



## ABSTRACT

Committee - Covid – 19 Death Ascertaining Committee (CDAC) at the District Level for issue of the official document for COVID-19 death– Orders – Issued.

### HEALTH AND FAMILY WELFARE (P1) DEPARTMENT

G.O.(Ms).No. 411

Dated: 22.09.2021

பிலவ, புரட்டாசி – 06

திருவள்ளூர் ஆண்டு – 2052

Read:

1. From the Ministry of Health and Family Welfare department, New Delhi, O.M. F.No.C.18018/11/2021-DMCell, Dated 03.09.2021.
2. Government letter No. 33211/P1/2021-1, Health and Family Welfare (P1) Department, dated 08.09.2021.
3. From the Director of Public Health and Preventive Medicine, letter R.No. 65878/SBHI-I/S1/2021, dated 09.09.2021.

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### ORDER:

In the Office Memorandum first read above, the Government of India, Ministry of Health and Family Welfare has framed the "Guidelines for Official Document for COVID-19 Death" in pursuance of the orders of the Hon'ble Supreme Court of India, dated 30.06.2021 in W.P.(C) No. 539/2021 and W.P.(C)No.554/2021.

2. Based on the above Guidelines, in the letter second read above, the Government have instructed all Collectors to form a District Level Committee consisting of Additional District Collector, Chief Medical Officer of Health, Dean or Joint Director of Medical and Rural Health Services and a subject expert for issuance of the official Document for COVID-19 death.

3. In the letter third read above, the Director of Public Health and Preventive Medicine has sent proposal forming a **Covid-19 Death Ascertaining Committee(CDAC)** at the District Level for issue of the official document for COVID-19 death.

4. The Government accept the proposal of the Director of Public Health and Preventive Medicine and the following notification will be published in the Tamil Nadu Government Gazette :-

### NOTIFICATION

#### **Covid-19 Death Ascertaining Committee - District Level**

Sl. No.	Designation	Role
1	District Revenue Officer (District Registrar of Births and Deaths)	Chairman
2	Joint Director of Health Services	Member Secretary and Convener

3	Dean of the Govt. Medical College	Member
4	Deputy Director of Health Services and Additional District Registrar of Births and Deaths (Revenue District)	Member
5	Deputy Director of Health Services of the Additional HUD	Member
6	Professor of Medicine, Medical College Hospital / One physician from District Head Quarters Hospital	Member
7	Professor of Microbiology, Medical College Hospital / District Epidemiologist	Member
8	The Commissioners of Corporations / Municipalities	Member

**Covid-19 Death Ascertaining Committee – Greater Chennai Corporation**

Sl. No.	Designation	Role
1	Commissioner and District Registrar of Births and Deaths	<b>Chairman</b>
2	City Health Officer	Member Secretary and Convener
3	Deans of the Medical Colleges	Member
4	Professor of Medicine, Madras Medical College	Member
5	Director, Institute of Child Health	Member
6	Surveillance Medical Officer (SMO, Chennai District)	Member
7	Joint Director of Medical, Office of the Directorate of Medical and Rural Health Service.	Member

The Committee shall follow the guiding principles issued by Government of India, Ministry of Health and Family Welfare and Indian Council of Medical Research for issue of Official Document of COVID-19 Death as detailed below :-

**Guiding Principles.**

- i. COVID-19 cases, for the purpose of these Guidelines, are those which are diagnosed through a positive RT-PCR/Molecular Tests/ RAT OR clinically determined through investigations in a hospital/in-patient facility by a treating physician, while admitted in the hospital/in-patient facility.
- ii. Deaths occurring due to poisoning, suicide, homicide, deaths due to accident etc. will not be considered as COVID-19 deaths even if COVID-19 is an accompanying condition.



### Scenario based approach and interventions

- i. COVID-19 cases which are not resolved and have died either in hospital settings or at home, and where a Medical Certificate of Cause of Death (MCCD) in Form 4 & 4A has been issued to the registering authority, as required under Section 10 of the Registration of Birth and Death (RBD) Act, 1969, will be treated as a COVID-19 death. Registrar General of India (RGI) will issue necessary guidelines to Chief Registrars of all States/UTs.
- ii. As per the study by Indian Council of Medical Research (ICMR), 95% deaths take place within 25 days of being tested Covid positive. To make the scope broader and more inclusive, deaths occurring within 30 days from the date of testing or from the date of being clinically determined as a COVID-19 case, will be treated as 'deaths due to COVID-19', even if the death takes place outside the hospital /in-patient facility.
- iii. However, a COVID-19 case, while admitted in the hospital /in-patient facility, and who continued as the same admission beyond 30 days, and died subsequently, shall be treated as a COVID-19 death.
- iv. In cases where the MCCD is not available or the next of kin of the deceased is not satisfied with the cause of death given in MCCD (Form 4/4A), and which are not covered by the aforesaid scenarios. The Committee shall issue Official Document for COVID-19 Death.

