



## **ABSTRACT**

Information Technology Department - 3-Tier Structured Committee for e-Governance viz., State e-Governance Apex Committee, e-Governance Steering Committee and e-Governance Project Implementation Committee for smooth implementation of e-Governance Projects in the State of Tamil Nadu – Constituted - Orders – Issued.

### **INFORMATION TECHNOLOGY (e.Gov.I) DEPARTMENT**

**G.O.(D).No. 33**

**Dated: 19.12.2018**

விளம்பி, மார்கழி-4,  
திருவள்ளூர் ஆண்டு-2049.

**Read:**

1. G.O.(D).No.14, Information Technology Department, dated 19.04.2005.
2. G.O.(Ms.) No.21, Information Technology (e.Gov.I) Department, dated 29.11.2013.
3. G.O.(Ms.) No.8, Information Technology (B3) Department, dated 30.05.2014.
4. G.O.(Ms.) No.20, Information Technology (e.Gov.I) Department, dated 16.11.2017.

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### **ORDER:**

The Government of Tamil Nadu has accorded high priority to introduce e-Governance in all spheres of Government and for speedy implementation of e-Governance Projects by Government Departments. In order to drive the e-Governance Projects implemented under the National e-Governance Action Plan (NeGAP) in the State, the Government had already constituted State Apex Committees (SAC), State-level and Departmental-level e-Governance Groups as per the Guidelines issued by Government of India.

2. In the Government Order 1<sup>st</sup> read above, a State Apex Committee (SAC) for implementation of Mission-Mode Projects (MMP) headed by the Chief Secretary to Government as Chairman to oversee and provide policy directions to projects implemented under National e-Governance Action Plan (NeGAP) was constituted to ensure inter-ministerial co-ordination. The State Apex Committee has two sub-committees, namely (i) a State e-Governance Group (SEG) and (ii) a Department e-Governance Group (DEG).

3. In the Government Order 2<sup>nd</sup> read above, administrative approval was issued for the implementation of State Resident Data Hub (SRDH) Project in the State and a State Apex Committee headed by the Chief Secretary to Government was constituted to monitor the overall implementation of the SRDH project with Principal Secretaries / Secretaries of the concerned departments as members. Two more sub-committees, namely, a Project Implementation Monitoring Committee and

a Project Management Unit (PMU) also constituted under the State Apex Committee (SAC).

4. In the Government Order 3<sup>rd</sup> read above, a Technical Advisory Committee was constituted with the Managing Director, Electronics Corporation of Tamil Nadu Limited (ELCOT) and Chief Executive Officer, Tamil Nadu e-Governance Agency (TNeGA) to act as its Convener to advise on the policy measures to be formulated by the State Government and to facilitate infrastructure needs with appropriate technical inputs.

5. In the Government Order 4<sup>th</sup> read above, a comprehensive e-Governance Policy of Tamil Nadu, 2017 was formulated and released on 02.01.2018 which aims to improve the productivity levels within Government and leverage the service delivery of the Government by adopting new ICT technologies. It also ensures common framework, standards, guidelines and seamless inter-operability and portability between systems, software and data.

6. The Government Departments are now moving towards digital means and are implementing ICT projects. It is essential to strengthen the organizations that are acting as nodal departments / agencies in e-Governance to guide, standardize and implement, in an integrated secured Information Technology environment. The Tamil Nadu Information Technology (Electronic Service Delivery) Rules, 2016 has been notified and all Government departments providing citizen centric services are moving towards IT applications to facilitate their style of functioning. A good degree of convergence is necessary to prevent overlapping and wasteful expenditure by Government Departments. The Information Technology Department is facilitating all Government Departments through its common core IT infrastructure including Tamil Nadu State Data Centre (TNSDC), Tamil Nadu State Wide Area Network (TNSWAN) and Arasu e-Sevai Centres for enabling electronic delivery of services. Electronics Corporation of Tamil Nadu Limited (ELCOT) and Tamil Nadu e-Governance Agency (TNeGA) are involved in providing technical guidance and project implementation support for the Mission Mode Departments. The National Informatics Centre (NIC), Tamil Nadu State Unit functions as an advisory body / implementing partner / solution provider for many e-Governance projects implemented in the State.

