



ABSTRACT

Post sanction – Further Continuance of Temporary Posts beyond ten years – Constitution of a Committee to examine the need for continuing temporary posts – Orders - Issued.

Finance (CMPC) Department

G.O.(D).No.271

Dated:18-08-2022
Subhakrithu, Aavani-2,
Thiruvalluvar Aandu, 2053.

Read:

1. Government Letter No.65000 / Finance (BG-I) Department / 98-1, Dated: 24.08.1998
2. G.O.Ms.No.248, Finance (CMPC) Department, Dated: 20.05.2020
3. G.O.Ms.No.382, Finance (CMPC) Department, Dated: 24.10.2020

ORDER:

Posts are created temporarily in Government Departments in exceptional cases for a specified period. Most of such temporary posts are allowed to continue for years together pending further continuance to be issued by the administrative Departments of Secretariat till the incumbent vacates the post or the purpose for which the post has been created ceases.

2. In the Government Letter read above, fresh guidelines were issued to regulate the proposal referred to Staff Committee for creation of posts.

3. In the reference second and third read above, considering the prevailing situation of Covid-19 in the State and the compelling need to regulate expenditure, a total ban on creation of new posts in all Departments has been imposed. However, recruitment against existing entry level vacant posts including compassionate ground appointment has been allowed to continue. In cases where the posts are vacant for more than 3 years, approval of the Staff Committee shall be obtained for revival of the posts prior to filling them up.

4. The proposals for continuing temporary posts beyond the sanction period are often received belatedly and the temporary posts are utilised without further continuance and the pay and emoluments for the posts are claimed every month based on pay authorization resulting in receipt of vast number of files from all Departments of Secretariat. The proposals seeking continuance of temporary posts has to be examined in detail, after taking into account the purpose for which the posts were created and the need to continue the posts beyond the sanction period.

5. The posts which are kept vacant for more than five years may no longer be required for the purpose for which they were created and allowing them to continue

for further period serves no purpose. The need for such vacant posts for more than five years also needs examination.

6. There is an imperative need to review the posts which are vacant for more than five years and continuance of the temporary posts beyond ten years.

7. Accordingly, the Government direct that a Committee shall be constituted comprising the following Officers to accomplish the objective.

- i. Secretary to Government concerned
- ii. Head of the Department concerned
- iii. Officer nominated by the Additional Chief Secretary, Finance Department

The Committee may include a representative of Human Resources Management Department as a special invitee.

8. The terms of reference of the Committee and the Officers in the Committee are annexed as Annexure-I and II to the Government Order.

9. Based on the recommendation of the Committee, the need to continue the posts as temporary or otherwise beyond ten years of their creation and posts which are vacant for more than five years will be considered by Government.

(BY ORDER OF THE GOVERNOR)

**N.MURUGANANDAM,
ADDITIONAL CHIEF SECRETARY TO GOVERNMENT**

To

Additional Chief Secretary/Principal Secretary/Secretary to Government,
Departments of Secretariat, Chennai-09.
The Secretary, Legislative Assembly Secretariat, Chennai-09.
The Secretary to the Governor, Chennai-32.
The Comptroller, Governors Household, Raj Bhavan, Chennai-32.
The Secretary-I/II/III/IV to Hon'ble Chief Minister, Chennai-09
All Heads of Departments.

Copy to:

The Special Personal Assistant to Hon'ble Minister for Finance and Human
Resources Management, Chennai-09
The Principal Private Secretary to Chief Secretary to Government, Chennai-09
The Senior Principal Private Secretary to Additional Chief Secretary to Government,
Finance Department, Chennai-09
All Officers in Finance Department, Chennai-09
Stock File / Spare Copies.

