



ABSTRACT

Environment, Climate Change and Forest Department – Announcement for the year 2021-2022 – “**Chief Minister’s Green Fellowship Programme**” – Orders - Issued.

ENVIRONMENT, CLIMATE CHANGE AND FOREST (EC.2) DEPARTMENT

G.O.(Ms).No.50

Dated: 18.03.2022

பிலவ, பங்குணி – 4,

திருவள்ளூர் ஆண்டு -2053

Read:

1. Announcement No.2, made by the Hon’ble Minister for Environment, Climate Change and Youth Welfare and Sports Development Department during the Budget Session 2021-22.
2. From the Director of Environment, Letter No.R.C.No.P4/1112/2021, dated 22.09.2021, 04.10.2021, 21.10.2021 and 07.12.2021.

ORDER:

The Government recognizes the need to actively involve youth in various initiatives proposed to be taken for Climate Change Adaptation & Mitigation activities in Tamil Nadu. The United Nations Joint Framework initiative on children, youth and Climate Change has recognized the key role that youth play in tackling climate change. It is in this context that the Government has decided to take concrete steps to involve youth to actively participate and support climate change initiatives in Tamil Nadu.

2. During the Budget Session 2021-2022, the Government of Tamil Nadu has made an Announcement on the floor of Tamil Nadu Legislative Assembly on 3rd September, 2021 that “**CHIEF MINISTER’S GREEN FELLOWSHIP PROGRAMME**” shall be launched in 38 Districts of Tamil Nadu.

3. In furtherance to the above Announcement, Government of Tamil Nadu have decided to launch the “**Chief Minister’s Green Fellowship Programme (CMGFP)**” in all 38 Districts of Tamil Nadu.

1. Introduction

Given that the future of India belongs to the youth of today, the Tamil Nadu Government, through the CMGFP, seeks to identify, nurture and mentor passionate young leaders on a wide range of issues concerning the environment. The CMGFP will be housed under the Directorate of Environment. Director of Environment will be the Nodal Agency for planning, coordination, supervision and monitoring of all aspects of the CMGFP.

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2. Vision

CMGFP envisions creating and nurturing a cadre of environmentally thoughtful, passionate, well-trained and process-driven future leaders of the world.

3. Objectives of Chief Minister's Green Fellowship Programme

- Take leadership as India's foremost environmentally progressive State, espousing the trinity of jobs, growth and environmental sustainability.
- Engage passionate young people meaningfully in governance and administration of environmental policy design and implementation.
- Support District Administration across Tamil Nadu in better delivery of environmental services.
- Create robust institutional systems and processes for environmental policy management and set a benchmark worthy of emulation in other regions.
- Create an institutional repository of knowledge on environmental issues through rigorous research and analysis.

4. Chief Minister's Green Fellowship Programme details

Tamil Nadu Government has been at the forefront to tackle environmental issues for a safer and secure future of its citizens, especially the future generation. Recent initiatives such as the 'Meendum Manjappai' campaign calls for a return to the use of traditional yellow cloth bags instead of plastic bags. In another initiative, the State Government aims to setup a State-of-the-Art Integrated Environment Monitoring Studio to monitor real-time data on waste management, air quality, water quality, among other functionalities.

The Chief Minister's Green Fellowship Programme is an exciting opportunity for young people to work directly with the State Government and the District Administration of Tamil Nadu. The primary role of a Green Fellow will be to inform policymaking on environmental issues at a District level. Some core functions of the Green Fellows / Green Associates include generating evidence to inform environmental policy-making, supporting the implementation, monitoring and evaluating the outcomes, communicating the impact of policies aimed at protecting the environment of the State of Tamil Nadu and deliver better environmental services.

Tamil Nadu Government is looking for young leaders who are passionate about public service and the environment to work in such a dynamic and innovative setting. The fellowship shall provide a deep insight into the Environment related initiatives including the following:

- A first-hand experience of how the Government machinery works
- A unique opportunity to participate in the policy making and implementation process at the district level.
- Create environmental impact for local communities, and upscale it.
- Opportunity to present ideas to senior Government officials and experts from the field of environmental policy.

- Network and interact with leading experts from the Government, civil society organizations, academic institutions and industry experts.

