



## ABSTRACT

Medical Services Recruitment Board(MRB) – Rules of Procedures of Medical Services Recruitment Board(MRB) for recruitment of various categories of posts in various Government Medical Institutions – Amendment – Orders – Issued.

### HEALTH AND FAMILY WELFARE (C2) DEPARTMENT

G.O.(Ms) No.401

Dated:16.12.2014  
திருவள்ளூர் ஆண்டு 2045  
ஜய, மாய்கழி-1.

#### Read:

- (1) G.O.(Ms).No.1, Health and Family Welfare (C2) Department, dated 2.1.2012.
- (2) G.O.(Ms).No.36, Health and Family Welfare (C2) Department, dated 12.2.2014.

#### Read also:

From the Chairman, Medical Services Recruitment Board, Chennai letter Ref.No.1050/MRB/E4/2014 dated: 15.10.2014.

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### ORDER:

In the Government order 1<sup>st</sup> read above, orders have been issued for the constitution of Medical Services Recruitment Board exclusively for Health and Family Welfare Department so as to centralize the mode of direct recruitment to all categories existing in Health and Family Welfare Department except those that are coming under the purview of Tamil Nadu Public Service Commission. Subsequently in the Government order second read above Rules of Procedures of Medical Services Recruitment Board for recruitment to various categories have been issued.

2. The Chairman, Medical Services Recruitment Board (MRB) has sent amendment proposal to the Rule of Procedure to be followed for recruitment based on the Judgement dated 9.6.2014 of the Hon'ble High Court in WA No.1027/2013 and MP No.1/2013.

3. The Government have examined in detail the proposal of the Chairman, Medical Services Recruitment Board (MRB) to amend the Rules of Procedure of the Medical Services Recruitment Board, 2013 and has decided to accept it. Accordingly the following amendments are issued to the said Rules:-

**AMENDMENTS.**

In the said Rules,- (1) for rule 3, the following rule shall be substituted, namely:-

“3. Method of Recruitment.-

The Medical Services Recruitment Board shall adopt the following methods of recruitment, namely:-

**(A) Recruitment by open advertisement.-**

- (i) All Direct recruitment posts in Assistant Surgeon (General), Assistant Surgeon (Dental - General / Speciality) and Nurses shall be made, through open advertisement (in at least two newspapers and one of which must be in vernacular language), by conducting written examination (through physical or electronic mode) duly following the procedures prescribed.
- (ii) All direct recruitments to the post of Assistant Surgeon in various speciality Departments in Tamil Nadu Medical service shall be made through a 'walk-in' selection through open advertisement (in at least two newspapers and one of which must be in vernacular language), based on the marks obtained by the candidates in their Post Graduate Speciality subject. For the post of Assistant Surgeon (Speciality) a person in possession of Post graduate degree shall be preferred over DNB and DNB over a Post Graduate Diploma duly following the procedures prescribed.
- (iii) Para Medical & Technical Staff with following educational qualifications, namely:-  
All direct recruitments to the post of Paramedical and technical staff shall be done through a selection process based on open advertisement (in at least two newspapers and one of which must be in vernacular language), along with notifying the vacancies with the Employment Exchange. After obtaining eligible list sponsored by the Employment Exchange, open advertisement in at least two newspapers, (one of which must be in vernacular language) be published inviting application. The list of candidates sponsored by the Employment Exchange be intimated to apply for the concerned post, as per the advertisement, to the Medical Services Recruitment Board. The process of selection shall be based on the marks obtained by the candidates in various examinations by giving weightages to their academic performance (up to two decimals in percentage) as detailed below:

Minimum educational qualification required for the post	Weightage of marks		
	Degree/ Diploma/ Certificate	HSC/ P.U.C.	SSLC/10 <sup>th</sup>
a. Degree	50%	30%	20%
b. Diploma	50%	30%	20%
c. Certificate with PUC/ HSC qualification	50%	30%	20%
d. Certificate with SSLC	60%	NA	40%
e. Minimum General Educational Qualification (SSLC Pass)	NA	NA	100%

(NA – Not Applicable)

- (a) Wherever the basic essential qualification for a technical post is a diploma / certificate, has been changed from SSLC to HSC, in all such cases the weightage may be restricted to marks obtained in SSLC and the technical diploma / certificate (instead of HSC and the technical diploma / certificate ).
- (b) In cases of lesser number of vacancies for a particular post, and in cases where the notified vacancies are pertaining only to one or few districts only, the notified vacancies may be sent to the District Employment Exchanges concerned instead of the State level Employment Exchange.
- (c) In cases where recruitment is to be done on an urgent basis, Government may specifically direct the Medical Services Recruitment Board to conduct recruitment by only way of open advertisement (in at least two newspapers, one of which must be in vernacular language).

iv) Selection process for Driver recruitment through open advertisement.