// Forwarded / By Order//



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101.12
18/01/22

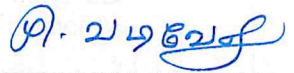
ANNEXURE – I

TERMS OF REFERENCE OF THE COMMITTEE

1. The Committee shall:

- a) Examine the purpose for which the temporary posts were originally sanctioned;
- b) Ascertain whether, as of now, these posts are utilized for the same purpose or being utilized for some other purposes;
- c) Examine and recommend the need to continue the temporary posts beyond ten years with justification/norms/modification if any and the same should be recorded;
Recommend whether the temporary posts can be made permanent if the need for the post exists perennially;
- d) Explore the possibility of abolishing the posts, if not necessary;
- e) Identify redundant posts;
- f) Review the posts which are vacant for more than five years;

2. The Committee shall submit its report to Government within a period of six months.


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ANNEXURE - II			
Sl.No.	Designation	Head of Department	Officer Nominated by Finance Department
1	Principal Secretary to Government, Adi Dravidar and Tribal Welfare Department	Adi Dravidar and Tribal Welfare Department - Secretariat	DS (LBT)
		Directorate of Adi Dravidar Welfare	
		Directorate of Tribal Welfare	
2	Agricultural Production Commissioner and Secretary to Government, Agriculture and Farmers Welfare Department	Agriculture and Farmers Welfare Department - Secretariat	ADS (GKT)
		Directorate of Agriculture	
		Directorate of Agricultural Marketing and Agri Business	
		Directorate of Seed Certification	
		Directorate of Horticulture and Plantation Crops	
		Agricultural Engineering Department	
		Agro Engineering Services	
		Tamil Nadu Agricultural University, Coimbatore	
		Directorate of Organic Certification	
Directorate of Sugar			
3	Additional Chief Secretary to Government, Animal Husbandry, Dairying, Fisheries and Fishermen Welfare Department	Animal Husbandry, Dairying, Fisheries and Fishermen Welfare Department - Secretariat	ADS (GKT)
		Directorate of Animal Husbandry	
		Tamil Nadu Veterinary and Animal Sciences University	
		Directorate of Fisheries	
		Commissionerate of Milk Production and Dairy Development	
4	Principal Secretary to Government, BC, MBC & Minorities Welfare Department	BC, MBC & Minorities Welfare Department - Secretariat	SS(RHT)
		Directorate of Backward Classes Welfare	
		Directorate of Most Backward Classes & Denotified Communities Welfare	
		Backward Classes Commission	
		State Minorities Commission	
		Directorate of Minorities Welfare	
		Tamil Nadu Waqf Tribunal	

5	Secretary to Government, Commercial Taxes and Registration Department	Commercial Taxes and Registration Department - Secretariat	Secretary (Expenditure) JS (KP) to assist
		Commissionerate of Commercial Taxes	
		Sales Tax Appellate Tribunal	
		Registration Department	
6	Principal Secretary to Government, Co-operation, Food and Consumer Protection Department	Co-operation, Food and Consumer Protection Department - Secretariat	Secretary (Expenditure) ADS (DS) to assist
		Registrar of Co-operative Societies	
		Commissionerate of Civil Supplies and Consumer Protection	
		State Consumer Dispute Redressal Commission	
7	Additional Chief Secretary to Government, Department of Energy	Energy Department - Secretariat	ADS (PW)
		Chief Electrical Inspectorate	
		Tamilnadu Energy Development Agency	
8	Additional Chief Secretary to Government, Environment, Climate Change and Forests Department	Environment, Climate Change and Forests Department - Secretariat	ADS (GKT)
		Directorate of Environment	
		Forests Department	
9	Additional Chief Secretary to Government, Finance Department	Finance Department - Secretariat	SS(RHT)
		Directorate of Treasuries and Accounts	
		Directorate of Local Fund Audit	
		Directorate of Small Savings	
		Commissionerate of Government Data Centre	
		Directorate of Co-operative Audit	
		State Government Audit Department	
		Directorate of Pension	
		Directorate of Audit for Milk Co-operatives	
		Directorate of Hindu Religious Institutions Audit	
10	Principal Secretary to Government, Handlooms, Handicrafts, Textiles and Khadi Department	Handlooms, Handicrafts, Textiles and Khadi Department - Secretariat	Secretary (Expenditure)
		Commissionerate of Handlooms	
		Commissionerate of Textiles	
		Director of Sericulture	