4.1 Role of Green Fellows / Green Associates

Chief Minister's Green Fellows / Green Associates will assist the District Administration on all subjects that fall within the scope of the Department of Environment, Climate Change and Forests, Government of Tamil Nadu. An illustrative list of the various functions of the Green Fellows / Green Associates include:

- Support the District Administration in the implementation of the three Mission mode projects of the Government of Tamil Nadu viz., Green Tamil Nadu Mission, Tamil Nadu Climate Change Mission and Tamil Nadu Wetlands Mission.
- Support the District Administration in the effective delivery of environmental services.
- Understand issues in depth on environmental policy implementation within the context of the Green Fellows / Green Associates allocated district.
- Support the District Administration in effective implementation of plastic ban.
- Encourage "Meendum Manjappai" initiative and promote eco-alternatives.
- Conduct quantitative and qualitative research to generate evidence to inform environmental policymaking.
- Proactively identify gaps in implementing environmental policies within the district.
- Research best practices adopted by other districts, states and countries on matters pertaining to environment and climate change and assess the feasibility of implementing them within the district's context.
- Engage with a diverse range of stakeholders such as other Government departments, civil society organizations, local administration and academic institutions.
- Establish institutional feedback mechanisms to receive constant updates on the performance of policy initiatives.
- Create robust citizen engagement strategies in various Government initiatives to assess the impact of policy proposals.
- Design innovative new policy solutions and lead the initiative to get these solutions implemented.

5. Selection Procedure

The selection of the Chief Minister's Green Fellows / Green Associates will take place in two distinct stages.

Stage 1 – Short listing based on Online Application

The first round of short listing will be based on the online application form filled out by candidates.

Stage 2 – Short listing based on Personal Interview

The second round of short listing will further assess the candidate's motivation and commitment towards pursuing the Green Fellowship through a personal interview in-person.

5.1 Eligibility Criteria

Nationality

Should be a citizen of India.

Age

Maximum 30 years of age as on 1st May, 2022, i.e. born on or after 2nd May, 1991. The maximum age limit for the candidate belonging to SC/ST will be 35 years of age as on 1st May 2022.(i.e born on or after 2nd May 1986)

Educational Qualification:

Post-Graduate degree (preferably in life sciences & environmental sciences) / MBA in any discipline with minimum aggregate score of 60% (or) an equivalent CGPA.

OR

Undergraduate degree in any discipline with minimum aggregate score of 60% (or) an equivalent CGPA, and minimum 2 years of paid work experience.

Preferred Qualification

- Relevant area of study or work experience (Examples include Environmental Sciences/Management, Life Sciences, Ecology, Forestry, Wildlife, among others)
- Excellent Oral and Written communication skills
- Proven leadership skills at Workplace/College/ School
- Data Analysis and Visualization skills
- Proven extra-curricular skills in any domain
- Knowledge of the local language (Oral/Written/Spoken)

Knowledge of **Tamil** language is mandatory and candidates without adequate knowledge of Tamil language will not be eligible for selection.

Detailed Guidelines about the eligibility criteria and selection process shall be issued separately.

6. Number of positions

There shall be a total of 40 Green Fellows / Green Associates, one each per district i.e. 38 at District level and two at the State level.

7. Tenure

The Green Fellowship is a full-time commitment for 2 years from the date of joining.

8. Stipend

Green Fellows / Green Associates shall be paid a monthly stipend of Rs.60,000/- (Rupees Sixty thousand) and Rs.15,000/- (Rupees Fifteen thousand) per month as travel allowance. No separate allowance will be paid over and above the stipend. In addition, the Department of Environment, Government of Tamil Nadu, will provide a laptop and dongle for internet connectivity.

9. Office Facilities

District Collectors shall make available a suitable space in an office under their jurisdiction.

10. Training and Induction

All Green Fellows / Green Associates shall go through a mandatory training programme at Chennai. The training programme will include sessions on understanding governmental systems and structures, reading and analyzing laws and policies, effective communication and writing, working with local communities, among others.

11. Allocation of District

Each Green Fellow/ Green Associate will be assigned to one District in the State of Tamil Nadu. Candidates may indicate in the online application form up to 3 preferences as their choice of districts with reasons.

12. Reporting Structure

While all Green Fellows / Green Associates will work directly under the supervision of the District Collector, a designated official from the Department of Environment will be the 'Nodal contact person' for all administrative matters.

13. Capacity Building

Fellows / Associates will be exposed to capacity building workshops on various subjects related to the environment. These could be virtual sessions with Government officials/experts with deep sectoral knowledge.

14. Knowledge Partner

Director of Environment shall select a suitable knowledge partner to ideate and execute various aspects of the Chief Ministers' Green Fellowship programme. The knowledge Partner shall sign a Memorandum of Understanding with the Director of Environment indicating budgetary requirement for the following activities:

- Ideating and designing the recruitment, selection, training and orientation, mentoring and monitoring of TN Green Fellows / Green Associates.
- Designing and executing capacity building workshops and sessions during the course of the Fellowship.
- Monitoring, supervision of the work by Green Fellows / Green Associates and providing monthly feedback to the Department of Environment.
- Other activities to improve performance of the TN Green Fellows / Green Associates shall be decided from time to time.