7. In order to drive e-Governance in the State with appropriate institutional framework and mechanism to assist the Government Departments to utilise the established IT-infrastructure facilities / services and also as defined in the e-Governance Policy, 2017, to set out the basic requirements for faster implementation and periodic review of e-Governance initiatives with clear directions from the Chief Secretary to Government and also for gaining prominence in the IT sector, the Government, after careful examination have decided to:-

- (i) widen the scope of the existing **“State Apex Committee (SAC) for implementation of Mission-Mode Projects (MMP) of National e-Governance Action Plan”** constituted vide Government Order 1<sup>st</sup> read above and reconstitute the Committee by including Additional Chief Secretaries / Principal Secretaries / Secretaries of User Departments and rename it as **“State e-Governance Apex Committee”** to oversee and provide policy directions to e-Governance projects.

## State e-Governance Apex Committee

Chief Secretary to Government	Chairperson
Secretary to Government, Information Technology Department	Member-Secretary
Secretaries of all Government Departments implementing major e-Governance projects including: (a) Additional Chief Secretary / Principal Secretary / Secretary to Government, Finance Department, (b) Additional Chief Secretary / Principal Secretary / Secretary to Government, Planning, Development and Special Initiatives Department, (c) Additional Chief Secretary / Principal Secretary / Secretary to Government, Personnel and Administrative Reforms Department, (d) Managing Director, Electronics Corporation of Tamil Nadu Limited (ELCOT); (e) Commissioner / Director of e-Governance and Chief Executive Officer, Tamil Nadu e-Governance Agency, (f) State Informatics Officer – National Informatics Centre (NIC), (g) Managing Director, Tamil Nadu Arasu Cable TV Corporation Limited (TACTV), (h) Managing Director, Tamil Nadu FibreNet Corporation (TANFINET), (i) Director, Centre for Development of Advanced Computing (C-DAC), (j) Director, Tamil Virtual Academy (TVA).	Members

### Functions of the State e-Governance Apex Committee:

- a) To supervise the implementation of e-Governance Policy and shall provide vision, mission and strategic plan to the user departments for achieving their e-Governance goals.
- b) To make policy decisions and be responsible for driving e-Governance within Government.
- c) To give directions to user departments and ensure that the user departments abide by the directions issued by the State e-Governance Apex Committee.
- d) To meet at least once a year or from time to time on need basis.

- (ii) form an **e-Governance Steering Committee** headed by the Secretary to Government, Information Technology Department as its Chairperson and Commissioner of e-Governance (CeG) and Chief Executive Officer (CEO), Tamil Nadu e-Governance Agency (TNeGA) as its Member-Secretary.

**e-Governance Steering Committee**

Secretary to Government, Information Technology Department	Chairperson
Commissioner / Director of e-Governance and Chief Executive Officer, Tamil Nadu e-Governance Agency	Member-Secretary
(a) Nodal Officers nominated by the Mission Mode and User Departments of e-Governance Projects and Heads of Departments of the concerned Department. (b) Representatives from NIC, C-DAC, ELCOT, TACTV, TVA, TANFINET, Standardisation Testing and Quality Certification (STQC).	Members

**Functions of the e-Governance Steering Committee:**

- a) To ensure policies and decisions of the State e-Governance Apex Committee are communicated and implemented.
- b) To coordinate between different departments and IT service providers to identify issues and provide solutions.
- c) To meet once in 3 months or as often as necessary.

- (iii) form an **e-Governance Project Implementation Committee** headed by the Commissioner of e-Governance and Chief Executive Officer, TNeGA as its Chairperson.

**e-Governance Project Implementation Committee**

Commissioner / Director of e-Governance and Chief Executive Officer, Tamil Nadu e-Governance Agency	Chairperson
Joint Director (Technical), Tamil Nadu e-Governance Agency	Member-Secretary
Representatives from different Central / State Government Departments like NIC, STQC, C-DAC, ELCOT, TACTV, TVA, etc. who combine their expertise to devise solutions / solve problems.	Members

The Committee with the approval of Chair, may invite/co-opt members, especially Officers handling ICT projects, as deemed necessary.

