

Finance (All) Dept Secretariat, Chennai

Letter No.71719/All/2016-1 Dt.28.01.2016

From

Thiru T.Udhayachandran, I.A.S., Secretary to Government (Expenditure)

To

All Departments of Secretariat, All Heads of Department,

Sir,

Sub: Special Pay and Allowances - Details of - called for.

I am to request you to furnish the details of special pay and allowances applicable to the employees of your Department in the format enclosed on or before 15.02.2016, alongwith soft copy in CD format. This may be treated as MOST IMMEDIATE.

Yours faithfully,

For Secretary to Government (Expenditure)

Name of the Department

								SI.No
								SI.No Name of the post No of employees
			*			strength)	(sanctioned	
				Subordinate service etc.,)	service, General service,	(Example. TN Secretariat	service	Class / Category in the
					(Rs.)	(per month)	Pay	Rate Special
						revision)	(Initial sanction & further	Details of Government Order

Name of the Department

			The second secon		
SI.No	SI.No Name of the post No of employees		Class / Category in the	Rate	Details of Government Order
		(sanctioned	service	Allowance	(Initial sanction & further
		strength)	(Example. TN Secretariat	(per month)	revision)
			service, General service,	(Rs.)	
			Subordinate service etc.,)		