



ABSTRACT

Agriculture - Implementation of National e-Governance Plan in Agriculture (NeGP-A) for the year 2019 – 2020 in Tamil Nadu – Administrative and financial sanction – Orders – Issued.

AGRICULTURE (AP2) DEPARTMENT

திருவள்ளூர் ஆண்டு 2051, விகாரி, பங்குனி மாதம் 3 – ஆம் நாள்

G.O.(Ms).No.67.

Dated: 16.03.2020.

Read:

1. G.O.Ms.No.286, Agriculture (AP2) Department, dated 10.11.2018.

Read also:

2. From the Government of India, Ministry of Agriculture & Farmers Welfare, Department of Agriculture, Cooperation & Farmers Welfare, IT Division, Letter No.Z-11017/01/2019-IT FTS No.70998, dated 24.10.2019 and 19.11.2019.

3. From the Director of Agriculture, Letter No.GOI3/ 59397/2014, dated 21.08.2019 and 13.12.2019.

ORDER:

The National e-Governance Plan in Agriculture (NeGP-A) was launched by the Government of India and the key activities that can be undertaken by the State Governments under National e-Governance Plan in Agriculture (NeGP-A) are as follows:-

- (i). Civil Infrastructure Preparation (including provision of space for Help Desk and, if any component of a Service is to be developed in the State, for the outsourced programmers);
- (ii). Planning, procurement, distribution, installation and accounting of complete hardwares;
- (iii). Backup power arrangements, wherever needed;
- (iv). Hiring of manpower on contract basis;
- (v). Setting up of State Project Monitoring Unit (PMU);
- (vi). Comprehensive inputs on SRS documents and feedback on pilot run of software packages;
- (vii). Infrastructure and logistic related support to NIC for training and capacity building;
- (viii). Data digitization, localization (including translation of web-pages in language of the State) and updation of data regularly by various stakeholders in the State;

- (ix). Receipt and Acceptance Testing of the computer hardware and system software;
- (x). Recurring expenditure on power and consumables except to the extent of funding by the Government of India.

2. The Government of India in their letters 2nd read above, have allocated and released a sum of Rs.355.00 lakh to Tamil Nadu for implementation of National e-Governance Plan for Agriculture (NeGP-A) during the financial year 2019-2020.

3. The Director of Agriculture in his letter third read above has sent detailed proposals as follows:-

I. Placement of Data Entry Operators at Block level

Under National e-Governance Plan for Agriculture (NeGP-A), various softwares were created brimming with good information and management system, Food Grain Yield Monitoring system, Cluster Based Fixed Tour Programmes of Grass root level extension functionaries monitoring system, Automation of entire process of Seed Production system, online reporting systems for all scheme related activities, Handling farmers data base of 68 lakh farmers in Tamil Nadu, Real time availability of fertilizer and seed both in private and Government sector, online billing system, Fertilizer Enforcement Management information System, automation of entire farms and Micro irrigation management information systems etc., for the betterment of farming community in the State. **All the above activities are to be documented and reported dynamically which necessitate provision of Computer Data Entry Operator at Block, District and State level.**

The National e-Governance Plan for Agriculture (NeGP-A) guidelines permit for the recruitment of Computer Data Entry Operators on contract basis through identified placement agency. The norms allow to place one per block. At this juncture, it is emphasized that the role of Data Entry Operator envisaged in the National e-Governance Plan for Agriculture (NeGP-A) guidelines is fully achieved at block level in uploading the beneficiary data pertaining to all Government of India and State Schemes is now become inevitable for seamless flow of information.

Hence, it is proposed to continue 192 Nos. of Computer Data Entry Operators covering 384 Blocks (@ one per two blocks) and 2 Nos. of Computer Data Entry Operator at State head quarters as per the operational guidelines as fresh for a period of twelve months at a total cost of **Rs.350.36 Lakh** (@ Rs.15050/- per month per Computer Data Entry Operator)

Procedure for the placement of Computer Data Entry Operator:-

The procedure adopted for engaging Computer Programmers under Support to State Extension Programme for Extension Reforms Scheme – Agricultural Technology Management Agency (SSEPERS – ATMA) may be followed for engaging the Computer Data Entry Operators under National e-Governance Plan for Agriculture (NeGP-A). At present Support to State Extension Programme for Extension Reforms Scheme – Agricultural Technology Management Agency (SSEPERS – ATMA) Governing Board headed by District Collector as Chairman has approved Placement Agencies and the contractual staff of Agricultural Technology Management Agency (ATMA) are temporarily engaged through the approved Outsourcing Agencies / Manpower agencies.

