



## **ABSTRACT**

Animal Husbandry, Dairying and Fisheries Department-"Scheme for Free Distribution of Goats / Sheep"-2016-2017 -Financial sanction for a sum of Rs.132.50 crore –sanctioned-Orders-issued

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### **Animal Husbandry, Dairying and Fisheries (AH2) Department**

**G.O.(Ms) No.135**

**Dated :16.09.2016**

துன்முகி வருடம் ஆவணி:31

திருவள்ளூர்வராண்டு: 2047

Read:

- 1) G.O(Ms)No.78, Animal Husbandry, Dairying and Fisheries (AH2) Department, dated:29.07.2011
- 2) From the Director of Animal Husbandry and Veterinary Services letter Roc.No.25889/MC-1/2016, dated:15.06.2016

### **ORDER:**

It was announced in the Governor's address in Tamil Nadu Legislative Assembly on 16.06.2016 that "the Flagship Schemes of Free distribution of Goats/Sheep and milch cows, which have transformed the lives of poor rural women, will be continued". In the Budget Speech of 21.07.2016, it was also announced that "four lakh goats/sheep to one lakh poor families will be distributed during 2016-2017".

2. Consequent to the above announcements, in the letter second read above, the Director of Animal Husbandry and Veterinary Services has forwarded proposals to implement the scheme for "Free Distribution of Goats/Sheep" with minor modifications in the financial requirement for implementation in 31 districts (Except chennai). It has been proposed to provide 4,00,000 Goats / Sheep to 1,00,000 women headed families belonging to the poorest of the poor category during the year 2016-17. The details of cost difference in the components between 2015-2016 and

2016-2017 as proposed by the Director of Animal Husbandry and Veterinary Services is as follows: -

Sl. No	Component	Cost per beneficiary during 2015-16 (in Rs.)	Cost per beneficiary during 2016-17 (in Rs.)
1.	Cost of one unit goat / sheep	10,000/- (@ Rs.2,500 /animal)	12,000/- (@ Rs.3,000/animal)
2.	Cost for insurance	300(@3%/animal)	360(@% 3/animal)
3.	Cost for Contingency	466 (@ beneficiary)	500 (@ beneficiary)

In this regard, the Director of Animal Husbandry and Veterinary Services has stated that the procurement cost for goats/sheep was maintained constantly @ Rs.2,500 for the previous implementation periods even though there were escalations in market price of the animals. Considering the escalation of cost of animal, he has suggested to raise the procurement cost for a goat/sheep from Rs.2,500 to Rs.3,000. This would ensure purchase of quality animals that are 6-8 months of age from the market without compromise on their health status. Further considering the increase in the cost of animal, insurance premium has also been proposed to raise the amount from Rs.300 to Rs.360/animal.

3. The Director of Animal Husbandry and Veterinary Services has further sent the details of cost for the scheme for implementation during the year 2016-2017 as detailed below: -

#### Cost for Scheme implementation for 2016-17

Component	Total Cost (Rs. In crores)
Cost of animals @ Rs.3000 / animal and seed money @ Rs.500 / animal (Rs.3500 x 4 x 1,00,000)	140.00
Cost for insurance of animals (3% of Rs.12000 x 1,00,000)	3.60
Cost for Transportation for animals (Rs.150 x 1,00,000)	1.50
Contingencies including photography, fuel, DTP, Stationeries, Album, Documentation at Village level level etc., Documentation and Contingency expenditure for Meeting with Regional Joint Director of Animal Husbandry, Assistant Directors, Insurance Officials, Bank officials, and National Informatics Officials at Head Office towards Refreshment Charges photography, fuel, DTP, Stationeries, Album.at head office including conveyances and software maintenance and allied expenditure by ELCOT and IEC activities etc. (Rs.500x1,00,000)	5.00
Cost for Training of beneficiaries (Rs.300 x 1,00,000)	3.00
<b>Total Cost</b>	<b>153.10</b>

4. Hence, the Director of Animal Husbandry and Veterinary Services has requested the Government to accord financial sanction for a sum of Rs.153.10 crore for procurement of Goats / Sheep, along with insurance and transportation charges etc., under "Free Distribution of Goats / Sheep Scheme" for the year 2016-2017 by relaxing the Quarterly Control of appropriation system.

