social Work ) course will be prepared by computing of academic marks for 100.

**18. CALCULATION OF ACADEMIC MARKS :-**

The total marks obtained must be reduced to the base of 100 marks and the weighted total marks obtained should be calculated accurate to two decimals. The academic marks is arrived at as shown below:-

EXAMPLE –

M.A Degree in Social Work / Degree of Master of Social Work ( MSW)

SEMESTER / YEAR	MAXIMUM TOTAL MARKS PRESCRIBED	TOTAL MARKS OBTAINED
FIRST	500	290
SECOND	500	375
THIRD	500	360
FOURTH	500	380
<b>GRAND TOTAL</b>	<b>2000</b>	<b>1405</b>

$$\frac{1405}{2000} \times 100 = 70.25$$

- ii) Candidates who have furnished the mark sheets only in grades, should furnish the actual marks obtained from the university. **If not, only the minimum marks of the grade will be considered.**



19. The Secretary, Selection Committee will publish the merit list in the websites [www.tnhealth.org/](http://www.tnhealth.org/) [www.tn.gov.in](http://www.tn.gov.in). The candidates are advised to visit the websites everyday from the date of issue of application for information.

20. The candidates will be called for counselling as per their merit and they may exercise their option as per the eligibility norms mentioned in the prospectus, availability of seats and communal reservation in force.

21. **DETERMINATION OF INTER-SE-MERIT**

In case of two or more candidates obtaining equal marks out of a total of 100 marks, the inter se merit of such candidates shall be determined on the basis of the following order of preference.

- e. Least number of appearance in the final Semester of M.A Degree in Social Work / Degree of Master of Social Work (MSW) Examination.
- f. Total marks obtained in the final year examination of M.A Degree in Social Work / Degree of Master of Social Work (MSW) course.
- g. Seniority in age will be given preference.

**V. COUNSELLING PROCEDURE:**

22. (1) a. Admission to M. Phil (Clinical Social Work ) course shall be made by counselling on the basis of merit applying the various rules of reservation in force wherever applicable.

- e. The candidates will be called for counselling as per their merit and they may exercise their option as per the eligibility norms mentioned in the prospectus, availability of seats and communal reservation in force.
- f. Candidates who are absent at the time of counselling without a valid reason for absence will not be considered for admission. However, the Selection Committee reserves the right to permit the candidate to attend the counselling later, if seats are available, if a valid reason for absence is communicated to the Selection Committee before the commencement of the counselling. The Candidate so permitted can be admitted only if seats are available at the time of counseling when she/he actually attends.
- g. Due to unforeseen reasons ,if a candidate cannot attend the counselling on the specified date and time, he / she can **authorize** a representative to attend the counselling on his/ her behalf. The authorized representative should produce an authority letter for allotment in the format given in the Annexure IV (A & B) along with **requisite original documents**. The allotment made to the authorized representative shall be binding on the candidate.

(23) Candidates selected for admission should give a declaration in the form given at the time of counselling that he / she is liable for forfeiture of selection / admission if suppression of facts are found at any time during or after admission to the course. The selection / admission shall be liable for cancellation based on the declaration at any time during or after the admission to the course. **Further he / she will not be allowed to apply for the M.Phil (Clinical Social Work) Degree Course for the succeeding Two Years.**

(24) Strict discipline should be maintained by the candidates for smooth conduct of counselling. If the candidates found indulging in any untoward activities, they will be debarred from the counselling and selection for the present and subsequent sessions.

(25) The candidates appearing for allotment by personal appearance should bring the **documents** enclosed along with application in original. **In any case candidates without original certificate / documents, shall not be allowed to participate in the counselling. Candidates who have deposited their original documents to the institution/ Universities and has come for counselling with a certificate stating that “ their original certificates are submitted with institution/ University” will NOT be allowed to participate in counselling.**

(26) Any change or modification and relevant information pertaining to this admission process will be made available immediately on the website ([www.tnhealth.org](http://www.tnhealth.org) / [www.tn.gov.in](http://www.tn.gov.in)). The candidates are instructed to frequently visit the website from the date of application till the end of counselling without fail and not to wait for counselling information to be received by post. All information including the date of counselling will be put up in the website. **Call letters can also be downloaded from the websites.** Candidates will be permitted for counselling accordingly.

## **VI. METHOD OF SELECTION AND ADMISSION**

27. (1) The Selection will be made by counseling based on merit and by applying the Rule of Reservation/ Roster method followed by the Government of Tamil Nadu wherever applicable.

The rule of reservation shall be as follows:-

Open Competition	- 31%
Backward Class	- 30%
Most Backward / Denotified	- 20%
Scheduled Caste	- 18%
Scheduled Tribe	- 1%

BC, BCM, MBC, DNC, SC, SCA & ST are eligible for selection under open competition as per merit in addition to the reservation made for them.