### Functions of the District Level Committee (including Greater Chennai Corporation).

- i. The next of kin of the deceased shall submit a petition to the District Collector for issuance of the appropriate Official Document for COVID-19 Death.  
The Committee is to scrutinize and examine all the petitions received from the next of the kin of the deceased through District Collector once in a week for issue of 'Official document for COVID-19 Deaths' to the concerned family members.
- ii. The "**Official Document for COVID-19 Death**" will be issued by the District Level Committee in the specified format annexed after due examination and verification of all facts.
- iii. The official document for COVID-19 death shall also be communicated to the Director of Public Health and Preventive Medicine and Chief Registrar of Births and Deaths and the Registrar of Birth and Death who issued the death certificate.
- iv. The Committee may interview the Stake holders to validate the information in the death related documents.
- v. The Committee shall also examine the grievances of the next of kin of the deceased, and propose necessary remedial measures, including issuance of amended Official Document for COVID-19 Death after verifying facts in accordance with the aforesaid guidelines issued by the Ministry of Health and Family Welfare.

P.T.O

- vi. The Committee would recommend appropriate measures to be taken up while certifying the cause of death in MCCD with regard to COVID-19 Deaths.
- vii. The applications for issuance of Official Document for COVID-19 Death and for redressal of grievances shall be disposed off within 30 days of submission of the application/ grievance.

(BY ORDER OF THE GOVERNOR)

**J.RADHAKRISHNAN**  
PRINCIPAL SECRETARY TO GOVERNMENT

To

The Principal Secretary / Commissioner,  
Greater Chennai Corporation, Chennai – 600 003.  
All District Collectors.  
All District Revenue Officers.  
The Works Manager, Government Central Press, Chennai – 600 079.  
(for Publication in the Tamil Nadu Government Gazette)  
The Secretary to Government of India,  
Ministry of Health and Family Welfare, Nirman Bhawan, New Delhi – 110 011.  
The Commissioner of Revenue Administration, Chennai – 600 005.  
The Commissioner of Municipal Administration, Chennai – 600 028.  
The Director of Town Panchayat, Chennai – 600 028.  
The Director of Rural Development and Panchayat Raj, Chennai – 600 015.  
The Director of Medical Education, Chennai – 600 010.  
The Director of Medical and Rural Health Services, Chennai – 600 006.  
The Director of Medical and Rural Health Services (ESI), Chennai – 600 006.  
The Director of Public Health and Preventive Medicine, Chennai – 600 006.  
The Chief Executive Officer,  
Cantonment Board, Ministry of Defence, Wellington, The Nilgiris – 643231.  
The Chief Executive Officer,  
Cantonment Board, 133, N Parade Road, Chakrapani Colony,  
St.Thomas Mount, Chennai – 600 016.  
The Chairman,  
Neyveli Lignite C India Limited, Cuddalore District Neyveli - 607 801.

Copy to:

The Municipal Administration and Water Supply Department, Chennai – 600 009.  
The Rural Development and Panchayat Raj Department, Chennai – 600 009.  
The Revenue and Disaster Management Department, Chennai – 600 009.  
The Health and Family Welfare (AB) Department, Chennai – 600 009.  
✓ The Health and Family Welfare (Data cell) Department, Chennai-600 009  
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//FORWARDED BY ORDER//

*S. Radhakrishnan*  
22/9/21  
SECTION OFFICER

*fn*  
22/9/21



ANNEXURE TO G.O (MS) NO.411, HEALTH AND FAMILY WELFARE  
(P1) DEPARTMENT, DATED: 22.09.2021

OFFICIAL DOCUMENT FOR COVID-19 DEATH

(Issued in compliance to the Hon'ble Supreme Court Judgement dated: 30<sup>th</sup> June 2021 in  
WP (Civil) No. 539 & WP (Civil) 554 of 2021)

Shri/Smt./Kum.....s/w/d of Shri.....R/O

.....(address of the deceased at the time of death) expired on

.....(date of death) at .....(place of occurrence of death). This death

is registered vide registration number.....in the office of Registrar of

Births and Deaths.....(Address of local registrar as per death certificate)

The Covid-19 Death Ascertaining Committee (CDAC) hereby certifies that the said person  
"Died due to COVID-19".

Name and signature of the Chairman of CDAC

Place of issue.....

Date of issue.....

Document No.....

To:

1. The family member of the deceased (Name & address), who applied to the CDAC.
2. Registrar of Birth & Death, who issued the death certificate
3. Chief Registrar of Birth & Death of the concerned State / UT
4. ....
5. ....

J.RADHAKRISHNAN  
PRINCIPAL SECRETARY TO GOVERNMENT

//True Copy//

*B. Radhakrishnan*  
22/9/21  
SECTION OFFICER

*Bn*  
22/9/21