5. The Government examined the matter in detail and decided to accept the proposal of Director of Animal Husbandry and Veterinary Services at the rate of procurement cost fixed for previous implementation period and thereby accord financial sanction for a sum of Rs.132.50 crore (Rupees One Hundred and Thirty Two Crore and Fifty lakh only) for procurement of 4 lakh Goats/ Sheep, Insurance and Transportation charges etc., and distribute them to one lakh poorest of the poor rural landless families during the year 2016-2017 by relaxing the Quarterly Control of appropriation system ordered in the G.O.(Ms) No.252, Finance (BG.I) Department, Dated 15.09.2016. The Director of Animal Husbandry and Veterinary Services is authorized to draw and disburse the amount of Rs.132.50 crore (Rupees One Hundred and Thirty Two Crore and Fifty lakh only) as sanctioned above for the year 2016-2017 for the above purpose as detailed below:-

<b>Component</b>	<b>Total Cost (Rs. In crore)</b>
Cost of animals @ Rs.2500 / animal and seed money @ Rs.500 / animal (Rs.3000 x 4 x 1,00,000)	120.00
Cost for insurance of animals (3% of Rs.10000 x 1,00,000)	3.00
Cost for Transportation for animals (Rs.150 x 1,00,000)	1.50
Contingencies including photography, fuel, DTP, Stationeries, Album, Documentation at Village level etc., Documentation and Contingency expenditure for Meeting with Regional Joint Director of Animal Husbandry, Assistant Directors, Insurance Officials, Bank officials, and National Informatics Officials at Head Office towards Refreshment Charges photography, fuel, DTP, Stationeries, Album at head office including conveyances and software maintenance and allied expenditure by ELCOT and IEC activities etc., (Rs.500x1,00,000).	5.00
Cost for Training of beneficiaries (Rs.300 x 1,00,000)	3.00
<b>Total Cost</b>	<b>132.50</b>

6. The expenditure sanctioned in para 5 above shall be debited to the following Head of Accounts under Demand No.06-02: -

Head of account	Amount (Rs.in crore)
"2403-00-Animal Husbandry – 800 Other Expenditure – Schemes in the 12 <sup>th</sup> Five Year Plan – II State Plan- JH Free Distribution of Sheep/Goat to the persons living below Poverty Line -09 Grants – in – Aid – 03 Grants for Specific Schemes (DPC 2403-00-800-JH-0939)"	92.75
"2403-00-Animal Husbandry – 789 Special Component Plan for Scheduled Castes - Schemes in the 12 <sup>th</sup> Five Year Plan – II State Plan - JE Free Distribution of Sheep/Goat to the persons living below Poverty Line under Special Component Plan - 09 Grants – in – Aid – 03 Grants for Specific Schemes (DPC 2403-00-789-JE-0931)"	38.42
"2403-00-Animal Husbandry – 796 Tribal Area Sub Plan - Schemes in the 12 <sup>th</sup> Five Year Plan – II State Plan - JD Free Distribution of Sheep/Goat to the persons living below Poverty Line under Tribal Area Sub Plan -09 Grants – in – Aid – 03 Grants for Specific Schemes (DPC 2403-00-796-JD-0938)"	1.33
<b>Total</b>	<b>132.50</b>

7. The detailed guidelines is appended as Annexure to this Government Order.

8. This order issues with the concurrence of Finance Department vide its U.O.No.50240/2016, Finance (AHD&F)Department, Dated 16.09.2016.

(By order of the Governor)

**GAGANDEEP SINGH BEDI**  
**SECRETARY TO GOVERNMENT**

To  
The Director of Animal Husbandry and Veterinary Services, Chennai-6,  
The Accountant General, Chennai-18/18(By Name)  
The Pay and Accounts Officer(South), Chennai-35  
All District Collectors/District Treasury Officers.  
All Regional Joint Directors of Animal Husbandry  
Through Director of Animal Husbandry and  
Veterinary Services, Chennai-6

The Secretary to Government, Special Programme Implementation  
Department, Chennai-9

Copy to:

The Additional Chief Secretary/Secretary-I to Hon'ble Chief Minister,  
Chennai-9

The Secretaries to Hon'ble Chief Minister, Chennai-9

The Hon'ble Chief Minister's Office, Chennai-9.