Within the 30% reservation for Backward Classes 3.5% reservation will be provided for Muslims and 16% of seats out of 18% Quota earmarked to Scheduled Caste Arunthathiyar Community.

- (2)a. Any remaining unfilled seats for want of adequate number of eligible candidates belonging to SCA community shall be filled by candidates belonging to SC community other than Arunthathiyar as per merit and vice versa. ( GO (Ms) 55 P & AR Department dated 08.04.2010.)
- b) Any remaining reserved seats in ST Quota for want of adequate number of eligible candidates belonging to ST community shall be allotted to candidates belonging to SC Community as per merit. ( GO (Ms) No 77 Health & Family Welfare Department (MCA 1) dated 24.02.2011.)
- c) Any remaining unfilled seats in BCM Community for want of adequate number of eligible candidates after exhausting the merit list shall be filled up on merit basis by candidates belonging to BC community without exceeding the quota for BC community as a whole.  
( GO (Ms) No 30 Health & Family Welfare Department  
(MCA 1) dated 18.01.2012.)
- d) Even after filling up of the required seats reserved for Arunthathiyars on preferential basis, if more number of qualified Arunthathiyars are available, such excess number of candidates of Arunthathiyars shall be entitled to

compete with the Scheduled Castes other than Arunthathiyars in the inter-se merit among them(As per G.O.Ms.No.65, dated 27.5.2009 of P&AR(K) Department).

3)

- i. 50% of seats are reserved for service candidates, in addition to those service candidates selected in the open category. In case an odd number seat remains, that seat shall be filled by merit and communal reservation.
- ii. If there are no eligible Service candidates opting for M. Phil (Clinical Social Work ) course, the same will be allotted to eligible Non- Service candidates and Vice – Versa.

**28. The candidates who are selected at the time of counselling shall pay the tuition fee in total prescribed in Clause 30 by way of Demand Draft drawn in favour of the Secretary, Selection Committee, Kilpauk, Chennai – 10 payable at Chennai at the time of receipt of the allotment orders. After the receipt of the joining report from the Dean , Stanley Medical College, this amount will be transferred to the Institution. This fee is not refundable if the candidate discontinues or does not join the course.**

**29. All candidates attending the counselling for M. Phil (Clinical Social Work ) Degree Course will have to remit a non- refundable amount of ₹.500/- by means of Demand Draft drawn in favour of the Secretary, Selection Committee as processing fee.**

#### **VII. TUITION FEES , NUMBER OF SEATS & DURATION OF COURSE**

30. i. Tuition fee - ₹ 17,500/- per term. ( Two terms / year subject to revision)  
ii. No. of seats available - 15 seats  
iii. The duration of the M. Phil (Clinical Social Work ) course shall be 2 Academic Years

#### **VIII. HEPATITIS – B VACCINATION**

31. All the Selected candidates for admission to the M. Phil (Clinical Social Work ) Degree course for 2014- 2015 session should take Hepatitis – B vaccination and submit a medical certificate from an authorized Medical Officer as proof thereof, to the Head of the Institution at the time of joining.

Admission to the course will not be allowed by the Head of the Institution without the medical certificate. The candidate should take further doses at the prescribed intervals as required.

#### **IX. COMMUNICATION:**

32. a. *All intimation for communication to the candidates will be sent only to the mailing address given by the candidate at the time of application. The Intimation / Call Letters will either be sent Registered Post or Speed Post or Courier Service or they can be downloaded from the Web Sites [www.tnhealth.org](http://www.tnhealth.org) & [www.tn.gov.in](http://www.tn.gov.in). as per Instructions on Page 2 of this Prospectus whichever is feasible depending on the availability of time before counseling. Selection Committee will not be held responsible for Postal Delay and non viewing of website.*

b. Candidates should inform change of address, change of postings etc., immediately to the Selection Committee. If the change of address is not intimated to the Selection Committee in time, the Selection Committee will not be responsible for delay in communication . The merit list will be published in the Web Sites [www.tnhealth.org](http://www.tnhealth.org) & [www.tn.gov.in](http://www.tn.gov.in).

33. The candidates who join M. Phil (Clinical Social Work ) Degree Courses should not indulge in any kind of agitation /strike /ragging activity inside / outside the college campus during the course of study. Candidates found to be taking part in any such activities mentioned above will be expelled from the course/college, at any point during the course of study and criminal action will be taken against them

34) Candidates who have applied for M.Phil(Clinical Social Work) Course are deemed to have read the contents in the Prospectus and agrees with all the conditions and clauses and will not have the right to challenge any of the Clauses contained in this prospectus.

J. RADHAKRISHNAN,  
SECRETARY TO GOVERNMENT.

//TRUE COPY//

- sd -

SECTION OFFICER