11	Principal Secretary to Government, Health and Family Welfare Department	Health and Family Welfare Department - Secretariat	SS(RHT) JS (VR) to assist
		Directorate of Medical and Rural Health Services	
		Directorate of Medical Education	
		Directorate of Public Health and Preventive Medicine	
		Directorate of Family Welfare	
		Tamil Nadu Food Safety and Drug Administration Department	
		Directorate of Indian Medicine and Homoeopathy	
		Directorate of Tamil Nadu State Health Transport	
		Project Director, Reproductive Child Health Project National Health Mission (NHM)	
		Tamil Nadu Health Systems Project	
12	Principal Secretary to Government, Higher Education Department	Higher Education Department - Secretariat	ADS (GKT)
		Directorate of Collegiate Education	
		Directorate of Technical Education	
		Universities	
		Commissionerate of Archives and Historical Research	
		Science City, Chennai	
		Tamil Nadu State Council for Higher Education	
		Tamil Nadu State Council for Technical Education	
13	Principal Secretary to Government, Highways and Minor Ports Department	Highways and Minor Ports Department - Secretariat	ADS (PW)
		Chief Engineer - National Highways	
		Chief Engineer (Construction & Maintenance) - Highways	
		Chief Engineer (Highways) - Projects	
		Project Director - Tamilnadu Road Sector Project	
		Highways Research Station	
		Chief Engineer (Highways) - NABARD and Rural Roads	
		Highways, Planning, Designs & Investigation	
		Chief Engineer (Metro)	
		Director General, Highways Department	

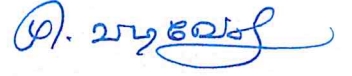
14	Additional Chief Secretary to Government, Home, Prohibition and Excise Department	Home Department - Secretariat	Secretary (Expenditure) JS (KP) to assist
		Prohibition and Excise Department - Secretariat	
		Director General of Police	
		Commissioner of Police, Chennai	
		Protection of Civil Rights, (IGP)	
		Directorate of Prosecution	
		Directorate of Civil Defence	
		Police Training College (DGP)	
		Directorate of Litigation	
		Directorate of Forensic Science Department	
		Directorate of Fire & Rescue Services	
		Prisons (IGP)	
		Commissionerate of Prohibition and Excise	
		Commissionerate of Transport	
15	Principal Secretary to Government, Housing and Urban Development Department	Housing and Urban Development Department - Secretariat	DS (PT)
		Directorate of Town and Country Planning	
		Registrar of Co-operative Societies (Housing)	
16	Secretary to Government, Human Resources Management Department	Human Resources Management Department - Secretariat	DS (Budget)
		Directorate of Vigilance and Anti-Corruption	
		State Vigilance Commission	
		Tamilnadu Public Service Commission	
		Director General of Training	
		Tamilnadu Civil Service Training Institute	
		Commissionerate of Disciplinary Proceedings	
		Tamil Nadu State Information Commission	
		Tamil Nadu Lokayukta	
Anna Institute of Management			

17	Additional Chief Secretary to Government, Industries, Investment Promotion & Commerce Department	Industries, Investment Promotion & Commerce Department - Secretariat	ADS (GKT)
		Commissionerate of Industries and Commerce	
		Directorate of Geology and Mining	
18	Principal Secretary to Government, Information Technology and Digital Services Department	Information Technology and Digital Services Department - Secretariat	ADS (GKT)
		Directorate of e-governance	
		Tamil Virtual Academy	
19	Additional Chief Secretary to Government, Labour Welfare and Skill Development Department	Labour Welfare and Skill Development Department - Secretariat	ADS (PW)
		Commissionerate of Labour	
		Directorate of Employment and Training - Training	
		Directorate of Industrial Safety and Health	
		Directorate of Medical and Rural Health Services (ESIS)	
		Directorate of Employment and Training - Employment	
20	Secretary to Government (Legal Affairs), Law Department	Law Department - Secretariat	Secretary (Expenditure) JS (KP) to assist
		Directorate of Legal Studies	
		State Official Language (Legislation) Commission	
		State Law Commission	
21	Secretary to Government, Legislative Assembly Secretariat Department	State Legislature	JS (Per)
22	Secretary to Government, Micro, Small and Medium Enterprises Department	MS&ME Department - Secretariat	DS (PT)
		Industries Commissioner & Director of Industries and Commerce	
23	Additional Chief Secretary to Government, Municipal Administration and Water Supply Department	Municipal Administration and Water Supply Department - Secretariat	ADS (PW)
		Commissionerate of Municipal Administration	
		Directorate of Town Panchayat	
24	Additional Chief Secretary to Government, Planning, Development and Special Initiatives Department	Planning, Development and Special Initiatives Department - Secretariat	DS (LBT)
		Commissionerate of Economics and Statistics	
		Directorate of Evaluation and Applied Research	
		State Planning Commission	
		Hill Areas Development Programme	