The Private Secretary to Chief Secretary to Government, Government of  
Tamil Nadu, Chennai -9

The Special Personal Assistant to Minister for Animal Husbandry, Chennai-9.

The Finance (AH&F / BG.I/ BG-II) Department , Chennai-9

The Planning Development and Special Initiative Department, Chennai-9

The Private Secretary to the Secretary to Government,

Animal Husbandry Dairying & Fisheries Department, Chennai -9

The National Informatics Centre, Secretariat, Chennai- 9.

Spare/Stock File.

//Forwarded by Order//

Section Officer



(Annexure to GO Ms.No.135, Animal Husbandry, Dairying and  
Fisheries (AH2)Department, Dated 16.09.2016

**GUIDELINES FOR THE IMPLEMENTATION OF SCHEME FOR FREE  
DISTRIBUTION OF GOATS / SHEEP TO THE POOREST OF THE POOR  
AT FREE OF COST IN RURAL VILLAGE PANCHAYATS DURING  
2016-2017**

**1. Introduction :**

The Government of Tamil Nadu launched a “**Scheme for Free Distribution of Goats / Sheep**” for the poorest of poor in the rural areas in order to enhance their standard of living during the year 2011-12. The Scheme has been well appreciated for its success in converting an assetless individuals into animal asset owning families having a sustainable livelihood opportunity. The Scheme is being continued for the year 2016-17.

1.1 A total of 1,00,000 beneficiaries who are predominantly women in rural areas will be distributed 4 Goats / Sheep each during 2016-17 so as to have a sustainable livelihood opportunity. As per the provisional figures available under the 19<sup>th</sup> Livestock Census, there are about **81.43 lakh Goats** and **47.86 lakh Sheep in the State**. The following varieties of goats are widely available in the State Salem Black, Kanni Aadu, Kodi Aadu, Non-descriptive goat, Pallaiadu and Molai Aadu. The following types of sheep are available in the State Meichery, Madras Red, Trichy Black, Ramnad White, Vembur, Nilgiris and Keezha Karisal. Sheep are generally preferred to be reared by the beneficiaries only in large numbers and that too in such Village Panchayats which have got a lot of grazing grounds. Since sheep are not fed through stall feeding, Goats can be maintained through

stall feeding in the households and are maintained even in such villages where the grazing grounds are not extensively available. Goats are generally preferred by poor households since it is possible to rear Goats even in a few numbers. Hence, the people owning Goats are larger in number, whereas, the Sheep owners are lesser in number. The rearing of goats is, however, prohibited in some of the Village Panchayats which are bordering the forest area in order to protect young trees from the browsing of goats.

## **2. Implementation of the Scheme :**

2.1 The Goats / Sheep can normally be procured from within the State. The procurement of Goats / Sheep in larger numbers from the other States is not preferable since this category of animals (also called 'small ruminants' in Veterinary terminology) are fragile and prone to diseases when transported en masse from long distances and different climatic zones. Hence, unlike the Scheme for procurement of free Milch Cows wherein cows only from other States are proposed to be procured, it has been decided to procure Goats/Sheep predominantly from the local market shandies available within the State in the proximity of the beneficiaries. If, good quality animals are brought and supplied by the breeders in the Village itself, the supply of Goats/Sheep through such breeders will be permitted.

It is presumed that about 6–7 lakh Goats/ Sheep can be procured from the shandies within the State or from the neighboring State shandies without causing shortage of availability of Goats/Sheep for meat purpose and without causing impact on the price of Goats/Sheep in the area. The Government have distributed 28,00,000 goats/sheep from 2011-12 to 2015-16. About 44 lakhs kids were obtained from these goats/sheep and these kids are also readily available for purchase to the new beneficiaries.

2.2. In view of the availability of about 6–7 lakh Goats /Sheep in a year, the number of families to be assisted during 2016-17 will be 1.0 lakh. The Grama Sabhas will be utilized to identify the poorest of the poor beneficiaries within each Village.



