

## **FINANCE [PGC] DEPARTMENT**

**G.O.No.59, Dated 22<sup>nd</sup> February 2016.**

*(Manmatha, Maasi-10, Thiruvalluvar Aandu-2047)*

### **ABSTRACT**

**PENSION** – Contributory Pension Scheme – Settlement of accumulation under Contributory Pension Scheme in respect of CPS subscribers retired/resigned, died and terminated from service - Orders - Issued.

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### **Read :**

1. G.O.Ms.No.259, Finance (Pension) Department, dated: 06-08-2003.
2. G.O.Ms.No.430, Finance (Pension) Department, dated: 06-08-2004.
3. Government Letter No.54950, Finance (Pension) Department, dated. 29-09-2005..

-oOo-

### **ORDER :**

In the Government Order first read above, Government introduced the Contributory Pension Scheme to Tamil Nadu Government employees who were recruited on or after 1-4-2003.

**2.** In the Government Order second read above, Government ordered that it is mandatory for all employees who were recruited on or after 1-4-2003 to become member of the Contributory Pension Scheme and each employee would pay a monthly contribution of 10% of Basic Pay and Dearness Allowance from his/her salary to the Contributory Pension scheme and a matching contribution will be made by the State Government for each employee, who contribute to the Scheme.

**3.** The Hon'ble Chief Minister of Tamil Nadu has made an announcement under Rule 110 of Tamil Nadu Legislative Assembly Rules on 19-02-2016 on the floor of the Legislative Assembly that the accumulation under Contributory Pension Scheme in respect of subscribers retired / died will be settled immediately to retired employees and legal heirs of deceased employees.

**4.** Accordingly, the Government direct that the Contributory Pension Scheme accumulation i.e. the employee's contribution along with Government contribution and interest thereon upto the date of final authorisation in respect of those retired, resigned, died and whose services are terminated due to various reasons be settled immediately, subject to obtaining an undertaking from the retired/resigned employees and legal heirs of deceased employees that they would not make any further claims under Contributory Pension Scheme.

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5. The retired/resigned employee and legal heirs of deceased employee shall submit an application in the format prescribed in Annexure-I to this order for final settlement of the Contributory Pension Scheme accumulation.

6. The Head of the Department in the case of self-drawing officers and the Head of Office in the case of non-self drawing officers, shall be the competent authority to sanction final settlement of Contributory Pension Scheme accumulation in the CPS account of those retired, resigned, died and whose services are terminated due to various reasons. The Administrative Department of Secretariat or the Head of the Department or the Head of Office, as the case may be, shall send the application for final settlement of CPS Account to the Director of Treasuries and Accounts straightaway for authorisation. On receipt of the application for final settlement of CPS Account, the Director of Treasuries and Accounts shall apply the requisite checks and assess the amount of final settlement within a period of one month from the date of receipt of application and send authorisation for final settlement of CPS Account in the format prescribed in Annexure-II to this order to the Government Data Centre, Chennai to issue of CPS Final Account Slip.

7. The Government Data Centre, Chennai shall issue Contributory Pension Scheme Final Account Slip in respect of CPS subscribers retired/resigned, died and terminated from service based on the authorization of the Director of Treasuries and Accounts, Chennai. Based on the authorization issued by the Director of Treasuries and Accounts and the CPS Final Account Slip issued by the Government Data Centre, the Head of the Department in the case of self-drawing officers and the Head of Office in the case of non-self drawing officers, shall issue sanction order for the final settlement of CPS account.

8. On receipt of sanction order issued by the sanctioning authority, the Drawing and Disbursing Officer concerned shall draw and disburse the amount by ECS mode.

9. In respect of local body employees, the Head of the Department concerned shall sanction, draw and disburse the amount by ECS mode based on the authorisation issued by the Director of Treasuries and Accounts.

10. The amount accrued at the credit of Contributory Pension Scheme Account in respect of CPS subscribers retired/resigned, died and terminated from service shall be debited to the respective head of account as detailed below:-

Sl. No.	Employee Category	Head of Account	
		Employee's Contribution	Employer's Contribution
(1)	<b>GOVERNMENT EMPLOYEES</b>		
	<b>Subscription</b>	8342.00. OTHER DEPOSITS – 117. Defined Contribution Pension Scheme for Government Servants - AA. Contributory Pension Scheme for Tamil Nadu State Government Employees – Employee's Contribution <b>[DPC 8342 00 117 AA 0004 (Outgo)]</b>	8342.00. OTHER DEPOSITS – 117. Defined Contribution Pension Scheme for Government Servants - AB. Contributory Pension Scheme for Tamil Nadu State Government Employees – Government Contribution <b>[DPC 8342 00 117 AB 0002 (Outgo)]</b>