Hence, permission may be accorded for the placement of Computer Data Entry Operator through approved outsourcing agencies by Support to State Extension Programme for Extension Reforms Scheme – Agricultural Technology Management Agency (SSEPERs – ATMA) Governing Board under the Chairmanship of District Collector. In this regard, the procedural guidelines of Support to State Extension Programme for Extension Reforms Scheme – Agricultural Technology Management Agency (SSEPERs – ATMA) shall be adhered to. The District Joint Director of Agriculture shall be the official for placing the Computer Data Entry Operator pertaining to their District. In addition to the procedural guidelines of Support to State Extension Programme for Extension Reforms Scheme – Agricultural Technology Management Agency (SSEPERs – ATMA), the following specific conditions on selection of Computer Data Entry Operator may also be followed:-

Selection of Computer Data Entry Operator:

(a). Qualification and experience for Computer Data Entry Operator

- Graduate with Diploma in Computer Applications or an equivalent qualification from a recognized or reputed institution;
- Good knowledge of computers (data processing, office automation, Email);
- Operation of large and small scale electronic data processing systems;
- Quick and accurate data entry operations in English & language of the State (Tamil); full command over office automation packages such as MS-Office / Open Office; Should be able to handle basic hardware issues (including Operating System, Anti-virus, PDF etc.) relating to PCs, printers and switches;
- At least 1 year of experience is necessary;

(b). Selection procedure:

- Outsourcing Agency to be selected by a Committee headed by District Collector by following due procedure;
- From the selected Outsourcing Agency, list of candidates qualified to be obtained and selected;
- Candidate selection by Approved Outsourcing Agencies / Man Power consultants, the Agency shall follow the selection procedure viz. Examination / Skill Test / Interview, etc.,

(c). Term period:

Initially for twelve months. The placement of Computer Data Entry Operator is purely temporary, placed individual will not seek for any permanency in the post and accepting to receive remuneration through outsourcing / manpower agency with essential deductions.

(d). Job Responsibilities:

- The Computer Data Entry Operators shall be placed in Block offices of Agriculture Department in Tamil Nadu;
- The Computer Data Entry Operators shall Promote, Co-ordinate, Monitor, Evaluate the following activities-
 - Execute data entry operations in the offices concern;

- Monitor the ongoing activities of the Development of Software in the respective offices;
- Ensure good operational environment of all IT related hardware/Software;
- Entrust modern technology;
- Supporting activities in the offices relating to management of all software and documentation if needed;
- All other IT related activities assigned by the respective controlling officers;

II. Connectivity Charges

As per the Operational guidelines, a sum of Rs.11,000/- is permitted for connectivity charges for each location. As stated the importance of Data Entry Operators to effect the implementation of reporting and Databases from websites, broad band connection at field level offices is necessary and mandatory. Hence, **a sum of Rs.118.80 Lakh** is proposed as connectivity charges for 1080 Location @ Rs.11000/location/annum.

III. Desktop computer with UPS

As per the National e-Governance Plan for Agriculture (NeGP-A) guidelines, 1155 nos. of desktop computers can be allotted @ 3 per Block for 385 Blocks. Of which 628 nos. of desktop computers have already been procured and installed. Now, it is proposed to procure 144 Nos. of computer from the remaining admissible 527 Nos. for a total amount of **Rs.77.11 Lakh** (Approx. Cost of Rs.53,548 per Desktop with UPS).

IV. Purchase of Printers

Tamil Nadu is the pioneer State in implementing the Comprehensive Input Supply Management Information System – 100 percent automation of Online billing system for Agri inputs was done at Block level Agricultural Extension Centres.

In this regard, as per National e-Governance Plan for Agriculture (NeGP-A) guidelines @ One printer for Block level office, it is proposed to purchase printers for the block level Agricultural Extension Centres for printing the bills to be given to farmers at a total cost of Rs.45.39 Lakhs for 336 Agricultural Extension Centres.