### 3. Eligibility Norms:

The beneficiaries will be the poorest of the poor families living in Village Panchayats (rural areas) who are identified by the Village Level Committee as per the norms and whose name is approved by the Grama Sabha as the poorest of the poor in the village.

- 3.1. The free Goats/Sheep will be distributed at the rate of 4 Goats/Sheep per household. In order to empower the women, it has been decided that the **actual beneficiary will be the Woman of the household** (widows, Destitutes and disabled women to be given priority within this group). *In case there are any Transgenders residing in the Village Panchayat, who are otherwise eligible as per the criteria given below, they will also be considered to be eligible for the Scheme.*
- 3.2. At least 30% beneficiaries from the Village Panchayat should necessarily belong to SC/ST (SC: 29% and ST:1%) community. In case of non availability in any of the above categories in the village panchayat, the shortfall must be made up within the District by the District Collector or overall in the State by Director of Animal Husbandry and Veterinary Services.

**The beneficiaries under this Scheme should satisfy the following eligibility criteria:**

- ❖ Must be the Landless Agricultural Labourers.
- ❖ Should be a permanent resident of the Village Panchayat.
- ❖ The beneficiary household should have at least one member between the age of 18 and 60 to effectively rear the Goats/sheep.
- ❖ Should not own any Cow and Goats/Sheep at present. Should not be an employee of Central / State Government or any organization / co-operative or member of any Local Body (nor should their spouse or father/mother/ parents-in-law/son/daughter/ son- in-law/ daughter-in-law be so).

- ❖ Should not have benefited from the Free Distribution of Milch Cows and Goats/Sheep Schemes of the Government.

#### **4. Process of selection of the beneficiaries:**

4.1 The target number of beneficiaries for each District will be decided by the Director of Animal Husbandry and Veterinary Services (DAH&VS) based on the strength of the rural population of the District. The Village Panchayat as well as the Block target within the District will be also based on the proportionate rural population.

4.2 During implementation of the scheme in previous years, in each District, the Village Panchayats were selected in such a manner that approximately one-fifth of the beneficiaries were covered in each Block in a year and the beneficiaries of a particular Village Panchayat fully covered within the year itself. As almost all the Village Panchayats were covered for implementation of the above Scheme in previous years and now the same Village Panchayats will only be taken for implementation for 2016-17. The Director of Animal Husbandry and Veterinary Services will work out the detailed Action Plan in this regard and convey to the District Collectors for implementation. In case of difficulties in implementation of the Scheme in some of the Village Panchayats having urbanised characters or special locations where the community is not willing to rear goats/sheep, the District Collector will, in consultation with the Director of Animal Husbandry and Veterinary Services, reallocate the surplus target to other deserving Village Panchayats. The Regional Joint Director of Animal Husbandry shall prepare the action plan for the entire year.

4.3 In the District, **the District Collector will be the overall in-charge of the process of identification of beneficiaries and implementation.** The Regional Joint Director (Animal Husbandry) [RJDAH], Project Officer (Mahalir Thittam) and Assistant Director

(Panchayats) will assist him in this regard. The District Collector will form a **Village Level Committee** consisting of (i) Village Panchayat President, (ii) Vice- President, (iii) the Senior most Ward member (by age) representing SC / ST Community, (iv) the Panchayat Level Federation (PLF) co ordinator (v) Secretary of Village Poverty Reduction Committee(VPRC) (and incase VPRC is not there an active SHG representative) (vi) the Veterinary Assistant Surgeon (VAS) of the area and (vii) the Zonal Deputy BDO to identify and shortlist the list of beneficiaries as per the norms specified. The Panchayat Union Chairman is included as a special invitee to the village level committee. However, the signature of the Panchayat Union Chairman in the selection of beneficiary need not be mandatory as there may be more than one grama sabha meeting on the same day at a time in the same Panchayat Union. *The District Collector should also ensure that necessary support is rendered to the Committee by the Village Panchayat Secretary concerned.* The purpose of adding the VAS and Zonal Deputy BDO istoensure that the shortlisted beneficiaries are conforming to the prescribed norms. The entire VLC members shall be responsible for the selection of beneficiaries. VAO should verify the land holdings of the beneficiary and other criteria of eligibility.