Sl. No.	Employee Category	Head of Account	
		Employee's Contribution	Employer's Contribution
	<b>Interest</b>	8342.00. OTHER DEPOSITS – 117. Defined Contribution Pension Scheme for Government Servants - IA. Interest on Contributory Pension Scheme for Tamil Nadu State Government Employees – Employee's Contribution. <b>[DPC 8342 00 117 IA 0006 (Outgo)]</b>	8342.00. OTHER DEPOSITS – 117. Defined Contribution Pension Scheme for Government Servants - IB. Interest on Contributory Pension Scheme for Tamil Nadu State Government Employees – Government Contribution. <b>[DPC 8342 00 117 IB 0004 (Outgo)]</b>
<b>(2)</b>	<b>EMPLOYEES OF AIDED EDUCATIONAL INSTITUTIONS</b>		
	<b>Subscription</b>	8342.00. OTHER DEPOSITS – 117. Defined Contribution Pension Scheme for Government Servants - AC. Contributory Pension Scheme for employees of Tamil Nadu Aided Educational Institutions - Employee's Contribution <b>[DPC 8342 00 117 AC 0000 (Outgo)]</b>	8342.00. OTHER DEPOSITS – 117. Defined Contribution Pension Scheme for Government Servants - AD. Contributory Pension Scheme for Employees of Tamil Nadu Aided Educational Institutions – Government Contribution <b>[DPC 8342 00 117 AD 0008 (Outgo)]</b>
	<b>Interest</b>	8342.00. OTHER DEPOSITS – 117. Defined Contribution Pension Scheme for Government Servants - IC. Interest on Contributory Pension Scheme for employees of Tamil Nadu Aided Educational Institutions - Employee's Contribution <b>[DPC 8342 00 117 IC 0002 (Outgo)]</b>	8342.00. OTHER DEPOSITS – 117. Defined Contribution Pension Scheme for Government Servants - ID. Interest on Contributory Pension Scheme for employees of Tamil Nadu Aided Educational Institutions - Government Contribution <b>[DPC 8342 00 117 ID 0000 (Outgo)]</b>
<b>(3)</b>	<b>EMPLOYEES OF PANCHAYAT UNION SCHOOLS</b>		
	<b>Subscription</b>	8342.00. OTHER DEPOSITS – 117. Defined Contribution Pension Scheme for Government Servants - AG. Contributory Pension Scheme for Panchayat Union Schools - Employee's Contribution <b>[DPC 8342 00 117 AG 0002 (Outgo)]</b>	8342.00. OTHER DEPOSITS – 117. Defined Contribution Pension Scheme for Government Servants - AH. Contributory Pension Scheme to Panchayat Union Schools – Government Contribution <b>[DPC 8342 00 117 AH 0000 (Outgo)]</b>
	<b>Interest</b>	8342.00. OTHER DEPOSITS – 117. Defined Contribution Pension Scheme for Government Servants - IG. Interest on Contributory Pension Scheme for employees of Panchayat Union Schools - Employee's Contribution <b>[DPC 8342 00 117 IG 0004 (Outgo)]</b>	8342.00. OTHER DEPOSITS – 117. Defined Contribution Pension Scheme for Government Servants - IH. Interest on Contributory Pension Scheme for employees of Panchayat Union Schools - Government Contribution <b>[DPC 8342 00 117 IH 0002 (Outgo)]</b>

Sl. No.	Employee Category	Head of Account	
		Employee's Contribution	Employer's Contribution
<b>(4)</b>	<b>EMPLOYEES OF MUNICIPAL SCHOOLS</b>		
	<b>Subscription</b>	8342.00. OTHER DEPOSITS – 117. Defined Contribution Pension Scheme for Government Servants - AI. Contributory Pension Scheme for Municipal Schools - Employee's -Contribution <b>[DPC 8342 00 117 AI 0008 (Outgo)]</b>	8342.00. OTHER DEPOSITS – 117. Defined Contribution Pension Scheme for Government Servants - AJ. Contributory Pension Scheme for Municipal Schools - Government Contribution <b>[DPC 8342 00 117 AJ 0006 (Outgo)]</b>
	<b>Interest</b>	8342.00. OTHER DEPOSITS – 117. Defined Contribution Pension Scheme for Government Servants - II. Interest on Contributory Pension Scheme for employees of Municipal Schools - Employee's Contribution <b>[DPC 8342 00 117 II 0000 (Outgo)]</b>	8342.00. OTHER DEPOSITS – 117. Defined Contribution Pension Scheme for Government Servants - IJ. Interest on Contributory Pension Scheme for employees of Municipal Schools - Government Contribution <b>[DPC 8342 00 117 IJ 0008 (Outgo)]</b>
<b>(5)</b>	<b>LOCAL BODY EMPLOYEES</b>		
	<b>Subscription and Interest</b>	8342.00. OTHER DEPOSITS – 117. Defined Contribution Pension Scheme for Government Servants - AN. Contributory Pension Scheme for Tamil Nadu Local Body Employees - Employee's - Contribution <b>[DPC 8342 00 117 AN 0008 (Outgo)]</b>	8342.00. OTHER DEPOSITS – 117. Defined Contribution Pension Scheme for Government Servants - AO. Contributory Pension Scheme for Tamil Nadu Local Body Employees - Employer's Contribution <b>[DPC 8342 00 117 AO 0006 (Outgo)]</b>