15. Key Result Areas (KRAs) & Key Performance Indicators (KPIs)

Each Green Fellows / Green Associates shall be required to work as KRAs and KPIs. The Green Fellows / Green Associates will track their progress against these parameters and report it to the nodal contact person.

16. Feedback

The Nodal contact person will periodically meet all Green Fellows / Green Associates either virtually or in person to assess the work done by them and KPI report sent by the Green Fellows / Green Associates. The KRA meetings shall take place individually with each Green Fellows / Green Associates at least once in three months.

17. Performance Appraisal

Apart from the regular feedback sessions, the performance of TN Green Fellows / Green Associates will be assessed annually based on the work output produced and soft skills exhibited during the course of the appraisal year. A performance appraisal form containing detailed attributes to quantitatively and qualitatively measure the performance of the Fellow / Associate shall be circulated to the direct supervisor. The District Collector will be responsible for assessing the performance of the Green Fellows / Green Associates.

18. Grievance Redressal

The District Collector and the nodal contact person will serve as the first and second points of contact to report any grievance.

19. Certification

Upon successfully completing 2 years of the CMGFP, Green Fellows / Green Associates will receive a certificate of completion from Government of Tamil Nadu.

20. Leave policy

Green Fellows / Green Associates shall be allowed to avail one day leave per month, subject to prior permission from both the immediate supervisor and the Nodal contact person. This leave is besides weekends and National holidays. Leave is liable to be cancelled in the event of urgent situations demanding the presence of Green Fellows / Green Associates.

21. Copyright

The Department of Environment, Climate Change and Forests, Government of Tamil Nadu, shall hold the copyright to all the publications/reports/research papers prepared and/or published by the Green Fellows / Green Associates. Further, no information or data collected/prepared by the Fellows / Associates shall be shared with external agencies without the prior approval / permission from the District Collector / Government.

22. Notice period

A prior notice of one month by the Green Fellows / Green Associates is required for early termination of the contract, failing which the Fellow / Associate will be liable to refund one month's stipend.

23. Termination

The Contract of the Green Fellows / Green Associates may be terminated for the following reasons:

- Failure to join the programme on the official date of joining or any unauthorized absence of leave for more than two consecutive days.
- If at a later stage, it is known that the candidate has secured the Fellowship by misrepresenting or suppressing any fact.
- If found to be responsible for any act of indiscipline or misconduct.

24. Key Result Areas for Green Fellows / Green Associates

- Sustainable growth in the economy and employment for the district
- Creation of a district-level body of knowledge on areas related to environment. This would serve as an institutional memory.
- Tangible improvement in the quality of environment in the district (with respect to air, water, waste management, among others)
- Increase in citizen engagement and participation on all policy interventions
- Improved response time from the district administration to address environmental issues
- Improved use of technological tools for reporting and delivery of environmental services.

4. The Government after detailed examination accord administrative sanction for implementation of the 'Chief Minister's Green Fellowship Programme' as detailed above in 38 districts of Tamil Nadu for two years from the month of April 2022 at a total cost of Rs.6.00 crores (Rupees Six crores only) from the available fund of Environment Management Agency of Tamil Nadu (EMAT) of Department of Environment. The Component wise break-up details are as follows:

S.No	Expense Category	Cost (in Lakhs)	%of Total cost
1.	Green Fellows / Green Associates (40 candidates)	5,12,08,400	85.50
2.	Knowledge partner/ Service provider	12,80,000	2.10
3.	Interview & Training	5,20,000	0.90
4.	PMU staff	63,00,000	10.50
5.	Miscellaneous	6,00,000	1.00
	Total	5,99,08,400	100
Rounded to Rs.6.00 crores			

Breakup details for the above amount are given in the Annexure.

* Subject to revision based on the actual expenditure incurred by the Academic Partner / Knowledge Partner

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5. The Government also directed that:
- i. The Director of Environment shall be the Nodal Agency to implement 'Chief Minister's Green Fellowship Programme' in 38 Districts of Tamil Nadu.
 - ii. The Director of Environment is authorized to incur the expenditure on CMGFP from EMAT funds.
 - iii. The Director of Environment shall take necessary action for selection of the Knowledge Partner through a transparent procedure.
 - iv. A framework shall be designed for periodical assessment on competence and contribution of Chief Minister's Green Fellows / Green Associates to extract quality work from them.
 - v. The Director of Environment shall send a periodical Action Taken Report to Government on the implementation of the CMGFP.