All direct recruitments to the post of Drivers be done by way of open advertisement from eligible candidates, apart from notifying the vacancies with the Employment Exchange. After obtaining the list sponsored by the Employment Exchange, open advertisement in at least two newspapers, one of which must be in vernacular language be published inviting application. The list of candidates obtained from Employment Exchange need to be addressed to file an application (online) to the Medical Services Recruitment Board for the post of Driver.

- (1) Qualifications.- No person shall be eligible to appoint to the post, unless he possesses the following qualifications, namely:-
  - (a) Educational Qualification,- As per Adhoc rules.
  - (b) A valid Driving License to drive Transport Vehicles (Heavy Motor Vehicles)
  - (c) Nativity Certificate from the Appropriate Revenue Authority.
  - (d) Experience of minimum 2 years after obtaining the licence for driving Heavy Motor Vehicles / Transport Vehicles.
  - (e) Knowledge in vehicle maintenance / Traffic Rules etc.  
(Written Test) by physical or electronic mode - (100% weightage for selection )subject to the following:
    - (i) Physical Fitness Certificate including Vision Certificate.
    - (ii) shall pass the On Road Test Driving (conducted by the Tamil Nadu State Health Transport Department)
- (v) In addition, with the previous sanction of the Government, the Medical Services Recruitment Board can recruit the candidates by any other means as specifically approved by Government in this regard.

(vi) Age Limit:

As furnished in the Special Rules / Adhoc Rules of the post to which the recruitment is made”;

(2) in rule 4, for sub-rule(ii), the following sub-rule shall be substituted, namely:

“(ii) The Board shall call for the list of suitable candidates for future vacancies through open advertisement or other means approved by the Government, as the case may be. The Medical Services Recruitment Board shall recruit candidates duly following the procedure prescribed in rule 3. Method of Recruitment in this regard, on merit and duly applying rules of reservation and other priorities assigned through specific order of the Government.”;

(3) for rule 5, the following rule shall be substituted, namely:

“5. Collection of particulars from the candidates.-

The Medical Services Recruitment Board shall call for copies of photographs of the candidates and such other particulars as may be required and specified in such form by the Medical Services Recruitment Board as well as the originals of certificates of Educational Qualifications, date of birth and any other certificates / documents of relevance to the recruitment, so as to verify the eligibility / suitability of the candidates. The applications may be called for either by physical or electronic means. The Medical Services Recruitment Board shall cause further verification of documents / certificates, from the competent authorities, if deem necessary.”

(4) for rule 6, the following rule shall be substituted, namely:

“6. Method of Selection and Seniority of Selected Candidates.-

(A) The Medical Services Recruitment Board shall select candidates who fulfil the qualification as per the rules / norms governing the post:

(i) **For candidates recruited through open advertisement:-** The selection of eligible candidates who fulfil the qualification criteria shall be on the basis of rank / marks obtained in the written examination or duly following the procedure of merit approved in this regard, duly applying rules of reservation and other priorities assigned through specific orders of the Government.

(B) The candidates selected as per sub-rule A (i) above shall be assigned seniority as in the same order of selection.

(C) In the event of two or more candidates scoring equal marks in the written examination, (or) by any other means of merit the following will be the basis of selection or fixing of seniority.

(a) Senior in age shall be placed above:

- (b) If the age too, is equal, the following will be the basis of fixing the seniority.
- (i) In case of Optical Mark Reader (OMR) (Offline) applications, the date of receipt of application in the Medical Services Recruitment Board's office shall be taken into account to fix the seniority.
  - (ii) In case of Online applications, the date and time of online registration of application shall be taken into account to fix the seniority."

**(BY ORDER OF THE GOVERNOR)**

**J.RADHAKRISHNAN,  
SECRETARY TO GOVERNMENT**

To

The Chairman, Medical Services Recruitment Board, Chennai-6.  
All Heads of Departments under the control of  
Health and Family Welfare Department, Chennai-9.  
The Secretary, Tamil Nadu Public Service Commission, Chennai-3.  
The Accountant General, Chennai-18/35.  
The Director of Stationery and Printing, Chennai-2.  
The Director of Employment and Training, Guindy, Chennai-32.

Copy to:

Special Personal Assistant to Hon'ble Minister(Health), Secretariat, Chennai-9.  
Personnel and Administrative Reforms Department, Secretariat, Chennai-9  
Law Department, Secretariat, Chennai-9.  
All Sections / Officers of Health and Family Welfare Department, Chennai-9  
Data Cell, Health and Family Welfare Department, Chennai-9.  
Stock File / Spare copy.

**// FORWARDED BY ORDER//**

  
Section Officer