(BY ORDER OF THE GOVERNOR)

**K.SHANMUGAM**  
**ADDITIONAL CHIEF SECRETARY TO GOVERNMENT.**

To  
 All Secretaries to Government.  
 All Departments of Secretariat.  
 The Legislative Assembly Secretariat, Chennai - 600 009.  
 The Governor's Secretariat, Raj Bhavan, Chennai - 600 022.  
 All Heads of Departments.  
 The State Information Commission, No.2, Thiyagaraya Salai, Near Aalai Amman Koil, Teynampet, Chennai - 600 018  
 The Accountant General (A&E), Chennai - 600 018. (By name)  
 The Accountant General (A&E), Chennai - 600 018  
 The Principal Accountant General (Audit-I), Chennai - 600 018.  
 The Accountant General (Audit-II), Chennai - 600 018.  
 The Accountant General (CAB), Chennai - 600 009.  
 The Registrar, High Court, Chennai - 600 104.  
 The Madurai Bench of Madras High Court, Madurai.  
 The Secretary, Tamil Nadu Public Service Commission, Chennai-600003.  
 The Commissioner, Corporation of Chennai / Madurai / Coimbatore / Tiruchirappalli / Salem / Tirunelveli / Erode / Tiruppur/ Vellore/ Thoothukudi / Thanjavur / Dindigul.  
 All District Collectors / District Judges / Chief Judicial Magistrates.  
 All Regional Joint Directors of Treasuries and Accounts Departments.  
 All Pay and Accounts Officers / All Treasury Officers / Sub-Treasury Officers.  
 All State Government owned Corporations and Statutory Boards.

: 5 :

All Divisional Development Officers.

All Tahsildars / All Block Development Officers / All Municipal Commissioners.

All Panchayat Union Commissioners / All Revenue Divisional Officers.

All Chief Educational Officers / The Registrars of all Universities.

All Recognised Service Associations.

**Copy to:**

All section in Finance Department, Chennai - 600 009.

The Secretary to Chief Minister, Chennai-600 009.

The Director of Treasuries & Accounts, Chennai - 600 015.

The Commissioner of Government Data Centre, Chennai-25.

The Director of Local Fund Audit, Chennai - 600 108.

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**-/ Forwarded : By Order /-**

*S. Selvi*  
22/2/2016

**SECTION OFFICER.**

**ANNEXURE-I**

**APPLICATION FOR FINAL SETTLEMENT OF CONTRIBUTORY PENSION SCHEME ACCOUNT**

**[Vide G.O.Ms.No.59,Finance (PGC) Department, Dated 22<sup>nd</sup> February, 2016.]**

(Please ensure that all the relevant Particulars are given with certificates where necessary to avoid delay in settlement of claim)

**(To be sent in Triplicate)**

1. Name of the Subscriber (in BLOCK LETTERS) :
2. Designation :
3. Contributory Pension Scheme Account Number with Departmental Suffix :
4. Date of Birth :
5. Religion :
6. Date of Entry into Service :
7. Office in which attached :
8. Treasury / Sub-Treasury where bills of the Office are presented :
9. Residential Address after Retirement :  
:  
:  
:  
:  
:
10. EVENT NECESSITATING CLOSURE OF ACCOUNT :
  - (a) **Retirement on Superannuation** :  
(attach a copy of the order)
  - (b) **Voluntary Retirement** :  
**(copy of orders to be enclosed)**
  - (c) **Resignation** (attach a copy of the orders of acceptance of resignation) :
  - (d) **Dismissal / Removal / Compulsory Retirement / Invalidation Date** :
    - (i) Have you preferred an appeal? :
    - (ii) If yes, date of its disposal / withdrawal :
    - (iii) If no, date of expiry of appeal time :
    - (iv) If no appeal has been preferred give an undertaking that no appeal will be preferred in future. :

I hereby undertake that no appeal shall be preferred by me against my dismissal / removal / Compulsory retirement / invalidation (Strike out whichever is not applicable)



: 8 :

13. Period during which subscriber was on EOL / Suspension or any other leave period during which no subscription was recovered. :

14. Whether a Self Drawing Officer [Drawing Pay in the Scale of Pay of ] :

If Yes

(a) Treasury / PAO at which CPS payment is desired :

(b) Enclose the following :

(i) Personal Marks of Identification :

(ii) Specimen Signature or left/right hand thumb and fingers impression :

**15. I hereby undertake that I will not claim any further due for pension / family pension settlement / benefits in future under Contributory Pension Scheme.**

16. I hereby undertake to refund any excess payment arising out of clerical errors in the settlement of C.P.S. claims.

Station : **Signature of the Claimant.**

Date : **(Name in BLOCK LETTERS)**

**FOR THE USE BY HEAD OF OFFICE / DEPARTMENT**


Certified that all the particulars furnished above have been fully verified with reference to office records and are found correct.