6. This order issues with the concurrence of Finance Department vide its C.No.101/FS/P/2022, dated 31.01.2022.

(BY ORDER OF THE GOVERNOR)

SUPRIYA SAHU
ADDITIONAL CHIEF SECRETARY TO GOVERNMENT

To

The Director of Environment, Chennai -15.

Copy to:

All District Collectors.

The Principal Chief Conservator of Forests (Head of Forest Force), Chennai-15.

The Director of Environment / Member Secretary,

Environment Management Agency of Tamil Nadu, Chennai-15.

The Chairman, Tamil Nadu Pollution Control Board, Chennai-32.

The Principal Secretary to Hon'ble Chief Minister, Chennai-9.

The Secretary-IV to Hon'ble Chief Minister, Chennai-9.

The Special Personal Assistant to Hon'ble Chief Minister,

Chief Minister's Office, Chennai-9.

The Special/Senior Personal Assistant to

the Hon'ble Minister (Environment, Climate Change and
Youth Welfare & Sports Development), Chennai - 9.

The Private Secretary to Additional Chief Secretary to Government,

Environment, Climate Change and Forest Department, Chennai-9.

The Private Secretary to Special Secretary (Environment, Climate Change),


Environment, Climate Change and Forest Department, Chennai-9.

Environment, Climate Change & Forest (FR.7/EC.1) Department, Chennai -9.

Finance Department, Chennai-9.

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18/03/22
SECTION OFFICER
18/03/22

ANNEXURE

to (G.O.Ms.No.50, Environment, Climate Change and Forest (EC.2) Department, dated 18.03.2022)

Break-up details of Chief Ministers' Green Fellowship Programme

Expense Category (1)	Expense Item (2)	Nature of Expense (Recurring/ One- time) (3)	Annual Cost (in Rs.) (4)
Green Fellows/Green Associates	Stipend for Fellows/ Associates	Recurring	2,88,00,000
	Travel allowance within the district	Recurring	72,00,000
	Grant for laptop & dongle	One- time	16,00,000
	Travel expense of Fellows/ Associates to reach Chennai for Induction & Training	One- time	2,00,000
	Boarding & Lodging of Fellows/ Associates during Induction & Training phase	One- time	50,00,000
	Travel expenses of Fellows/ Associates to their respective districts	One- time	2,00,000
	Travel expenses of Fellows/ Associates in the district	Recurring	10,00,000
	Bi-Monthly travel to Chennai to meet PMU and share learnings	Recurring	24,00,000
	Boarding & Lodging of Fellows / Associates during bi-monthly meetings	Recurring	48,00,000
Custom e-mail domain for Mail IDs of Fellows/ Associates	One- time	8,400	

Expense Category (1)	Expense Item (2)	Nature of Expense (Recurring/ One- time) (3)	Annual Cost (in Rs.) (4)
Knowledge Partner	Travel + Boarding / Lodging expenses during the training stage	One- time	3,20,000
	Travel expenses during rest of the program	One- time	7,68,000
	Boarding & Lodging expenses during various stages of the program	One- time	1,92,000
External	Honorarium for external interview panelists	One- time	2,40,000
	Travel expense of speakers at training and capacity building sessions (includes inter-state, inter-city, local travel)	One- time	1,60,000
	Honorarium for speakers at training and capacity building sessions	One- time	80,000
	Boarding and Lodging of speakers during training and capacity building sessions	One- time	40,000
PMU Staff	Salary for 1 Program Lead	Recurring	20,40,000
	Salary for 4 Research Associates (RA)	Recurring	33,60,000
	Travel expenses of PMU staff to districts	Recurring	6,00,000
	Boarding and Lodging expenses of PMU Staff in districts	Recurring	3,00,000

Expense Category (1)	Expense Item (2)	Nature of Expense (Recurring/ One- time) (3)	Annual Cost (in Rs.) (4)
Miscellaneous	Stationery, merchandise and other materials for Fellows/ Associates	One- time	50,000
	Design social media creatives, posters for publicity, annual reports etc.	One- time	5,00,000
	Printing documents, visiting cards, certificates for Fellows	One- time	50,000
Total Cost			5,99,08,400

SUPRIYA SAHU
ADDITIONAL CHIEF SECRETARY TO GOVERNMENT

//True Copy//

[Signature]
18/03/2022
Section Officer
[Signature]
18/03/22