- 4.4 After constituting the Village Level Committee for the selected Village Panchayats concerned, the District Collector should arrange to convene a meeting of all the members concerned and in that meeting, the details of the Scheme and the eligibility conditions are to be explained in detail. The District Collector should himself convene this meeting in one or more sessions in order to convey the details and the seriousness of the selection process.
- 4.5 The District Collector should, thereafter, fix a Special Meeting of the Grama Sabha in the Village Panchayat concerned to inform the details of the Scheme to the villagers. *The Veterinary Assistant Surgeon and the Zonal Deputy Block Development Officer will*

explain the salient features of the Scheme and the eligibility details of the beneficiaries in the meeting. Applications for the Free Distribution of Goats/Sheep Scheme will be sought for in this Special Gram Sabah meeting from the interested beneficiaries.

- 4.6 A period of one week will also be given for further receipt of applications. The applications can be given to any of the Village Level Committee members or directly to the Village Panchayat. Thereafter, the *Veterinary Assistant Surgeon and Zonal Deputy* Block Development Officer will arrange a meeting of the Village Level Committee in the office of the Village Panchayat to scrutinize and list out the names of all the eligible beneficiaries for the Scheme.
- 4.7 The list prepared should also be got verified by the *Veterinary Assistant Surgeon, Zonal Deputy* Block Development Officer along with the Village Administrative Officer concerned, to confirm the landless status of the proposed beneficiaries and the community details. (No Certificate is however to be insisted upon, and the scrutiny of the Village Level Committee and subsequently the Grama Sabha will be considered to be final). Only after ensuring the eligibility of the proposed beneficiaries, the list will be approved by the Village Level Committee.
- 4.8 The finalized list should be placed before the Grama Sabha for approval. The Gram Sabha should again ensure that 30% of the beneficiaries belong to SC/ST Communities.
- 4.9 The District Collector should also arrange to send the *Veterinary Assistant Surgeon and Zonal Deputy* Block Development Officer or another official of the rank of Zonal Deputy Block Development Officer (in case the Zonal Deputy Block Development Officer is unable to attend) to participate in the Grama Sabha meeting and facilitate the

discussion and finalization of the beneficiaries list.

4.10 The approved list will be displayed in the Village Panchayat Notice Board and other prominent places in the Village Panchayat.

**5 Procurement schedule:-**

Procurement of goats/sheep will be scheduled as unde:

<b>Year</b>	<b>No.of Beneficiaries</b>	<b>No.of Animals</b>
<b>2016-17</b>	<b>1,00,000</b>	<b>4,00,000</b>

- A District level, Block level and Panchayat level, Action Plan is to be prepared by the Director of Animal Husbandry and Veterinary Services in such a way as to implement the programme in all the districts within the prescribed time frame as per the above schedule.

**6. DISTRIBUTION OF ANIMALS:**

- While distributing Goats/Sheep to the beneficiaries, the following criteria should be followed: Out of 4 Goats/Sheep to be given to each beneficiary, one should ordinary be male and three should be females. All the goats/sheep should be about six to eight months of age.
- Goats/Sheep from neighboring States /districts are permitted to be purchased, provided they are of good quality breed.
- All Goats/Sheep procured and distributed under the Scheme should bear a unique Identification Tag in the left ear. No Goat/Sheep, which has already got a tag or hole on any of the ears, should be purchased under this Scheme.

**7. Training of Beneficiaries**

7.1 Since all the Beneficiaries are first time animal owners, they may not have sufficient knowledge required for rearing Goats / Sheep that are provided to them. In order to empower them with the necessary skills

training will be provided for 3 days to all the beneficiaries. The first training will be provided prior to purchase of animals. This is done to provide information on selection of the healthy animals based on predefined criteria. The second training will be provided on 10<sup>th</sup> day of post purchase and third training, 30 days of post purchase. The training will be provided to them covering various aspects of Goat / Sheep rearing including feeding management, breeding management, care of pregnant does, care of kids, etc.

- 7.2 The training will be provided by the University Training and Research Centres of the Tamilnadu Veterinary and Animal Sciences University in coordination with the Animal Husbandry Department officials.
- 7.3 The beneficiaries will be provided training for 3 days at locations near their villages and the cost for training will be provided from funds allocated under Training.