**Functions of the e-Governance Project Implementation Committee:**

- (i) To review implementation of individual e-Governance projects within departmental and inter-departmental projects.
- (ii) To suggest mechanism for improvement of e-Governance delivery in Government.
- (iii) To come-up with appropriate proposals for consideration by the e-Governance Steering Committee and State e-Governance Apex Committee.

8. In addition to this, the 3-Tier Structured Committee would require technical advice since Information Technology field is rapidly evolving. For this, there is a need to get in representatives from Industries, Research Bodies at National / State Level and Academia. In the Government Order 3<sup>rd</sup> read above, a **Technical Advisory Committee** has already been constituted for this purpose. To bring-in the latest innovations in the field of IT in the e-Governance Projects and to improve service delivery to citizens, in supersession of the orders issued in the Government Order 3<sup>rd</sup> read above, the Government have decided to widen the scope and functions of the existing Technical Advisory Committee and appoint the Secretary to Government, Information Technology Department as its Chairman. The Technical Advisory Committee, apart from its originally assigned Roles and Responsibilities, shall also handle the following:

- (a) Track the modern and latest technical developments in the ICT-industry and innovations in applications, theory, models, metrics, experiments, architecture, products, initiatives and other technical areas.
- (b) Formulate ideas on further collaboration and communication within the subsets of the IT-field.
- (c) Study the latest trends in procurement of hardware, software, networking components and other IT goods and services on behalf of Government Agencies (users) and provide suggestions.
- (d) Meet monthly or on need basis.

9. Consequent to the constitution of the 3-Tier Structured Committee for e-Governance in the State, the Government hereby dissolves the existing composition of State Apex Committee for monitoring SRDH project, State Apex Committee (SAC) for implementation of Mission-Mode Projects (MMP) of National e-Governance Action Plan (NeGAP) along with State e-Governance Group (SEG) and Department e-Governance Group (DEG), constituted in the Government Orders 1<sup>st</sup> and 2<sup>nd</sup> read above.

**(By Order of the Governor)**

**SANTHOSH BABU**  
**Secretary to Government**

To  
The Additional Chief Secretary/Principal Secretaries / Secretaries to Government,  
Departments of Secretariat, Chennai-600 009.  
The Managing Director,  
Electronics Corporation of Tamil Nadu Limited, Nandanam, Chennai-600 035.

The Commissioner of e-Governance and Chief Executive Officer,  
Tamil Nadu e-Governance Agency, Alwarpet, Chennai-600 018.  
The Managing Director, Tamil Nadu Arasu Cable TV Corporation Limited,  
Chennai – 600 008.  
The Managing Director, Tamil Nadu FibreNet Corporation Limited  
(TANFINET), Chennai.  
The Director, Tamil Virtual Academy, Chennai – 600 025.  
The Director, C-DAC, Taramani, Chennai - 600 113.  
The Director, STQC, Thiruvanmiyur, Chennai - 600 041.  
The Resident Audit Officer, Secretariat, Chennai- 600 009.  
The State Informatics Officer,  
National Informatics Officer, Besant Nagar, Chennai- 600 090.

Copy to:

The Office of the Hon'ble Chief Minister, Secretariat, Chennai-600 009.  
The Office of the Hon'ble Deputy Chief Minister, Secretariat, Chennai – 600 009.  
The Senior Personal Assistant to Minister for Information Technology,  
Secretariat, Chennai - 600 009.  
The Senior Private Secretary to Chief Secretary to Government,  
Secretariat, Chennai-600 009.  
The Additional Chief Secretary to Government,  
Finance Department, Secretariat, Chennai-600 009.  
The Senior Private Secretary to Secretary to Government ,  
Information Technology Department, Secretariat, Chennai – 600 009.  
The Content Creator (CMS) / Moderator (CMS) / Nodal Officer (CMS),  
Information Technology Department, Secretariat, Chennai-600 009.  
(to upload the Government Order in the Government website)

Sf/Sc

// Forwarded / By Order //

  
Section Officer

15/6/18  
21/12/18