4. The Director of Agriculture has further stated that the hardwares will be purchased from M/s. ELCOT or Government e-Market (GEM) portal based on the prevailing market price on the date of issuance of Government Order within the sanctioned financial amount. Further, he has requested to permit him to withdraw the entire sanctioned amount and deposit the amount to National e-Governance Plan for Agriculture (NeGP-A) Bank account maintained at Tamil Nadu Watershed Development Agency (TAWDEVA). Hence, he has requested the Government to accord administrative and financial sanction for a sum of **Rs.591.67 lakh (Government of India share – Rs.355.00 lakh + State Share – Rs.236.67 lakh)** to carryout the above activities.

5. The Government, after careful examination of the proposal of the Director of Agriculture, hereby accord administrative and financial sanction for a sum of Rs.591.67 lakh (Rupees Five Crore Ninety One Lakh and Sixty Seven Thousand only) (Government of India share – Rs.355.00 lakh + State Share – Rs.236.67 lakh) and release a sum of Rs.400.30 lakh for implementation of National e-Governance Plan for Agriculture (NeGP-A) during the year 2019-2020; the balance amount of Rs.191.37 lakh will be released in the Financial year 2020-2021 as detailed below:-

S. No	Activity	Block Level (one per two block)		District Level		Head quarters		Total	
		No.	Amount (in Rs.)	No.	Amount (in Rs.)	No.	Amount (in Rs.)	No.	Amount (in Rs.)
1	Placement of Computer Data entry operator on Consolidated Pay @ Rs.15,050/- per month at Block level for 12 months (Inclusive of EPF, ESI, Service charge and GST)	192	3,46,75,200			2	3,61,200	194	3,50,36,400
2	Connectivity charges @ Rs.11,000/- Location	1050	1,15,50,000	30	3,30,000			1080	1,18,80,000
3	Purchase of Computers with UPS @ Rs.53,548/- (approx.)	144	77,11,000					144	77,11,000
4	Purchase of Printers @ Rs.13,500/- (approx.)	336	45,39,600					336	45,39,600
	Total								5,91,67,000

6. The Government permit the Director of Agriculture for the placement of Computer Data Entry Operators through approved outsourcing agencies by Support to State Extension Programme for Extension Reforms Scheme – Agricultural Technology Management Agency (SSEPERs – ATMA) Governing Board under the Chairmanship of District Collector as per the existing procedure. The Government also permit the Director of Agriculture to procure Desktop computer along with UPS from M/s.ELCOT or Government e-Market Portal based on the prevailing market price on the date of issuance of Government Order within the sanctioned financial amount.

7. The amount released in para 5 above shall be debited to the following heads of account:-

General Head of Account:

"2401 - 00- Crop husbandry - 109 - Extension and Farmers Training - Schemes shared between State and Centre - UD - National e-Governance Plan in Agriculture and National Mission on Agricultural Extension Technology - 309 - Grants-in-Aid - 03 - Grants for specific schemes"

Rs.400.30 lakh

(IFHRMS DPC: 2401-00-109-UD-30903)
(Old DPC: 2401-00-109-UD-0934)

8. The Director of Agriculture is authorized to draw and disburse the amount released in para 5 above.

9. The Government, also permit the Director of Agriculture to withdraw the entire amount released in para 5 above and deposit the same in the National e-Governance Plan for Agriculture Bank account maintained by the Tamil Nadu Watershed Development Agency (TAWDEVA), Chennai-32.

10. This order issues with the concurrence of Finance Department vide its U.O.No.10648/Fin.(Agri)/2020, dated 16.3.2020.

(By Order of the Governor)

Gagandeep Singh Bedi,
Agricultural Production Commissioner and
Principal Secretary to Government

To

The Director of Agriculture, Chennai - 5.

The Executive Director, Tamil Nadu Watershed Development Agency, Chennai-32.

The Managing Director, Electronics Corporation of Tamil Nadu Limited, Chennai-32.

The Pay and Accounts Officer (East), Chennai - 8.

The Accountant General (Audit/A&E/G&SSA/E&RSA/ AAD), Chennai - 18.

The Resident Audit Officer, Office of the Principal Accountant General (SSA), Chennai-9.

Copy to:-

The Private Secretary to Agricultural Production Commissioner and Principal Secretary to Government, Agriculture Department, Chennai-9.

The Finance (Agriculture) Department, Chennai - 9.

The Assistant Programmer, Agriculture Department, Chennai-9.

The Agriculture (OP3) Department, Chennai-9. (for indexing purpose)

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//Forwarded / By Order//

Talheema Harsani
Section Officer. 17/3/2020
17/3/20