25	Secretary to Government, Public Department	Public Department - Secretariat	DS (PT)
		Chief Electoral Officer & Secretary to Government – Public (Election)	
		Directorate of Ex-Servicemen	
		Commissionerate of Rehabilitation and Welfare of Non-Resident Tamils	
		Tamilnadu House at New Delhi	
		State Human Rights Commission	
		Governor's Secretariat	
		Governor's Household	
26	Principal Secretary to Government, Public Works Department	Public Works Department - Secretariat	ADS (PW)
		Public Works - Buildings	
27	Principal Secretary to Government, Revenue and Disaster Management Department	Revenue and Disaster Management Department - Secretariat	Secretary (Expenditure) DS (LBT) to assist
		Commissionerate of Revenue Administration	
		Commissionerate of Land Reforms	
		Commissionerate of Agricultural Income Tax	
		Commissionerate of Survey and Settlement	
		Commissionerate of Land Administration	
28	Principal Secretary to Government, Rural Development and Panchayat Raj Department	Rural Development and Panchayat Raj Department - Secretariat	ADS (PW)
		Directorate of Rural Development and Panchayat Raj	
		State Election Commission	
29	Principal Secretary to Government, School Education Department	School Education Department - Secretariat	ADS (GKT)
		Directorate of Elementary Education	
		Directorate of School Education	
		Directorate of Government Examination	
		Directorate of Public Libraries	
		Directorate of Non-Formal and Adult Education	
		State Council of Educational, Research and Training	
		Samagra Shiksha Abhiyan	
		Teachers Recruitment Board	
		Directorate of Matriculation Schools	

30	Additional Chief Secretary to Government, Social Welfare and Women Empowerment Department	Social Welfare and Women Empowerment Department - Secretariat	DS (Budget)
		Directorate of Social Defence	
		Directorate of Social Welfare	
		Commissionerate of Integrated Child Development Services Scheme	
31	Principal Secretary to Government, Social Reforms Department	Social Reforms Department - Secretariat	DS (Budget)
32	Principal Secretary to Government, Special Programme Implementation	Department of Special Programme Implementation - Secretariat	DS (Budget)
33	Secretary to Government, Tamil Development and Information Department	Tamil Development and Information Department - Secretariat	DS (Budget)
		Directorate of Information and Public Relations	
		Directorate of Stationery and Printing	
		Directorate of Tamil Development	
		Directorate of Tamil Etymological Dictionary Project	
34	Principal Secretary to Government, Tourism, Culture and Religious Endowments Department	Tourism, Culture and Religious Endowments Department - Secretariat	ADS (GKT)
		Directorate of Tourism	
		Directorate of Archaeology	
		Directorate of Government Museum	
		Commissionerate of Hindu Religious and Charitable Endowments	
		Directorate of Art and Culture	
35	Principal Secretary to Government, Transport Department	Transport Department - Secretariat	DS (PT)
		Directorate of Motor Vehicles Maintenance	
36	Additional Chief Secretary to Government, Water Resources Department	Water Resources Department - Secretariat	ADS (PW)
		Public Works - Irrigation	
		Water Resources Department - Ground Water	
		Project Director, IAMWARM	
		Directorate of Boilers	
		Institute of Water Studies	
37	Secretary to Government, Welfare of Differently Abled Persons	Welfare of Differently Abled Persons Department - Secretariat	DS (LBT)
		Commissionerate of Welfare of Differently Abled Persons	

38	Principal Secretary to Government, Youth Welfare and Sports Development Department	Youth Welfare and Sports Development Department - Secretariat	ADS (GKT)
		Directorate of National Cadet Corps	



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10/11/22
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