## **8. Procurement Procedure:**

### **(i) Procurement of animals from the neighbouring States :**

The beneficiaries in the Districts of Kancheepuram, Thiruvallur, Vellore, Thiruvannamalai, Dharmapuri , Krishnagiri, Coimbatore, Erode, Nilgiris, Theni, Tirunelveli and Kanniyakumari will have a choice of procuring the animals from the shandies of the neighbouring districts belonging to other States.

### **(ii) Procurement of animals from neighbouring shandies and breeders:**

In most of these cases, the beneficiaries have to procure the Goats/Sheep from the open market shandies. There are 263 livestock markets in the State. In most of these shandies, all species of livestock are traded. Most of these shandies are weekly shandies. These shandies will be the source for procuring the Goats/Sheep. There are also a number of Goat/Sheep breeders who breed good quality animals

in addition to these shandies. The Regional Joint Directors of Animal Husbandry concerned should have the list of those breeders who rear good quality goats/sheep in their districts so that the beneficiaries have the opportunity to get good quality animals which are brought by the breeders even to the Village, if possible. Thus, the beneficiaries will have the choice to procure the animals either from the shandies or from the breeders breeding good quality Goats/Sheep.

It is proposed to procure animals from the livestock Shandies/breeders. The Spot Purchase procedure through a Procurement Committee consisting of the beneficiary herself, the Veterinary Assistant Surgeon (VAS) concerned and headed by an Assistant Director of Animal Husbandry [ADAH] will be adopted to purchase the Goats/Sheep from the shandies outside Tamil Nadu. The Spot Purchase system will be followed with a view to fully involve the beneficiaries in (a) the choice of procurement of the Goats/Sheep and (b) negotiation of the price of the Goats / Sheep, and (c) to avoid complaints of higher prices or poor quality of animals at a later stage. In fact, under the Spot Purchase system, a fixed price is earmarked for the purchase of each Goat/Sheep and hence, there will negate chances for any future complaints by the beneficiaries on this procedure.

#### **9. Beneficiary involved procurement procedure:-**

The procurement of Goats/Sheep will be done as per the procedure given below:-

- 9.1 The Director of Animal Husbandry will allocate funds to the Regional Joint Directors of Animal Husbandry based on the number of animals to be distributed in the District concerned. Funds will also be allocated for the administrative expenditure to be incurred for the implementation of the Scheme.
- 9.2 The Regional Joint Directors will open a separate Bank Account for this Scheme to receive funds allotted by Head Office. The Regional Joint

Directors of Animal Husbandry will re-allot the amount to the concerned Assistant Directors of Animal Husbandry [ADAH], who will open a Nodal Account for the receipt of funds in a Nationalized Bank / Scheduled Bank/ Co-operative bank. If any interest accrued should be remitted into Government account.

- 9.3 The Assistant Director of Animal Husbandry concerned will open a separate Bank Account in the same Bank for each Village Panchayat for which Goats/Sheep have to be procured during the year. (This Account should be different from the Account of free Milch Cows Scheme in case that Scheme is also under implementation in the Village Panchayat). This Account should be jointly in the name of the Assistant Director of Animal Husbandry and the concerned Veterinary Assistant Surgeon under whose jurisdiction the Village Panchayat is located. The Assistant Director of Animal Husbandry will transfer the amount for procurement of animals, insurance cost, training cost, transportation cost and photographic charges to this Account from the Nodal Account. The amount required for fuel cost and other expenses will be retained in the Nodal Account.
- 9.4 The Assistant Director of Animal Husbandry concerned should, along with the VAS concerned, select a list of possible neighbouring shandies and choose convenient date(s) to take the beneficiaries to these shandies to procure the animals.
- 9.5 The Assistant Director of Animal Husbandry should also, with the assistance of the VAS, Zonal Deputy BDO and the Village Panchayat President concerned facilitate in the formation of a **Beneficiary Committee** of the beneficiaries, which should have a minimum of three members who are democratically elected from amongst the beneficiaries. This **Beneficiary Committee** will coordinate with the officials for the procurement of the Goats / Sheep, and the subsequent post-purchase care of the animals. In instances wherein the number of beneficiaries is more than one hundred, it becomes tedious for the



same beneficiary committee members to be available as witness for each purchase process. Hence, to facilitate operational convenience, an additional Beneficiary Committee can be formed so as to act as the in-house vigilance committee to oversee the purchase process. The selection procedure for the additional Beneficiary Committee will be the same as for the original Beneficiary Committee.

