



ABSTRACT

Public Health – Directorate of Public Health and Preventive Medicine - Filling up the post of Typist through Tamil Nadu Public Service Commission – Estimate of vacancy for the year 2014-2015 – Approved – Orders – Issued.

HEALTH AND FAMILY WELFARE (AB1) DEPARTMENT

G.O (Ms) No.179

Dated : 24.06.2014
Thiruvalluvar Aandu 2045
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Read:

The Director of Public Health and Preventive Medicine, Chennai letter R.No. 101739/ E4/2013/S5 dated 30.4.2014 and 22.5.2014.

ORDER:-

The Government approve estimate of vacancies as 22 for the post of Typist to be filled up by direct recruitment through Tamil Nadu Public Service Commission for the panel year 2014-2015 in the Directorate of Public Health and Preventive Medicine in the prescribed format. The above estimate of vacancies has been approved by the Staff Committee.

2. The Government also approve estimate of vacancy as 5 for the post of Typist to be filled up by Transfer of service.

(BY ORDER OF THE GOVERNOR)

**J.RADHAKRISHNAN
SECRETARY TO GOVERNMENT**

To

The Director of Public Health and Preventive Medicine, Chennai-6 (w.e.)

Copy to:

The Secretary, Tamil Nadu Public Service Commission, Chennai-3

Personnel and Administrative Reforms Department, Chennai-9

The Finance Department, Chennai-9

Health and Family Welfare (Data Cell), Department, Chennai.

Sf/c

/Forwarded by Order/

J. Meen
SECTION OFFICER.

24/6/14

ANNEXURE-I

PREPARATION OF ESTIMATE OF VACANCY – 2014-2015 (Typist)

J. Form for preparation of estimate of vacancies for the post of Typist -

	Total cadre strength	:	172
(i)	Temporary	:	109
(ii)	Permanent	:	63
2.	Number of vacancies on retirements (for 12 months as in para 10 of G.O.(Ms) No.603, Personnel and Administrative Reforms Department (Per.M) Department, dated 12.6.85) for on the crucial date prescribed in the rules)	:	3
Note:	If the panel year is over, number of actual Retirement Vacancies should be taken into account.	:	Note: As per orders issued in letter No.67770/2000-1, Personnel and Administrative Reforms (P) Department, dated 19.12.2001 and in letter No.13622/2002-3 Personnel and Administrative Reforms (P) Department, dated 22.04.2002 the estimate of vacancies should be for actual vacancies i.e. retirement vacancies and the vacancies caused due to the promotions during the panel period of 12 months.
3.	5% Leave reserve vacancies with reference to working strength (not applicable for direct recruitment)	:	Column No.3&6 will not be applicable to the post of Typist as it is the entry level post for ministerial services.
4	Existing vacancies	:	22
4. (a)	Number of likely promotions	:	Nil

5.	Number of new posts likely to be sanctioned during panel period and the Number of posts sanctioned earlier but not included in the previous year estimate	:	G.O.Ms.No.14 H.&FW(AB2) Department, Dt.20.1.2014 – 2 posts
		:	27
6.	Number of vacancies to be provided for unexpected contingencies on a staggered scale as indicated in G.O.(Ms) No.381, Personnel and Administrative Reforms (Per.S) Department, dated 28.4.89 (with reference to the actual estimate computing the items from 2 to 5 above)	:	Column No. 3 & 6 will not be applicable to the post of Typist as it is the entry level post for ministerial services
	(Not applicable for Direct recruitment)	:	27
	DEDUCT:		
7.	Number of posts disbanded during the recruitment year	:	Nil
8.	Number of vacancies appointment for direct recruitment	:	22
8(a)	Transfer of Services	:	5
	Total	:	27
9.	Number of personnel who have been promoted against leave vacancies and subsequently reverted to the lower cadre from the approved list already drawn-up	:	---
10.	Number of persons who have been deputed to other posts for a specified period and not subsequently reverted to the lower cadre for want of vacancy	:	---

J.RADHAKRISHNAN,
SECRETARY TO GOVERNMENT.

/True copy/

Chitra
SECTION OFFICER.

24/6/14

ANNEXURE - II

(Typist)

2014-2015

2. Form for preparation of estimate of vacancies for direct Recruitment 2014-2015

(The estimate of vacancies should cover a period of one year following the date on which the list of selected candidate is to be communicated by the Commission – vide paragraph 14 of G.O.No.603, Personnel and Administrative Reforms (Per.M) Department, dated 12.6.85. The covering period for the present recruitment is from 1.4.2014 – 31.3.2015)

1.	<u>Total cadre strength</u>	:	172
(i)	Permanent	:	63
(ii)	Temporary	:	109
2.	No. of retirement vacancies anticipated to arise	:	3
3.	No. of likely promotion of incumbents of substantive posts	:	Nil
4.	No. of new posts sanctioned permanent/temporary post retained permanent by obtaining the sanction of the Government from time to time	:	Note: As per orders issued in letter No. 67770/2000-1 Personnel and Administrative Reforms (P) Department, dated 19.12.2001 and in letter No. 13622/2002-3 Personnel and Administrative Reforms (P) Department, dated 22.4.2002 the estimate of vacancies should be for actual vacancies i.e. retirement vacancies and the vacancies caused due to the promotions during the panel period of 12 months – 22
4(a)	5% leave reserve vacancies (actual)	:	Nil
4(b).	Newly created post	:	2
	Total	:	27

DEDUCT		
5.	Number of posts to be apportioned for other methods with reference to prescribed Ratio 20%	: 27 x 20% = 5
6.	Number of vacancies to allocated for appointment on Compassionate Ground 25%	: Nil
7.	No. of posts likely to be disbanded	: ---
8.	Actual number of vacancies apportioned for direct recruitment Col. (2)+(4)+(4b) - (5)+(6)+(7)	: 22

J.RADHAKRISHNAN,
SECRETARY TO GOVERNMENT.

/True copy/

Shri M. S. Srinivasan
SECTION OFFICER.