Station : **Signature of Head of Office / Head of Department**

Date : **(with Name in BLOCK LETTERS)**

**K.SHANMUGAM  
ADDITIONAL CHIEF SECRETARY TO GOVERNMENT**

-/ True Copy /-

  
22/2/2016  
**SECTION OFFICER.**



**ANNEXURE-II****AUTHORISATION FOR FINAL SETTLEMENT OF CPS ACCOUNT**[Vide G.O.Ms.No.59, Finance (Pension) Department, Dated 22<sup>nd</sup> February, 2016.]**OFFICE OF THE DIRECTOR OF TREASURIES AND ACCOUNTS DEPARTMENT  
SAIDAPET, CHENNAI-600 015.****Valid for Six Months Only****[Under Rupees \_\_\_\_\_]****Ref. No.****Date :**

To

Sir / Madam,

Sub: Contributory Pension Scheme - CPS Account of  
Thiru/Tmt. (Name) \_\_\_\_\_  
(Designation) \_\_\_\_\_ - CPS A/c  
No. \_\_\_\_\_ - Final payment authorised.

Ref: Letter No. \_\_\_\_\_,  
dated \_\_\_\_\_.

**-oOo-**

With reference to the letter cited, I hereby authorise you to draw a sum of  
Rs. \_\_\_\_\_/- (Rupees \_\_\_\_\_) by  
presenting a bill at the District / Sub-Treasury / PAO \_\_\_\_\_.

**2.** The amount represents the available balance in the CPS Account of  
Thiru/Tmt. (Name) \_\_\_\_\_ (Designation)  
\_\_\_\_\_ - Account No. \_\_\_\_\_ with Government matching  
contribution and interest thereon upto \_\_\_\_\_.

**3.** The following(s) is/are the nominee(s)/legal heir(s) according to the  
nomination / legal heir certificate, dated \_\_\_\_\_. Payment may be made to  
him/her/them on proper identification.

Sl.No.	Name(s) of the Claimant	Relationship	Marital Status	Date Of Birth	Share
(1)	(2)	(3)	(4)	(5)	(6)
1.					
2.					
3.					

4. A copy of this authorisation is being forwarded to the \_\_\_\_\_

5. The bill for the amount authorised herein shall be debited to the following head of account:-

SI.No.	HEAD OF ACCOUNTS	Amount
(1)	(2)	(3)
	<b>Employee's Contribution</b>	
	<b>Subscription</b>	
1.	8342.00. OTHER DEPOSITS – 117. Defined Contribution ; Pension Scheme for Government Servants - ____Contributory Pension Scheme for _____ – Employee's Contribution <b>[DPC 8342 00 117 ____ ____ (Outgo)]</b>	Rs. _____/-
	<b>Interest</b>	
2.	8342.00. OTHER DEPOSITS – 117. Defined Contribution ; Pension Scheme for Government Servants - ____ Interest on Contributory Pension Scheme for _____ – Employee's Contribution. <b>[DPC 8342 00 117 ____ ____ (Outgo)]</b>	Rs. _____/-
	<b>Employer's Contribution</b>	
	<b>Subscription</b>	
3.	8342.00. OTHER DEPOSITS – 117. Defined Contribution ; Pension Scheme for Government Servants - ____Contributory Pension Scheme for _____ – Government / Employer's Contribution. <b>[DPC 8342 00 117 ____ ____ (Outgo)]</b>	Rs. _____/-
	<b>Interest</b>	
4.	8342.00. OTHER DEPOSITS – 117. Defined Contribution ; Pension Scheme for Government Servants - ____ Interest on Contributory Pension Scheme for _____ – Government / Employer's Contribution. <b>[DPC 8342 00 117 ____ ____ (Outgo)]</b>	Rs. _____/-
	<b>TOTAL</b>	Rs. _____/-

Place :

Date :

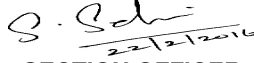
(Authorised Signatory)

Copy to :

- 1.
- 2.
3. Stock File / Spare Copy.

**K.SHANMUGAM  
ADDITIONAL CHIEF SECRETARY TO GOVERNMENT**

-/ True Copy /-

  
22/12/2016  
**SECTION OFFICER.**