- 9.6 If the beneficiary is not in a position to travel to the neighboring shandy, she shall nominate an adult family member (who should be a resident of the Village Panchayat), or another resident of that Village Panchayat to undertake purchase of the Goats/Sheep on her behalf. The person nominated can also be another beneficiary itself. The nominations can be considered only in rare instances like orthopedic handicap, pregnant ladies, ladies with school going children etc. This is to ensure that the actual beneficiary has a sense of responsibility and ownership of the asset besides providing her with the opportunity to choose the animal that she wishes to rear on her own. This decision has to be taken by the Village Level Committee when the beneficiaries travel to the shandies for procuring the animals.
- 9.7 The beneficiary, or her representative (in rare instances), will go along with VAS concerned and the Asst. Director of Animal Husbandry to personally identify the Goats/Sheep in the shandy.
- 9.8 The beneficiaries (or their representatives) will select Goats/Sheep as per the stipulation and themselves fix the price with seller through negotiations.
- 9.9 After the beneficiaries select the Goats/Sheep for the purchase, the ADAH and VAS concerned will examine the Goats/Sheep to ensure their good health and the conformity to the norms. The Goats/Sheep shall be about six to eight months of age with average body weight of atleast eight Kilograms.
- 9.10 The Insurance tie up for the animals will be done by the VAS concerned at the procurement spot itself and also the premium must

be paid in advance by Cash /Cheque in order to cover any eventualities during transportation also. The Director of Animal Husbandry and Veterinary Services should take necessary steps to have a tie up with Insurance Companies as per the norms. Necessary tagging of the Goats/Sheep should be done with a unique Code Number in the left ear.

- 9.11 A photograph will be arranged by the ADAH/VAS to be taken on the spot of purchase showing the 4 Goats/Sheep purchased, the Beneficiary (or her representative), any two members of the earmarked Beneficiary Committee, VAS and the Seller. The Identification Tags bearing the unique number have to be prominently seen in the Photograph.
- 9.12 A Suitable Undertaking should be got from the beneficiary that she will not sell the Goats / Sheep distributed by the Government for a minimum period of two years. This Undertaking should also be countersigned by the members of the Beneficiary Committee, who should ensure that the undertaking is followed in letter and spirit by the beneficiaries.
- 9.13 After completion of these formalities, the Assistant Director of Animal Husbandry and Veterinary Assistant Surgeon will ensure payment to the seller through cheque / cash in the presence of the beneficiary. The detailed address of the Seller must be got by the ADAH and VAS and documented to ensure future verification, if needed. The Director of Animal Husbandry & Veterinary Services should also ensure necessary tie up with the banks concerned so as to facilitate drawl of cash in the neighbouring shandy for the payment of money to the sellers of Goats/Sheep.
- 9.14 The price of a Goat /Sheep of about 6 to 8 months of age is currently ranging around 2,500 per animal. When the beneficiary procures the Goats / Sheep, she will also need money initially to put up a shed, as well as procure the nutrients for maintenance of the animals

and it has been decided to earmark lumpsum amount of Rs. 2,500 for a Goat/Sheep and another Rs. 500 as the seed money for construction of shed / procurement of nutrients per animal- thus totaling to Rs. 3,000 per Goat/Sheep. However in instances when the beneficiaries wish to procure Goats / Sheep that are up to one year of age, she may do so without incurring additional expenditure to the Government. The extra funds required for procuring such animals must be met by the beneficiary only. Insurance will be done for the maximum price earmarked for procurement of the Goat / Sheep. Even if the beneficiaries procure the animals for amount of less than Rs. 2,500, the Assistant Director of Animal Husbandry and Veterinary Assistant Surgeon will pay the actual amount to the seller and the balance amount to the beneficiary (Rs. 2,500 minus the amount paid to the seller + Rs.500 seed money per animal) through Electronic Clearing System(ECS) of bank after the animals are brought to the Village. *In case, the cost of the each Goat/Sheep is more than Rs. 2,500, the beneficiary will bear the amount over and above Rs. 2,500.* This system of earmarking a fixed amount for each Goat/Sheep will negate any future complaints of manipulation of pricing in individual cases, and ensure transparency in the entire procurement process.

- 9.15 The Assistant Director of Animal Husbandry, the Veterinary Assistant Surgeon and the Beneficiary Committee have to ensure that the beneficiaries make arrangements for the joint transportation of the Goats / Sheep to their Village through a safe and secured manner. A lumpsum amount of Rs. 150 per beneficiary will be paid for the transportation of 4 Goats/Sheep to the Village at the shandy itself in cash. This amount will also be eligible for the cases where the breeders of Goats/Sheep make the Village level delivery of animals since the breeders are also likely to charge the transportation from the beneficiaries in that case.

9.16 Transportation of animals must comply with the provisions of "Transportation of Animals Rules, 1978" under the "Prevention of Cruelty to Animals Act, 1960."

9.17 After the Goats/Sheep are brought to the Village, the photograph of the Goats/Sheep bearing the same Tag number as in the shandy during purchase, should be taken along with the beneficiary, any two members of the earmarked Beneficiary Committee and the concerned Livestock Inspector of the area before her house in the Village. After this, the ADAH and VAS will give (i) the seed money of Rs 500 per animal and balance of the cost of the animals (out of total earmarked amount of Rs. 2,500 per animal, if any).

#### **10. Post - purchase follow up by the Department:**

10.1 The VAS concerned will give health cards to the beneficiaries and will visit the villages along with the Livestock Inspector once in a month for the animals procured under the Scheme that have not completed one year from the date of procurement and there after the Livestock Inspector will every month visit the animals procured under the Scheme that have completed one year from the date of procurement. During their visit the following work of i) vaccination, ii) deworming iii) ensuring availability of animals, , iv) kids born, vi) entry in the health card etc., will be carried out.

10.2 The post purchase follow up and health camps will be conducted in each beneficiary village on the last Saturday of every month for the animals procured under the Scheme that have not completed one year from the date of procurement and once in three months for the animals procured under the Scheme that have completed one year but not exceeding **two years** from the date of procurement to (i) ensure the availability of animals (ii) provide deworming / vaccination as per need (iii) make appropriate entries in the health cards.

10.3. Necessary technical guidance and follow up should be given to the

beneficiaries and also proper measures taken to ensure that all the Goats/Sheep procured conceive as early as possible.

10.4 The District Collectors must conduct a meeting every week with the Regional Joint Director of Animal Husbandry concerned, Deputy Director (CBFD) of Animal Husbandry Department, and review the progress of the Scheme on the following points.

- I. Achievement of target of purchase of animals.
- II. Post Purchase inspection (format of inspections of VAS / LI which was already prescribed by the Director of Animal Husbandry and Veterinary Services .
- III. On completion of two years from the date of purchase, all the animals must be detagged. The Assistant Director and VAS must ensure that all the animals that have completed two years of purchase must be de-tagged.
- IV. Number of cases in which insurance for mortality of the animals are to be claimed and also the status of repurchase of animals after claiming the insurance amount.
- V. Number of kids / lambs born to Goats /Sheep distributed so far

10.5 The male goats are permitted to be sold after completion of one year of procurement. The VAS/ADAH must ensure that such male goats are detagged before disposal. They must also ensure that the beneficiary replaces the male with either male or female goat that are of 6 to 8 months of age.

10.6 In the event of death of the beneficiary within the agreement period, the Goats / Sheep shall be maintained under the custodianship of the legal heir (daughter/daughter-in-law/ mother-in-law/mother). In case, if the legal heir is not a women then the Goats / Sheep shall be handed over to a male member. Necessary approval shall be obtained from the District Collector in this regard.

10.7 The Secretary to Government, Animal Husbandry, Dairying and Fisheries Department may, in consultation with Director of Animal Husbandry and Veterinary Services, change any of the above guidelines based on the exigencies that will arise then & there.

**GAGANDEEP SINGH BEDI**  
**SECRETARY TO GOVERNMENT**

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Section Officer